

**FNSB Economic Development Commission Agenda
Mayor's Salcha Conference Room, 3rd Floor
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK
Tuesday, June 25, 2019 3:30pm**

1. Roll Call
2. Citizens Comments
3. Approve Agenda and Minutes
 - A. June 25, 2019 Agenda
 - B. May 21, 2019 Minutes
 - C. April 23, 2019 Minutes
4. New Business
5. Old Business
 - A. Review of the CEDS Goals and objectives and approve strategies to implement goals for 2019
 - B. Discuss development of a regional economic development conference in Fairbanks
6. Staff Comments
7. Report
8. Commissioner Comments
9. Adjournment

ECONOMIC DEVELOPMENT COMMISSION

MINUTES

April 23, 2019

A regular meeting of the Economic Development Commission was held in the Mayors Salcha Conference Room, 3rd Floor, Borough Administration Center, 907 Terminal Street, Fairbanks, Alaska. The meeting was called to order at 3:30 p.m. by Mayor Bryce Ward.

A. ROLL CALL

MEMBERS PRESENT: Mayor Ward, Fairbanks North Star Borough; Mike Meeks, Abigail Riggs, Paul Robinson and Russ Talvi

MEMBERS EXCUSED: None

MEMBERS ABSENT: Christopher Quist, Fred Schlutt, Mayor Welch and Andrew Gray

OTHERS PRESENT: Renee Linton, Julia Sheperd, Christine Nelson, FNSB Department of Community Planning Director; Jacob Lincoln, Special Assistant to Mayor Ward; Brittany Smart, Special Assistant to Mayor Ward and Laura Melotte, FNSB Recording Clerk.

B. CITIZENS COMMENTS

C. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by asterisk (*) on agenda. Consent Agenda items are not considered separately unless any Economic Development Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

MOTION: Moved by **Mr. Robinson**, seconded by **Ms. Riggs** that the Agenda and Consent Agenda be approved as presented.

VOTE: No objections

D. *MINUTES

The minutes of March 26, 2019 were presented for approval.

MOTION: Moved by **Mr. Meeks**, seconded by **Mr. Talvi** that the minutes of March 23, 2019 be approved as presented.

VOTE: No objections

E. NEW BUSINESS

A. Review of the CEDS Goals and objectives and approve strategies to implement goals for 2019

Mayor Ward addressed the commission and gave a brief update with regard to this item.

Julia Shepherd gave a recap of the Agri Logic Conference that she attended.

The Commission discussed the CEDS Goals and Objectives evaluating each goal and objective line by line and suggestions for changes were made.

The Commission discussed forming a sub-committee and task said sub-committee with reviewing the CEDS and providing an update to the existing document rather than doing a full re-write.

In conclusion, the Mayors' office will work on revising the document and will bring it back for further discussion.

B. Review the Regional Growth plan and identify commonalities to the CEDS strategic goals for 2019

Ms. Nelson commented that a lot of the discussion that was had with regard to CEDS overlaps into this document as well.

The Commission reviewed this plan and decided to move this item to the next meeting for further discussion.

C. Discuss development of a regional economic development conference in Fairbanks

Mayor Ward conveyed to the Commission the idea of developing a conference for neighboring communities who come to Fairbanks regularly

for goods and services. The purpose of this conference would be for communities to come together and would allow them to strategize together.

Ms. Linton commented that TCC held an event similar to this in 2016. She indicated that she is supportive of this idea.

Further discussion ensued with regard to this topic.

It was determined that this item will be added to the next agenda for this Commission for further discussion.

F. OLD BUSINESS

None.

G. STAFF COMMENTS

None.

H. REPORT

Ms. Smart presented her staff report to the Commission.

I. COMMISSIONER COMMENTS

None.

J. ADJOURNMENT

Moved to adjourn by **Mr. Meeks**, seconded by **Mr. Talvi**.

The next meeting will be on May 21, 2019 at 3:30 p.m. There being no further business, the meeting was adjourned at 5:00 p.m.

ECONOMIC DEVELOPMENT COMMISSION

MINUTES

May 21, 2019

A regular meeting of the Economic Preservation Commission was held in the Mayors Salcha Conference Room, 3rd Floor, Borough Administration Center, 907 Terminal Street, Fairbanks, Alaska. The meeting was called to order at 3:39 p.m. by Mayor Bryce Ward.

MEMBERS PRESENT: Mayor Bryce Ward, Mike Meeks, Abigail Riggs, Paul Robinson and Russ Talvi

MEMBERS ABSENT : Andrew Gray, Christopher Quist, Fred Schutt and Mayor Mike Welch

OTHERS PRESENT: Brittany Smart, FNSB Mayors Office; Jacob Lincoln, FNSB Mayors Office; Renee Linton, TCC; Gary Newman, public member and Laura MeLotte, FNSB Recording Clerk

A. ROLL CALL

Roll Call was taken. The commission did not establish quorum.

B. MESSAGES

1. Chairman's Comments

Mayor Ward recapped what was discussed at the last meeting of the Economic Development Commission.

2. Staff's Comments

None

3. Citizen's Comments

None

C. *MINUTES

The minutes of April 23, 2019 were NOT APPROVED due to lack of quorum.

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by asterisk (*) on agenda. Consent Agenda items are not considered separately unless any Historic Commission

member or citizen so requests. In the event of such request, the item is returned to the general agenda.

The agenda of May 21, 2019 was NOT APPROVED due to lack of quorum.

E. UNFINISHED BUSINESS

As the commission did NOT have quorum, **Ms. Smart** gave a comprehensive presentation of the "Southeast Alaska 2020 Economic Plan."

A. Review of the CEDS Goals and objectives and approve strategies to implement goals for 2019

The commission discussed the current FNSB CEDS briefly.

Mayor Ward directed staff to work on a draft CEDS for the commission to review at the June meeting.

B. Review the Regional Growth plan and identify commonalities to the CEDS strategic goals for 2019

The commission discussed this topic briefly.

C. Discuss development of a regional economic development conference in Fairbanks

The commission discussed various ideas for a one-day event.

F. NEW BUSINESS

None

G. COMMISSIONER'S COMMENTS

Mayor Ward commented that he would like to begin holding these meetings in the Assembly Chambers. **Ms. Melotte** will check on the availability of the room for this commission.

Ms. Smart apprised the commission as to some of the meetings that she has scheduled in the near future to further discuss CEDS.

H. AGENDA SETTING

I. ADJOURNMENT

The next meeting will be on June 25, 2019 at 3:30 p.m. There being no further business, the meeting was adjourned at 4:20 p.m.