

FAIRBANKS NORTH STAR BOROUGH
EARLY CHILDHOOD DEVELOPMENT COMMISSION Meeting
Chizmar Conference Room – Juanita Helms Administration Center

Minutes

August 15, 2018

12:00 p.m.

A. ROLL CALL

Rachel Hanft, Brenda Riley, Kelly Doughty, Emily Vockeroth & Jazz Gordon-Fretwell were in attendance. Chair Hanft started the meeting at 12:02 pm

B. Messages

1. Citizen's Comments: JoAnn Spears was in attendance.

C. Approval of Agenda & Consent Agenda

1. The agenda for this meeting was approved by unanimous consent following a motion from Commissioner Riley with a second from Commissioner Gordon-Fretwell.

D. Approval of Minutes

1. Minutes from the June 20, 2018 meeting were approved by unanimous consent following a motion from Commissioner Riley with a second from Commissioner Gordon-Fretwell.

E. Reports

1. Website/Social Media

-Staff Holland reported that he was still waiting on Brainy Yak Web Design to help with access to the analytics function for the Fairbank Families Partnership website.

-Commissioner Hanft reported that she is looking for a volunteer to help with Facebook management. Commissioner Doughty volunteered to do this.

2. Health Fair

-Staff Holland reported that the Health Fair preparations seemed to be on schedule. He went on to state that Alyeska donated \$3,000 and that we had over \$5,000 in door prizes for this year's fair.

-Commissioner Hanft reported that she had sent out reminders to potential Resource Table participants to get their applications in.

-Commissioner Gordon-Fretwell stated that she would get the word out to some youth groups as potential volunteers.

3. Advocacy: Outreach Committee

-Commissioner Riley gave an update and announced that the next committee meeting would be on August 28.

-Commissioner Doughty stated that the Childcare Assistance Conference Room at the Carol Brice Family Center has been reserved for 3:00pm on August 28.

F. New Business

1. Commissioner seat vacancy

-Commissioner Riley reported that Kimadelia Leff's application had made it through the assembly.

2. Rescheduling September meeting.-

-It was decided to reschedule the September 19th ECDC meeting. Staff will do a doodle poll centered on the dates of September 10, 11 & 13.

G. Staff Report

1. Budget update

-Staff Holland provided a handout from Financial Services discussing budget topics. He reported that an "off books template" was being prepared by Financial Services to streamline budget discussions.

-Commissioner Riley stated that she wanted this template to include "donations in & expenses out".

-Staff Holland reported that he would reach out to TCC potential resource table agencies to participate in the health fair.

2. Board trainings to be held this fall

-Staff Holland reported that as part of a Borough wide review of Commissions that there will be training for staff and board members to be held this fall on three topics. The topics will include:

A: The open meetings act (Legal Department)

B: Roberts Rules (FNSB Clerk)

C. Commission Finances (Debbie Brady)

H. Commissioners comments

Commissioner Vockeroth announced that the nominations for the Champions of Children awards were being accepted through September 17th.

I. Adjournment

Commissioner Vockeroth made a motion to adjourn the meeting at 12:55pm. The motion carried with unanimous consent.

Respectfully submitted by:


Eric Holland

Approved on Oct. 17, 2018 by


Rachel Hanft, Chair

Upcoming meetings & events

Family Health Fair, September 8, 11am-3pm, Pioneer Park Civic Center

