

FAIRBANKS NORTH STAR BOROUGH
ANIMAL CONTROL COMMISSION] MEETING AGENDA
MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE
JUANITA HELMS ADMINISTRATION CENTER
907 TERMINAL STREET, FAIRBANKS, ALASKA

February 19, 2019 6:00 PM

A. ROLL CALL

B. MESSAGES

1. Citizen's Comments – limited to three (3) minutes
 - a. Agenda items not scheduled for public hearing
 - b. Items other than those appearing on the agenda
2. Disclosure & Statement of Conflict of Interest

C. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

D. MINUTES

1. Minutes from January 22, 2019.

E. UNFINISHED BUSINESS

1. Shelter report
2. Sled dog housing committee report
 - a. Draft proposal to proceed
3. Budget
4. Legislative bill or activity of interest

F. NEW BUSINESS

1. Budget
2. Legislative bills or activity of interest

G. EXCUSE FUTURE ABSENCES

1. March 19

H. COMMISSIONER'S COMMENTS/COMMUNICATIONS

I. ADJOURNMENT

FAIRBANKS NORTH STAR BOROUGH ANIMAL CONTROL COMMISSION

**MINUTES
JANUARY 22, 2019**

A regular meeting of the Fairbanks North Star Borough Animal Control Commission was held at the Borough Assembly Chambers, 907 Terminal Street. The meeting was called to order at 6:00 p.m. by Scott Chesney, Chair.

A. ROLL CALL

MEMBERS PRESENT: Scott Chesney, Ronnie Rosenberg, Mary Ann Fortune, Lindsey Heaney, Alex Thornton, Jamie Marschner, Gail Gardner

MEMBERS EXCUSED: Link Olson

OTHERS PRESENT: Sandy Hill, Sharon Wittenkeller, Michelle Gutierrez

B. MESSAGES

Citizen's Comments – None

Disclosure & Statement of Conflict of Interest – None

C. APPROVAL OF AGENDA AND CONSENT AGENDA

Motion to approve the agenda and consent agenda made by **Commissioner Fortune** and seconded by **Commissioner Gardner**. Carried without objection or roll call vote.

D. MINUTES

Minutes from December 20, 2018. Motion to approve the minutes made by **Commissioner Rosenberg** and seconded by **Commissioner Marschner**.

E. UNFINISHED BUSINESS

1. Shelter Report presented by Sandy Hill – Sandy Hill introduced herself, and informed the commission she is the current acting Animal Shelter Manager for Ariel Cunningham, who is on maternity leave, until around the end of April or May. Sandy is normally the shelter operations supervisor, and Kimberly Imbert is acting for her, and there is a casual filling in for Kimberly. The shelter requested a full time floating animal tender, and a part time admissions clerks, because of staffing issues with those two positions. They were denied because of budgetary reasons. There was an alternate possibility, which was to close the shelter on Mondays. The shelter will be closed Sunday and Monday. This will start in the new FY, in July. Sandy and

Victoria will be preparing the budget this year with Ariel's expectations as a guide. The budget looks to be flat with no expected changes. Population has been moving through nicely. Some animals stay longer than others. There are a couple of outreach events coming up; one with groups of kids who come and read to the dogs, and do some tours. The kids make dog treats and blankets for the animals and bring them in. There is an upcoming tour for the commissioners, February 6th, 2019 at 5:00PM. Training update; Rhiannon learned a lot at her training and Raeanne's training was cancelled due to lack of attendees. It has been reschedule to June. Chameleon will be here for recurrent training February 5-9th. The shelter will be downloading web chameleon by the end of the week. They will get further training on how that can help them in the shelter, and the officers in the field. Commissioners and Sandy decided to have a demo on the new GIS program during the shelter tour for Commissioners. The community food bank donation requests are on-going. The food bank is for the community, not the animals at the shelter. A certain number of visits to the food bank could trigger an officer visit to make sure there isn't a problem. They try to mimic what the food bank does for citizens. **Commissioner Rosenberg** noted she would like to see the shelter food bank be taken over by a supervisor at the food bank in their new future location.

2. Shelter dog housing committee report presented by **Commissioner Fortune**. **Commissioner Fortune** presented a written report, including answers to all questions and concerns of the shelter dog housing proposed idea. She read a summary of the report, which is to draft a proposal to the Mayor requesting review and approval of the matter. **Commissioner Fortune** will draft the proposal for the next meeting.

F. NEW BUSINESS

1. Discussion with Mayor Bryce Ward.

Mayor Ward was not present at the meeting. Clerk Gutierrez stated she would follow up with the Mayor's office to reschedule.

- a. ACC future directions.
No discussion.
- b. Facility replacement options.
Commissioner Rosenberg stated the new shelter has retained its place, and is still number 5 on the legislative priorities list for Juneau for FNSB.

2. Budget.
Commissioner Chesney stated the borough budget looks flats for this year, and does not expect much revenue sharing from the state.
3. Legislative bills or activity of interest.

Commissioner Rosenberg looked, there was nothing filed or pre-filed concerning domestic animals, or wild life animals that could impinge on domestic animals that would apply. She will continue to monitor it.

G. EXCUSE FUTURE ABSENCE

H. COMMISSIONER'S COMMENTS/COMMUNICATIONS

Commissioner Rosenberg comments; shelter fund finished up with a really good year. We obtained our 2019 City of Fairbanks business license, posted at the shelter. A low turnout for the Hari Om dinner, most likely due to snowy conditions. Matt Hall donated a two hour dog sled tour as a prize for the dinner. They will hold the prize for a future event due to low participants. The website is going well, online donations have increased, which is both a positive and a negative. Some donors are anonymous, they don't need to be sent a receipt, and they also can't be thanked or given additional information. Pick.Click.Give. is in full swing. Less revenue from Fred Meyer now that Costco has opened. The big increase is from online donors, and asking how it can be marked better. She is looking for a rep or a contact from Eielson, North Pole, Salcha area to connect with military personnel who like animals to get them involved. The endowment is doing well. Commissioner Thornton stated it might be forth looking in to the shelter fund to employ a part time developer. Spokescat Aries passed away, they need to get another spokes animal to help raise money.

I. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:35 p.m.

Animal Control Commission Voting Sheet

Meeting Date: 02/19/2019
 Meeting Start Time: 6:00 PM
 Meeting Ended Time: 6:52 PM

Pg: 1 of 2

Roll Call

Members:	P/E/A	Staff:	
Ronnie Rosenberg	P		
Mary Fortune	P	Sandy Hill, Acting Animal Control Manager	✓
Lindsey Heaney	E	Sharon Wittenkeller, Admin Assistant III	✓
Alex Thornton	P	Michelle Gutierrez, Admin Assistant III	✓
Link Olson	P		
Jamie Marschner	P		
Debora Gardner- Vice Chair	E		
Scott Chesney -Chair	P		

Animal Control Commission

Meeting Date: 02/19/2019

Pg: 2 of 2

<u>Agenda</u>					<u>Mons 1/24/19</u>							
	Y	N				Y	N				Y	N
Ronnie Rosenberg					Ronnie Rosenberg					Ronnie Rosenberg		
Mary Fortune	1st				Mary Fortune	1st				Mary Fortune		
Lindsey Heaney					Lindsey Heaney					Lindsey Heaney		
Alex Thornton	2nd				Alex Thornton	2nd				Alex Thornton		
Link Olson					Link Olson					Link Olson		
Jamie Marschner					Jamie Marschner					Jamie Marschner		
Debora Gardner					Debora Gardner					Debora Gardner		
Scott Chesney – Chair					Scott Chesney – Chair					Scott Chesney – Chair		
CHANGE VOTE					CHANGE VOTE					CHANGE VOTE		
FAVOR / OPPOSED					FAVOR / OPPOSED					FAVOR / OPPOSED		

*Note call the vote determination

Please PRINT Name

Citizen's Comments

These are for items that do not appear on the agenda

FNSB ANIMAL CONTROL COMMISSION

LOCATION: Mona Lisa Drexler Assembly Chambers / 907 Terminal Street

MEETING OF: February 19, 2019 at or after 6 p.m.

Please print your name and mailing address below. Thank you.

PRINTED NAME

SIGNATURE

NEIGHBORHOOD OR PLACE OF RESIDENCE

John Doe

John Doe

123 Anyplace Ave

none

Please PRINT Name

FAIRBANKS NORTH STAR BOROUGH ANIMAL CONTROL COMMISSION

MEETING OF: Tuesday, February 19, 2019

Please print your name and mailing address below. Thank you.

PRINTED NAME

SIGNATURE

NEIGHBORHOOD OR PLACE OF RESIDENCE

John Doe

John Doe

123 Anyplace Ave Fairbanks AK 99701

None

Animal Shelter

1/1/2019 to 1/31/2019

Intakes

	SENIOR DOG	DOG	PUPPY	SENIOR CAT	CAT	KITTEN	RABBIT	OTHER S	TOTAL
At Large	11	33	3	1	3	5	0	0	56
Owner Surrender	4	31	7	3	13	5	2	17	82
Return	0	4	0	0	1	0	1	0	6
Foster	0	1	0	1	1	0	0	0	3
Quarantine	1	2	0	0	0	0	0	0	3
Protective Custody	0	3	0	0	0	0	0	0	3
Euthanize Request	10	1	0	6	0	0	0	3	20
Disposal Request	20	3	0	2	1	0	0	3	29
TOTAL	46	78	10	13	19	10	3	23	202

Outcomes

	SENIOR DOG	DOG	PUPPY	SENIOR CAT	CAT	KITTEN	FERRET	RABBIT	OTHER	TOTAL
ADOPTION	4	36	10	3	15	7	4	3	12	94
RTO	3	20	2	0	0	0	0	0	0	25
RESCUE	0	2	0	0	1	0	0	1	3	7
FOSTER	0	0	0	1	0	3	0	0	0	4
EUTH-BEHAV HIST	0	1	0	0	0	0	0	0	0	1
EUTH-BEHAV OBSV	0	6	0	1	1	0	0	0	0	8
EUTH-MEDICAL	2	1	0	1	1	0	1	0	0	6
EUTHR	10	1	0	5	0	0	0	0	3	19
DISPOSAL	20	5	0	3	1	0	0	0	3	32
TOTAL	39	72	12	14	19	10	5	4	21	196

Sterilization Status of Incoming Animals

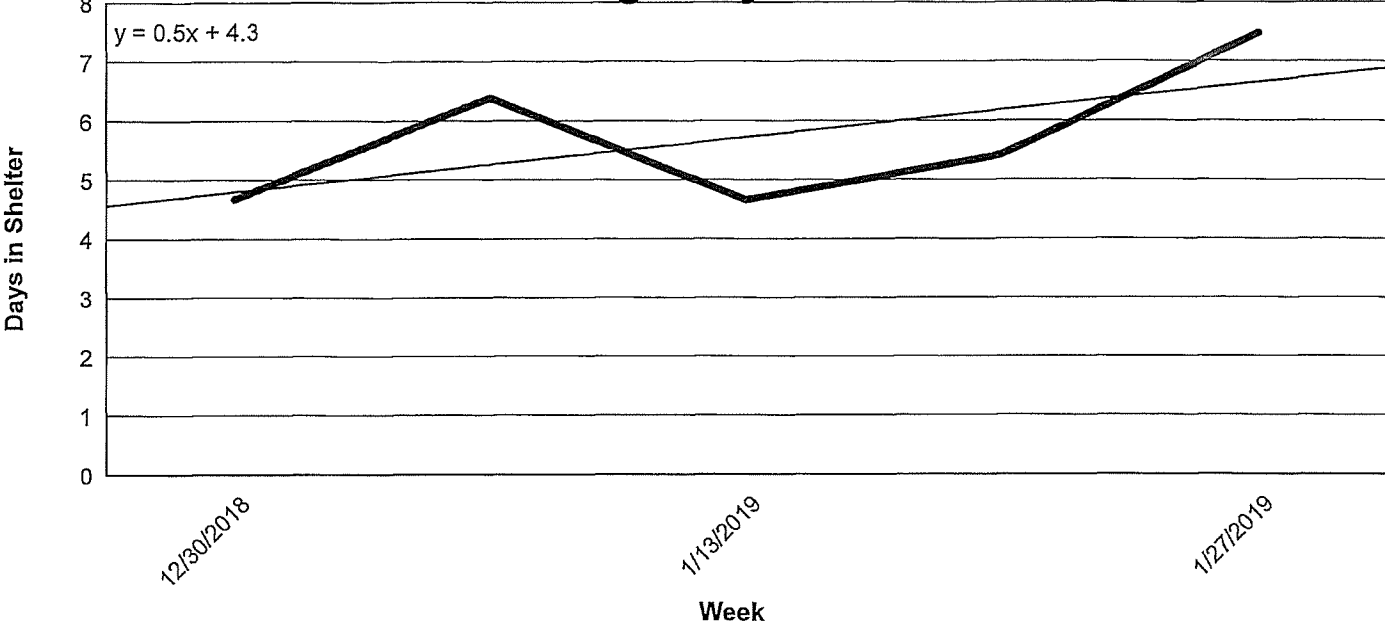
	DOG	CAT	RABBIT
ALTERED	46%	65%	0%
INTACT	53%	35%	100%

Activity	TOTAL
ASSIST	3
DISPATCH	14
INV - BARK	2
INV - BITE	18
INV - BITEF	33
INV - FOLLOW UP	3
INV - HUM CARE	16
INV - OTHER	4
INV - VIOLATION	2
STRAY	80
TRANSPORT	38
TOTAL	213

Bites	Total
SKIN BROKN	10
Total	10

Lost & Found	Total
HOME	5
LOST	11
Total	16

Total Average Days in Shelter



Average Time in Shelter For Animals Outcomed Between 1/1/2019 and 1/31/2019 : 5.68

February ____, 2019

Mayor Brice J. Ward
Fairbanks North Star Borough
907 Terminal Street
Fairbanks, Alaska 99701

Dear Mayor Ward:

As FNSB Animal Control Commissioners, we are writing to request your support by way of commitment to maintain the water, sewer and power hookup for an outdoor mobile facility. Although the facility we are addressing was initially thought to be a warm shelter for the sprint dogs that arrive at our animal shelter during winter months, it would also have the ability to serve as a warm shelter for livestock, in the absence of sprint dogs.

The issues that brought this necessity to light is the sprint dogs that are taken into our facility, are not long hair coated dogs. They are not suited for the cold weather, in order to utilize the doghouses in the yard with the huskies. They are miserable indoors, because of the noise and overall environment.

I have consulted with Kevin Runyan, General Manager at Container Specialties of Alaska, Inc. in Anchorage. They are notably the largest and longest running shipping container and trailer rental and sales company, in Alaska. Their skill is customizing large containers, in the confines of Alaska weather. They are located in Anchorage. They are a family owned and operated business and trailer conversions and modifications are their skill.

Through several phone calls in between discussions with the Commission, we have now arrived at a level of information as to the 'means' of making the shelter of our focal point materialize.

It is at this point we submit to you what we have found is an answer to the need that we have identified. Kevin Runyan has answered all of our concerns and/or questions, to date. It is our plight to submit the need and the information research results to you, our Mayor. Our remaining question is whether the Borough will commit to maintaining a facility, providing water, sewer and power hookup. It may also explore the Borough's approach to using donated funds for to pay for materials and labor for construction as the Manager of the Division of Animal Control commented at previous Animal Control Commission meetings, may be a possibility.

Sincerely,