MEMORANDUM

TO: Fairbanks North Star Borough Assembly
    April Trickey, CMC, Borough Clerk

THROUGH: Christopher Quist, Chair, Finance Committee

FROM: Adena Benn, Deputy Clerk

DATE: January 24, 2019

SUBJECT: ACTION OF THE FINANCE COMMITTEE MEETING OF JANUARY 17, 2019

Convened at 5:30 p.m. / Adjourned at 6:24 p.m.

Members Present
Aaron Lojewski (5:34 p.m.)            Shaun Tacke
Marna Sanford                         Matt Cooper
Leah Berman Williams                 Andrew M. Gray
Liz Lyke                              Christopher Quist

Members Excused
Angela Major

MEMORANDA/ REPORTS/ PRESENTATIONS

NONE

CONTRACTS/ BID AWARDS

RFP Award: RFP Number 19025
Solid Waste Facility Environmental Consulting Services
-Approved (7-0) a proposal as submitted by Shannon and Wilson, Inc., in the amount of $189,500.00 for the initial contract period, and a total contract amount of $947,500.00 if all four one-year renewal options are exercised.
CONTRACTS/ BID AWARDS - continued

Conflict of Interest: Assemblymember Lojewski declared a potential conflict of interests with the contract award to CXT Vault Toilets because he owns a mobile aurora viewing photography business and his clientele use the Chena Lake Restrooms which are the subject of the contract. The Presiding Officer ruled a conflict did not exist.

Contract Award: CXT Vault Toilets
-Approved (8-0) a contract with CXT, Inc. in the amount of $277,406.70

ADVANCED ORDINANCES AND RESOLUTIONS

ORDINANCE NO. 2018-20-1P. An Ordinance Amending The FY 2018-19 Budget By Appropriating $3,781,265 In Federal Pass-Through Grant Funding To The Transit Enterprise Projects Fund For The Voluntary Conversion Or Removal (Wood Stove Change-Out) Program. (Sponsor: Mayor Ward)
-Item for discussion only

Conflict of Interest: Assemblymember Williams declared a potential conflict of interest with Ordinance No. 2019-03 as her husband is the President of Fairbanks Folk School and could use the use agreement as outlined in this ordinance. The Presiding Officer ruled a conflict did not exist because Fairbanks Folk School is not eligible to use the proposed use agreement.

ORDINANCE NO. 2019-03. An Ordinance Amending FNSBC Title 8 To Add Waiver Of Use Agreement Fees By The Borough Mayor, Amending FNSBC Title 20 By Adding A Section Authorizing Use Agreements On Borough Land And Amending The Definition Of Temporary Use, And Amending Appendix E-User Fee Schedule/Assessing/Land Management Fees And Attachment C Of Ordinance No. 2018-20 (FY 2018-19) To Add Fees For Use Agreements. (Sponsor: Mayor Ward)
-Item for discussion only

ORDINANCE NO. 2018-20-1Q. An Ordinance Amending The FY 2018-19 Budget By Appropriating $35,000 In Fairbanks Library Foundation Funding And $35,000 From The Library Special Revenue Fund To The Special Revenue Projects Fund For A Space Plan Study For The Noel Wien Library. (Sponsor: Mayor Ward)
-Item for discussion only

OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

Monthly Budget Report/General Fund Updated Fund Balance Report

Mayor Ward reported the monthly budget reports to the assembly will now contain the Facilities Maintenance Reserve balance.

MAYOR/ ASSEMBLY COMMENTS

NONE