1. **CALL TO ORDER**

2. **ROLL CALL**

3. **MEMORANDA/REPORTS/PRESENTATIONS**
   a. Presentation of the Fairbanks North Star Borough School District’s 2019-2020 Recommended Budget by Dr. Karen Gaborik, Superintendent; Andreau Degraw, Chief Operations Officer; and Wendy Dominique, School Board President, to include a question and answer period.

4. **CONTRACTS/BID AWARDS**
   a. **IFB Award:** IFB Number 19066
      Transfer Site Attendant Services
      Approval of Lot One as submitted by Securitas Security Services USA, Inc., in the amount of $298,658.90 (Page 3)

5. **ADVANCED ORDINANCES AND RESOLUTIONS**
   a. **ORDINANCE NO. 2019-18.** An Ordinance Amending FNSBC Title 21 Regarding Landfill Tipping Fees And Fees At Borough Recycling Facilities, Removing Definitions That Are Not Used In FNSBC Title 21, Amending Definitions Related To Solid Waste, And Amending Appendix E-User Fee Schedule/Public Works/Central Recycling Facility And Appendix E-User Fee Schedule/Public Works/Solid Waste Materials And Attachment C Of Ordinance No. 2018-20 (FY 2018-19 Budget). (Sponsor: Mayor Ward) (Page 8)
ADVANCED ORDINANCES AND RESOLUTIONS – continued


c. ORDINANCE NO. 2018-20-1Z. An Ordinance Amending The FY 2018-19 Budget By Appropriating $61,200 From The General Fund Fund Balance To The Multi-Year General Subfund For The 2020 Census Complete Count Committee Project. (Sponsor: Mayor Ward) (Page 32)

d. ORDINANCE NO. 2018-20-2A. An Ordinance Amending The FY 2018-19 Budget By Appropriating $16,330 From The Vehicle And Equipment Fleet Fund Unrestricted Net Position To Provide Additional Funding For The Purchase Of Vehicles And Equipment. (Sponsor: Mayor Ward) (Page 39)


6. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

a. Monthly Budget Reports

b. General Fund Updated Fund Balance Report

7. MAYOR/ASSEMBLY COMMENTS

8. ADJOURNMENT
MEMORANDUM

TO: Christopher Quist, Finance Committee Chair
Fairbanks North Star Borough Assembly

THROUGH: Bryce Ward, Borough Mayor

FROM: Cory T. Beal, Chief Procurement Officer
General Services Department

DATE: April 18, 2019

SUBJECT: RECOMMENDATION TO APPROVE AWARD
IFB Number 19066
Transfer Site Attendant Services

CONTRACTOR: Securitas Security Services USA, Inc.

CONTRACT AMOUNT: $298,658.90

The Department of Solid Waste recommends Finance Committee approval of Lot One as submitted by Securitas Security Services USA, Inc. with the reductions detailed on the attached Bid Evaluation page required to meet the approved appropriation for these services.

This project and Assembly appropriation of $300,000.00 allows for attendant services at 13 FNSB transfer sites as detailed on the Bid Evaluation.

The competitive process was conducted in compliance with Title 16. Securitas Security Services USA, Inc. is the lowest responsible, responsive bid.

Funding for this project has been made available by Ordinance Number 2018-20-1U (FNSB).

Please place this recommendation to award on the Finance Committee agenda for the meeting to be held April 18, 2019. Bids were opened at 2:00 pm April 5, 2019 for the subject project. Results of this solicitation are included in the attached bid tabulation. The appeal period expired at 5:00 p.m. on April 12, 2019.

Attached is the documentation package provided by the Solid Waste.
MEMORANDUM

TO: Cory Beal, Chief Procurement Officer
Department of General Services

FROM: Bob Jordan, Solid Waste Manager
Department of Public Works

DATE: April 8, 2019

PROJECT: Transfer Site Attendant Services
IFB No. 19066

SUBJECT: Recommendation to Award for the April 18, 2019, Finance Committee Meeting

Action Requested:
The Department of Public Works recommends award of Lot One Requested Services Items No. 1 – 7 ($378,312.15), and Additional Hourly Rate Item No. 1 ($1,339.00) for a total of $379,651.15 less one month, ($75,930.23) and 2 days (2 days X $2,531.01 = $5,062.02) to Securitas Security Services USA, Inc. for the net amount of $298,658.90.

Project Description:
Vendor is to provide attendant services as listed in IFB No. 19066. The transfer sites to be attended include: Farmer's Loop West and North Pole with regular hours (7 a.m. - 7 p.m.) with expanded hours (6 a.m. - 8 p.m.) on Wednesdays and Saturdays; Farmer's Loop East, Chena Pump, and Badger Road with regular hours (7 a.m. - 7 p.m.); Fox and Ester with a roaming attendant with regular hours (7 a.m. - 7 p.m.); and Dale Road, Two Rivers, Moose Creek, Thirty Mile, Salcha, and Midway with roaming attendants with a set 20 hours each day.

Due to funding constraints, the overall term will be reduced to the expected start day of May 1, 2019, to August 29, 2019.

Funding: Ordinance # 2018-20 – 1U

Attachments: Bid Tabulation
Bid Evaluation
Fairbanks North Star Borough  
Division of Purchasing  
Bid Tabulation

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>LOT ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALASKA WASTE - INTERIOR LLC</td>
<td>$710,005.25</td>
</tr>
<tr>
<td>SECURITAS SECURITY SERVICES USA INC.</td>
<td>$378,312.15</td>
</tr>
</tbody>
</table>

Bids opened by Bidnet

The above tabulation is for informational purposes only and is not the official record. The low bid is the apparent low. All bids will receive administrative review for accuracy and to determine if the low bid is responsive and responsible.
Bid Evaluation
Transfer Site Attendant Services
IFB No. 19066
6-Apr-19

Ordinance No. 2018-20-1U $300,000

**Securitas Security Services USA, Inc.**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Qty</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Extended Price</th>
<th>1 mth less</th>
<th>1 day less</th>
<th>2 day less</th>
<th>Net</th>
<th># of days</th>
<th>Hrs/day</th>
<th>$/Hr</th>
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<td>Item No. 1</td>
<td>FLW - Sat. &amp; Wed. 6 - 8</td>
<td>5</td>
<td>Month</td>
<td>$3,249.31</td>
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<tr>
<td>Item No. 1A</td>
<td>FLW - M, Tu, Th, Fr &amp; Sun 7-7</td>
<td>5</td>
<td>Month</td>
<td>$6,962.80</td>
<td>$34,814.00</td>
<td>$6,962.80</td>
<td>$232.09</td>
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<td>109</td>
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<td>$26.62</td>
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<td>5</td>
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<td>$3,249.31</td>
<td>$108.31</td>
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<td>44</td>
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<td>Item No. 2A</td>
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<td>5</td>
<td>Month</td>
<td>$6,962.80</td>
<td>$34,814.00</td>
<td>$6,962.80</td>
<td>$232.09</td>
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<td>12</td>
<td>$26.62</td>
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<td>Item No. 3</td>
<td>FLE - 7 days, 7-7</td>
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<td>Month</td>
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<td>$324.93</td>
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<td>Item No. 5</td>
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<td>Item No. 6</td>
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<tr>
<td>Item No. 7</td>
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<tr>
<td>Add'l Item No. 1</td>
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<td>Hours</td>
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<td>$8.93</td>
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**Grand Total**

| | | | | | | | | | | | | |
| **$379,651.15** | **$75,930.23** | **$2,531.01** | **$2,531.01** | **$298,658.90** |

Notes:
1) Term - orig. bid 5 months or 153 days
2) Funding limit - reduced term by 1 month & 2 days
3) 44 days - # of Wed. & Sat. 5/1/19 - 9/30/19
4) 109 days - # of M, Tu, Th, Fr & Su 5/1/19 - 9/30/19

**Analysis**

| | | |
| **Budget** | | $300,000 |
NOTICE OF INTENT TO AWARD

SUBJECT: Transfer Site Attendant Services
DATE OF NOTICE: April 8, 2019

BID NUMBER: 19066
OPENING DATE: April 5, 2019

CHIEF PROCUREMENT OFFICER: Cory T. Beal
PROCUREMENT SPECIALIST: Marilyn Ordal

It is the intent of the Fairbanks North Star Borough to award a contract to the low responsive, responsible bidder, in accordance with the specifications and requirements described in the IFB. Award may be made no sooner than five (5) days from the date of this notice. This serves solely as notice of the Borough's intent to award a contract and should not be construed as a notice to proceed with delivery of goods or services.

NOTE: ★ = AWARD TO BIDDER    Y = RESPONSIVE BIDDER    N = NON-RESPONSIVE BIDDER
● = BID NOT EVALUATED BECAUSE THERE WAS A LOWER RESPONSIVE BID
Ø = BID EXCEEDED AVAILABLE FUNDS

BIDS OVER $100,000 WILL BE FORWARDED TO THE ASSEMBLY FOR APPROVAL

<table>
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<tr>
<th>ITEM</th>
<th>PRICE</th>
<th>AWARD</th>
<th>COMMENTS</th>
<th>RESPONSIVE Y/N</th>
<th>BIDDER</th>
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<tr>
<td>Lot One</td>
<td>$378,312.15</td>
<td>★</td>
<td>Low Responsive Bidder</td>
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<td>Securitas Security Services, USA Inc.</td>
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<tr>
<td>Lot One</td>
<td>$710,005.25</td>
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<td>●</td>
<td>Alaska Waste - Interior LLC</td>
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</tr>
</tbody>
</table>

This is the FNSB Notice of Intent to Award (NOIA) of Lot One of IFB 19066 to Securitas Security Services USA, Inc. The appeal period for this NOIA will expire on at 5:00 pm. April 12, 2019.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THRU: Bryce Ward, Borough Mayor

FROM: David Bredlie, Director
Department of Public Works

DATE: April 11, 2019

SUBJECT: Ordinance 2019 - 18
FNSBC Title 21 Code Changes

Attached for your approval is an ordinance amending FNSB Title 21 regarding landfill and recycling facility fees, removing definitions that are not used in FNSB Title 21, amending definitions related to solid waste, and amending appendix E - user fee schedule/public works/central recycling facility and attachment C of ordinance No. 2018-20 (FY2018-19 budget)

I urge its adoption.

Attachment: Ordinance
Appendix E - User Fee Schedule
Sustainability Commission Comment on the proposed ordinance
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019-18

AN ORDINANCE AMENDING FNSBC TITLE 21 REGARDING LANDFILL TIPPING FEES AND FEES AT BOROUGH RECYCLING FACILITIES, REMOVING DEFINITIONS THAT ARE NOT USED IN FNSBC TITLE 21, AMENDING DEFINITIONS RELATED TO SOLID WASTE, AND AMENDING APPENDIX E-USER FEE SCHEDULE/PUBLIC WORKS/CENTRAL RECYCLING FACILITY AND APPENDIX E-USER FEE SCHEDULE/PUBLIC WORKS/SOLID WASTE MATERIALS AND ATTACHMENT C OF ORDINANCE NO. 2018-20 (FY 2018-19 BUDGET)

WHEREAS, FNSBC 21.20.010 contains definitions that are not used elsewhere in FNSBC Title 21; and

WHEREAS, FNSBC 21.20.010 lacks definitions regarding certain borough solid waste disposal facilities; and

WHEREAS, The Central Recycling Facility opened September 1, 2017 to collect regular and electronic recyclables from the community; and

WHEREAS, The assembly approved the FY19 user fee schedule for the Central Recycling Facility charging some commercial loads to generate revenue for the Central Recycling Facility; and

WHEREAS, FNSBC 21.20.090(B) allows for the waiver of tipping fees at the landfill for Internal Revenue Code 501(c) or 501(d) nonprofits that receive items that are in disrepair that cannot be resold or distributed; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
WHEREAS, FNSBC 21.20.090(C) allows the borough mayor to waive fees for materials brought to the landfill for borough recycling programs and for community cleanup activities; and

WHEREAS, The intent is to promote recycling efforts by providing the borough mayor the same ability to waive fees for recyclables at a recycling facility that is already permitted for recyclables at the landfill; and

WHEREAS, the User Fee Schedule should be amended to reflect the changes in FNSBC Title 21.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Sections 2 through 9 of this ordinance are of a general and permanent nature and shall be codified. Sections 10 and 11 of this ordinance is not of a general and permanent nature and shall not be codified.

Section 2. FNSBC 21.20.010, Definitions, is hereby amended as follows: In this chapter unless the context requires otherwise:

"Biomass" means a given quantity of organic material.

"Bulky wastes" are large items of refuse including but not limited to appliances, vehicles, furniture, large auto parts, tires, trees and branches, stumps and flotage.

"COMMINGLED RECYCLABLES" MEANS A MIXTURE OF SEVERAL RECYCLABLE MATERIALS INTO ONE CONTAINER.

"CURBSIDE COLLECTION" MEANS PROGRAMS WHERE RECYCLABLE MATERIALS ARE COLLECTED AT THE CURB FROM SPECIAL CONTAINERS, TO BE BROUGHT TO VARIOUS PROCESSING FACILITIES.
“DIRECTOR” MEANS THE PUBLIC WORKS DIRECTOR OR HIS/HER DESIGNEE.

“DIVERSION RATE” MEANS A MEASURE OF THE AMOUNT OF RECYCLABLES DIVERTED FOR RECYCLING COMPARED WITH THE TOTAL AMOUNT THAT WAS PREVIOUSLY LANDFILLED.

“DOCUMENTATION” MEANS WRITTEN PROOF THAT A QUANTITY OF RECYCLABLES HAS BEEN RECYCLED AND WILL NOT BE LANDFILLED.

“DROP-OFF CENTER” MEANS A METHOD OF COLLECTING RECYCLABLE OR COMPOSTABLE MATERIALS IN WHICH INDIVIDUALS TAKE MATERIALS TO COLLECTION SITES AND DEPOSIT THEM INTO DESIGNATED CONTAINERS.]

“Garbage” means any putrescible solid and semisolid animal or vegetable wastes resulting from the production, handling, preparation, cooking, serving or consumption of food or food materials.

“Hazardous waste” means a waste or combination of wastes that because of quantity, concentration or physical, chemical or infectious, pathological or radiological characteristics might cause, or significantly contribute to:

1. An increase in mortality or an increase in serious irreversible, or incapacitating reversible, illness; or
2. A substantial present or potential hazard to human health or to the environment if improperly managed, treated, stored, transported or disposed of or otherwise managed.

“Industrial solid waste” means any waste substance or a combination thereof resulting from the operation of or from any process of industry, manufacturing, trade or business, or from the development of any agricultural or natural resources.

[“INERT SOLID WASTES” MEANS WASTES INCLUDING BUT NOT LIMITED TO WOOD, GLASS, CROCKERY, BRICK, PLASTICS, RUBBER OR OTHER MATERIALS WHICH HAVE MINIMUM POTENTIAL FOR ENVIRONMENTAL DEGRADATION AND LEACHATE PRODUCTION.]
"Infectious waste" means certain laboratory, surgical and hospital waste; surgical specimens including pathological specimens, tissues, blood elements, excreta and secretions obtained from patients; disposable materials that have been in contact with persons who have a suspected or diagnosed communicable disease; a substance that might harbor or transmit pathogenic organisms; disposable materials from outpatient areas, emergency rooms and rooms of patients with a suspected or diagnosed communicable disease that requires isolation; and certain equipment, including instruments, syringes and needles.

["JUNK" MEANS USED MATERIALS WHICH WILL NOT BE FURTHER UTILIZED UNLESS COLLECTED AND PROCESSED FOR REUSE OR RECYCLING.]

"Landfill" means a borough-operated site for the disposal and burial of waste materials in compliance with all regulatory requirements and permits.

"Litter" means any discarded, used or unconsumed substance or waste material which has not been deposited in a suitable litter receptacle.

["MANUAL SEPARATION" MEANS THE SEPARATION OF RECYCLABLE OR COMPOSTABLE MATERIALS FROM WASTE BY HAND SORTING.

"MATERIALS RECOVERY" MEANS EXTRACTION OF MATERIALS FROM THE WASTE STREAM FOR REUSE OR RECYCLING, INCLUDING SOURCE SEPARATION, FRONT-END RECOVERY, IN-PLANT RECYCLING, POST-COMBUSTION RECOVERY, LEAF COMPOSTING, ETC.

"MECHANICAL SEPARATION" MEANS THE SEPARATION OF WASTE INTO VARIOUS COMPONENTS USING MECHANICAL MEANS, SUCH AS CYCLONES, TROMMELS AND SCREENS.]

"Putrescible waste" means material that can decompose and cause obnoxious odors.

["RECYCLABLE METALS" MEANS COPPER, BRASS, BRONZE, ALUMINUM, LEAD, ZINC, AND FERROUS METALS, BUT DOES NOT INCLUDE STEEL CANS AND THOSE METALS THAT ARE BONDED OR FUSED TO OTHER MATERIALS AND CANNOT BE READILY SEPARATED.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]

Fairbanks North Star Borough, Alaska

ORDINANCE NO. 2019-
"Recyclables" or "recyclable materials" means any materials that have useful physical or chemical properties after serving their original purpose and that can, therefore, be reused or remanufactured into additional products, [INCLUDING REFUSE DERIVED FUEL (RDF)] but excludes items collected as waste-to-energy fuels.

"Recycling" means the process by which a material that would otherwise be placed in the landfill is collected, reprocessed, or remanufactured, and then reused[, OR USED FOR ENERGY].

"Recycling facility" means any borough-operated facility that processes recyclable materials for reuse, but excludes waste-to-energy facilities.

"Refuse" means any putrescible or nonputrescible solid waste, except human excreta.

"Resource recovery" means the processing of solid wastes in such a way as to produce materials or energy which may be used in manufacturing, agriculture, or other processes.

["RUBBISH" MEANS ANY SOLID WASTE EXCEPT ASHES AND PUTRESCIBLE WASTE.]

"Secured" means tied down or otherwise not subject to release.

["SEWAGE SLUDGE" MEANS THE ORGANIC SLUDGE GENERATED BY MUNICIPAL OR OTHER WASTEWATER COLLECTION AND TREATMENT ACTIVITIES, AND MAY INCLUDE PRIMARY, SECONDARY AND DIGESTED SLUDGES, GRIT AND SCREENINGS.]

"Sludge" means any solid, semisolid or liquid waste which contains at least five percent solids by weight generated at a municipal, commercial or industrial wastewater treatment plant, septic tank, water supply treatment plant or air pollution control facility; "sludge" includes any similar material accumulated in and removed from a storage tank or surface impoundment containing oil, industrial liquid waste, acid, chemicals or other similar substances.

"Solid waste" means drilling wastes, garbage, refuse, sludge and other discarded material, including recyclables and waste-to-energy fuels, and solid, liquid, semi-solid or contained gaseous material resulting from industrial, commercial and agricultural
operations, and from community activities. For the purposes of this chapter "solid waste" does not include:

1. Spoil and overburden from road construction, land clearing or mining operations;
2. Mining waste regulated by the Federal Surface Mining Control and Reclamation Act of 1977, as amended, and by the Alaska Surface Mining Control and Reclamation Act of 1982 (AS 27.21);
3. Domestic sewage and other wastes that are discharged into the pass through a sewer system to a publicly owned treatment works;
4. Industrial or mining wastes that are being collected, stored or treated in:
   a. A wastewater treatment plant before discharge or removal, or
   b. An industrial processing facility for continual reuse;
5. Industrial discharges that are point sources subject to permits under Section 402 of the Federal Water Pollution Control Act, as amended;

"Solid waste disposal facility" or "solid waste facility" means any borough-operated landfill, recycling or waste-to-energy facility, or transfer site.

[SOURCE SEPARATION" MEANS THE SEGREGATION OF SPECIFIC MATERIALS AT THE POINT OF GENERATION FOR SEPARATE COLLECTION. RECYCLABLES ARE SOURCE SEPARATED AT RESIDENCES AS PART OF A RECYCLING PROGRAM.]

"Special solid waste" means hazardous, infectious, radioactive, or industrial wastes or sludges and sewage residues.

"Transfer site" means any borough-operated site for the collection and transfer of solid waste materials to a landfill, recycling, or waste-to-energy facility, and that may provide areas for re-use (re-use platforms).
“Waste-to-energy” means the controlled combustion of solid waste in solid waste combustors having state-of-the-art pollution controls and energy recovery therefrom, including refuse derived fuel (RDF).

Section 3. FNSBC 21.20.030, Solid waste disposal facilities, is hereby amended as follows:

A. The borough may require any person disposing of solid waste at [THE FOLLOWING AREAS] any borough owned or operated solid waste facility to deposit solid waste where specified, and may reject or impound any waste which is judged to be unacceptable. Impoundment implies that the waste and its container, but not the vehicle used to transport the waste, may be impounded. [THE FOLLOWING FACILITIES ARE DESIGNATED FOR THE DISPOSAL OF ALL TYPES OF SOLID WASTE, WITH THE EXCEPTION OF SPECIAL SOLID WASTE:

1. SOUTH CUSHMAN LANDFILL;
2. OTHER BOROUGH-OWNED OR BOROUGH-OPERATED FACILITIES.]

B. [COLLECTION AND TRANSFER] sites provided as part of the borough’s solid waste collection district are designated solely for the disposal of residential solid waste by residents of the borough residing outside the city of Fairbanks.

C. The following facilities are for the disposal of solid waste as approved by the owners of such facilities. Only persons with the prior approval of the owners may dispose of solid waste at these facilities:

1. Military landfills;
2. Other containers which will be disposed of at [THE SOUTH CUSHMAN LANDFILL OR] borough [RECYCLING] solid waste facilities, including private dumpsters or recycling bins located at apartment complexes, mobile home parks, commercial businesses, and other locations. For the purposes of this subsection, in the case of leased private dumpsters, the lessee shall be considered the owner;

**AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT**

Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
3. Other locations, as approved and permitted by the state, subject to the conditions of such permits.

Section 4. FNSBC 21.20.040, Recycling of materials, is hereby amended as follows:

A. The borough shall ensure that, at all borough-owned or operated solid waste facilities, separate locations or containers are provided to receive and hold recyclable materials. Materials accepted in such a manner will be determined by the administration and dependent on the borough's or community's ability to accept, process, and transport the materials to an appropriate end market location or facility for reuse, recycling, or waste-to-energy. [THESE MAY INCLUDE BUT ARE NOT LIMITED TO:]

1. GLASS;
2. ALUMINUM CANS, STEEL CANS, AND TIN CANS;
3. CORRUGATED CARDBOARD, FLATTENED;
4. COMPUTER PAPER, OFFICE PAPER, AND MIXED PAPER;
5. ELECTRONICS;
6. SCRAP METAL:
   A. ALUMINUM,
   B. COPPER,
   C. IRON,
   D. BRASS,
   E. STAINLESS STEEL;
7. CAR RADIATORS;
8. PLASTIC;
9. BIOMASS MATERIAL;
10. OTHER MATERIALS SELECTED BY THE BOROUGH.]

B. The borough may provide for this separation by either:

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
1. Ensuring that borough-provided locations or containers are available; or
2. Contracting with a private firm to furnish and service such locations or containers.

C. If the borough provides for the deposit of such materials directly, periodically the borough shall process to end markets the materials collected in these locations or containers.

D. Deposit of materials other than the appropriate, designated materials in any of the thus-established locations or containers, or the removal of any such materials, except by prior written permission of the borough, is prohibited.

E. It is the policy of the Fairbanks North Star Borough to encourage reduction, reuse and recycling of solid wastes generated in the borough.

Section 5. FNSBC 21.20.060, General prohibition, is hereby amended as follows:

A. No person shall dispose of solid wastes, special solid wastes or sludge in any place except those listed in FNSBC 21.20.030.

B. No person shall [DUMP] dispose, throw, drop or deposit any special solid waste in the Fairbanks North Star Borough except approved haulers at approved facilities.

C. No person shall allow the accumulation of garbage, solid waste, animal feces, etc., on property where he resides or which he owns or controls to impose a threat to public health. Nothing in this section shall be construed to restrict normal agricultural practices in the rural and agricultural or general use zones.

D. No person shall discard any litter into or on any water or land within the borough, except that nothing in this section shall be construed to affect the authorized collection and discarding of such litter in or on areas or receptacles provided for such purpose.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
E. No person shall dispose of solid waste in the borough’s public dumpsters collected from any location other than individual residences located in the borough outside the city of Fairbanks.

F. No solid waste shall be dropped, deposited, discarded or otherwise disposed at a public dumpster unless it remains within the public dumpster. Any disposal outside the container is a violation of subsection (D) of this section.

G. No person shall dispose at the borough’s public dumpsters bulky wastes, dead animals, infectious wastes, demolition debris or special solid wastes.

Section 6. FNSBC 21.20.070, Landfill tipping fees, is hereby renamed “Fees” and is amended as follows:

FNSBC 21.20.070 [LANDFILL TIPPING] Fees

A. Except as otherwise provided in this chapter, any person disposing of any solid waste at [THE BOROUGH LANDFILL] any borough solid waste facility shall pay a [TIPPING] fee established in accordance with FNSBC 8.60.010.

B. The borough mayor may permit a commercial hauler regulated by the state of Alaska to dispose of residential solid waste collected solely from individual residences located in the solid waste collection district and delivered directly to the borough landfill without direct payment of a [TIPPING] fee. Such [TIPPING] fees shall be paid to the landfill by the solid waste collection district.

Section 7. FNSBC 21.20.080, Use of borough waste facilities, is hereby renamed “Use of borough solid waste facilities” and is amended as follows:

FNSBC 21.20.080 Use of borough solid waste facilities

A. Any person wishing to dispose of solid waste generated or collected from a location outside of the borough shall be charged a fee that reflects the actual costs of providing such services, including but not limited to current operational costs, probable

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
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operational and monitoring costs for the life of the landfill, and landfill closure and replacement costs.

B. Disposal of solid waste generated or collected from a location outside of the borough shall not be permitted unless the solid waste meets the conditions of the borough's ADEC solid waste permit.

C. Disposal of more than 25 tons of solid waste per month from a source outside of the borough shall not be permitted unless the mayor determines that:
   1. The solid waste can be safely and efficiently disposed of at the borough landfill;
   2. The solid waste will not significantly impact the capacity of the borough landfill; and
   3. There will be no harm to the borough or the borough landfill.

D. Disposal of solid waste from a source outside the borough for longer than 60 days shall also require concurrence of the borough assembly.

Section 8. FNSBC 21.20.090, Waiver of tipping fees, is hereby renamed "Waiver of fees" and amended as follows:

FNSBC 21.20.090 Waiver of [TIPPING] fees

A. 1. The borough will waive the [TIPPING] fee to residents of the borough who bring minor loads of residential nonhazardous solid waste to the landfill. For the purpose of this subsection, loads of residential nonhazardous waste brought to the landfill from a residence in a passenger vehicle, a pick-up truck, or a trailer with two wheels and a single axle or four wheels and a double axle will be considered minor loads[ IF THE VEHICLE IS NOT REGISTERED IN THE NAME OF A COMPANY OR BUSINESS OR USED FOR COMMERCIAL PURPOSES].

   2. The borough will waive the fee to residents of the borough who bring loads of residential recyclables and for minor commercial loads brought to a recycling facility. For the purpose of this subsection, loads of commercial recyclables brought to a

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
recycling facility from a passenger vehicle, pick-up truck, or trailer with two wheels and a single axle will be considered minor commercial loads.

B. Any Internal Revenue Code Section 501(c)(3) or 501(d) nonprofit organization [WHICH] that accepts clothing, furniture, or other items of personal property, on a year-round basis and sells those items of personal property to raise funds for the organization's services, or distributes those items of personal property to persons in need, shall be exempt from paying [TIPPING] fees on that personal property [WHICH] that is in such disrepair that it cannot be resold and must be transported to and disposed of or recycled [IN THE LANDFILL] at a solid waste facility.

C. THE BOROUGH MAYOR MAY WAIVE TIPPING FEES FOR MATERIALS TO THE LANDFILL FOR BOROUGH RECYCLING OR HAZARDOUS WASTE DISPOSAL PROGRAMS AND FOR COMMUNITY CLEANUP ACTIVITIES. THE MAYOR MAY WAIVE TIPPING FEES FOR DEBRIS FROM PRIVATE RESIDENCES IN THE BOROUGH DAMAGED BY FIRE IF THERE IS NO REIMBURSEMENT FOR SUCH WAIVED FEES FROM ANY OTHER SOURCE. THE MAYOR, WHEN THERE IS A DIRECT AND PRIMARY BENEFIT TO THE PUBLIC, MAY WAIVE TIPPING FEES FOR MATERIALS REMOVED FROM DETERIORATED PROPERTY, AS DEFINED IN FNSBC 8.04.010, DURING THE COURSE OF REHABILITATION, REPAIR, CONSTRUCTION, RECONSTRUCTION, RENOVATION, DEMOLITION, REMOVAL OR REPLACEMENT OF ANY STRUCTURE ON SUCH PROPERTY.

C. The borough mayor may waive fees for materials brought to a solid waste disposal facility for:

1. Borough recycling or hazardous waste disposal programs.
2. Community cleanup activities.
3. Recyclables from educational programs, community events, and other activities that promote and educate the community on recycling.
4. Debris from private residences in the borough damaged by fire if there is no reimbursement for such waived fees from any other source.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
5. Materials removed from deteriorated property, as defined in FNSBC 8.04.010, during the course of rehabilitation, repair, construction, reconstruction, renovation, demolition, removal, or replacement of any structure on such property when there is a direct and primary benefit to the public to waive fees.

D. All other loads will be considered commercial and will be charged the [USUAL] applicable [TIPPING] fee on the entire load.

Section 9. Subsection D of FNSBC 21.20.100, Collection and transportation of solid waste, is amended to read:

D. Any person who arrives at any borough-operated solid waste disposal facility [including the South Cushman Baffle/Landfill and any borough solid waste transfer station] with a vehicle or container which is not covered or with a load which is not secured is in violation of this section.

Section 10. Appendix E – User Fee Schedule/Public Works/Central Recycling Facility and Appendix E – User Fee Schedule/Public Works/Solid Waste Materials and Attachment C of Ordinance No. 2018-20 are hereby amended with respect to residential and commercial loads, as reflected on Attachment A hereto.

Section 11. Effective date. This ordinance shall be effective at 5:00 p.m. of the first Borough business day following its adoption.

PASSED AND APPROVED THIS ____ DAY OF __________, 2019.

Matt Cooper
Presiding Officer

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
ATTEST:

Jill S. Dolan
Borough Attorney

APPROVED:

April Trickey, CMC
Borough Clerk
ATTACHMENT A

APPENDIX E - User Fee Schedule

Public Works (Continued)

<table>
<thead>
<tr>
<th>Facility</th>
<th>Rate</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Central Recycling</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Regular Recyclables | Residential: Accepted free of charge. Commercial: 1. Loads transported in a passenger vehicle, pickup truck, or trailer with two wheels and a single axle - Accepted free of charge 2. Other loads accepted at $70.00/ton (2,000 lbs). | Approved application and Memorandum of Agreement required prior to delivery. 

Regular Recyclables generated outside the FNSB: 

**NOT ACCEPTED** |
| Electronic Recyclables | Residential: Accepted free of charge. Commercial: 1. [UP TO TEN (10) ITEMS ACCEPTED FREE OF CHARGE.] Loads transported in a passenger vehicle, pickup truck, or trailer with two wheels and a single axle - Accepted free of charge. 2. [TEN (10) ITEMS OR MORE ACCEPTED AT $0.35/ITEM OR $700.00/TON (2,000 LBS).] Other loads accepted at $0.35/lb. or $700.00/ton (2,000 lbs) | Approved application and Memorandum of Agreement required prior to delivery. 

Electronic Recyclables generated outside the FNSB: 

**NOT ACCEPTED** |

---

Regular Recyclables include:
- Aluminum Beverage Cans
- Cardboard
- Mixed Paper
- Newspaper
- Office Paper
- Plastic #1 PET Bottles
- Plastic #2 HDPE Jugs

Electronic Recyclables include:
- TV's & Monitors
- Computers/Laptops/Servers
- Tablets & Smartphones
- Desktop Peripherals
- Ink Toner/Cartridges
- Printers/Copiers
- Cords/Cables
- Small Household Appliances
- Household Batteries

**NOTE: NOT A COMPLETE LIST**

For additional information visit:
http://fnsb.us/pw/Pages/CentralRecycleFacility.aspx
## APPENDIX E - User Fee Schedule

<table>
<thead>
<tr>
<th>SOLID WASTE MATERIALS</th>
<th>Rate</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Solid Waste</td>
<td>Residential - Accepted free of charge. Commercial $111.00/ton (2,000 lbs)</td>
<td>Residential: Loads from a &quot;residence in a passenger vehicle, pick-up truck, or a trailer with two wheels and a single axle or four wheels and a double axle will be considered minor loads [IF THE VEHICLE IS NOT REGISTERED IN THE NAME OF A COMPANY OR BUSINESS OR USED FOR COMMERCIAL PURPOSES.]&quot; (FNSBC 21.20.090) Lumber, pipe, cable, etc., must be less than 8 ft. in length. All loads must be tarped or secured.</td>
</tr>
<tr>
<td></td>
<td>Regular Solid Waste generated outside the FNSB: 1. Disposal of less than 25 tons per month of solid waste accepted at 200% of Regular Solid Waste rate ($222.00/ton). 2. Disposal of more than 25 tons per month of solid waste refer to Request to use Solid Waste Facility form on website. Rate for approved projects will be 200% of Regular Solid Waste rate ($222.00/ton).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Commercial $111.00/ton (2,000 lbs)</td>
<td></td>
</tr>
<tr>
<td>Brush</td>
<td>Residential - All loads accepted free of charge. Commercial - Same as Regular Solid Waste.</td>
<td></td>
</tr>
<tr>
<td>Junk Automobiles</td>
<td>Residential - Accepted free of charge. Commercial - $30.00/each.</td>
<td>Must be free of trash and debris. Refer to the above website for Automobile Disposal Form and requirements.</td>
</tr>
<tr>
<td>Household Appliances</td>
<td>Same as Regular Solid Waste. Commercial - Additional $20.00 charge per appliance that contains Freon.</td>
<td>Certificate of removal required to avoid $20.00 charge.</td>
</tr>
<tr>
<td>(washers, dryers, stoves, refrigerators, etc.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mobile Homes</td>
<td>Same as Regular Solid Waste.</td>
<td>Refer to the website for Construction &amp; Demolition Project Application.</td>
</tr>
<tr>
<td>Scrap Metal</td>
<td>Same as Regular Solid Waste.</td>
<td>Metal pieces etc. must be less than 8 feet in length.</td>
</tr>
<tr>
<td>Metal Containers</td>
<td>Same as Regular Solid Waste.</td>
<td>Must be clean and have one end completely cut out. Metal containers larger than 500 gallons must be cut into sections no larger than a 500 gallon container.</td>
</tr>
<tr>
<td>(drums and tanks)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction Debris</td>
<td>Same as Regular Solid Waste</td>
<td></td>
</tr>
<tr>
<td>Loader Assistance</td>
<td>Residential - free of charge. Commercial - $2.00/minute.</td>
<td></td>
</tr>
<tr>
<td>Aluminum</td>
<td>Accepted free of charge.</td>
<td></td>
</tr>
<tr>
<td>Asbestos</td>
<td>Asbestos material generated within the FNSB, accepted at $167.00/ton, plus $50.00* flat rate fee per load of asbestos brought to the Solid Waste Facility.</td>
<td>Refer to the above website for a Waste Shipment Manifest prior to disposal. Metal pieces etc. must be less than 8 feet in length.</td>
</tr>
<tr>
<td></td>
<td>Asbestos material generated outside the FNSB: 1. Disposal of less than 25 tons per month of asbestos accepted at 200% of Regular Solid Waste rate ($222.00/ton) plus $50.00* flat rate fee per load. 2. Disposal of more than 25 tons per month of asbestos refer to Request to use Solid Waste Facility form on website. Rate for approved projects will be 200% of Regular Solid Waste Rate ($222.00/ton) plus $50.00* flat rate fee per load.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*$200.00 flat rate fee for customer caused asbestos discrepancy.</td>
<td></td>
</tr>
</tbody>
</table>

Recycled by the Fairbanks North Star Borough Solid Waste Facility
October 3, 2018

Fairbanks North Star Borough Assembly
assembly@fnsb.us

Dear Assembly,

The Commission has reviewed and discussed a proposed ordinance regarding borough recycling fees. We call your attention to the topics discussed below.

PROPOSED DELETION OF DEFINITIONS IN CODE
We question the need to strike several code definitions related to recycling. It seems wise to provide the public, commissioners and staff with definitions related to ideas or issues that may arise in the near future. If concerns exist about definitions in code, perhaps it would be wise to adopt industry-standard definitions of terms used by the Solid Waste Association of North America.

PROPOSED CHANGES TO THE FEE AND ADMINISTRATION
We support the proposed fee waivers for recyclable materials collected by non-profits and for materials collected at public events. We also suggest recycling fees for commercial entities remain below tipping fees creating a financial incentive to recycle. We also encourage investing in a scale to simplify fee transactions like those at the landfill. However, we suggest the Assembly consider an alternate approach to raising funds to generate revenue for the CRF. With additional equipment, such as a horizontal baler and scale, and with greater volume, we believe the cost for recycling will get closer to the cost of the landfill tipping fee.

IMPACT OF THE COMMERCIAL E-WASTE RECYCLING FEE
We are concerned that the new FY19 fee for recyclable commercial e-waste materials is discouraging future recycling and sending those materials to the landfill. The new $700 fee is several orders of magnitude greater than the $111 solid waste landfill tipping fee commercial entities currently pay. As we predicted in an April 2018 letter to you, the e-waste tonnage has dropped substantially in FY19. We believe the FY19 e-waste recycling fee is the cause. Perhaps a better approach, as we suggested in April, is a ban on e-waste at transfer stations and the landfill. This could be implemented in phases. E-waste contains valuable materials that are not renewable and can be recycled. We encourage the administration and the assembly to prevent e-waste from being lost in our landfills.

We thank Mayor Kassel and the Assembly for their tremendous support of reducing waste in our community.

Sincerely yours,

Brett Parks, Chair
John Davies
Jimmy Fox
Morgan Hough

Ariane Glover, Vice-Chair
Wyatt Hurlbut
Karl Monetti

cc: Mayor Karl Kassel
MEMORANDUM

To: Fairbanks North Star Borough Assembly
From: Bryce Ward, Mayor
Date: April 11, 2019
Subject: Ordinance No. 2019–19
IGU Line of Credit

Attached is an ordinance that alters the terms of the FNSB's line of credit to the Interior Gas Utility (IGU). Ordinance 2014-18 authorized a line of credit to the IGU of up to $7.5 million in order to cover short-term cash needs as IGU worked through the implementation of the natural gas distribution system.

IGU recently requested a draw on the $7.5 million line of credit – however, conditions relating to terms of the 2014 line of credit authorization have changed. This ordinance, if adopted by the Assembly, will amend the line of credit authorization terms in Ordinance 2014-18.

Of note, the $7.5 million line of credit funds were set aside by the assembly - utilization of the IGU line of credit will not impact the unassigned fund balance.

I urge your support adoption of this ordinance.

Attachment: Ordinance
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019-19

AN ORDINANCE AMENDING ORDINANCE NO. 2014-18 TO ALTER THE TERMS OF THE AUTHORIZATION FOR THE LINE OF CREDIT TO THE INTERIOR ALASKA NATURAL GAS UTILITY AND ACKNOWLEDGE CHANGED CONDITIONS

WHEREAS, The Interior Alaska Natural Gas Utility (IGU) was created in 2012 by the Fairbanks North Star Borough (Borough) as a wholly-owned entity of the Borough but with a legal existence independent of and separate from the Borough; and

WHEREAS, Ordinance No. 2014-18 authorized a line of credit of up to $7.5 million to IGU from the Borough's general fund for capitalization needs of IGU, subject to certain repayment terms including interest; and

WHEREAS, Conditions have significantly changed since the authorization of the line of credit, including that IGU has purchased Pentex and its subsidiary, Fairbanks Natural Gas, and entered into a Financing Agreement (FA) with the Alaska Industrial Development and Export Authority (AIDEA), thereby forming a single integrated natural gas utility within the Borough; and

WHEREAS, Work is underway to expand liquefied natural gas (LNG) storage capacity, thereby allowing IGU to ensure uninterrupted service to additional customers and expand its service to new customers; and

WHEREAS, The Environmental Protection Agency reclassified the Borough PM 2.5 Nonattainment Area from moderate to serious with an effective date of June 9,

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
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2017; the Borough Nonattainment Area, which includes all portions of IGU's service
territory, does not meet federal health-based air quality standards for PM 2.5, which is
found in wood smoke and fuel oil emissions; and

WHEREAS, The expansion of natural gas usage for space heating is
predicted to reduce reliance on the use of wood and oil, thereby reducing the amount
of PM 2.5 generated during the winter season; and

WHEREAS, The Assembly desires to support IGU in obtaining conversions
to natural gas in as timely a manner as possible, and recognizes that the completion of
two LNG storage projects located in Fairbanks and North Pole, the completion of the
Front-End Engineering and Design for LNG production facilities located in Port
McKenzie, and the installation of service lines to new customers in Fairbanks and North
Pole will assist in expanding IGU's ability to add customers in existing piped areas; and

WHEREAS, IGU has requested draws on the line of credit in the total
amount of $7,500,000 and proposes to repay this amount from the proceeds of revenue
bonds; and

WHEREAS, The FA between IGU and AIDEA provides for the issuance of
revenue bonds as part of its integrated utility financing plan; AIDEA's issuance of
revenue bonds is subject to terms and conditions in the FA, including that IGU must
establish itself as an investment-grade municipal utility prior to the issuance of the
Revenue bonds, which has not yet occurred; and

WHEREAS, In approving this ordinance, the Assembly recognizes that
there is a risk of non-repayment if IGU is unable to meet the requirements for AIDEA to
issue revenue bonds on its behalf; this risk is greater than the risk of non-repayment
that was acknowledged when the line of credit in Ordinance No. 2014-18 was authorized; and

WHEREAS, If AIDEA does not issue revenue bonds so that IGU can finance its capital program, IGU may have difficulty meeting the terms of the line of credit agreement; and

WHEREAS, As the Assembly acknowledged in Resolution No. 2019-05 and Resolution No. 2019-11, Governor Dunleavy's proposed budget and associated proposed legislation creates fiscal uncertainty, and this combined with a draw of $7,500,000 on the general fund may create "negative impacts to borough operations"; and

WHEREAS, It is the intent of the Assembly that the passage of this ordinance does not create any future liability beyond the scope of this amended line of credit authorization and the Assembly expressly is not authorizing any debt or liability of IGU.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. Amendment to Ordinance 2014-18. Ordinance No. 2014-18 is hereby amended by adding a new section as follows:

Notwithstanding other sections in this ordinance and recognizing the risk of non-repayment if revenue bonds are not issued by AIDEA, the Chief Financial Officer of the Borough, with the concurrence of the Borough Mayor, is authorized to:

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]

Fairbanks North Star Borough, Alaska

ORDINANCE NO. 2018-
A. Approve financing from the line of credit as bridge financing to be used to fund the completion of two liquefied natural gas storage projects located in Fairbanks and North Pole, the completion of the Front-End Engineering and Design for LNG production facilities located in Port McKenzie, and the installation of service lines to new customers in Fairbanks and North Pole;

B. Determine that a proposed repayment plan from proceeds of revenue bonds intended to be issued in the future is an acceptable method of repayment for the purposes set forth in subsection A; and

C. Extend the repayment of withdrawals and accrued interest beyond three (3) years following the date of withdrawal or June 30, 2024 if revenue bonds have not been issued by that date and doing so is necessary to ensure the Borough will be repaid from revenue bonds or other sources.

Section 3. Contingency. The amendment authorized herein is contingent upon (1) execution of an amendment to the Line of Credit Agreement approved by the IGU Board of Directors and (2) AIDEA's approval for IGU to use the proceeds of future revenue bonds to repay the authorized letter of credit withdrawals.

Section 4. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

PASSED AND APPROVED THIS ____ DAY OF ________, 2019.

Matt Cooper
Presiding Officer

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
MEMORANDUM

To: Fairbanks North Star Borough Assembly

From: Bryce Ward, Mayor

Date: April 11, 2019

Subject: Ordinance No. 2018-20-1Z
2020 Census Complete Count Committee

Attached is an ordinance establishing a project fund that would be used to stand up and staff a 2020 Census Complete Count Committee.

The 2020 Census is approaching and it’s important to get a thorough and accurate count of the Fairbanks community. Population totals will determine many future outcomes, to include U.S. Congressional and State Legislative districting and federal/state formula funding. In addition, an accurate census count will help federal, state and local officials understand how our community is changing.

The Mayor’s office is proposing, on recommendation of best practice from the U.S. Census Bureau, to form a 2020 Census Complete Count Committee. If approved, the Complete Count Committee will function out of the Mayor’s office, and the committee chair person would be a part-time casual employee. The project level of effort is estimated to be 1,200 hours. Work is projected to begin in July 2019 and is expected to end in early May 2020. Complete Count Committee Members, in addition to the Mayor’s office chairperson, are likely to be community leaders from local non-profit organizations, education, Tribes, utilities, military bases, and local municipal government.

I urge your support of this important project and ordinance adoption.

Attachment: Ordinance
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2018-20-12

AN ORDINANCE AMENDING THE FY 2018-19 BUDGET BY APPROPRIATING $61,200 FROM THE GENERAL FUND BALANCE TO THE MULTI-YEAR GENERAL SUBFUND FOR THE 2020 CENSUS COMPLETE COUNT COMMITTEE PROJECT

WHEREAS, The U.S. Census results in a complete count of the population and is required by the Constitution of the United States of America; and

WHEREAS, The next U.S. Census will happen in 2020; and

WHEREAS, The final Census count data will be used to determine many important factors that significantly influence communities, such as U.S. Congressional and Statewide legislative districting, community development, education, transportation, social services, and more; and

WHEREAS, In 2010, the Fairbanks North Star Borough Assembly adopted Resolution No. 2010-20, which highlighted a significant discrepancy between the 2008 State of Alaska’s Fairbanks North Star Borough’s population estimate of 93,779 and the U.S. Census Bureau’s 2010 Fairbanks North Star Borough count of 98,660; and

WHEREAS, Resolution No. 2010-20 affirmed the U.S. Census Bureau’s population estimate to be a reliable data source; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
WHEREAS, Undercounting the Fairbanks North Star Borough’s 2010 census count population by 4,881 residents would have resulted in profoundly negative economic and social impacts for the Fairbanks community for an entire decade; and

WHEREAS, It is vitally important to accurately count and report the Fairbanks North Star Borough population during the upcoming 2020 census; and

WHEREAS, The U.S. Census Bureau recommends community leaders form Complete Count Committees in order to engage and motivate community residents to participate in the census, ultimately achieving an accurate and thorough population count; and

WHEREAS, Complete Count Committees are typically organized by tribal, state, or local governments and comprised of volunteer community leaders as committee members and typically led by a community’s highest elected or appointed official; and

WHEREAS, Economic Development is a conferred non-areawide power of the Fairbanks North Star Borough (Borough) and the Mayor’s office oversees the Borough’s economic development functions; and

WHEREAS, The estimated level of staff effort to chair a 2020 Census Complete Count Committee will be 1,200 hours and if situated in the Mayor’s office, the intent is to staff the committee chair work to a casual, part-time employee; and

WHEREAS, It is in the best economic interest of the Fairbanks community to stand up a 2020 Census Complete Count Committee in the Borough Mayor’s office.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. General Fund Appropriation. The FY 2018-19 budget is hereby amended by appropriating $61,200 to the General Fund budgetary guideline entitled "Contribution to Multi-Year General Subfund" and by increasing Contribution from Fund Balance by a like amount.

Section 3. Multi-Year General Subfund Appropriation. The FY 2018-19 budget is hereby amended by appropriating $61,200 to the Multi-Year General Subfund budgetary guideline entitled "2020 Census Complete Count Committee" and by increasing Contribution from General Fund by a like amount.

Section 4. Lapse of Funds. Upon completion or abandonment of the project, any unexpended, unencumbered funds will lapse to the fund balance of the General Fund.

Section 5. Effective Date. This ordinance shall be effective at 5:00 p.m. on the first Borough business day following its adoption.

PASSED AND APPROVED THIS _____ DAY OF __________, 2019.

______________________________
Matt Cooper
Presiding Officer
ATTEST:

April Trickey, CMC
Borough Clerk

APPROVED:

Jill S. Dolan
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
I. Request

Ordinance No: 2018-20-17  Date Introduced: April 11, 2019

Abbreviated Title: Appropriating $61,200 from the General Fund Fund Balance to the Multi-Year General Subfund for the 2020 Census Complete Count Committee Project

II. Financial Detail

Department/Division Affected: Mayor’s Office

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>General Fund FY 18/19</th>
<th>Multi-Year General Subfund FY 18/19</th>
<th>Total FY 18/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awaiting Budget</td>
<td></td>
<td>61,200</td>
<td></td>
</tr>
<tr>
<td>Contractual Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contribution to Multi-Year Subfund</td>
<td>61,200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>61,200</td>
<td>61,200</td>
<td>61,200</td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

<table>
<thead>
<tr>
<th>Specify Funding Sources: General Fund fund balance</th>
</tr>
</thead>
</table>

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

III. Project Purpose:

To establish the 2020 Census Complete Count Committee project

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Chief Financial Officer

Date: 3/18/19

Debra L. R. Brady
Chief Financial Officer
Fairbanks North Star Borough
Fiscal Impact Statement (FIS) (FNSBC 2.09.035 C.)

Originator's Name: Jim Williams
Department: Mayor's

To Be Introduced/Sponsored By: Mayor Ward

Abbreviated Ordinance Title: 2020 Census Complete Count Committee

Department(s)/Division(s) Affected: Mayor, Community Planning

Proposed Introduction Date: April 11, 2019

Ordinance No.: 2020-2-01Z

Does this ordinance authorize:
1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes No *
2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes No *

<table>
<thead>
<tr>
<th>Required Information/Estimates</th>
<th>FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td></td>
</tr>
<tr>
<td>2. Number and type of new positions which may be required</td>
<td>none</td>
</tr>
<tr>
<td>3. Cost of operations and maintenance</td>
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<tr>
<td>4. Future costs to complete capital assets</td>
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<td>5. Estimated revenue impact</td>
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<tr>
<td>7. Anticipated annual tax subsidy</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Is backup attached? Yes No

Contact Person's Name, for FIS questions: Jim Williams
Extension: 1305

Director(s) Signature(s):
Date:

Mayor's Office or Assembly Member Signature:
Date: 3/18/19

Chief Financial Officer Signature:
Date: 3/18/19
Memorandum

To: Fairbanks North Star Borough Assembly
From: Glenn Miller, Transportation Director
Through: Bryce Ward, Fairbanks North Star Borough Mayor
Date: April 11, 2019
Subject: Ordinance 2018-20-2A
       Vehicle and Equipment Fleet Fund (VEFF) Additional Funding

The Borough Assembly authorized and appropriated a total of $616,110 for vehicle and equipment replacement in the fiscal year 2018-19 budget within the Vehicle and Equipment Fleet Fund to purchase a total of 13 items. A number of vehicle costs were higher than anticipated which resulted in insufficient available funds to complete all purchases authorized in the 2018-19 fiscal year budget.

An additional appropriation of $16,330 is necessary to complete the purchases and acquisition of all the authorized equipment listed in the current budget. Equipment identified for replacement has reached the end of its useful life and will experience higher than acceptable maintenance costs and/or become unreliable to depend upon for assigned tasks.

I urge the adoption of this ordinance.
By: Bryce J. Ward, Mayor

Introduced: April 11, 2019

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2018-20-2A

AN ORDINANCE AMENDING THE FY 2018-19 BUDGET BY APPROPRIATING $16,330 FROM THE VEHICLE AND EQUIPMENT FLEET FUND UNRESTRICTED NET POSITION TO PROVIDE ADDITIONAL FUNDING FOR THE PURCHASE OF VEHICLES AND EQUIPMENT

WHEREAS, Insufficient funds within the Vehicle and Equipment Fleet Fund (VEFF) division budget exist to complete purchases of vehicles and equipment authorized by the assembly in the fiscal year 2018-19 budget; and

WHEREAS, Several vehicle purchases authorized in the fiscal year 2018-19 budget exceeded budgeted costs creating a shortage of available funds for total equipment purchases.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 3. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

PASSED AND APPROVED THIS _____ DAY OF ________, 2019.

______________________________
Matt Cooper
Presiding Officer

ATTEST:

______________________________
April Trickey, CMC
Borough Clerk

APPROVED:

______________________________
Jill S. Dolan
Borough Attorney
FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2018-20-2A  Date Introduced: April 11, 2019

Abbreviated Title: Appropriating $16,330 from the Vehicle and Equipment Fleet Fund Unrestricted Net Position for Additional Funding for the Purchase of Vehicles and Equipment

II. Financial Detail

Department/Division Affected: Transportation/Vehicle and Equipment Fleet

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>Vehicle &amp; Equipment Fleet Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY 18/19</td>
<td>FY 18/19</td>
</tr>
<tr>
<td>Commodities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contractual Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>16,330</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>16,330</td>
<td></td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

| Federal Grants | Contribution from Unrestricted Net Position | 16,330 |
| State Grants   | Total                                        | 16,330 |

Specify Funding Sources: Vehicle and Equipment Fleet Fund unrestricted net position

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

| Ord. No. 2018-20 | 616,110 |

III. Project Purpose:

To provide additional funding for the purchase of vehicles and equipment

IV. Analysis of Future Liabilities and Funding Sources:

Ongoing vehicle and equipment maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady  
Chief Financial Officer

3/8/19
**Fairbanks North Star Borough Fiscal Impact Statement (FIS)** (FNSBC 3.20.010 C.)

<table>
<thead>
<tr>
<th>Originator's Name:</th>
<th>Robert Wells</th>
<th>Department:</th>
<th>Transportation</th>
</tr>
</thead>
<tbody>
<tr>
<td>To Be Introduced/Sponsored By:</td>
<td>Mayor Bryce Ward</td>
<td><strong>Abbreviated Ordinance Title:</strong></td>
<td>Appropriating $16,330 from VEFF to the Transit Dept. VEFF Division Budget</td>
</tr>
<tr>
<td><strong>Department(s)/Division(s) Affected:</strong></td>
<td>Transportation, Vehicle Fleet Fund</td>
<td></td>
<td></td>
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</table>

**Proposed Introduction Date:** April 11, 2019  **Ordinance No.:** 2018-20-2A

**Does this ordinance authorize:**

1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? **Yes**  **No**  **X**

2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? **Yes**  **No**  **X**

**FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE**

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</table>

Is backup attached? **Yes**  **No**

**Contact Person's Name, for FIS questions:** Robert Wells  **Extension:** 1012

**Director(s) Signature(s):**

**Mayor's Office or Assembly Member Signature:**

**Chief Financial Officer Signature:**

---

**Revision - code.xlsx:** FIS
9/5/17 4:22PM
# Process/Instructions

**To prepare a Fiscal Impact Statement (FIS):**

Complete the top section of the FIS.

Answer the two questions, Yes or No.

* If the answer to either question on page 1 is Yes, complete the Pro Forma Summary and provide the FIS contact person's information and the Director's signature.
  - To avoid uncertainty, fill in every solid box; if an answer is zero or none, enter 0 or None.
  - Attach backup detail to support your estimates, as necessary.

* If the answer to both questions is No, provide the FIS contact person's information and if Administration initiated Director's signature. Continue to next block.

## Ordinance from a department:

Department submits FIS to Mayor's Office for signature and for concurrence to be the ordinance sponsor.

Mayor's Office dates and signs FIS Version 1.

After Mayor's Office OK, department drafts ordinance and prepares a Finance Checklist for the appropriating ordinance.

Department submits an FIS Version 1 signed by the Mayor's Office, to Finance along with the draft ordinance and Finance Checklist for the appropriating ordinance.

## Ordinance from the Mayor:

Mayor's Office works with affected department(s) to prepare the FIS.

Mayor's Office dates and signs FIS Version 1.

If the Law department will be drafting the ordinance, the Mayor's Office will submit the signed FIS Version 1 to Law along with the request for Law to draft the ordinance.
  - Law drafts the ordinance.
  - Law requests department(s) to revise FIS if needed, to match the ordinance.
  - Mayor's Office concurs with, and dates and signs the new FIS version.

Otherwise, the Mayor's Office drafts the ordinance and prepares a Finance Checklist for the appropriating ordinance.

Mayor's Office submits latest FIS version to Finance along with the draft ordinance and Finance Checklist.

## Ordinance from an Assembly Member:

If Assembly Member/Clerk's Office/Law requires assistance in preparing the FIS, a request shall be submitted to the Mayor's Office for scheduling/coordination with affected department(s) to assist in preparing the FIS.

Department(s) work with Assembly Member/Clerk's Office/Law to prepare the FIS.

Assembly Member/Clerk's Office dates and signs FIS Version 1.

If the Law department will be drafting the ordinance, the Assembly Member/Clerk's Office will submit the signed FIS Version 1 to Law along with the request for Law to draft the ordinance.
  - Law drafts the ordinance.
  - Law requests department(s) to revise FIS if needed, to match the ordinance.
  - Assembly Member/Clerk's Office concurs with, and dates and signs the new FIS version.

Otherwise, the Assembly Member drafts the ordinance.

Assembly Member/Clerk's Office/Law submits latest FIS version to Finance along with the draft ordinance.

## Chief Financial Officer (CFO) reviews FIS:

CFO reviews FIS version submitted to Finance with ordinance.

CFO consults with affected department(s) and/or ordinance sponsor, and requests FIS revisions if needed.

CFO dates and signs FIS and routes it to Law, along with the draft ordinance and Finance Checklist, if any.
MEMORANDUM

To: Assembly Members

Through: Bryce J. Ward, Borough Mayor

From: David Bredlie, Public Works Director

Date: April 11, 2019

Subject: Ordinance No. 2019-21
             Updating the Goal of the Multi-Year and Capital Projects Budget

Attached for your approval is a proposed ordinance to amend the goal of the Multi-Year and Capital Projects Budget to provide an exception for small capital projects, less than $50,000, carried out by the Facilities Maintenance division to allow such projects to be included in the Public Works department budget rather than the Multi-Year and Capital Projects budget.

Attachment
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO 2019- 21

AN ORDINANCE AMENDING THE FY 2018-19 BUDGET BY UPDATING
THE GOAL OF THE MULTI-YEAR AND CAPITAL PROJECTS BUDGET

WHEREAS, In Ordinance No. 2018-20, the Assembly approved the FY2018-19 Budget Document; and

WHEREAS, The FY 2018-19 Budget Document, on page 341, states that “The goal of the Multi-Year and Capital budget is to provide funding, for non-road service area projects (road service areas have their own definition of a project) of $20,000 or more, that may cross fiscal years and for small non-major capital projects, and/or larger dollar value equipment requests which have a useful life of five or more years;” and

WHEREAS, The $20,000 limitation has been in place since FY 2005-06; and

WHEREAS, For buildings and improvements other than buildings (such as landscaping and parking lots), the Borough’s capitalization threshold is $50,000 and allowing small projects in the Facilities Maintenance division up to $50,000 would be prudent, judicious, and practical; and

WHEREAS, It is important to understand that the capitalization thresholds and limitations for accounting and budgeting purposes are separate and distinct from the procurement requirements of the Fairbanks North Star Borough Code of Ordinances, the Borough’s procurement policies, and the General Services’ Procurement Handbook.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined.
Text to be deleted is [BRACKETED, CAPITALIZED]
NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. **Classification.** This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. **Amendment to Multi-Year and Capital Projects Budget Goal.** The FY 2018-19 Budget Document, page 341 of the Multi-Year and Capital Projects Summary, Goal, first paragraph is amended as follows:

The goal of the Multi-Year and Capital budget is to provide funding, for non-road service area projects (road service areas have their own definition of a project) of $20,000 or more, that may cross fiscal years and for small non-major capital projects, and/or larger dollar value equipment requests which have a useful life of five or more years, except for small projects of less than $50,000 in the budget of the Public Works department, Facilities Maintenance division. Major capital projects are normally appropriated through a supplemental appropriation, and are not part of the annual operating budget.

Section 3. **Effective Date.** This ordinance shall be effective at 5:00 p.m. on the first Borough business day following its adoption.

PASSED AND APPROVED THIS _____ DAY OF _______________, 2019.

__________________________
Matt Cooper
Presiding Officer
AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]

Fairbanks North Star Borough, Alaska

ORDINANCE NO. 2019-

Page 3 of 3