

FAIRBANKS NORTH STAR BOROUGH  
ANIMAL CONTROL COMMISSION] MEETING AGENDA  
MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, ALASKA

February 19, 2019 6:00 PM

**A. ROLL CALL**

**B. MESSAGES**

1. Citizen's Comments – limited to three (3) minutes
  - a. Agenda items not scheduled for public hearing
  - b. Items other than those appearing on the agenda
2. Disclosure & Statement of Conflict of Interest

**C. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

**D. MINUTES**

1. Minutes from January 22, 2019.

**E. UNFINISHED BUSINESS**

1. Shelter report
2. Sled dog housing committee report
  - a. Draft proposal to proceed
3. Budget
4. Legislative bill or activity of interest

**F. NEW BUSINESS**

1. Budget
2. Legislative bills or activity of interest

**G. EXCUSE FUTURE ABSENCES**

1. March 19

**H. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

**I. ADJOURNMENT**

FAIRBANKS NORTH STAR BOROUGH ANIMAL CONTROL COMMISSION

**MINUTES  
JANUARY 22, 2019**

A regular meeting of the Fairbanks North Star Borough Animal Control Commission was held at the Borough Assembly Chambers, 907 Terminal Street. The meeting was called to order at 6:00 p.m. by Scott Chesney, Chair.

**A. ROLL CALL**

MEMBERS PRESENT: Scott Chesney, Ronnie Rosenberg, Mary Ann Fortune, Lindsey Heaney, Alex Thornton, Jamie Marschner, Gail Gardner

MEMBERS EXCUSED: Link Olsen

OTHERS PRESENT: Sandy Hill, Sharon Wittenkeller, Michelle Gutierrez

**B. MESSAGES**

Citizen's Comments – None

Disclosure & Statement of Conflict of Interest – None

**C. APPROVAL OF AGENDA AND CONSENT AGENDA**

Motion to approve the agenda and consent agenda made by **Commissioner Fortune** and seconded by **Commissioner Gardner**. Carried without objection or roll call vote.

**D. MINUTES**

Minutes from December 20, 2018. Motion to approve the minutes made by **Commissioner Rosenberg** and seconded by **Commissioner Marschner**.

**E. UNFINISHED BUSINESS**

1. Shelter Report presented by Sandy Hill – Sandy Hill introduced herself, and informed the commission she is the current acting Animal Shelter Manager for Ariel Cunningham, who is on maternity leave, until around the end of April or May. Sandy is normally the shelter operations supervisor, and Kimberly Imbert is acting for her, and there is a causal filling in for Kimberly. The shelter requested a full time floating animal tender, and a part time admissions clerks, because of staffing issues with those two positions. They were denied because of budgetary reasons. There was an alternate possibility, which was to close the shelter on Mondays. The shelter will be closed Sunday and Monday. This will start in the new FY, in July. Sandy and

Victoria will be preparing the budget this year with Ariel's expectations as a guide. The budget looks to be flat with no expected changes. Population has been moving through nicely. Some animals stay longer than others. There are a couple of outreach events coming up; one with groups of kids who come and read to the dogs, and do some tours. The kids make dog treats and blankets for the animals and bring them in. There is an upcoming tour for the commissioners, February 6<sup>th</sup>, 2019 at 5:00PM. Training update; Rhiannon learned a lot at her training and Raeanne's training was cancelled due to lack of attendees. It has been reschedule to June. Chameleon will be here for recurrent training February 5-9<sup>th</sup>. The shelter will be downloading web chameleon by the end of the week. They will get further training on how that can help them in the shelter, and the officers in the field. Commissioners and Sandy decided to have a demo on the new GIS program during the shelter tour for Commissioners. The community food bank donation requests are on-going. The food bank is for the community, not the animals at the shelter. A certain number of visits to the food bank could trigger an officer visit to make sure there isn't a problem. They try to mimic what the food bank does for citizens. **Commissioner Rosenberg** noted she would like to see the shelter food bank be taken over by a supervisor at the food bank in their new future location.

2. Shelter dog housing committee report presented by **Commissioner Fortune**. **Commissioner Fortune** presented a written report, including answers to all questions and concerns of the shelter dog housing proposed idea. She read a summary of the report, which is to draft a proposal to the Mayor requesting review and approval of the matter. **Commissioner Fortune** will draft the proposal for the next meeting.

**F. NEW BUSINESS**

1. Discussion with Mayor Bryce Ward.

Mayor Ward was not present at the meeting. Clerk Gutierrez stated she would follow up with the Mayor's office to reschedule.

- a. ACC future directions.  
No discussion.

- b. Facility replacement options.  
**Commissioner Rosenberg** stated the new shelter has retained its place, and is still number 5 on the legislative priorities list for Juneau for FNSB.

2. Budget.  
**Commissioner Chesney** stated the borough budget looks flats for this year, and does not expect much revenue sharing from the state.
3. Legislative bills or activity of interest.

**Commissioner Rosenberg** looked, there was nothing filed or pre-filed concerning domestic animals, or wild life animals that could impinge on domestic animals that would apply. She will continue to monitor it.

**G. EXCUSE FUTURE ABSENCE**

The absence of Commissioner Fortune is excused for the February 19, 2019 meeting.

**H. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

**Commissioner Rosenberg** comments; shelter fund finished up with a really good year. We obtained our 2019 City of Fairbanks business license, posted at the shelter. A low turnout for the Hari Om dinner, most likely due to snowy conditions. Matt Hall donated a two hour dog sled tour as a prize for the dinner. They will hold the prize for a future event due to low participants. The website is going well, online donations have increased, which is both a positive and a negative. Some donors are anonymous, they don't need to be sent a receipt, and they also can't be thanked or given additional information. Pick, click, Give is in full swing. Less revenue from Fred Meyer now that Costco has opened. The big increase is from online donors, and asking how it can be marked better. She is looking for a rep or a contact from Eielson, North Pole, Salcha area to connect with military personnel who like animals to get them involved. The endowment is doing well. Commissioner Thornton stated it might be forth looking in to the shelter fund to employ a part time developer. Spokescat Aries passed away, they need to get another spokes animal to help raise money.

**I. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:35 p.m.