

FAIRBANKS NORTH STAR BOROUGH ANIMAL CONTROL COMMISSION MEETING  
AGENDA  
*MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, ALASKA OR OTHER LOCATION*

July 15, 2019 6:00 P.M.

**A. CALL TO ORDER & ROLL CALL**

**B. MESSAGES**

1. Citizen's Comments – limited to three (3) minutes
2. Disclosure & Statement of Conflict of Interest

**C. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

**D. \*MINUTES**

1. \*Minutes from June 17, 2019

**E. UNFINISHED BUSINESS**

1. Shelter report
2. Discussion and recommendation to the Mayor regarding licensing of cats and dogs
3. Discussion and recommendation to the Mayor regarding sled dog housing
4. Discussion of the issues associated with the commercial sale of exotic reptiles and animals and how to communicate those concerns to sellers

**F. NEW BUSINESS**

**G. EXCUSE FUTURE ABSENCES      August 19, 2019**

**H. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

**I. ADJOURNMENT**



## E. UNFINISHED BUSINESS

1. Shelter Report presented by Ariel Cunningham  
The lobby remodel continues. The front desk counter has been installed. The shelter brought dogs to the Pups and Pints event on June 8<sup>th</sup>. An animal tender casual has left her position; there are interviews for an admissions clerk casual. Officer Ross completed NACHO module B. There are five fully certified animal control officers. Sandy Hill will be attending the ASPCA Cornell Maddie's Medicine Conference in July.
2. Licensing  
Discussion ensued among Commissioners and staff in regards to the language of, corrections, additions, deletions, and outdated code material within the draft-licensing ordinance. The Commission asked Ms. Cunningham to research other agencies in regards to licensing, and how it is used to utilize rabies vaccinations. The Commission asked Ms. Cunningham to review the ordinance to reflect the relevance of the capabilities of the Chameleon Web program in relation to the ordinance, and to report next month.
3. Sled dog housing – data  
**Commissioner Chesney** distributed a draft memo to Mayor Ward for review by the Commission. Discussion ensued among Commissioners, and staff regarding the thin-coated sled dog housing proposal, heating options for doghouses, and accurate data retrieval. **Commissioner Chesney** asked Ms. Cunningham to have the data on thin-coated sled dogs to him prior to the next month's meeting in order to incorporate the information into the draft memo for review at next month's meeting.
4. Disposal of commercial animals – data  
Discussion ensued among Commissioners and staff on data presented by Ms. Cunningham of the disposal, and amount of disposed commercial animals and exotics, specifically turtles, and tortoises. The information will be included in a reply to the request of Mayor Ward. Ms. Cunningham will look into the amount of disposed animals received at the shelter that come from a company who is charged by the weight for disposing of animals. **Commissioner Rosenberg** asked if a euthanized animal is available to offer to UAF for study. Ms. Cunningham explained the shelter is not sending any euthanized animals to the UAF program.
5. Bites – data  
Officers manage 260 bites cases a year, which is any case considered to be a bite case. 241 of those cases the skin is broken, and the animal is quarantined. The majority of the reports come from medical facilities that are required to report the incident, which account for 85-90% of reports. It is rare to have a member of the public to call and report an animal bite. The data is not bite type specific. Discussion ensued on past PSA practices, and reintroducing those PSA's, and educating the public.

6. Budget – Finalized.

F. **NEW BUSINESS** - None

G. **EXCUSE FUTURE ABSENCES** - July 15, 2019

**Commissioner Gardner**

H. **COMMISSIONER'S COMMENTS/COMMUNICATIONS**

Chairperson's Comments – None.

Commissioner's Comments

**Commissioner Fortune** stated mutt marches will hold a mutt march on June 29, at Pioneer Park.

**Commissioner Rosenberg** reported the Pups and Pints event took place, 2-3 shelters dogs were at the event. HooDoo, and Advanced Family Dentistry were the sponsors, and raised over \$1300. There may be an electronic music concert event in July; the shelter fund could receive a percentage of the money raised. The work with Oasis on pull-tabs is going well. Wine and Whiskers will take place at the Boatel on Sunday, August 4, new items of value or services are being accepted for the fundraiser. Pick. Click. Give. was approved for the following year. The Newsminer has their poll online, with a non-profit section, under business services to vote. In addition to routine dental procedures, a bone spur on a husky was preformed, and a double femoral osteotomy on another dog. Dental bookings are challenging, facing a 2-3 week wait at times.

I. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:18 p.m.