

FAIRBANKS NORTH STAR BOROUGH
ANIMAL CONTROL COMMISSION MEETING AGENDA
MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE
JUANITA HELMS ADMINISTRATION CENTER
907 TERMINAL STREET, FAIRBANKS, ALASKA

JANUARY 22, 2019 6:00 PM

A. ROLL CALL

B. MESSAGES

1. Citizen's Comments – limited to three (3) minutes
 - a. Agenda items not scheduled for public hearing
 - b. Items other than those appearing on the agenda
2. Disclosure & Statement of Conflict of Interest

C. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

D. MINUTES

1. Minutes from December 20, 2018.

E. UNFINISHED BUSINESS

1. Shelter report
2. Sled dog housing committee report

F. NEW BUSINESS

1. Discussion w/ mayor Bryce Ward
 - a. ACC future directions
 - b. Facility replacement options
2. Budget
3. Legislative bills or activity of interest

G. EXCUSE FUTURE ABSENCES

1. February 19

H. COMMISSIONER'S COMMENTS/COMMUNICATIONS

I. ADJOURNMENT

FAIRBANKS NORTH STAR BOROUGH ANIMAL CONTROL COMMISSION

MINUTES

DECEMBER 20, 2018

A regular meeting of the Fairbanks North Star Borough Animal Control Commission was held at the Borough Assembly Chambers, 907 Terminal Street. The meeting was called to order at 6:02 p.m. by Scott Chesney, Chair.

A. ROLL CALL

MEMBERS PRESENT: Scott Chesney, Ronnie Rosenberg, Gail Gardner, Mary Ann Fortune, Lindsey Heaney

MEMBERS EXCUSED: Link Olson, Alex Thornton, Jamie Marschner

OTHERS PRESENT: Ariel Cunningham, Christine Nelson, Michelle Gutierrez

B. MESSAGES

Citizen's Comments – None

Disclosure & Statement of Conflict of Interest – None

C. APPROVAL OF AGENDA AND CONSENT AGENDA

Motion to approve the agenda as amended made by Ms. Gardner and seconded by Ms. Fortune. Carried without objection.

D. MINUTES

Minutes from November 26, 2018. Motion to approve the minutes made by Ms. Fortune and seconded by Ms. Gardner. Carried without objection.

E. UNFINISHED BUSINESS

1. Shelter Report presented by Ariel Cunningham – Ariel Cunningham informed the commission the bi-annual shelter tour would be best in January. She informed the commission the Animal Control maintenance division performed a full assessment of the facility to estimate necessary repair costs but no further information on that matter yet. Ms. Cunningham reported on the budget and the need for more staff and explained the animal population is lowering.

Discussion ensued in regards to budget between staff and commissioners.

Ms. Rosenberg suggested the Animal Control staff should receive a "stop the bleed kits" for mass casualties and recommended that staff be trained on how to use them.

2. Sled Dog Housing Committee Report presented by Mary Ann Fortune – Nothing was reported.
3. ACC Resolution 2018-01

Discussion ensued between Christine Nelson and the commissioners in regards to the proposed resolution and the concerns the commission had about affidavits and young children testifying in the context of bite hearings.

MOTION: To adopt Animal Control Commission Resolution 2018-01 as amended by **Ms. Rosenberg**, seconded by **Ms. Fortune**.

ROLL CALL

5 in Favor: **Rosenberg, Fortune, Heaney, Gardner and Chesney**

0 Opposed:

MOTION PASSED

4. Accessory building – Nothing was reported.

F. NEW BUSINESS

1. Nominations for chair and vice-chair.

Ms. Gardner nominated Mr. Chesney for Chair which was seconded by Ms. Rosenberg. Mr. Chesney accepted the nomination and hearing no other nominations and without objection, Mr. Chesney was appointed Chair for 2019.

Ms. Rosenberg nominated Ms. Gardner for Vice Chair which was seconded by Ms. Heaney. Ms. Gardner accepted the nomination and hearing no other nominations and without objection, Ms. Gardner was appointed Vice Chair for 2019.

G. EXCUSE FUTURE ABSENCES

Ms. Rosenberg mentioned herself and Ms. Gardner may miss the February 19, 2019 meeting; it is the same night as the Golden Heart Community Foundation but will know for certain in January.

H. COMMISSIONER'S COMMENTS/COMMUNICATIONS

Chairperson's Comments – Reminded the commission of the next meeting agenda due date.

Chair Chesney reminded the commission if it's -30 degrees outside, a meeting will be canceled.

Commissioner's Comments – Ms. Rosenberg suggested the following standing agenda items:

- FNSB Budget Updates.
- Legislative Updates from Juneau.

Ms. Rosenberg reported the shelter fund had pet photos with Santa which raised a little over \$2000 and reported on the end of the year giving status as well as the new website that is up and running. The next event will be on January 9, 2019, as a charity a discounted meal will be offered as well as a donation jar will be located at Hari Om Indian Cuisine Restaurant and Smokin' Ace Kennel, Matt Hall is donating a mushing tour for four which will be a door prize. Ms. Rosenberg also stated hamsters need to be placed. She updated on the rabbit count at the shelter and the next big public education push will be on hamster breeding.

I. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:37 p.m.

Animal Control Commission Voting Sheet

Meeting Date: 01/22/2019
 Meeting Start Time: 6:00 PM
 Meeting Ended Time: PM

Pg: 1 of 1

Roll Call

Members:	P/E/A	Staff:	
Ronnie Rosenberg	P	David Gibbs, Emergency Operations Director	
<i>Ann</i> Mary Fortune	P	Sandy Hill, Acting Animal Control Manager	✓
Lindsey Heaney	P	Annamarie Billingsley, Assistant Attorney	
Alex Thornton	P	Michelle Gutierrez, Admin Assistant III	✓
Link Olson	E	Sharon Wittenkeller, Admin Assistant III	✓
Jamie Marschner	P		
<i>Gail</i> Debra Gardner – Vice Chair	P		
Scott Chesney –Chair	P		
<i>Q → 9</i>			



Animal Control Commission

Meeting Date: 12/20/2018

Pg: of

Mtn:

Mtn

<u>to approve agenda and consent agenda</u>	Y	N				<u>to approve Dec. 20, 2018 minutes</u>	Y	N												
Ronnie Rosenberg						Ronnie Rosenberg														
Mary Fortune ①						Mary Fortune														
Lindsey Heaney						Lindsey Heaney														
Alex Thornton						Alex Thornton														
Link Olson						Link Olson														
Jamie Marschner						Jamie Marschner ②														
Debora Gardner ②						Debora Gardner														
Scott Chesney – Chair						Scott Chesney – Chair														
CHANGE VOTE					CHANGE VOTE					CHANGE VOTE										
FAVOR / OPPOSED					FAVOR / OPPOSED					FAVOR / OPPOSED										

Moved w/o objection

Moved w/o objection

*Note call the vote determination

ADDENDUM

All the questions and concerns expressed by the Commission have been responded to - to date. I propose we, as a Commission, draft a proposal to the attention of our new mayor requesting review and approval of this matter. The proposal would clearly state the problem and report on the options that have been considered by the Commission. We can't take this issue any farther until we know if the borough can or will commit to maintaining a facility and provide it with water/sewer and power. It should also explore the boroughs' approach to using donated funds/labor for construction. I would also submit to Animal Control's manager, request for a review of possible ability to utilize our recent dollars of 2018 by donor's passing.

Mary Ann,

We can put a floor drain in at the back corner but don't know how that will work in the winter time for draining. Think it would seal up pretty quick. If you wanted to have water inside we could do a utility sink and build a steel rack to house a tank up above. With a 45' container you will have approx. 44' to work with in length and 7'6" in width for housing 10-12 dogs. Then we could do a gravity feed to the sink. Because the floor is wood, I would cover it with polyuria. That is the truck bed coating that will be also good for traction. The Polyuria is about \$3,000 and the tank would be around 700 and the rack probably around \$800.

Insulation is spray insulation that is R6 per inch. About 2.5 inches in walls and about 4" in ceiling and floor. I was originally going to do electric heat. But it might be worthwhile to up it to a toyo stove. The only problem then is you would have to get heating fuel delivered a couple times a year. Can probably find a cheap used tank somewhere. Might save money in the long run by using a lot less power. Don't know how far the container is from the main building. Those heaters I know are popular in Fairbanks I think right around \$2,500 plus the little bit of plumbing. The downfall is the heater will be on the floor and with this container and wanting a sink, it might make it really tight.

Would probably take about 3 weeks to get all done and up to you at around \$21,000-23,000 budgetary. Don't see a reason it would be any higher unless you went with the toyo option.

This would be built from a used 45' insulated container so there are dents and it is not perfect. But we do guarantee all our containers

Kevin Runyan

General Manager

Container Specialties of Alaska Inc.

www.containerspecialtiesak.com

E-mail kevin@containerspecialtiesak.com

Animal Shelter

12/1/2018 to 12/31/2018

Intakes

	SENIOR DOG	DOG	PUPPY	SENIOR CAT	CAT	KITTEN	FERRET	RABBIT	OTHER S	TOTAL
At Large	6	44	6	0	9	3	1	2	0	71
Owner Surrender	1	30	7	6	5	0	7	2	17	75
Return	0	4	1	0	0	0	0	0	0	5
Foster	0	1	1	0	0	3	0	0	0	5
Qaurantine	2	0	0	0	0	0	0	0	0	2
Protective Custody	0	1	0	0	0	0	0	0	0	1
Euthanize Request	7	4	0	2	0	0	0	0	0	13
Disposal Request	22	4	1	2	0	0	0	0	4	33
TOTAL	38	88	16	10	14	6	8	4	21	205

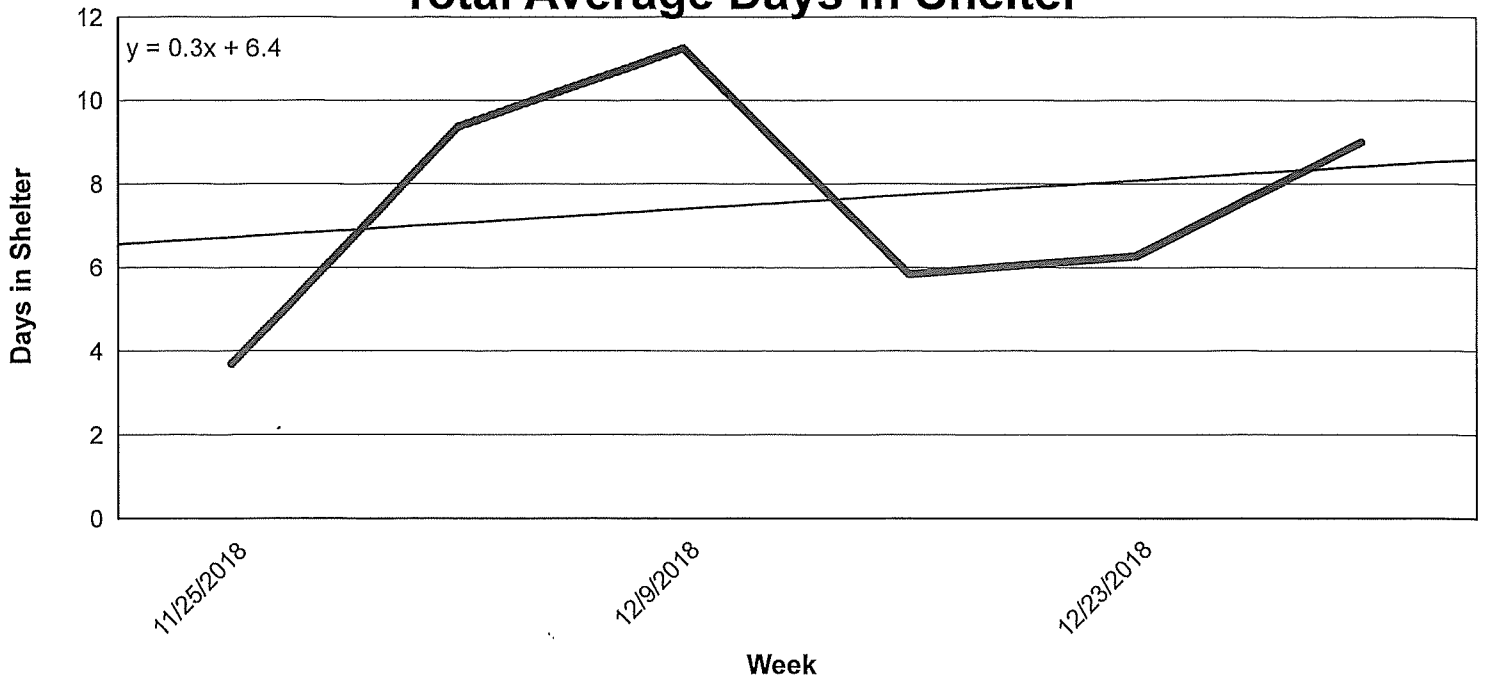
Outcomes

	SENIOR DOG	DOG	PUPPY	SENIOR CAT	CAT	KITTEN	FERRET	RABBIT	OTHER	TOTAL
ADOPTION	2	38	14	4	10	3	1	4	22	98
RTO	4	20	0	0	1	0	0	0	0	25
RESCUE	0	2	3	0	0	3	0	2	0	10
FOSTER	0	2	1	0	1	0	0	0	0	4
EUTH-BEHAV HIST	0	2	0	1	1	0	0	0	0	4
EUTH-BEHAV OBSV	0	10	0	1	2	0	0	0	0	13
EUTH-FERAL	0	0	0	0	0	1	0	0	0	1
EUTH-MEDICAL	0	0	0	0	0	1	1	0	1	3
EUTHR	8	2	0	2	0	0	0	0	0	12
DISPOSAL	23	8	1	2	1	0	0	0	4	39
EUTH-AT VET	1	0	0	0	0	0	0	0	0	1
TOTAL	38	84	19	10	16	8	2	6	27	210

Sterilization Status of Incoming Animals

	DOG	CAT	RABBIT
ALTERED	38%	55%	0%
INTACT	61%	44%	100%

Total Average Days in Shelter



Average Time in Shelter For Animals Outcomed Between 12/1/2018 and 12/31/2018 : 7.98

Please **PRINT** Name

Citizen's Comments

These are for items that do not appear on the agenda

FNSB ANIMAL CONTROL COMMISSION

LOCATION: Mona Lisa Drexler Assembly Chambers / 907 Terminal Street

MEETING OF: January 22, 2019 at or after 6 p.m.

Please print your name and mailing address below. Thank you.

PRINTED NAME

SIGNATURE

NEIGHBORHOOD OR PLACE OF RESIDENCE

John Doe

John Doe

123 Anyplace Ave

None