

FAIRBANKS NORTH STAR BOROUGH ANIMAL CONTROL COMMISSION MEETING  
AGENDA  
MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, ALASKA

**October 21, 2019 6:00 P.M.**

**A. CALL TO ORDER & ROLL CALL**

**B. MESSAGES**

1. Citizen's Comments – limited to three (3) minutes
2. Disclosure & Statement of Conflict of Interest

**C. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

**D. \*MINUTES**

1. \*Minutes from September 16, 2019

**E. UNFINISHED BUSINESS**

1. Shelter report
2. Discussion of the issues associated with the commercial sale of reptiles and exotic animals and how to communicate those concerns to sellers.

**F. NEW BUSINESS**

1. Discussion on letter to Mayor Ward regarding potential licensing of pets.

**G. EXCUSE FUTURE ABSENCES      November 18, 2019**

**H. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

**I. ADJOURNMENT**



**2. Discussion of a recommendation to the Mayor concerning the licensing of animals.**

The **Commission** discussed finalizing the licensing ordinance draft at the next meeting and sending it to Mayor Ward for his review.

**3. Discussion of the issues associated with the commercial sale of reptiles and exotic animals and how to communicate those concerns to sellers.**

The **Commission** agreed to discuss the issue at the next meeting when Commissioner Thornton could be present and able to share the information he gathered regarding the topic.

**F. NEW BUSINESS**

**1. Discussion and approval of a memo responding to the Mayor's memo of April 11, 2019 concerning:**

- a. the cremation and disposal of exotic animals
- b. the status of a proposed animal licensing ordinance
- c. policy recommendations concerning animal bites
- d. replacement of the shelter facility

**Commissioners** reviewed a draft memo to Mayor Ward addressing the above listed topics.

**Commissioner Rosenberg** said what I would like to see somehow incorporated into the CIP part of this, is that over \$250,000 has been expended by contracts...

**Commissioner Chesney** asked, Wait, where are you?

**Commissioner Rosenberg** said, well, I'm sorta looking at this. Um, so on the last page.

**Commissioner Chesney** said, yep.

**Commissioner Rosenberg** continued, over \$250,000 and lots of staff time has been expended working with Bettisworth North on the new shelter. That was what kind of design went forward with the bond. For the CIP, I would like to see us say as a Commission, that we support that draft. All that work has been done. Because, if that gets incorporated, it will be still a couple of years until anything happens. If there is something little, add on, or we need a different kind of stall for goats there will be plenty of time to make those kinds of revisions. But, we need badly to get in that CIP list or we're gonna be left out.

**Commissioner Gardner** said, I think we should propose as the Commission and maybe put this on the agenda for next time that we as a Commission fill out a... **(she was interrupted, Commissioner Resenberg started speaking at the same time)**

**Two Commissioners were speaking at the same time**

**Commissioner Rosenberg** said, well we can write something as the Commission, to the Mayor for the CIP thing. We can always individuals of course.

**Commissioner Gardner** said, but I think the Commission should **(she was interrupted, Commissioner Rosenberg started speaking at the same time)** do it as well.

**Commissioner Rosenberg**, said, yeah, and I think that's it. I don't think we need to wait. And, there's time sensitive things when that CIP closes, and I'm not exactly sure when.

**Commissioner Chesney**, said, I think it's the 11<sup>th</sup>. That's the 11<sup>th</sup> of October. **(he was interrupted, Commissioner Rosenberg started speaking at the same time)**

**Commissioner Chesney, Rosenberg and Olson were speaking at the same time.** During this **Commissioner Olson**, asked, can you remind me what CIP is?

**Commissioner Rosenberg** said, Capital Improvement Plan.

**Commissioner Olson** said, got it.

**Commissioner Rosenberg** said, or project, plan, I think. So, I think, you know, we are all, I can't speak for everyone, but, basically in favor of the model that was proposed. And, when it ever comes to fruition, adjustments will be made, probably, down the road. But, that we get something right away into the Mayor on whatever form you have to use.

**Commissioner Chesney**, said, it's a booklet.

**Commissioner Rosenberg**, said, but, that it incorporates by reference all that work that's been done. They did site surveys, they did inventories of property that was available in the Borough, design things.

**Commissioner Chesney**, asked, was wondering how we would pull this off and get it in by the 11<sup>th</sup>?

**Commissioner Rosenberg**, said, I think we just, like I'm saying, incorporate that work by reference and just put that in each spot. This work has been done.

**Commissioner Chesney**, said, in the box to respond?

**Commissioner Rosenberg**, said, yep, yep, yep. You know.

**Commissioner Gardner**, said, but that's gonna be before our next meeting right?

**Commissioner Rosenberg**, said, yep.

**Commissioner Gardner**, said, so we can't meet as a Commission and.... **(she was interrupted, Commissioner Rosenberg started speaking at the same time)** **Commissioner Rosenberg** said, we have to decide tonight. That's why I put it on the agenda. **(she was interrupted, Commissioner Gardner started speaking at the same time.)** **Commissioner Gardner** said, maybe we just need to put it in this letter.

**Commissioner Rosenberg**, said, but we need to make sure that, you know, there's so much paper work that floats around upstairs. That this is a CIP thing, that the Commission is participating in the CIP by saying that we support the proposed project. **And, I guess I'd like to do that as a motion.** So, yeah, that, whereas, quite a bit of work has been done prior to the bond issue vote, and whereas over \$250,000 I think that's correct, was spent in designing it with professional consultants, and whereas the public and the Animal Control Commission were advised of various phases of this, and whereas people were in agreement that was necessary, and that the basic design was appropriate. Therefore, um, that, on behalf of the Animal Control Commission we unanimously request that it be included in the Capital Improvement Plan, the work that was just done.

**Commissioner Fortune** said, just to get a voice in.

**Commissioner Rosenberg** said, well, yeah.

**Commissioner Fortune** said, Commissioner Fortune, excuse me. I was saying in order to get a voice in initially as you're saying, it can always be amended and so forth but, to be on record with that. **(she was interrupted, Commissioner Rosenberg started speaking at the same time.)**

**Three Commissioners were speaking at the same time.**

**Commissioner Rosenberg** said, so if we decide we want the doors this way and or that.

**Commissioner Chesney** said, so we have a motion on the floor, do we have a second? **(he was interrupted, Commissioner Rosenberg started speaking at the same time.)** **Commissioner Rosenberg** said, yes, that's the motion.

**Commissioner Rosenberg** said, do we have a second?

**Commissioner Marschner** said, I second, Jamie Marschner.

**Commissioner Chesney** said, now we can discuss. So, I think that's a dandy way of kinda sliding it in the door. **(he was interrupted, Commissioner Rosenberg started speaking at the same time.)**

**Commissioner Rosenberg** said, well I mean it's all been done.

**Commissioner Chesney** said, it's all been done, and all the information that I've seen in the CIP application packet is touched on by...**(he was interrupted, Commissioner Rosenberg started speaking at the same time.)**

**Commissioner Rosenberg**, said but we have detail.

**Two or three Commissioners were speaking at the same time.**

**Commissioner Fortune** said, but it had to have been done already right? To have been on...**(she was interrupted, Commissioner Rosenberg started speaking at the same time.)**

**Commissioner Rosenberg** said, it's done, so I would urge that it go forward and be incorporated in this new planning process, and that the Assembly gets that as part of the CIP. So there's a motion and a second, is there any other discussion? If not, we can vote. We can let the Mayor know.

**ROLL CALL**

Six in Favor

Zero Opposed

**CARRIED**

Further discussion ensued on edits to the memo to Mayor Ward regarding the cremation and disposal of exotic animals, the status of a proposed animal licensing ordinance, policy recommendations concerning animal bites, and replacement of the shelter facility.

## **MOTION**

**Commissioner Gardener** moved to approve the memo to Mayor Ward regarding the cremation and disposal of exotic animals, the status of a proposed animal licensing ordinance, policy recommendations concerning animal bites, and replacement of the shelter facility, seconded by **Commissioner Rosenberg**.

**No Objection or Roll Call Vote**

## **MOTION CARRIED**

### **2. Discussion of proposing to add a shelter replacement to the Capital Improvement Program (CIP).**

Item was discussed under Item F. 1.

**G. EXCUSE FUTURE ABSENCES**                      October 21, 2019 – **None.**

### **H. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

**Commissioner Rosenberg** reported on the shelter garage and bake sale, shelter fund, Pick. Click. Give, donations, pet photos with Santa, Eielson animal representative, and pet surgeries.

**Commissioner Olson**, inquired about Commission vacancies.

### **I. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:50 p.m.