ASSEMBLY FINANCE COMMITTEE AGENDA
April 4, 2019
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, Alaska
5:30 p.m.

1. ROLL CALL

2. MEMORANDA/REPORTS/PRESENTATIONS
   a. Proposed FY 2019/2020 Budget Overview by Mayor Ward and Debbie Brady, Chief Financial Officer, with a question and answer period.

3. CONTRACTS/BID AWARDS
   NONE

4. ADVANCED ORDINANCES AND RESOLUTIONS
   b. ORDINANCE NO. 2018-20-1Y. An Ordinance Amending the FY 2018-19 Budget By Reappropriating $75,000 From The Department Of The Assembly In the General Fund To The Capital Projects Fund For The Purpose Of Funding The Replacement Of Election Equipment And Software. (Sponsor: Assemblymember Cooper) (Page 18)

5. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS
   a. Monthly Budget Reports
   b. General Fund Updated Fund Balance Report

6. MAYOR/ASSEMBLY COMMENTS

7. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.
MEMORANDUM

To: Fairbanks North Star Borough Assembly
From: Bryce Ward, Mayor
Date: March 28, 2019
Subject: Ordinance No. 2019-16
Fine Schedule and Penalty Provisions - Update

Attached is an ordinance updating various sections of Borough Code pertaining to penalty provisions and the fine schedule.

The court system recently requested that changes be made to Borough code in order to allow FNSB to continue to utilize the minor offense citation process without requiring mandatory court appearances when a person pleads guilty or no contest to a citation. Further, state law was recently amended to increase the statutorily required surcharge that FNSB must impose when using the minor offense citation process. This ordinance makes those changes and cleans up other related language in code.

I urge your adoption of this ordinance.

Attachment: Ordinance
By: Bryce J. Ward, Mayor
Introduced: March 28, 2019

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019-16

AN ORDINANCE AMENDING THE FAIRBANKS NORTH STAR BOROUGH CODE
REGARDING PENALTY PROVISIONS AND FINE SCHEDULE

WHEREAS, State law has been amended to increase the surcharge
assessed to a person convicted of violating a misdemeanor or a municipal ordinance; and

WHEREAS, Borough code should be updated to conform with State law; and

WHEREAS, All offenses listed on the fine schedule have set fine amounts
and are intended to create optional court appearance offenses; and

WHEREAS, Borough code sets fines “of not more than” or “not to exceed”
specified amounts which create mandatory court appearance offenses; and

WHEREAS, Removing the “of not more than” and “not to exceed”
language from code and instead referencing the fine schedule will create optional court
appearance offenses and allow citations to be disposed of without a court appearance
as provided in state law; and

WHEREAS, The fine schedule should be updated to ensure that all
offenses referenced in the code are accurately reflected in the fine schedule.
NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. FNSBC 1.20.010, Penalties, is hereby amended as follows:

A. A person who violates a provision of this code is guilty of a misdemeanor or a violation. Unless other specified, violations shall be punished by a fine not to exceed $1,000. Unless otherwise specified, misdemeanors shall be punished by a fine [NOT TO EXCEED $1,000] or imprisonment for not more than 90 days or both.

B. All offenses are violations unless expressly designated as a misdemeanor.

C. The borough may institute a civil action against a person who violates a provision of this code. In addition to injunctive and compensatory relief, the borough may obtain a civil penalty [NOT TO EXCEED $1,000] for each violation. The borough may bring an action to enjoin a violation or to recover a civil penalty notwithstanding the availability of any other remedy.

D. Notwithstanding the availability of any other remedy in this or any other title of this code, in accordance with AS 29.25.070(a), citations or complaints for violations for which a particular amount is provided as the fine under FNSBC 1.20.070 may be disposed of as provided in FNSBC 1.20.030 through 1.20.[080]070.

E. The penalties authorized under this section may be imposed only if copies of the ordinance are made available for distribution to the public at no more than cost.

F. Excepting those enumerated violations arising from FNSBC Title 22, Animals, and Chapter 9.16 FNSBC, Compulsory Attendance, no more than two citations under FNSBC 1.20.070 for a continuing violation shall be issued to the same individual in a calendar year without full resolution of the [VIOLATION]citation. Continuing violation(s) shall be
forwarded to the department of law for consideration of other available remedies. Each day that a violation of an ordinance continues constitutes a separate violation.

Section 3. FNSBC 1.20.020, Penalty surcharge, is hereby amended as follows:

[A.] In addition to any fine or other penalty prescribed by law, a person convicted of a misdemeanor or violation of code shall pay the surcharge required under AS 12.55.039 and 29.25.074. All such surcharges collected shall be remitted to the State of Alaska as required by AS 29.25.074.[WHO PLEADS GUILTY OR NOLO CONTENDERETO, FORFEITS BAIL FOR, OR IS CONVICTED OF:

1. A MISDEMEANOR OR OTHER VIOLATION OF THIS CODE IF A SENTENCE OF INCARCERATION MAY BE IMPOSED, SHALL BE ASSESSED A SURCHARGE OF $50.00;

2. A MISDEMEANOR OR A VIOLATION OF THIS CODE IF A SENTENCE OF INCARCERATION MAY NOT BE IMPOSED, SHALL BE ASSESSED A SURCHARGE OF $10.00 IF THE FINE OR BAIL FORFEITURE AMOUNT FOR THE OFFENSE IS $30.00 OR MORE.

B. THE SURCHARGE SHALL BE DEPOSITED INTO THE GENERAL FUND OF THE STATE IN ACCORDANCE WITH AS 29.25.]

Section 4. FNSBC 1.20.070, [APPLICATION OF]Minor offense fine schedule, is hereby amended as follows:

A. The purpose of this section is to provide a standardized fine schedule for certain violations of the borough code for use in accordance with the Alaska Rules of Minor Offense Procedure.

B. Any person violating any provision of this section[, FNSBC 1.20.080,] or regulations issued hereunder, is guilty of a violation and shall be punished upon
conviction by a fine [NOT TO EXCEED $1,000], as set forth in the schedule of fines set forth in this chapter.

C. Fines set out in [FNSBC 1.20.080]this section are separate from and cumulative to penalties, costs, assessments and/or other remedies allowed under other titles of the FNSBC and any surcharge imposed under AS 29.25.074 and FNSBC 1.20.020.

D. [VOLUNTARY DISPOSITION BEFORE ARRAIGNMENT.] In accordance with AS 29.25.070(a), citations or complaints for violations for which a particular amount is provided as the fine under FNSBC 1.20.080 may be disposed of as provided in AS 12.25.195 through 12.25.230 without a court appearance by submitting payment of the fine amount listed in FNSBC 1.20.070 and the applicable statutory surcharge required by AS 12.55.039 and AS 29.25.074 together with the completed/signed citation indicating a "no contest" plea to the Alaska Court System within 30 days. The Rules of Minor Offense Procedure in the Alaska Rules of Court apply to all offenses listed in FNSBC 1.20.070. Citations charging these offenses must meet the requirements of the Rules of Minor Offense Procedure. The fines set forth below may not be judicially reduced.

Section 5. FNSBC 1.20.080, Fine Schedule, is hereby repealed and re-enacted as FNSBC 1.20.070(E).

Section 6. FNSBC 1.20.070(E), Fine Schedule, is hereby amended as follows:

<table>
<thead>
<tr>
<th>Code Section</th>
<th>Offense</th>
<th>[PENALTY/] Fine Amount</th>
<th>Mandatory Warning Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.16.140(C)</td>
<td>Wear, carry, or display, without authority, any means of identification specified by the Division of Homeland Security and Emergency Management.</td>
<td>$1,000</td>
<td>Yes, 1st offense</td>
</tr>
</tbody>
</table>

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
Section 7. FNSBC 2.16.140, Interference with disaster relief personnel—Penalty, is hereby amended as follows:

It is a violation punishable by a fine [OF $1,000] as set forth at Chapter 1.20 FNSBC for any person during a disaster emergency to do the following:

A. Willfully to obstruct, hinder or delay any member of the emergency management organization in the enforcement of any unlawful rule or regulation issued pursuant to this title, or in the performance of any duty imposed upon him by virtue of this chapter;

B. To do any act forbidden by any lawful rule or regulation issued pursuant to this chapter. If such an act is of such a nature as to give, or be likely to give, assistance to the enemy, or to imperil the lives or property of inhabitants of this borough, or to prevent, hinder, or delay the defense or protection thereof;

C. To wear, carry, or display, without authority, any means of identification specified by the Division of Homeland Security and Emergency Management.

Section 8. FNSBC 4.52.100, Unauthorized alterations prohibited, is hereby amended as follows:

No person may undertake any construction, alteration, demolition or removal of any property or structure within an historic district established under this chapter which

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
affects the exterior of such property or structure, without first obtaining either a certificate of appropriateness or a certificate of economic hardship from the Fairbanks North Star Borough. A person who violates this section is guilty of a violation punishable by a fine as set forth at Chapter 1.20 FNSBC.

Section 9. FNSBC 8.04.080, Failure to notify assessor or false application for an exemption, is hereby amended as follows:

It shall be the responsibility of every person who obtains a property tax exemption under this chapter to notify the borough assessor of any change in ownership, property use, residency, permanent place of abode, status of disability or other factor affecting the exemption. If the assessor determines that the property is not eligible for an exemption, all taxes, penalty and interest due on the property from the tax year following the date the property should have been subject to taxation are immediately due and owing. Falsely applying for an exemption or failing to notify the borough assessor concerning a change in exemption status with an intent to evade taxation is a violation punishable by a fine [OF $1,000] as set forth at Chapter 1.20 FNSBC.

Section 10. FNSBC 8.08.020(C), Tax exemption and deferral application procedure, is hereby amended as follows:

C. If anyone knowingly makes any false representations in any submission to the borough related to an initial application for or review of a tax exemption or deferral under this chapter and Chapter 8.12 FNSBC, that person shall be punishable by a fine [OF $1,000] as set forth at Chapter 1.20 FNSBC.

Section 11. FNSBC 8.08.080, Transfer of ownership or change of use – Penalty, is hereby amended as follows:

As of the date of any change in majority ownership, sale, or substantive change in use of any property subject to a tax exemption or deferral under this chapter and Chapter
8.12 FNSBC, the borough shall revoke such tax exemption or deferral and require immediate payment of the property taxes thereby due. Any property owner who fails to notify the borough assessor of any such change in ownership, use, or sale by the date of such change in ownership, use, or sale shall be subject to a fine [OF NOT MORE THAN $300.00] as set forth at Chapter 1.20 FNSBC per day for each day thereafter.

Section 12. FNSBC 8.44.050(F), Prohibited acts and associated penalties, is hereby amended as follows:

F. Any person who violates or fails to comply with the provisions of this chapter shall be subject to a fine as set forth at Chapter 1.20 FNSBC and shall be personally liable for all costs, interest, penalties and taxes due under this chapter. For good cause shown, the chief financial officer may waive or reduce all or part of any penalty or interest imposed under this chapter.

Section 13. FNSBC 8.48.050(F), Registration for tax collection, is hereby amended as follows:

[F. FAILURE TO COMPLY WITH ANY PROVISION OF THIS CHAPTER IS A VIOLATION PUNISHABLE BY A FINE OF $1,000.]

Section 14. FNSBC 8.48.070(F), Prohibited acts and penalties, is hereby amended as follows:

F. Failure to comply with any provision of this chapter is a violation punishable by a fine [, NOT TO EXCEED $1,000] as provided in Chapter 1.20 FNSBC [1.20.080], in addition to all other penalties provided under this chapter.

Section 15. FNSBC 8.52.050(F), Certificate of registration for tax collection, is hereby amended as follows:

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
Section 16. FNSBC 8.52.080(G), Prohibited acts and associated penalties, is hereby amended as follows:

G. In addition to all other penalties provided under this chapter, [any seller that violates] failure to comply with any [REQUIREMENT] provision of this [SECTION] chapter is subject to a penalty [OF $1,000] as set forth at Chapter 1.20 FNSBC.

Section 17. FNSBC 8.52.110(G), Penalties, interest, fees and tax remittance, is hereby amended as follows:

G. Failure to comply with the provisions of this chapter is a violation punishable by a fine [OF $1,000] as set forth at Chapter 1.20 FNSBC.

Section 18. FNSBC 8.54.080(G), Prohibited acts and associated penalties, is hereby amended as follows:

G. In addition to all other penalties provided under this chapter, [ANY BUYER OR SELLER THAT VIOLATES ANY REQUIREMENT] failure to comply with any provision of this chapter is subject to a penalty [OF $1,000] as set forth at Chapter 1.20 FNSBC.

Section 19. FNSBC 8.54.110(G), Penalties, interest, fees and tax remittance, is hereby amended as follows:

G. Failure to comply with the provisions of this chapter is a violation punishable by a fine [OF $500.00] as set forth at Chapter 1.20 FNSBC.

Section 20. FNSBC 9.04.010(D), Offense against public property - Penalty, is hereby amended as follows:
D. A person who willfully violates any provision of this section is guilty of a violation, and upon conviction is punishable by a fine [OF $1,000] as set forth at Chapter 1.20 FNSBC.

Section 21. FNSBC 9.04.020(C), Loss, retention or destruction of library property, is hereby amended as follows:

C. A person who is convicted of a violation of this [CHAPTER]section is guilty of a violation punishable by a fine [OF $1,000] as set forth at Chapter 1.20 FNSBC.

Section 22. FNSBC 9.04.030(D), Consumption, possession of alcohol in borough parks, is hereby amended as follows:

D. A person who willfully violates the provisions of this section is guilty of a violation, and upon conviction is punishable by a fine [OF NOT MORE THAN $500] as set forth at Chapter 1.20 FNSBC.

Section 23. FNSBC 9.12.030, Prohibiting certain product manufacturing methods of marijuana concentrates, is hereby amended as follows:

Production of or attempting to produce a marijuana concentrate by a method of extraction using flammable or combustible chemicals including, but not limited to, butane, acetone, hexane, naphtha, ethanol, methanol, petroleum ether, and alcohol constitutes marijuana product manufacturing and is prohibited except where such marijuana extraction is authorized by state law or regulation, permit, license, or registration or where such marijuana extraction is authorized by borough ordinance, license, registration, or permit. A person who violates this section is guilty of a violation punishable by a fine as set forth at Chapter 1.20 FNSBC.

Section 24. FNSBC 9.16.050(D), Penalties, is hereby amended as follows:

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
D. A person who knowingly violates a provision of this [TITLE] chapter is guilty of a violation and shall be punished by a fine [NOT TO EXCEED $500.00 PER VIOLATION] as set forth at Chapter 1.20 FNSBC and attendance at parenting or other training or other penalty deemed appropriate by the court if prosecuted by information/complaint.

Section 25. FNSBC 9.20.020(D), Offenses, is hereby added as follows:

D. A person who violates any provision of this chapter is guilty of a violation punishable by a fine as set forth at Chapter 1.20 FNSBC.

Section 26. FNSBC 10.04.020(C), Unlawful acts, is hereby added as follows:

C. Any person who violates any provision of this section is guilty of a violation punishable upon conviction by a fine as set forth at Chapter 1.20 FNSBC.

Section 27. FNSBC 12.04.030, Encroachments prohibited, is hereby amended as follows:

No person shall cause, create, maintain or expand an encroachment. A person who violates this section is guilty of a violation punishable by a fine as set forth at Chapter 1.20 FNSBC.

Section 28. FNSBC 12.16.030, Reconstruction, is hereby amended as follows:

Any person or entity performing excavation or construction in or on any public road shall, upon completion of such excavation or construction, restore any portion of the road on which the work took place to the standards of the road’s original construction, or to Fairbanks North Star Borough road construction standards, whichever is higher. Original shoulder alignments shall be preserved, and the driving surface shall be compacted to the same degree existing prior to the excavation or construction. A
person who violates this chapter is guilty of a violation punishable by a fine as set forth at Chapter 1.20 FNSBC.

Section 29. FNSBC 12.16.040, Permit, is hereby amended as follows:
No person or entity shall commence any excavation or construction in or on any public road until a permit to commence such excavation or construction has been obtained from the Fairbanks North Star Borough department of public works. A person who violates this chapter is guilty of a violation punishable by a fine as set forth at Chapter 1.20 FNSBC.

Section 30. FNSBC 13.08.030(A), Enforcement, is hereby amended as follows:
A. Any person who permits or causes a violation of a provision of this title is guilty of a violation punishable by a fine as set forth at Chapter 1.20 FNSBC.

Section 31. FNSBC 15.04.200(B), Violation – Penalties and remedies, is hereby amended as follows:
B. Other Remedies. Every person convicted of a violation of any provision of this title shall be punished by a fine of NOT MORE THAN $500.00 as set forth at Chapter 1.20 FNSBC.

Section 32. FNSBC 17.08.080(A), Penalties for illegal subdivision, is hereby amended as follows:
A. In addition to such penalties and liabilities as may be imposed by state law, any person who subdivides land in violation of this title is subject to a fine OF $500.00 as set forth at Chapter 1.20 FNSBC for each offense. Each act of violation and every day upon which any such violation occurs shall constitute a separate offense.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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Text to be deleted is [BRACKETED, CAPITALIZED]
Section 33. FNSBC 18.112.020(A), Penalties and remedies, is hereby amended as follows:

A. A violation of the provisions of this title or any regulation adopted hereunder shall be a violation. UPON CONVICTION, THE COURT SHALL LEVY a fine [OF $300.00 FOR THE VIOLATION] as set forth at Chapter 1.20 FNSBC. Each day that a violation exists shall be deemed a separate and distinct violation. However, violations of junkyard standards shall be subject to the penalty provisions of FNSBC 1.20.010.

Section 34. FNSBC 19.08.090, Penalties, is hereby added as follows:

FNSBC 19.08.090, Penalties.

A person who violates any provision of this chapter is guilty of a violation punishable by a fine. Fines for specific violations of this title are set forth at Chapter 1.20 FNSBC.

Section 35. FNSBC 19.12.160, Penalty for violations, is hereby amended as follows:

The owner or agent of land within the Fairbanks North Star Borough who constructs or operates a mobile home park in violation of this chapter and the regulations and statutes administered by the Fairbanks North Star Borough and/or the state of Alaska is guilty of a violation and, upon conviction, is punishable by a fine [OF $1,000] as set forth at Chapter 1.20 FNSBC. Each day that a park is operated in violation shall be deemed a separate and distinct violation.

Section 36. FNSBC 19.16.020, Mobile home sales, is hereby amended as follows:

Any seller or seller’s agent offering a mobile home for sale shall notify the buyer of any tax liens against the mobile home or delinquent taxes due on the mobile home. Notice

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
under this section shall be posted in writing on all entrances to the mobile home, in
easily legible type at least two inches high, stating the total amount of taxes, penalty
and interest due. A person who violates this section is guilty of a violation punishable
by a fine as set forth in Chapter 1.20 FNSBC. Failure to notify the buyer as required
shall result in a penalty against the seller or agent in an amount equal to the total
taxes, penalty and interest due which, when paid to the borough, shall be applied to
the account of the subject mobile home.

Section 37. FNSBC 21.16.060, Penalties for violations, is hereby
amended as follows:

Every person, firm, corporation, club, association or organization violating any of the
provisions of this chapter is guilty of a violation punishable by a [$1,000] fine as set
forth at Chapter 1.20 FNSBC.

Section 38. FNSBC 21.20.100(C), Collection and transportation of solid
waste, is hereby amended as follows:

Vehicles or containers used for the collection and transportation of any solid waste shall
be loaded and moved in such a manner that the contents will not fall, leak or spill
therefrom. Where spillage does occur, it is the responsibility of the collector or
transporter to pick up the material, return it to the vehicle or container, and properly
clean the area. Any person collecting or transporting solid waste who permits the waste
to fall, leak or spill from the vehicle or who fails to clean up waste which has fallen,
leaked or spilled from his vehicle shall be a subject to a [CIVIL PENALTY NOT TO
EXCEED $1,000] fine as set forth at Chapter 1.20 FNSBC in addition to the cost of
cleanup incurred by the borough or other public agency.

Section 39. FNSBC 21.24.010(C), Vehicle plug-in program, is hereby
amended as follows:

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
C. Penalties for Violation.

1. The borough may institute a civil action against an employer or business that violates a provision of this chapter. In addition to injunctive and compensatory relief, [THE BOROUGH MAY OBTAIN A CIVIL PENALTY NOT TO EXCEED $1,000] a person who violates this section is guilty of a violation punishable by a fine for each violation as set forth at Chapter 1.20 FNSBC. The borough may bring an action to enjoin a violation or to recover a civil penalty notwithstanding the availability of any other remedy.

2. Each day that a violation of this chapter continues constitutes a separate violation.

Section 40. FNSBC 22.32.010, Penalties, is hereby amended as follows:
No person shall intentionally, recklessly or with criminal negligence interfere with, molest or hinder any police officer or animal control officer in the performance of any duty under this title, or seek to release any animal in the custody of such officer or from the animal shelter. Violation of this section is a violation punishable by a fine [OF $1,000] as set forth at Chapter 1.20 FNSBC.

Section 41. FNSBC 22.32.020(A), Penalties, is hereby amended as follows:
A. A person who violates any provision of this title is guilty of a violation punishable by a fine[ NOT TO EXCEED $1,000]. Penalties for specific violations of this title are set forth at Chapter 1.20 FNSBC [1.20.080].

Section 42. Effective Date. This ordinance shall be effective at 5:00 p.m. of the first Borough business day following its adoption.
PASSED AND APPROVED THIS ____ DAY OF __________, 2019.

Matt Cooper
Presiding Officer

APPROVED:

Jill S. Dolan
Borough Attorney

ATTEST:

April Trickey, CMC
Borough Clerk
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2018-20-1Y

AN ORDINANCE AMENDING THE FY 2018-19 BUDGET BY REAPPROPRIATING $75,000 FROM THE DEPARTMENT OF THE ASSEMBLY IN THE GENERAL FUND TO THE CAPITAL PROJECTS FUND FOR THE PURPOSE OF FUNDING THE REPLACEMENT OF ELECTION EQUIPMENT AND SOFTWARE

WHEREAS, In Ordinance No. 2018-20, $75,000 was allocated in the FY 2018-19 budget to the Department of the Assembly for a potential mayoral runoff election. No runoff, however, was required; and

WHEREAS, Municipal elections are conducted using optical scan units and associated ballot boxes owned by the State of Alaska (State); and

WHEREAS, The State is currently in the procurement process to secure new election equipment and software and the State anticipates the new equipment and software will be in use by the 2020 election season; and

WHEREAS, The State and Fairbanks North Star Borough’s (Borough) election equipment and software was purchased in 1998 and has reached its 20-year life expectancy; and

WHEREAS, Election equipment changes at the State level will have a fiscal impact on the Borough, including the need for new Borough equipment and software to conduct municipal elections.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. General Fund Reappropriation. The FY 2018-19 budget is hereby amended by reappropriating $75,000 from the General Fund budgetary guideline entitled “Department of the Assembly” to the budgetary guideline entitled “Contribution to Capital Projects Fund.”

Section 3. Capital Projects Fund Appropriation. The FY 2018-19 budget is hereby amended by appropriating $75,000 to the Capital Projects Fund budgetary guideline entitled “Election Equipment & Software Replacement” and by increasing Contribution from General Fund by a like amount.

Section 4. Lapse of Funds. Upon completion or abandonment of the project, any unexpended, unencumbered balance will lapse to the General Fund fund balance.

Section 5. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

PASSED AND APPROVED THIS ____ DAY OF __________, 2019.

Matt Cooper
Presiding Officer
AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
I. Request

Ordinance No: 2018-20- Date Introduced: April 11, 2019

Abbreviated Title: Reappropriating $75,000 from the General Fund Department of the Assembly to the Capital Projects Fund for the Replacement of Election Equipment and Software

II. Financial Detail

Department/Division Affected: Assembly/Elections

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>General Fund</th>
<th>Capital Projects Fund</th>
<th>Transit Enterprise Projects Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractual Services FY 18/19</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contribution to Capital Projects Fund</td>
<td>75,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other – Awaiting Budget FY 18/19</td>
<td>(75,000)</td>
<td>75,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Waiting for Reallocation</td>
<td>-0-</td>
<td></td>
<td></td>
<td>75,000</td>
</tr>
<tr>
<td>Total</td>
<td>-0-</td>
<td>75,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

| Federal Grants               |                     |                       |                                 |        |
| Contribution from General Fund | 75,000               |                       |                                 |        |
| State Grants                 |                       |                       |                                 |        |
| Total                        |                       |                       | 75,000                          |        |

Specify Funding Sources: General Fund

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Cash Match:

In-Kind Match:

III. Project Purpose:

To provide funding for the replacement of election equipment and software

IV. Analysis of Future Liabilities and Funding Sources:

Ongoing equipment and software maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Chief Financial Officer

Date 3/18/19
Fairbanks North Star Borough Fiscal Impact Statement (FIS) (FNSBC 3.20.010 C.)

Originator's Name: Matt Cooper
Department: Assembly

To Be Introduced/Sponsored By: Matt Cooper
Abbreviated Ordinance Title: Replacement of election equipment and software
Department(s)/Division(s) Affected: Assembly / Elections

Proposed Introduction Date: April 11, 2019
Ordinance No.: 2018-20-

Does this ordinance authorize:
1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No __ *
2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No __ *

<table>
<thead>
<tr>
<th>Required Information/Estimates</th>
<th>FY 20</th>
<th>FY 20</th>
<th>FY 20</th>
<th>FY 20</th>
<th>FY 20</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Number and type of new positions which may be required</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Cost of operations and maintenance</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>4. Future costs to complete capital assets</td>
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<td>5. Estimated revenue impact</td>
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<td>6. Estimated non-Borough funds that may be received:</td>
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<tr>
<td>a. to fund the ordinance</td>
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<td>b. to fund future phases</td>
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<td>c. to fund future operations and maintenance costs</td>
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<td>7. Anticipated annual tax subsidy</td>
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</tbody>
</table>

Is backup attached? Yes ___ No __ *

Contact Person's Name, for FIS questions: April Trickey
Extension: 1402

Director(s) Signature(s): April Trickey
Date: 2-07-17

Mayor's Office or Assembly Member Signature:       Date:

Chief Financial Officer Signature: Debra L.R. Bradley
Date: 3/18/19

Note: The document contains a table with required information estimates for the fiscal impact statement, and signatures from various officials.