FAIRBANKS NORTH STAR BOROUGH
Regular Assembly Meeting
December 12, 2019
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK
6:00 p.m.

1. CALL TO ORDER

2. NONSECTARIAN INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS.

6. CITIZENS’ COMMENTS – Each person’s comments limited to 3 minutes (Citizens’ Comments shall recess at 6:50 p.m. for public hearing)

   a. A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business [items postponed from previous meetings, reconsideration, or notice of intent to rescind], Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens’ comments on Board of Adjustment matters are not permitted.

   b. Items that are not scheduled on the agenda.
7. **APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of the consent agenda passes all routine items indicated by an asterisk (*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.

8. **APPROVAL OF MINUTES**

*a.* Regular Assembly Meeting minutes of October 24, 2019. ([Page 8](#))

*b.* Regular Assembly Meeting minutes of November 14, 2019. ([Page 28](#))

9. **COMMUNICATIONS TO THE ASSEMBLY**

*a.* Contract Award: EagleView Technologies
Aerial Photography

Approval of a sole source award in the amount of $103,563.34 for the initial contract period and a total of $932,070.06 if all eight renewals are completed. ([Page 53](#))

*b.* Memorandum from April Trickey, Borough Clerk, regarding certification of the November 19, 2019 elections for certain service areas. ([Page 56](#))

*c.* Memorandum from Wendy Dau, Assistant Borough Attorney, regarding the claim for refund of taxes paid under protest by Fairbanks Gold Mining, Inc. ([Page 60](#))

*d.* Memorandum from Presiding Officer Cooper recommending the appointment of Assemblymember Frank Tomaszewski to the Fairbanks Area Surface Transportation (FAST) Planning Policy Board. ([Page 61](#))

*e.* Memorandum from Mayor Ward recommending the appointment of Steven Haagenson to the Interior Gas Utility Board of Directors. ([Page 62](#))
*f. Memorandums from Mayor Ward recommending the following appointments and/or reappointments:

- Thomas Alexander Douglas, Maegan Weltzin and Dan Givens to the Air Pollution Control Commission (Page 70)
- Randy Zarnke to the John A. Carlson Community Center Advisory Board (Page 87)
- Julie Jones, Buki Wright and Brenda Naaktgeboren to the Chena Riverfront Commission (Page 91)
- Pam Walker, Barbara Franks, Rebecca Wachter and Jennifer Randall to the Early Childhood Development Commission (Page 101)
- Russel Talvi, Paul Robinson and Abigail Riggs to the Economic Development Commission (Page 119)
- Enlow Walker and Retchenda George-Bettisworth to the Health and Social Services Commission (Page 130)
- Martin Gutoski to the Historic Preservation Commission (Page 145)
- Charles Simmons to the Library Commission (Page 148)
- Mark Oldmixon, Andrew Culley, Judith Shiffler and James Lounsbury to the Parks and Recreation Commission (Page 151)
- Eric Muehling, Shane Koester and Jason McComas-Roe to the Planning Commission (Page 163)
- Michael Kwasinski and Troy Hicks to the Platting Board (Page 176)
- Doug Tansy to the Salaries and Emoluments Commission (Page 181)
- Denise Daniello and Michele Rosser to the Senior Citizens Advisory Commission (Page 186)
- Jimmy Fox and Wyatt Hurlbut to the Sustainability Commission (Page 195)

10. **MESSAGES FROM THE BOROUGH MAYOR**

11. **REPORTS OF STANDING AND SPECIAL COMMITTEES**

12. **REPORTS FROM REPRESENTATIVES**

   a. Report from the City of Fairbanks Representative.

   b. Report from the City of North Pole Representative.

   c. Report from the School Board Representative.
13. SPECIAL ORDERS – Public Hearing at or after 7:00 p.m. (each person’s comments limited to 3 minutes)

a. Liquor License – Transfer – Beverage Dispensary – License #780 (Page 202)

From: Red Pants, Inc.
    DBA: The Refinery Lounge
    2643 Old Richardson Hwy
    North Pole, AK 99705

To: The North Pole Pub, LLC
    DBA: North Pole Alehouse
    2643 Old Richardson Hwy
    North Pole, AK 99705

b. Liquor License – Transfer – Restaurant/Eating Place – License #1475 (Page 216)

From: Kurani, Inc.
    DBA: Pizza Hut #5
    89 College Road
    Fairbanks, AK 99701

To: MP2 Alaska, LLC
    DBA: Pizza Hut of Fairbanks
    89 College Road
    Fairbanks, AK 99701

c. Liquor License – Transfer – Beverage Dispensary – License #1920 (Page 237)

From: Gambardella’s II, Inc.
    DBA: Gambardella’s Pasta Bella
    706 2nd Ave
    Fairbanks, AK 99701

To: Tre Amigas, LLC
    DBA: Salty’s on 2nd
    706 2nd Ave
    Fairbanks, AK 99701
Public Hearing – continued

d. ORDINANCE NO. 2019-20-1L. An Ordinance Amending The FY 2019-20 Budget By Appropriating $75,000 From The Transit Enterprise Operating Fund Net Position To The Transit Enterprise Projects Fund For The Geotechnical Investigation Of Alternate Transit Facility Site. (Sponsor: Mayor Ward) (Page 265)

e. ORDINANCE NO. 2019-20-1N. An Ordinance Amending The FY 2019-20 Budget By Appropriating $38,161 From The General Fund Fund Balance To The Capital Projects Fund For The Required Match For The Birch Hill Recreation Area And South Davis Park Access Roads Project To Be Constructed By The Alaska Department Of Transportation And Public Facilities. (Sponsor: Mayor Ward) (Page 271)

f. ORDINANCE NO. 2019-31. An Ordinance Amending Chapter 9.04 FNSBC To Add A New Section To Prohibit Smoking And Vaping In Borough Parks. (Sponsor: Mayor Ward) (Page 277)


i. ORDINANCE NO. 2019-20-1K. An Ordinance Amending The FY 2019-20 Budget By Reappropriating $200,000 From The Public Works Boroughwide Compliance Project To Establish The PFAS Contamination Project Within The Multi-Year General Subfund. (Sponsor: Mayor Ward) (Page 319)

14. **CONSIDERATION OF CALENDAR – Unfinished Business**

NONE

15. **CITIZENS’ COMMENTS – Each person’s comments limited to 3 minutes (continuation if needed)**

a. Items that are not scheduled for public hearing – continuation.

16. **CONSIDERATION OF CALENDAR – New Business – Resolutions**

a. RESOLUTION NO. 2019-44. A Resolution Identifying And Supporting Legislative Priorities. (Sponsor: Assembly Legislative Priorities Committee) (Page 332)


*e. RESOLUTION NO. 2019-48. A Resolution Consenting To And Approving The Location Of Interior Alaska Natural Gas Utility (IGU) Expansion Project Funded Through The Alaska Industrial Development And Export Authority A Resolution. (Sponsor: Assemblymember Cooper) (Page 349)*

*f. RESOLUTION NO. 2019-49. A Resolution Authorizing The Mayor To Enter Into A Fire Service Contract With The City Of Fairbanks For Fire Services At The Borough Landfill. (Sponsor: Mayor Ward) (Page 351)*

*g. RESOLUTION NO. 2019-50. A Resolution Authorizing The Mayor To Enter Into A Maintenance Agreement With The Alaska Department Of Transportation And Public Facilities And Accepting Maintenance Responsibilities For That Portion Of The Birch Hill Recreation Area And South Davis Park Access Roads That Shall Be Renovated Under The FAST Improvements Program Iris Design #NFHWY00346 And Iris Construction #NFHY00434. (Sponsor: Mayor Ward) (Page 361)
17. **CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Referred To Committees Or Commissions**

NONE

18. **CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Introduced And Advanced To Public Hearing**

*a. ORDINANCE NO. 2019-20-10. An Ordinance Amending The FY 2019-20 Budget By Appropriating $7,365,723 In State Grant Funding And $3,966,158 From The Facilities Maintenance Reserve To The Capital Projects Fund For Barnette Magnet School Renovation Phase IV. (Sponsor: Mayor Ward) (Refer to the Finance Committee on January 9, 2020; Advance to January 16, 2020 for Public Hearing) (Page 364)*

*b. ORDINANCE NO. 2019-20-1P. An Ordinance Amending The FY 2019-20 Budget By Appropriating $20,000 From The Non-Areawide (NAW) Fund Fund Balance To NAW Non-Departmental For The Purpose Of Providing A Contribution To The Alaska Fire Chiefs Association (AFCA) To Assist With The Implementation Of A Voluntary Supplemental Emergency Medical Transportation (SEMT) Program. (Sponsor: Mayor Ward) (Refer to the Finance Committee on January 9, 2020; Advance to January 16, 2020 for Public Hearing) (Page 370)*

19. **CITIZEN’S COMMENTS – Each person’s comments limited to 3 minutes (continuation if needed)**

*b. Items that are not scheduled on the agenda.*

20. **ASSEMBLYMEMBER’S COMMENTS**

21. **ADJOURNMENT**
A Regular meeting of the Fairbanks North Star Borough Assembly was held Thursday, October 24, 2019, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

There were present:

Matt Cooper, Presiding Officer and
Aaron Lojewski  Geoffry B. Wildridge
Shaun Tacke  Leah Berman Williams
Mindy O’Neall  Christopher Quist
Liz Lyke

Comprising a quorum of the Assembly, and

Bryce J. Ward, Borough Mayor
Jim Williams, Chief of Staff
Jill S. Dolan, Borough Attorney
Christine Nelson, Community Planning Director
Shoshana Kun, City of Fairbanks Representative
Aino Welch, City of North Pole Representative (Arr. 7:00 p.m.)
Allyson Lambert, School Board Representative
Sandra Mota, Land Management Manager
Nancy Durham, Flood Plain Administrator
Laura Minski, Parks Project Coordinator
April Trickey, CMC, Borough Clerk
Melanie Desmond, Research Assistant

Absent and Excused

Marna Sanford
NONSECTARIAN INVOCATION AND PLEDGE OF ALLEGIANCE
Track 1, 00:24

Presiding Officer Cooper gave a nonsectarian invocation and led the pledge of allegiance.

PRESENTATIONS

Presiding Officer Cooper thanked outgoing Assemblymembers Tacke and Wildridge, and presented each with commemorative gold pans.

REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS
Track 1, 02:45

NONE

CITIZEN’S COMMENTS
Track 1, 03:00

a. A citizen may speak on agenda items not scheduled for public hearing. Memorandums, Bid Awards, Unfinished Business (items postponed from previous meetings, reconsideration, or notice of intent to rescind), Resolutions, or Ordinances being advanced to a public hearing on a different date.

NONE

b. Items that are not scheduled on the agenda.

Jeanne Olson, resident of the borough, reported she has had trouble finding Air Pollution Control Commission Meeting minutes on the borough’s website.

Aviana Mitchell, resident of the borough, reported on an Animal Control issue regarding her pet, Star.

Hanna Wuttig, resident of the borough, spoke about climate change and suggested a youth representative be appointed to the Climate Change Task Force.

Willow Leaves, resident of the borough, spoke in support of compostable plastics and against single use plastics.

Gwen Macander, resident of the borough, spoke about climate change, the need for renewable energy, specifically solar, and in support of the Climate Change Task Force.
**CITIZEN’S COMMENTS - continued**

Sophia Benson, resident of the borough, spoke about climate change and the accompanying natural disasters. Ms. Benson suggested more engagement with students through the addition of climate change curriculum in public schools.

Patrice Lee, resident of the borough, spoke about the aging incinerator in North Pole being considered to mitigate the PFAS contaminated soil. Ms. Lee suggested the need for a newer, technologically advanced incinerator to ensure contamination containment.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

Track 1, 34:15

The clerk read the consent agenda.

QUIST, Seconded by TACKE moved to approve the agenda and consent agenda as read.

WITHOUT OBJECTION, SO ORDERED.

**APPROVAL OF MINUTES**

Track 1, 34:15

a. Regular Assembly Meeting minutes of October 10, 2019.

Without objection this measure was read by title and approved under the consent agenda.

**COMMUNICATIONS TO THE ASSEMBLY**

Track 1, 44:30

a. Memorandum from April Trickey, Borough Clerk, regarding certification of the Fairbanks North Star Borough October 1, 2019 Regular Municipal Election.

April Trickey, Borough Clerk, gave a staff report.
COMMUNICATIONS TO THE ASSEMBLY- continued

TACKE, Seconded by WILLIAMS
moved to accept the report of the election canvass board and declare the Regular Municipal Elections of October 1, 2019 were validly held as follows:

<table>
<thead>
<tr>
<th>SEAT</th>
<th>CANDIDATE NAME</th>
<th>VOTES CAST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Borough Assembly Seat B</td>
<td>William Pawlirzyn</td>
<td>372</td>
</tr>
<tr>
<td></td>
<td>Jo Ann Borges</td>
<td>1700</td>
</tr>
<tr>
<td></td>
<td>Shaun Tacke</td>
<td>5110</td>
</tr>
<tr>
<td></td>
<td><strong>Frank Tomaszewski</strong></td>
<td><strong>6253</strong></td>
</tr>
<tr>
<td>Borough Assembly Seat C</td>
<td><strong>Mindy O’Neall</strong></td>
<td><strong>7315</strong></td>
</tr>
<tr>
<td></td>
<td>Jeffrey Rentzel</td>
<td>5901</td>
</tr>
<tr>
<td>Borough Assembly Seat E</td>
<td>Geoffry Wildridge</td>
<td>5259</td>
</tr>
<tr>
<td></td>
<td><strong>Jimi Cash</strong></td>
<td><strong>5720</strong></td>
</tr>
<tr>
<td></td>
<td>Tim Beck</td>
<td>1687</td>
</tr>
<tr>
<td></td>
<td>Michael E. LaDouceur</td>
<td>600</td>
</tr>
<tr>
<td>Borough Assembly Seat I</td>
<td><strong>Matthew Cooper</strong></td>
<td><strong>7584</strong></td>
</tr>
<tr>
<td></td>
<td>Zachary Floyd</td>
<td>5267</td>
</tr>
<tr>
<td>School Board Seat C</td>
<td>Kimba Manning</td>
<td>1902</td>
</tr>
<tr>
<td></td>
<td>Brandon Boylan</td>
<td>4978</td>
</tr>
<tr>
<td></td>
<td><strong>Matthew Sampson</strong></td>
<td><strong>5593</strong></td>
</tr>
<tr>
<td>School Board Seat D</td>
<td>Mike Kenna</td>
<td>5427</td>
</tr>
<tr>
<td></td>
<td><strong>Jennifer Luke</strong></td>
<td><strong>7094</strong></td>
</tr>
</tbody>
</table>

VOTE ON MOTION TO CERTIFY THE OCTOBER 1, 2019 REGULAR ELECTION.

Yeses: Lojewski, Wildridge, O’Neall, Williams, Quist, Lyke, Tacke, Cooper
Noes: None

MOTION CARRIED 8 Yeses, 0 Noes
b. Memorandum from Wendy Dau, Assistant Borough Attorney, regarding consent for judicial review of the State Assessor’s 2019 full and true value determination.  
*Track 1, 34:15*

Without objection this measure was read by title and approved under the consent agenda.

c. Memorandums from Mayor Ward recommending the following appointments:  
*Track 1, 34:15*

- Bess Rounds to the University Fire Service Area Commission
- Thomas Swan to the Animal Control Commission
- Rolando Miranda, Jason McComas-Roe and Shane Koester to the Planning Commission

Without objection this measure was read by title and approved under the consent agenda.

d. Memorandum from Mayor Ward recommending the appointment of various Service Area Commissioners.  
*Track 1, 34:15*

Without objection this measure was read by title and approved under the consent agenda.

**MESSAGES FROM THE BOROUGH MAYOR**

*Track 1, 48:00*

Mayor Ward reported:

- Mayor’s written report provided to the assembly.
- Curry the goat was pardoned.
- The second half of property taxes are due November 1, 2019.
- The 7th Annual Trick or Treat Town is October 26, from noon-7:00 p.m., at Pioneer Park, see Evenbrite.com for more information.
- Spooky Trail at Tanana Lakes is October 29 from 6-8:00 p.m.
- The Climate Change Task Force will hold its first meeting next week.
- An Environmental Protection Agency grant was received for other wood-to-gas conversions.
REPORTS OF SPECIAL AND STANDING COMMITTEES

Assemblymember Lojewski reported the November 4 Assembly Road Service Area Committee meeting has been cancelled due to lack of agenda items.

Assemblymember O’Neall reported the Economic Development Commission met on October 22 and is focusing on its Comprehensive Development Strategy.

Assemblymember Lyke reported the Assembly Regional Emergency Services Advisory Committee (RESAC) viewed a presentation by Fire Chief Scott Learned at the October 23 meeting, and she feels the committee is progressing towards its goal.

REPORTS FROM REPRESENTATIVES

Track 2, 00:46

a. Report from the City of Fairbanks Representative.

City of Fairbanks Representative Shoshana Kun reported:

- Thanked the numerous volunteers who helped make the 2019 Alaska Federation of Natives convention a success.
- Congratulated the newly elected officials in the Borough and the City of Fairbanks.
- The City passed a resolution authorizing the City of Fairbanks to seek grant funding for the deconstruction of the Polaris Building.
- The City is working on possibly addressing nuisance properties through the Public Safety Commission.
- Morning budget work sessions will begin in November, more information can be found at fairbanksalaska.us.
- Thanked the Fairbanks Police Department for their work session on less than lethal force.

b. Report from the City of North Pole Representative.

City of North Pole Representative Aino Welch reported:

- The North Pole Municipal Election was certified and two council members were sworn in.
- Rolando Miranda was appointed to the Planning Commission.
- The Mayor is in support of the recently passed FNSB Resolution seeking a grant to improve the Rosie Creek Trail System.
- Thanked Shaun Tacke for his work on FAST Planning/FMATS, appreciated his supportive professionalism and willingness to get involved.
- Accepting bids for construction of the new gas storage tank.
- Hockey Club money to be used for North Pole High School.
c. Report from the School Board Representative.

School Board Representative Allyson Lambert reported:

- Congratulated newly elected Assembly members.
- Thanked Shaun Tacke and Geoffry Wildridge for their service.
- The 2020-2025 Strategic Plan was approved.
- Several resolutions were passed recognizing Alaska Native and American Indian Month in November, Veterans Day on November 11 and American Education Week November 18-22.
- The 21st Century Community Learning Center After School Program Lights on After School is October 24, from 5:30-7:30 p.m. at Ryan Middle School.
- Several committees have volunteer positions available, see k12northstar.org for information.
- Newly elected officials oath of office ceremony October 28 at noon in the boardroom.
- No school on October 31 and November 1, 2019 due to parent-teacher conferences.
- The November 4 worksession will include a presentation on school start times.
- Superintendent Dr. Gaborik will present the annual State of the Schools address at the Chamber of Commerce meeting November 5 at the Carlson Center.
- The next Board meeting is on November 5 at 6:00 p.m.

**SPECIAL ORDERS – PUBLIC HEARING**

a. Swear-In Newly Elected Officials

*Track 2, 11:50*

April Trickey, Borough Clerk, administered the oath of office to the newly elected and re-elected officials:

- Frank Tomaszewski, Borough Assembly Seat B, Term Expires 10/2022.
- Jimi Cash, Borough Assembly Seat E, Term Expires 10/2020.
- Matt Cooper, Borough Assembly Seat I, Term Expires 10/2022.
b. ORDINANCE NO. 2019-32. An Ordinance Amending FNSBC Title 18 To Define Banquet Halls And To Add Banquet Halls As A Use In Various Zones. (Sponsors: Assemblymembers Williams, Sanford, Tacke and Lojewski)

Assemblymember Williams gave a staff report.

The Presiding Officer called for public testimony.

Alden Wilbur, resident of the borough, spoke in support of Ordinance No. 2019-32.

Mike Prax, resident of the borough, spoke in support of Ordinance No. 2019-32.

The Presiding Officer called for further public testimony, there being none public hearing was closed.

Christine Nelson, Community Planning Director, gave a technical staff report at the request of Assemblymember Williams.

TACKE, Seconded by WILLIAMS  moved to adopt Ordinance No. 2019-32.

Discussion ensued.

TACKE, Seconded by QUIST  moved to amend Line 45, Section 3 by removing “B” and replacing with “A” to read “18.28.020(A)”.

Discussion ensued.

TACKE, Seconded by LOJEWSKI  moved to amend the amendment by deleting the word “conditional” on Line 22; amend Section 3, Line 45 by replacing “(B)” with “(A)” to read “18.28.020(A)”; and amend Line 46 by replacing “conditional” with “permitted”.

WITHOUT OBJECTION, SO ORDERED.
PUBLIC HEARING - continued

VOTE ON MOTION TO AMEND LINE 45, SECTION 3 BY REMOVING “B” AND REPLACING WITH “A” TO READ “18.28.020(A)”, AMEND LINE 22 BY DELETING THE WORD “CONDITIONAL”; AND AMEND LINE 46 BY REPLACING “CONDITIONAL” WITH “PERMITTED”

Yeses: Williams, Wildridge, Quist, O’Neall, Lojewski, Tacke, Cooper

Noes: Lyke

MOTION CARRIED 7 Yeses, 1 Noes

Discussion ensued.

TACKE, Seconded by LOJEWSKI moved to amend Line 49 by adding “Section 4. FNSBC 18.32.020(A) Rural Farmstead, use regulations, is hereby amended as follows: [the Clerk shall add or amend the permitted uses in alphabetical order as necessary] Banquet halls;”

Discussion ensued.

WILLIAMS, Seconded by LOJEWSKI moved to amend the amendment on Lines 49 and 50 by replacing “A” with “B” and “permitted” with “conditional”.

Discussion ensued.

VOTE ON MOTION TO AMEND THE AMENDMENT ON LINES 49 AND 50 BY REPLACING “A” WITH “B” AND “PERMITTED” WITH “CONDITIONAL”.

Yeses: Williams, Lyke, Wildridge, Cooper

Noes: Lojewski, Quist, O’Neall, Tacke

MOTION FAILED 4 Yeses, 4 Noes
moved to amend the amendment on Line 49 by adding after Banquet halls, “, in RF-4 districts only” and by adding “Section 5, FNSBC 18.32.020(B) Rural Farmstead, use regulations, is hereby amended as follows: [the Clerk shall add or amend the conditional uses in alphabetical order as necessary] Banquet Halls; in the RF-2 district only,”

Discussion ensued.

VOTE ON MOTION TO AMEND THE AMENDMENT ON LINE 49 BY ADDING AFTER BANQUET HALLS, “, IN RF-4 DISTRICT ONLY” AND BY ADDING “SECTION 5, FNSBC 18.32.020(B) RURAL FARMSTEAD, USE REGULATIONS, IS HEREBY AMENDED AS FOLLOWS: [THE CLERK SHALL ADD OR AMEND THE CONDITIONAL USES IN ALPHABETICAL ORDER AS NECESSARY] BANQUET HALLS; IN THE RF-2 DISTRICT ONLY,”

Yeses: Lyke, Quist, Wildridge, Cooper

Noes: O’Neall, Lojewski, Williams, Tacke

MOTION FAILED 4 Yeses, 4 Noes

VOTE ON MOTION TO AMEND LINE 49 BY ADDING “SECTION 4. FNSBC 18.32.020(A) RURAL FARMSTEAD, USE REGULATIONS, IS HEREBY AMENDED AS FOLLOWS: [THE CLERK SHALL ADD OR AMEND THE PERMITTED USES IN ALPHABETICAL ORDER AS NECESSARY] BANQUET HALLS;”

Yeses: O’Neall, Williams, Lojewski, Wildridge, Quist, Tacke, Cooper

Noes: Lyke

MOTION CARRIED 7 Yeses, 1 Noes

Discussion ensued.
PUBLIC HEARING - continued

Discussion ensued.

VOTE ON MOTION TO ADOPT ORDINANCE NO. 2019-32, AS AMENDED.

Yeses: Wildridge, Lojewski, Williams, Quist, O’Neall, Tacke, Cooper

Noes: Lyke

MOTION CARRIED 7 Yeses, 1 Noes

ORDINANCE NO. 2019-29. An Ordinance Authorizing The Mayor To Enter Into A Lease Agreement At Less Than Fair Market Value With The Interior Baseball League For Use Of A Portion Of Section 4, T.1S, R.1W, F.M. (Fairbanks Lions And Sun Riser’s Rotary Fields), Portions Of Tract A, Growden Park Subdivision (Growden Fields 3, 4, 5) And Portions Of Tract 3, Hatchery Roe Subdivision (Kiwanis And Darin Franus Fields) And Portions Of Southeast Portion Hamilton’s Subdivision (Nussbaumer And Stockton Fields) And Tract 1, Hatchery Roe Subdivision (Ken Rankin And Optimist Fields) And Lot 5, Block 1 Kendall Subdivision (Kendall Field) And Portions Of Tract J1 And J2, Morning Star Subdivision (Morning Star Fields 1, 5). (Sponsor: Mayor Ward)

PROPOSED SUBSTITUTE

ORDINANCE NO. 2019-29. An Ordinance Authorizing The Mayor To Enter Into A Lease Agreement At Less Than Fair Market Value With The Interior Baseball League For Use Of A Portion Of Section 4, T.1S, R.1W, F.M. (Fairbanks Lions And Sun Riser’s Rotary Fields), Portions Of Tract A, Growden Park Subdivision (Growden Fields 3, 4, 5) And Portions Of Tract 3, Hatchery Roe Subdivision (Kiwanis And Darin Franus Fields) [AND PORTIONS OF SOUTHEAST PORTION HAMILTON ACRES SUBDIVISION (NUSSBAUMER AND STOCKTON FIELDS)] And Tract 1, Hatchery Roe Subdivision (Ken Rankin And Optimist Fields) [AND LOT 5, BLOCK 1, KENDALL SUBDIVISION (KENDALL FIELD)] And Portions Of Tract J1 And J2, Morning Star Subdivision (Morning Star Fields 1, 5). (Sponsor: Mayor Ward)

Sandra Mota, Land Management Manager, gave a staff report.

The Presiding Officer called for public testimony.
**PUBLIC HEARING - continued**

David Soderlund, resident of the borough and past President of the Interior Baseball League (IBL), thanked the Assembly for their thoughtful deliberations. Mr. Soderlund spoke in support of Ordinance No. 2019-29. Mr. Soderlund asked the Assembly to amend Ordinance No. 2019-29 allowing Nussbaumer, Stockton and Kendall fields to stay on the lease.

Jane Bedford, resident of the borough and incoming IBL President, spoke in support of Ordinance No. 2019-29 and asked that the three fields be put back on the contract.

The Presiding Officer called for further public testimony, there being none public hearing was closed.

*Clerk’s Note: There is a motion to Adopt on the floor from the meeting on June 27, 2019.*

LYKE, Seconded by LOJEWSKI moved substitute Ordinance No. 2019-29.

Discussion ensued.

TACKE, Seconded by WILLIAMS moved to amend Line 97 by replacing “1 year” with “2 years”, and amend Line 98 by replacing “1 year” with “2 years”.

Discussion ensued.

**VOTE ON MOTION TO AMEND LINE 97 BY REPLACING “1 YEAR” WITH “2 YEARS”, AND AMEND LINE 98 BY REPLACING “1 YEAR” WITH “2 YEARS”**.

Yeses: Quist, O’Neall, Williams, Lyke, Lojewski, Tacke, Cooper

Noes: Wildridge

MOTION CARRIED 7 Yeses, 1 Noes

Discussion ensued.
VOTE ON MOTION TO DIVIDE THE QUESTION TO CONSIDER THE ADDITION OF NUSSBAUMER AND STOCKTON FIELDS SEPARATELY FROM THE ADDITION OF KENDALL FIELD.

Yeses: Quist, O’Neall, Wildridge, Williams, Lojewski, Tacke,

Noes: Lyke, Cooper

MOTION CARRIED 6 Yeses, 2 Noes

Discussion ensued.

LYKE, Seconded by LOJEWSKI moved to amend Lines 17-18 by adding back in “and Portions of Southeast Portion Hamilton Acres Subdivision (Nussbaumer and Stockton Fields)”, amend Line 20 by adding back in “and Lot 5 Block 1 Kendall Subdivision (Kendall Field)”, amend Lines 28 and 29 by adding “and Portions of Southeast Portion Hamilton Acres Subdivision (Nussbaumer and Stockton Fields), amend Lines 30-31 by adding “and Lot 5 Block 1 Kendall Subdivision (Kendall Field)”, amend Lines 92-94 by adding “and Portions of Southeast Portion Hamilton Acres Subdivision (Nussbaumer and Stockton Fields)”, and amend Lines 95 and 96 by adding “and Lot 5 Block 1 Kendall Subdivision (Kendall Field)”.

TACKE, Seconded by WILLIAMS moved to divide the question to consider the addition of Nussbaumer and Stockton Fields separately from the addition of Kendall Field.
Discussion ensued.

VOTE ON MOTION TO AMEND BY ADDING BACK IN “AND PORTIONS OF SOUTHEAST PORTION HAMILTON ACRES SUBDIVISION (NUSSBAUMER AND STOCKTON FIELDS)” ON LINES 17-18, 28-29 AND 92-94.

Yeses: Lojewski, O'Neall, Lyke, Tacke, Cooper
Noes: Williams, Wildridge, Quist
MOTION CARRIED 5 Yeses, 3 Noes

Discussion ensued.

LYKE, Seconded by LOJEWSKI moved to amend by adding “and Lot 5 Block 1 Kendall Subdivision (Kendall Field)” on Lines 20, 30-31 and 95-96.

Presiding Officer Cooper passed the gavel to Deputy Presiding Officer Tacke.

Discussion ensued.

VOTE ON MOTION TO AMEND BY ADDING “AND LOT 5 BLOCK 1 KENDALL SUBDIVISION (KENDALL FIELD)” ON LINES 20, 30-31 AND 95-96.

Yeses: O'Neall, Lyke, Quist, Williams, Wildridge, Cooper,
Noes: Lojewski, Tacke
MOTION CARRIED 6 Yeses, 2 Noes

VOTE ON MOTION TO SUBSITUTE AND ADOPT ORDINANCE NO. 2019-29, AS AMENDED.

Yeses: Lyke, Wildridge, Quist, Lojewski, O'Neall, Williams, Cooper, Tacke
Noes: None
MOTION CARRIED 8 Yeses, 0 Noes
Deputy Presiding Officer Tacke passed the gavel back to Presiding Officer Cooper.

d. ORDINANCE NO. 2019-20-1G. An Ordinance Amending The FY 2019-20 Budget By Appropriating $86,735 In Federal Grant Funding To The Special Revenue Fund To Establish An Accurate Effective Model For The Tanana River Floodway To Complete The Tanana River/Salcha Flood Study And Mapping. (Sponsor: Mayor Ward)

Nancy Durham, Flood Plain Administrator, gave a staff report.

The Presiding Officer called for public testimony, there being none public hearing was closed.

TACKE, moved to adopt Ordinance No. 2019-20-1G.
Seconded by QUIST

VOTE ON MOTION TO ADOPT ORDINANCE NO. 2019-20-1G.

Yeses: Lyke, Williams, Lojewski, Quist, Wildridge, O'Neall, Tacke, Cooper

Noes: None

MOTION CARRIED 8 Yeses, 0 Noes

e. ORDINANCE NO. 2019-20-1H. An Ordinance Amending The FY 2019-20 Budget By Appropriating $248,159 In Local Matching Funds From The General Fund Fund Balance To The Capital Projects Fund For The Tanana River Recreation Access Improvements Project, Phase Two, To Be Constructed By The Federal Highway Administration. (Sponsor: Mayor Ward)

Laura Minski, Parks Project Coordinator, gave a staff report.

The Presiding Officer called for public testimony, there being none public hearing was closed.

TACKE, moved to adopt Ordinance No. 2019-20-1H.
Seconded by WILLIAMS

Presiding Officer Cooper passed the gavel to Deputy Presiding Officer Tacke.
PUBLIC HEARING - continued

Discussion ensued.

VOTE ON MOTION TO ADOPT ORDINANCE NO. 2019-20-1H.

Yeses: Quist, Wildridge, O’Neall, Williams, Lojewski, Lyke, Cooper, Tacke

Noes: None

MOTION CARRIED 8 Yeses, 0 Noes

Deputy Presiding Officer Tacke passed the gavel back to Presiding Officer Cooper.

CONSIDERATION OF CALENDAR - Unfinished Business

NONE

CITIZENS’ COMMENTS - Each person’s comments limited to 3 minutes (continuation if needed)

a. Items that are not scheduled for public hearing - continuation.

NONE

CONSIDERATION OF CALENDAR - New Business - Resolutions

Track 1, 34:15

a. RESOLUTION NO. 2019-38. A Resolution Thanking And Honoring Shaun Tacke For His Service On The Fairbanks North Star Borough Assembly. (Sponsor: FNSB Assembly)

Without objection this measure was read by title and approved under the consent agenda.


Without objection this measure was read by title and approved under the consent agenda.
c. RESOLUTION NO. 2019-40. A Resolution Supporting A State Parks Recreational Trails Program Grant To Improve A Seven Mile Loop Of The Rosie Creek Trail System. (Sponsor: Assemblymember Cooper)

Without objection this measure was read by title and approved under the consent agenda.

CONSIDERATION OF CALENDAR - New Business - Ordinances To Be Referred To Committees Or Commissions

NONE

CONSIDERATION OF CALENDAR - New Business - Ordinances To Be Introduced And Advanced To Public Hearing

Track 1, 34:15

a. ORDINANCE NO. 2019-44. An Ordinance Authorizing The Direct Sale Of A Portion Of Lot 4, Plat No. 87-70W, Section 18, T.4S., R.4E., F.M. To An Adjoining Property Owner (Richardson Hwy). (Sponsor: Mayor Ward)

Without objection the measure was read by title, introduced and referred under the consent agenda to the Committee of the Whole on November 7, 2019; Advanced to November 14, 2019 for Public Hearing.


Without objection the measure was read by title, introduced and referred under the consent agenda to the Finance Committee on November 7, 2019; Advanced to November 14, 2019 for Public Hearing.

c. ORDINANCE NO. 2019-45. An Ordinance Amending Chapter 21.28 FNSBC To Add A New Section FNSBC 21.28.045, Voluntary Heating Oil To Natural Gas Or Propane Conversion Program. (Sponsor: Mayor Ward)

Without objection the measure was read by title, introduced and referred under the consent agenda to the Committee of the Whole on November 7, 2019; Advanced to November 14, 2019 for Public Hearing.
CONSIDERATION OF CALENDAR - New Business - Ordinances To Be Introduced And Advanced To Public Hearing - continued

d. ORDINANCE NO. 2019-20-1I. An Ordinance Revoking The Interior Alaska Natural Gas Utility Line Of Credit Authorization And Removing The Commitment Of Fund Balance In Ordinance No. 2014-18, And Appropriating $6.5 Million From The General Fund Fund Balance To The Facilities Maintenance Reserve And $1.0 Million From The General Fund Fund Balance To The Transit Enterprise Projects Fund For A New Oil-To-Gas Conversion Program. (Sponsor: Mayor Ward)

Without objection the measure was read by title, introduced and referred under the consent agenda to the Finance Committee on November 7, 2019; Advanced to November 14, 2019 for Public Hearing.

e. ORDINANCE NO. 2019-20-1J. An Ordinance Amending The FY 2019-20 Budget By Appropriating $1,797,510 From The Information Technology Infrastructure Sustainment (ITIS) Reserve To The Multi-Year General Subfund And/Or The Capital Projects Fund For The Property Tax System Implementation Project; Of Which $300,000 Will Be Appropriated From The General Fund Fund Balance And $334,493.07 Will Lapse From Certain Prior Appropriations To The ITIS Reserve Fund Balance. (Sponsor: Mayor Ward)

Without objection the measure was read by title, introduced and referred under the consent agenda to the Finance Committee on November 7, 2019; Advanced to November 14, 2019 for Public Hearing.

CITIZENS’ COMMENTS - Each person’s comments limited to 3 minutes (continuation if needed)

b. Items that are not scheduled on the agenda.

NONE

ASSEMBLYMEMBER’S COMMENTS
Track 2, 53:32

Assemblymember Wildridge thanked the public and his fellow Assemblymembers for the honor of serving on the Assembly.

Assemblymember Lyke thanked Assemblymember Wildridge for his service, and commented on how he thoughtfully reached out to citizens who brought issues to the Assembly. Ms. Lyke thanked Assemblymember Tacke for keeping meetings on point and remarked he would be missed. Ms. Lyke reported that Trick or Treat Town at Pioneer Park is a fun event and she looks forward to it.
Assemblymember O'Neall thanked everyone involved in making the 2019 Alaska Federation of Natives Convention a success. Ms. O'Neall stated she looks forward to hearing ideas brought forward by the newly formed Climate Change Task Force. Ms. O'Neall reminded the public there are several FNSB board and commission appointments available. Ms. O'Neall gave a friendly reminder that for safety purposes please turn on your headlights when driving around in the winter months.

Assemblymember Tacke thanked his fellow Assemblymembers for the honor of serving with them and wished them all good luck.

Assemblymember Lojewski thanked Assemblymembers Tacke and Wildridge for their service to the FNSB.

Assemblymember Williams thanked Assemblymembers Tacke and Wildridge and wished them both well. Ms. Williams encouraged members of the Climate Change Task Force to reach out to her. Ms. Williams reported she looks forward to working with newly elected Assemblymembers Mr. Cash and Mr. Tomaszewski. Ms. Williams reminded everyone to watch out for children on Halloween night.

Assemblymember Quist spoke about cell phone transparency during Assembly meetings. Mr. Quist stated he looks forward to working with the newly elected Assemblymembers, and thanked outgoing Assemblymembers Tacke and Wildridge for their service.

Presiding Officer Cooper reported that Trick or Treat Town at Pioneer Park is a fun family activity. Mr. Cooper thanked Assemblymembers Tacke and Wildridge for their time on the Assembly, and added they will be missed. Mr. Cooper welcomed newly elected Assemblymembers Mr. Cash and Mr. Tomaszewski.

Assembly Schedule for the week of October 28, 2019:
- Thursday, October 31, Legislative Priorities Committee meeting at 12:00 p.m.in the Chizmar Room.
ADJOURNMENT

There being no further business to come before the Fairbanks North Star Borough Assembly, the meeting adjourned at 10:22 p.m.

_______________________________________________
Matt Cooper
Presiding Officer

ATTEST:

_______________________________________________
April Trickey, CMC
Borough Clerk
A Regular meeting of the Fairbanks North Star Borough Assembly was held Thursday, November 14, 2019, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

There were present:

Matt Cooper, Presiding Officer and

Aaron Lojewski          Jimi Cash
Marna Sanford           Leah Berman Williams
Mindy O’Neall           Christopher Quist
Liz Lyke               Frank Tomaszewski

Comprising a quorum of the Assembly, and

Bryce J. Ward, Borough Mayor
Jim Williams, Chief of Staff
Jill S. Dolan, Borough Attorney
Debbie Brady, Chief Financial Officer
Cory Beal, Chief Procurement Officer
Blake Moore, Digital Services Director
David Bredlie, Public Works Director
Michelle Felix, Acting Transportation Director
Shoshana Kun, City of Fairbanks Representative
Wendy Dominique, School Board Representative
Nick Czarnecki, Air Quality Manager
Brian Charlton, Parks Project Coordinator
Peggy Macdonald, Treasury Budget Manager
John Tragis, Information Integration Manager
Sandra Mota, Land Management Manager
April Trickey, CMC, Borough Clerk
Adena Benn, CMC, Deputy Clerk

Absent and Excused

None
NONSECTARIAN INVOCATION AND PLEDGE OF ALLEGIANCE
Track 1, 00:25

Presiding Officer Cooper gave a nonsectarian invocation and led the pledge of allegiance.

PRESENTATIONS

NONE

REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS
Track 1, 02:30

LOJEWSKI, Seconded by QUIST

moved to reorder the agenda to take up item 13 f, Special Orders – Public Hearing, before item 13 e, Special Orders – Public Hearing.

WITHOUT OBJECTION, SO ORDERED.

CITIZEN’S COMMENTS
Track 1, 03:37

a. A citizen may speak on agenda items not scheduled for public hearing. Memorandums, Bid Awards, Unfinished Business (items postponed from previous meetings, reconsideration, or notice of intent to rescind), Resolutions, or Ordinances being advanced to a public hearing on a different date.

NONE

b. Items that are not scheduled on the agenda.

Helen Renfrew, resident of the borough and representative of Explore Fairbanks, gave an update on future meetings and conventions in Fairbanks.

Vince Bowers, resident of the borough, spoke in opposition to the Administration’s proposal to shut down the Moose Creek transfer site.

Peter Bernheim, resident of the borough, spoke in opposition to the Administration’s proposal to shut down the Moose Creek transfer site.
CITIZEN’S COMMENTS - continued

Albert Samuel, resident of the borough, spoke in opposition to the Administration’s proposal to shut down the Moose Creek transfer site.

Rebecca Fox, resident of the borough, spoke in opposition to the Administration’s proposal to shut down the Moose Creek transfer site.

Mike Prax, resident of the borough, spoke regarding electrostatic precipitators (ESP’s) and air quality.

APPROVAL OF AGENDA AND CONSENT AGENDA
Track 1, 28:25

The clerk read the consent agenda.

SANFORD, Seconded by WILLIAMS moved to approve the agenda as amended and consent agenda as read.

WITHOUT OBJECTION, SO ORDERED.

APPROVAL OF MINUTES

NONE

COMMUNICATIONS TO THE ASSEMBLY
Track 1, 28:25

a. Memorandum from April Trickey, Borough Clerk, regarding the appointment of Canvass Board Members for the November 19, 2019 Service Area Elections.

Without objection this measure was read by title and approved under the consent agenda.

b. Memorandum from Mayor Ward recommending the appointment of various Service Area Commissioners.

Without objection this measure was read by title and approved under the consent agenda.
COMMUNICATIONS TO THE ASSEMBLY - continued

c. IFB Award: IFB Number 20013
Mary Siah Recreation Center Improvement Project

Approval of Base Bid as submitted by Alcan Builders, Inc. in the amount of $1,539,334.00.

Track 1, 32:59

Cory Beal, Chief Procurement Officer and David Bredlie, Public Works Director gave a staff report.

WILLIAMS, Seconded by TOMASZEWSKI
moved to approve IFB Number 20013, Mary Siah Recreation Center Improvement Project Base Bid as submitted by Alcan Builders, Inc. in the amount of $1,539,334.00.

Discussion ensued.

VOTE ON MOTION TO APPROVE IFB NUMBER 20013, MARY SIAH RECREATION CENTER IMPROVEMENT PROJECT BASE BID AS SUBMITTED BY ALCAN BUILDERS, INC. IN THE AMOUNT OF $1,539,334.00.

Yeses: Quist, O’Neall, Cash, Lyke, Sanford, Williams, Lojewski, Tomaszewski, Cooper

Noes: None

MOTION CARRIED 9 Yeses, 0 Noes

MESSAGES FROM THE BOROUGH MAYOR

Track 1, 35:45

Mayor Ward reported:

- Mayor’s written report provided to the assembly.
- Student art change out took place in the Assembly Chambers and 2nd and 3rd floors of the Juanita Helms Administration Center.
- Capital Improvement Project (CIP) nominations are updated on the website, now working on the resolution for the December 5 Finance Committee meeting.
Assemblymember Sanford reported the Legislative Priorities Committee met and discussed resolutions regarding Alaska Municipal League (AML) priorities and Borough priorities.

Assemblymember Williams reported the Climate Change Task Force met a few weeks ago, and has two meetings scheduled before year’s end. Ms. Williams reported the Sustainability Commission met and discussed the scope of duties of the commission.

Assemblymember Cash reported the Legislative Priorities Committee met and he was happy with the Mayor’s proposed priorities.

REPORTS FROM REPRESENTATIVES

a. Report from the City of Fairbanks Representative.

City of Fairbanks Representative Shoshana Kun reported:

- Departmental budgets ready for finance session.
- The Department of Public works has doubled the number of temporary snow removal workers.
- Alaska Native Heritage Month is celebrated in November.
- Legislative priorities will be discussed on November 25, at 5:30 p.m.

b. Report from the City of North Pole Representative.

NONE

c. Report from the School Board Representative.

School Board Representative Wendy Dominique reported:

- Newly elected swearing in ceremony was completed.
- School board organization: Wendy Dominique, President; Tim Doran, Vice President; Erin Morotti, Treasurer; and Chyra Sanderson, Clerk.
- Several committees have volunteer positions available, see k12northstar.org for information.
- The November 4 worksession on school start times resulted in an online survey for public input, see k12northstar.org to complete the survey. The board expects to vote on any change to school start times February 2020.
- Superintendent Dr. Gaborik presented the State of the Schools address at the Chamber of Commerce luncheon held November 5.
REP ORTS FROM REPRESENTATIVES - continued

• No school on November 28 and 29 for the Thanksgiving holiday.
• The board and district take student safety very seriously.
• The next regular board meeting is November 19 at 6:00 p.m.

SPECIAL ORDERS – PUBLIC HEARING

a. Liquor License – New – Recreational Site – License #5844

A Taste of Alaska Lodge, LLC
DBA: A Taste of Alaska Lodge
551 Eberhardt Road
Fairbanks, AK 99712
Track 2, 07:03

Jim Williams, Chief of Staff, gave a staff report.

The Presiding Officer called for public testimony, there being none public hearing
was closed.

QUIST, Seconded by WILLIAMS

moved to file no protest on Liquor License –
New – Recreational Site – License #5844.

Discussion ensued.

VOTE ON MOTION TO FILE NO PROTEST ON LIQUOR LICENSE NEW – RECREATIONAL
SITE – LICENSE #5844.

Yeses: Tomaszewski, Cash, Lyke, Lojewski,
Williams, Quist, Sanford, O’Neall, Cooper

Noes: None

MOTION CARRIED 9 Yeses, 0 Noes

b. Liquor License – New – Recreational Site – License #5849

Borealis Basecamp, LLC
DBA: Borealis Basecamp
2640 Himalaya Road
Fairbanks, AK 99712
Track 2, 09:17

Jim Williams, Chief of Staff, gave a staff report.
PUBLIC HEARING - continued

The Presiding Officer called for public testimony, there being none public hearing was closed.

WILLIAMS, Seconded by QUIST
moved to file no protest on Liquor License -
New – Recreational Site – License #5849.

Discussion ensued.

VOTE ON MOTION TO FILE NO PROTEST ON LIQUOR LICENSE NEW – RECREATIONAL SITE – LICENSE #5849.

Yeses: Williams, Cash, Tomaszewski, Quist, O’Neall, Sanford, Lojewski, Lyke, Cooper

Noes: None

MOTION CARRIED 9 Yeses, 0 Noes

ORDINANCE NO. 2019-44. An Ordinance Authorizing The Direct Sale Of A Portion Of Lot 4, Plat No. 87-70W, Section 18, T.4S., R.4E., F.M. To An Adjoining Property Owner (Richardson Hwy). (Sponsor: Mayor Ward)

Track 2, 11:09

Sandra Mota, Land Management Manager, gave a staff report.

The Presiding Officer called for public testimony.

Leslie Gustafson, resident of the borough, spoke in support of Ordinance No. 2019-44.

The Presiding Officer called for further public testimony, there being none public hearing was closed.

WILLIAMS, Seconded by LOJEWSKI
moved to adopt Ordinance No. 2019-44.
VOTE ON MOTION TO ADOPT ORDINANCE NO. 2019-44.

Yeses: Lyke, Quist, Sanford, Cash, Lojewski, O’Neall, Tomaszewski, Williams, Cooper

Noes: None

MOTION CARRIED 9 Yeses, 0 Noes


Mayor Ward gave a staff report.

The Presiding Officer called for public testimony, there being none public hearing was closed.

QUIST, Seconded by LOJEWSKI

moved to adopt Ordinance No. 2019-46.

Discussion ensued. Presiding Officer Cooper passed the gavel to Finance Chair Quist.

VOTE ON MOTION TO ADOPT ORDINANCE NO. 2019-46.

Yeses: O’Neall, Williams, Lyke, Lojewski, Tomaszewski, Cash, Sanford, Cooper, Quist

Noes: None

MOTION CARRIED 9 Yeses, 0 Noes

Finance Chair Quist passed the gavel back to Presiding Officer Cooper

e. ORDINANCE NO. 2019-45. An Ordinance Amending Chapter 21.28 FNSBC To Add A New Section FNSBC 21.28.045, Voluntary Heating Oil To Natural Gas Or Propane Conversion Program. (Sponsor: Mayor Ward) Track 3, 06:41

Nick Czarnecki, Air Quality Manager, gave a staff report.
The Presiding Officer called for public testimony.

Jomo Stewart, resident of the borough, spoke in support of Ordinance No. 2019-45.

The Presiding Officer called for further public testimony, there being none public hearing was closed.

QUIST, Seconded by O’NEALL  moved to adopt Ordinance No. 2019-45.

Discussion ensued.

CASH, Seconded by LOJEWSKI  moved to amend Lines 62-65 by deleting “Applications shall include a signed recordable document, enforceable by the agency with jurisdiction, restricting future installations of appliances using heating oil and SFBA’s and requiring appropriate notice to purchasers in the seller’s disclosure statement.”

Discussion ensued.

VOTE ON MOTION TO AMEND LINES 62-65 BY DELETING “APPLICATIONS SHALL INCLUDE A SIGNED RECORDABLE DOCUMENT, ENFORCEABLE BY THE AGENCY WITH JURISDICTION, RESTRICTING FUTURE INSTALLATIONS OF APPLIANCES USING HEATING OIL AND SFBA’S AND REQUIRING APPROPRIATE NOTICE TO PURCHASERS IN THE SELLER’S DISCLOSURE STATEMENT.”

Yeses: Tomaszewski, Cash, Lojewski, Sanford

Noes: Lyke, Quist, O’Neall, Williams, Cooper

MOTION FAILED  4 Yeses, 5 Noes

QUIST, Seconded by LOJEWSKI  moved to amend Line 97 by replacing “$3,000” with “$2,500”; and amend Line 100 by replacing “$9,500” with “$7,500”.

Discussion ensued.
PUBLIC HEARING - continued

LOJEWISKI,
Seconded by QUIST

moved to amend the amendment by replacing “$3,000” with “$2,500” on Line 97 and by deleting Lines 99-101.

Discussion ensued.

VOTE ON MOTION TO AMEND THE AMENDMENT BY REPLACING “$3,000” WITH “$2,500” ON LINE 97 AND BY DELETING LINES 99-101.

Yeses: Lojewski
Noes: Williams, Sanford, O’Neall, Cash, Quist, Tomaszewski, Lyke, Cooper

MOTION FAILED 8 Yeses, 1 Noes

Discussion ensued.

LOJEWISKI,
Died for Lack of Second

moved to amend the amendment on Line 100 by replacing “$7,500” with “$2,500”.

Discussion ensued.

VOTE ON MOTION TO AMEND LINE 97 BY REPLACING “$3,000” WITH “$2,500”; AND AMEND LINE 100 BY REPLACING “$9,500” WITH “$7,500”.

Yeses: Sanford, Quist, Tomaszewski, O’Neall, Cash, Lojewski
Noes: Williams, Lyke, Cooper

MOTION CARRIED 6 Yeses, 3 Noes

Discussion ensued.

LOJEWISKI,
Seconded by QUIST

moved to amend by deleting Lines 84 – 85.

Discussion ensued.
PUBLIC HEARING - continued

VOTE ON MOTION TO AMEND BY DELETING LINES 84-85.

Yeses: Sanford, Lojewski, Cash, Cooper
Noes: Tomaszewski, Williams, O’Neall, Lyke, Quist
MOTION FAILED  4 Yeses, 5 Noes

Discussion ensued.

SANFORD, Seconded by LOJEWSKI
moved to amend Lines 63-64 by deleting “appliances using heating oil and”.

VOTE ON MOTION TO AMEND LINES 63 – 64 BY DELETING “APPLIANCES USING HEATING OIL AND”.

Yeses: Sanford, Tomaszewski, Quist, Lojewski, Cash, Cooper
Noes: O’Neall, Lyke, Williams
MOTION CARRIED  6 Yeses, 3 Noes

Discussion ensued.

VOTE ON MOTION TO ADOPT ORDINANCE NO. 2019-45, AS AMENDED

Yeses: Williams, Lyke, Sanford, Quist, Cash, O’Neall, Tomaszewski, Cooper
Noes: Lojewski
MOTION CARRIED  8 Yeses, 1 Noes
PUBLIC HEARING - continued

f. ORDINANCE NO. 2019-20-1I. An Ordinance Revoking The Interior Alaska Natural Gas Utility Line Of Credit Authorization And Removing The Commitment Of Fund Balance In Ordinance No. 2014-18, And Appropriating $6.5 Million From The General Fund Fund Balance To The Facilities Maintenance Reserve And $1.0 Million From The General Fund Fund Balance To The Transit Enterprise Projects Fund For A New Oil-To-Gas Conversion Program. (Sponsor: Mayor Ward)

Mayor Ward gave a staff report.

The Presiding Officer called for public testimony.

Jomo Stewart, resident of the borough and Energy Project Manager for Fairbanks Economic Development Corporation, spoke in support of Ordinance No. 2019-20-1I.

Dan Britton, resident of the borough and IGU General Manager, spoke in support of Ordinance No. 2019-20-1I.

Mike Prax, resident of the borough, spoke in support of substitute Ordinance No. 2019-20-1I.

The Presiding Officer called for further public testimony, there being none public hearing was closed.

WILLIAMS, Seconded by QUIST

moved to adopt Ordinance No. 2019-20-1I.

LOJEWLSKI, Seconded by QUIST

moved to substitute Ordinance No. 2019-20-1I.

Discussion ensued.

VOTE ON MOTION TO SUBSTITUTE ORDINANCE NO. 2019-20-1I.

Yeses: Lojewski, Tomaszewski, Cash

Noes: Sanford, Williams, Quist, O’Neall, Lyke, Cooper

MOTION FAILED 3 Yeses, 6 Noes

Discussion ensued.
Discussion ensued. Presiding Officer Cooper passed the gavel to Finance Chair Quist.

VOTE ON MOTION TO AMEND LINES 12, 83 AND 91 BY REDUCING THE CONTRIBUTION TO THE TRANSIT ENTERPRISE PROJECTS FUND FROM $1,000,000 TO $500,000.

Yeses: Lojewski, Tomaszewski, Cash, Quist
Noes: O’Neill, Sanford, Lyke, Williams, Cooper
MOTION FAILED 4 Yeses, 5 Noes

Discussion ensued.

VOTE ON MOTION TO ADOPT ORDINANCE NO. 2019-20-1I.

Yeses: O’Neill, Tomaszewski, Cash, Sanford, Lyke, Williams, Lojewski, Cooper, Quist
Noes: None
MOTION CARRIED 9 Yeses, 0 Noes

Finance Chair Quist passed the gavel back to Presiding Officer Cooper.
g. ORDINANCE NO. 2019-20-1J. An Ordinance Amending The FY 2019-20 Budget By Appropriating $1,797,510 From The Information Technology Infrastructure Sustainment (ITIS) Reserve To The Multi-Year General Subfund And/Or The Capital Projects Fund For The Property Tax System Implementation Project; Of Which $300,000 Will Be Appropriated From The General Fund Fund Balance And $334,493.07 Will Lapse From Certain Prior Appropriations To The ITIS Reserve Fund Balance. (Sponsor: Mayor Ward)

Debbie Brady, Chief Financial Officer and Blake Moore, Digital Services Director, gave a staff report.

The Presiding Officer called for public testimony, there being none public hearing was closed.

QUIST, Seconded by CASH

moved to adopt Ordinance No. 2019-20-1J.

Discussion ensued.

VOTE ON MOTION TO ADOPT ORDINANCE NO. 2019-20-1J.

Yeses: Lyke, Williams, Lojewski, Sanford, Quist, Tomaszewski, Cash, O’Neall, Cooper

Noes: None

MOTION CARRIED 9 Yeses, 0 Noes

CONSIDERATION OF CALENDAR - Unfinished Business

NONE

CITIZENS’ COMMENTS - Each person’s comments limited to 3 minutes (continuation if needed)

a. Items that are not scheduled for public hearing - continuation.

NONE
CONSIDERATION OF CALENDAR - New Business - Resolutions

a. RESOLUTION NO. 2019-41. A Resolution Authorizing The Mayor To Submit To The State Of Alaska An Application For A Recreational Trails Program Matching Grant For Access Improvements In The Tanana Lakes Recreation Area. (Sponsor: Mayor Ward)
   Track 1, 28:25

Without objection this measure was read by title and approved under the consent agenda.

b. RESOLUTION NO. 2019-42. A Resolution Establishing Assembly Positions On Alaska Municipal League’s (AML) 2020 Resolutions And Legislative Priorities. (Sponsor: Legislative Priorities Committee)
   Track 4, 29:11

Assembly member Sanford, Legislative Priorities Committee Chair, provided a staff report.

SANFORD, Seconded by O’NEALL

moved to adopt Resolution No. 2019-42 indicating “Support” for each resolution and priority.

Discussion ensued.

WILLIAMS, Seconded by SANFORD

moved to amend by indicating “No Position” on AML Resolution No. 02-2020.

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “NO POSITION” ON AML RESOLUTION NO. 02-2020.

Yeses: Sanford, Williams

Noes: Lojewski, Lyke, O’Neall, Cash, Quist, Tomaszewski, Cooper

MOTION FAILED 2 Yeses, 7 Noes

Discussion ensued.
CONSIDERATION OF CALENDAR - New Business - Resolutions

LOJEWSKI, Seconded by CASH moved to amend by indicating “No Position” on AML Resolution No. 03-2020

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “NO POSITION” ON AML RESOLUTION NO. 03-2020.

Yeses: Cash, Tomaszewski, Lojewski
Noes: Quist, O’Neall, Sanford, Williams, Lyke, Cooper

MOTION FAILED 3 Yeses, 6 Noes

LOJEWSKI, DIED for Lack of Second moved to amend by indicating “No Position” on AML Resolution No. 04-2020.

LOJEWSKI, Seconded by QUIST moved to amend by indicating “No Position” on AML Resolution No. 05-2020.

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “NO POSITION” ON AML RESOLUTION NO. 05-2020.

Yeses: Lojewski
Noes: O’Neall, Lyke, Williams, Quist, Sanford, Cash, Tomaszewski, Cooper

MOTION FAILED 1 Yeses, 8 Noes

Discussion ensued.
CONSIDERATION OF CALENDAR - New Business - Resolutions

WILLIAMS, Seconded by QUIST

moved to amend by indicating “Support With Conditions” on AML Resolution No. 07-2020. Conditions: “Support only with the removal of language regarding a complete pay-down of unfunded liability, and removal of language regarding small or struggling employers be allowed to opt out of the system.”

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “SUPPORT WITH CONDITIONS” ON AML RESOLUTION NO. 07-2020. CONDITIONS: “SUPPORT ONLY WITH THE REMOVAL OF LANGUAGE REGARDING A COMPLETE PAY-DOWN OF UNFUNDED LIABILITY, AND REMOVAL OF LANGUAGE REGARDING SMALL OR STRUGGLING EMPLOYERS BE ALLOWED TO OPT OUT OF THE SYSTEM.”

Yeses: Cash, Williams, Lojewski, Quist, Tomaszewski, Sanford, O’Neall, Cooper

Noes: Lyke

MOTION CARRIED 8 Yeses, 1 Noes

LOJEWSKI, Seconded by CASH

moved to amend by indicating “No Position” on AML Resolution No. 10-2020.

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “NO POSITION” ON AML RESOLUTION NO. 10-2020.

Yeses: Cash Lojewski

Noes: Quist, Tomaszewski, O’Neall, Williams, Lyke, Sanford, Cooper

MOTION FAILED 2 Yeses, 7 Noes
CONSIDERATION OF CALENDAR - New Business - Resolutions

LOJIEWSKI, Seconded by TOMASZEWSKI moved to amend by indicating “No Position” on AML Resolution No. 15-2020.

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “NO POSITION” ON AML RESOLUTION NO. 15-2020.

Yeses: Lojewski
Noes: Williams, Lyke, Cash, Sanford, O’Neall, Tomaszewski, Quist, Cooper

MOTION FAILED 1 Yeses, 8 Noes

SANFORD, Seconded by LOJIEWSKI moved to amend by indicating “No Position” on AML Resolution No. 16-2020.

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “NO POSITION” ON AML RESOLUTION NO. 16-2020.

Yeses: Lojewski, Sanford, Williams, Tomaszewski, O’Neall, Cash, Quist, Cooper
Noes: Lyke

MOTION CARRIED 8 Yeses, 1 Noes

CASH, Seconded by LOJIEWSKI moved to amend by indicating “No Position” on AML Resolution No. 18-2020.

Discussion ensued.
CONSIDERATION OF CALENDAR - New Business - Resolutions

VOTE ON MOTION TO AMEND RESOLUTION NO. 2019-42 BY INDICATING “NO POSITION” ON AML RESOLUTION NO. 18-2020.

Yeses: Tomaszewski, Cash, Lojewski
Noes: Sanford, O’Neall, Quist, Williams, Lyke, Cooper

MOTION FAILED 3 Yeses, 6 Noes

LOJEWSKI, Seconded by CASH

moved to amend by indicating “No Position” on AML Resolution No. 19-2020.

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “NO POSITION” ON AML RESOLUTION NO. 19-2020.

Yeses: Lojewski, Cash
Noes: Lyke, Sanford, Tomaszewski, Quist, O’Neall, Williams, Cooper

MOTION FAILED 2 Yeses, 7 Noes

WILLIAMS, Seconded by LOJEWSKI

moved to amend Resolution No. 2019-42 by indicating “No Position” on AML Resolution No. 20-2020.

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “NO POSITION” ON AML RESOLUTION NO. 20-2020.

Yeses: Williams, Quist, Lojewski, Sanford, Cash, Tomaszewski, Cooper
Noes: O’Neall, Lyke

MOTION CARRIED 7 Yeses, 2 Noes
CONSIDERATION OF CALENDAR - New Business - Resolutions

Discussion ensued.

LOJEWSKI, Seconded by CASH moved to amend by indicating “Don’t Support” on AML Policy Statement titled “Fiscal Policy”.

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “DON’T SUPPORT” ON AML POLICY STATEMENT TITLED “FISCAL POLICY”.

Yeses: Tomaszewski, Cash, Lojewski

Noes: Sanford, Lyke, Quist, Williams, O’Neall, Cooper

MOTION FAILED 3 Yeses, 6 Noes

Discussion ensued.

CASH, Seconded by LOJEWSKI moved to amend by indicating “Support With Conditions” on AML Policy Statement titled “Fiscal Policy”. Conditions: “Remove support of the development of a broad-based tax to increase state revenue.”

Discussion ensued.

VOTE ON MOTION TO AMEND BY INDICATING “SUPPORT WITH CONDITIONS” ON AML POLICY STATEMENT TITLED “FISCAL POLICY”. CONDITIONS: “REMOVE SUPPORT OF THE DEVELOPMENT OF A BROAD-BASED TAX TO INCREASE STATE REVENUE.”

Yeses: Cash, Tomaszewski, Lojewski

Noes: Lyke, O’Neall, Williams, Sanford, Quist, Cooper

MOTION FAILED 3 Yeses, 6 Noes
CONSIDERATION OF CALENDAR - New Business - Resolutions

Discussion ensued.

VOTE ON MOTION TO ADOPT RESOLUTION NO. 2019-42, AS AMENDED.

Yeses: Lyke, Cash, O’Neill, Williams, Tomaszewski, Quist, Sanford, Cooper

Noes: Lojewski

MOTION CARRIED 8 Yeses, 1 Noes

QUIST, Seconded by CASH moved to immediately reconsider Resolution No. 2019-42.

VOTE ON MOTION TO IMMEDIATELY RECONSIDER RESOLUTION NO. 2019-42.

Yeses: Lojewski

Noes: Williams, Quist, Cash, Lyke, O’Neill, Tomaszewski, Sanford, Cooper

MOTION FAILED 1 Yeses, 8 Noes

c. Organization of the Assembly.

Track 5, 15:52

Nominations were taken at the November 7, 2019 Committee of the Whole worksession. The nominees for Presiding Officer were Matt Cooper and Christopher Quist. The nominees for Deputy Presiding Officer were Leah Berman Williams, Christopher Quist and Mindy O’Neill.

Discussion ensued.

The Assembly voted 1 round by secret ballot resulting in electing Matt Cooper as Presiding Officer. The Assembly voted 1 round by secret ballot resulting in electing Christopher Quist as Deputy Presiding Officer.

- Matt Cooper was elected as Assembly Presiding Officer.
- Christopher Quist was elected as Deputy Presiding Officer.
CONSIDERATION OF CALENDAR - New Business - Ordinances To Be Referred To Committees Or Commissions

NONE

CONSIDERATION OF CALENDAR - New Business - Ordinances To Be Introduced And Advanced To Public Hearing

Track 1, 28:25

   (Sponsor: Mayor Ward)

   Without objection the measure was read by title, introduced and referred under the consent agenda to the Committee of the Whole on December 5, 2019; Advanced to December 12, 2019 for Public Hearing.

   (Sponsor: Assemblymember Sanford)

   Without objection the measure was read by title, introduced and referred under the consent agenda to the Finance Committee on December 5, 2019; Advanced to December 12, 2019 for Public Hearing.

   (Sponsors: Assemblymembers Lojewski, Quist and Sanford)

   Without objection the measure was read by title, introduced and referred under the consent agenda to the Finance Committee on December 5, 2019; Advanced to December 12, 2019 for Public Hearing.
d. ORDINANCE NO. 2019-20-1K. An Ordinance Amending The FY 2019-20 Budget By Reappropriating $200,000 From The Public Works Boroughwide Compliance Project To Establish The PFAS Contamination Project Within The Multi-Year General Subfund. (Sponsor: Mayor Ward)

Without objection the measure was read by title, introduced and referred under the consent agenda to the Finance Committee on December 5, 2019; Advanced to December 12, 2019 for Public Hearing.

e. ORDINANCE NO. 2019-20-1L. An Ordinance Amending The FY 2019-20 Budget By Appropriating $75,000 From The Transit Enterprise Operating Fund Net Position To The Transit Enterprise Projects Fund For The Geotechnical Investigation Of Alternate Transit Facility Site. (Sponsor: Mayor Ward)

Without objection the measure was read by title, introduced and referred under the consent agenda to the Finance Committee on December 5, 2019; Advanced to December 12, 2019 for Public Hearing.

f. ORDINANCE NO. 2019-20-1M. An Ordinance Amending The FY 2019-20 Budget By Appropriating $139,815 In Federal Pass-Through Grant Funding To The Special Revenue And/Or Capital Projects Funds For The Acquisition Of Emergency Management Related Equipment And Training. (Sponsor: Mayor Ward)

Without objection the measure was read by title, introduced and referred under the consent agenda to the Finance Committee on December 5, 2019; Advanced to December 12, 2019 for Public Hearing.

g. ORDINANCE NO. 2019-20-1N. An Ordinance Amending The FY 2019-20 Budget By Appropriating $38,161 From The General Fund Fund Balance To The Capital Projects Fund For The Required Match For The Birch Hill Recreation Area And South Davis Park Access Roads Project To Be Constructed By The Alaska Department Of Transportation And Public Facilities. (Sponsor: Mayor Ward)

Without objection the measure was read by title, introduced and referred under the consent agenda to the Finance Committee on December 5, 2019; Advanced to December 12, 2019 for Public Hearing.
CITIZENS’ COMMENTS - Each person’s comments limited to 3 minutes (continuation if needed)

b. Items that are not scheduled on the agenda.

NONE

ASSEMBLYMEMBER’S COMMENTS
Track 5, 27:45

Assemblymember O’Neall thanked road maintenance crews responsible for keeping our roads clear and safe this winter.

Assemblymember Tomaszewski congratulated Presiding Officer Cooper and Deputy Presiding Officer Quist.

Assemblymember Sanford reported she has been attending the Tanana Chiefs fall convention and reminded everyone that the state has recognized November as Alaska Native Heritage Month.

Assemblymember Lojewski asked the legal staff if the borough is getting revenue from permanent fund dividends. Mr. Lojewski thanked the members of the assembly for their hard work and thoughtful deliberations.

Assemblymember Quist thanked the assembly for electing for him as Deputy Presiding Officer. Mr. Quist reported his next constituent open door session is Monday, December 9, from 6:00-8:00 p.m. at the Noel Wien Library.

Assemblymember Cooper thanked the assembly for their robust discussion. Mr. Cooper reported the December 12 regular assembly meeting has a lengthy agenda, and will potentially reconvene on December 19. Mr. Cooper thanked the assembly for re-electing him as Presiding Officer and asked that Assemblymembers submit their committee and seating requests.

Upcoming Assembly schedule:

- Alaska Municipal League conference in Anchorage November 18-22.
- Juanita Helms Administration Center closed November 28 and 29.
- Thursday, December 5, Finance Committee at 5:30 p.m. in the Mona Lisa Drexler Assembly Chambers with the Committee of the Whole Works session immediately following.
- Thursday, December 12, Regular Assembly meeting at 6:00 p.m. in the Assembly Chambers, with possible reconvened meeting December 19, if needed.
ADJOURNMENT

There being no further business to come before the Fairbanks North Star Borough Assembly, the meeting adjourned at 11:18 p.m.

_________________________________________
Matt Cooper
Presiding Officer

ATTEST:

_________________________________________
April Trickey, CMC
Borough Clerk
MEMORANDUM

TO: Matt Cooper, Presiding Officer
    Fairbanks North Star Borough Assembly

THROUGH: Bryce Ward, Borough Mayor

FROM: Cory T. Beal, Chief Procurement Officer
       General Services Department

DATE: December 12, 2019

SUBJECT: RECOMMENDATION TO APPROVE AWARD
          Aerial Photography

CONTRACTOR: EagleView Technologies

CONTRACT AMOUNT: $932,070.06

The Department of Digital Services recommends Assembly approval of a sole source award to EagleView Technologies in the amount of $103,563.34 for the initial contract period and a total of $932,070.06 if all eight renewals are completed.

The project consists of the acquisition of three sets of aerial photography, one every 3 years, over a nine year span. The contract with EagleView uses proprietary technology with building outline change detection.

Funding for this project has been made available by Ordinance Number 2019-20.

This sole source procurement is being completed in accordance with Title 16 requirements. EagleView Technologies is the sole source for this procurement.

Please place this recommendation to award on the Assembly consent agenda for the meeting to be held December 12, 2019.

Attached is the documentation package provided by the Department of Digital Services.
MEMORANDUM

To: Cory Beal, Chief Procurement Officer

From: Blake Moore, Director, Digital Services

Date: November 21st, 2019

Subject: EagleView Technologies (Pictometry) Contract

Action Requested: The Department of Digital Services recommends award of the Aerial Photography contract to EagleView Technologies (Pictometry) for an amount of $103,563.34 per year for a nine year contact total amount of $932,070.06.

Project Description: This contract provides for the acquisition of three sets of aerial photography, one every three years, over a nine year span. Sole source approval was granted on the basis that the aerial imagery from 2012 and 2017 is in a proprietary technology format owned by Pictometry and that the ability to provide building outline change detection between imagery sets requires that proprietary technology. The long term contract is estimated to save over $100,000 verses three individual contracts to acquire the same imagery from EagleView Technologies. The contract allows for cancelation of future flights if funding is not available. GIS DATA ACQUISITION project currently has a balance of $307,093.41.

Funding: Ordinance 2019-20
FUND VERIFICATION

to be completed by originating department

DEPARTMENT / DIVISION: Digital Services/GIS

PURPOSE / PROJECT NAME: GIS DATA ACQUISITION

DESCRIPTION: GIS Imagery Acquisition for 2020 with sole source approval to continue to use Eagle View/Picometry.

Est. Cost: $103,563.34  Est. Contingency: $0.00  Total Cost: $103,563.34

SOURCE OF FUNDS:

Account No: LGFGIM.61950  Amount: $103,563.34

Account No:  Amount: 

Account No:  Amount: 

Total: 

*Match? [✓ if Yes]

**Grant or Match? [✓ if Yes]

Ordinance Number  Accounting Verification

2014-20  
2016-20  
2017-20  
2018-20  

Date: 11/27/19

*If the source of funds above will be used to meet the matching requirements of a grant, please indicate with a ✓.

**If the source of funds is a Grant OR a Match to a grant, be sure the preparer has attached a copy of the grant agreement.

Project Manager  Division Manager  Department Director

Date  Date  11-27-19

*** NOTE: If local bidder preference is allowed, a change in funding source, which impacts this determination, is not permissible after the opening date and time of an Invitation for bid (IFB).
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: April Trickey, CMC, Borough Clerk
DATE: December 12, 2019
SUBJECT: CERTIFICATION OF THE NOVEMBER 19, 2019 ELECTIONS FOR CERTAIN SERVICE AREAS

Attached for your review and certification is the report of the Election Canvass Board for the Service Area Elections held November 19, 2019 in the following service areas:

<table>
<thead>
<tr>
<th>Service Area</th>
<th>Individual Results</th>
<th>Final Election Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seavy – Existing</td>
<td>Failed 0 Yes, 0 No</td>
<td>FAILED</td>
</tr>
<tr>
<td>Seavy – Annexation</td>
<td>Passed 6 Yes, 0 No</td>
<td></td>
</tr>
<tr>
<td>Vista Gold</td>
<td>Failed 2 Yes, 13 No</td>
<td>FAILED</td>
</tr>
</tbody>
</table>

For an annexation to occur in the Seavy Service Area, the election must pass in both the Existing Service Area and the Annexation Area.

The proper motion needed to certify the election is:

"Move that the Assembly accept the report of the Election Canvass Board and declare that the Seavy and Vista Gold Service Area Annexation Elections of November 19, 2019 were validly held."
Certificate Of Service Area Election Results

SEAVY – EXISTING AREA - ELECTION

Fairbanks North Star Borough, Alaska

November 19, 2019

We, the undersigned, hereby certify that the following is a true and correct return of all votes cast in the Seavy – Existing Area – Election of the Fairbanks North Star Borough, Alaska held on November 19, 2019.

The total number of persons voting thereat was zero (words) 0 (figures) of which the following votes were tallied:

Yes 0  No 0  Not Counted 0

Dated this 26 day of November, 2019,

Canvass Chair

Judge

Judge

Judge

Certified this ____ day of ____________, 2019.

Matt Cooper, Presiding Officer
FNSB Assembly

ATTEST:

April Trickey, CMC
Borough Clerk
Certificate Of Service Area Election Results

SEAVY – ANNEXATION AREA - ELECTION

Fairbanks North Star Borough, Alaska

November 19, 2019

We, the undersigned, hereby certify that the following is a true and correct return of all votes cast in the Seavy – Annexation Area – Election of the Fairbanks North Star Borough, Alaska held on November 19, 2019.

The total number of persons voting thereat was SIX (words) 60 (figures) of which the following votes were tallied:

Yes 6  No 0  Not Counted 0

Dated this 26 day of November, 2019

Canvass Chair

Shawn Boeeman

Judge

Jim Maxwell

Judge

Paul DeM藤

Judge

Certified this ____ day of ____________, 2019.

Matt Cooper, Presiding Officer
FNSB Assembly

ATTEST:

April Trickey, CMC
Borough Clerk
Certificate Of Service Area Election Results

VISTA GOLD – ELECTION

Fairbanks North Star Borough, Alaska

November 19, 2019

We, the undersigned, hereby certify that the following is a true and correct return of all votes cast in the Vista Gold – Election of the Fairbanks North Star Borough, Alaska held on November 19, 2019.

The total number of persons voting thereat was fifteen (words) 15 (figures) of which the following votes were tallied:

Yes 2  No 13  Not Counted 0

Dated this 26 day of November, 2019

Canvass Chair

Judge

Judge

Judge

Certified this ____ day of ____________, 2019.

Matt Cooper, Presiding Officer
FNSB Assembly

ATTEST:

April Trickey, CMC
Borough Clerk
MEMORANDUM

TO: Assembly members
THROUGH: Jill Dolan, Borough Attorney
FROM: Wendy Dau, Assistant Borough Attorney
DATE: December 12, 2019
SUBJECT: Claim for refund of taxes paid under protest by Fairbanks Gold Mining, Inc.

Fairbanks Gold Mining, Inc. ("Fairbanks Gold") paid its 2018 and the first installment of its 2019 taxes under protest and has submitted claims for refund of those taxes. Pursuant to FNSBC 8.16.060, after taking certain other steps, a taxpayer’s payment under protest is perfected when the Assembly either decides the claim for refund or the Assembly fails to act within a reasonable time.1 Fairbanks Gold has appealed the Board of Equalization decision for tax years 2018 and 2019, and those appeals are currently pending before the Alaska Superior Court; therefore, this office recommends that the Assembly, by approval of this memorandum, decline to decide Fairbanks Gold’s claim for refund at this time. Instead, this office recommends that the Assembly decide Fairbanks Gold’s claim for refund within a reasonable time after the court’s decision.

1 FNSBC 8.16.060(B)(4).
MEMORANDUM

TO: FNSB Assembly
FROM: Matt Cooper, FNSB Presiding Officer
DATE: December 12, 2019
SUBJECT: Assemblymember appointment to the Fairbanks Area Surface Transportation (FAST) Planning Policy Board

Per FNSBC 3.24.060, the assembly representative to FAST Planning is appointed by the presiding officer and confirmed by the assembly.

I respectfully request confirmation of Assemblymember Frank Tomaszewski to the FAST Planning Policy Board.
To: Fairbanks North Star Borough Assembly

From: Bryce Ward, Mayor

Date: December 12, 2019

Subject: Reappointment
Interior Gas Utility Board of Directors

I am recommending the reappointment of the following individual to the Interior Gas Utility Board of Directors:

Steven Haagenson

His term of office will expire on December 31, 2022.

A copy of his application and disclosure form is attached.

For your information other members of the board are:

Mike Miller- City of North Pole
Gary Wilken- City of Fairbanks
Pamela Throop- Seat A
Mary Nordale- Seat B
Jack Wilbur- Seat C
Patrice Lee- Seat D

Your confirmation of the reappointment is respectfully requested.

/km
Name of Board/Commission: Interior Gas Utility

Applicant's Name: Steven Haagenson

Residence Address: 1826 Hilton Avenue
City/State/Zip: Fairbanks, Alaska 99701

Mailing Address: 1826 Hilton Avenue
City/State/Zip: Fairbanks, Alaska 99701

Work Phone: (907) 460-7184 (cell)
Home Phone: (907) 456-1178

E-mail: shaagenson@gci.net steve@interiorgas.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]
Yes ☑ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☐ No ☑
If yes please list which one:

Statement of Interest (use reverse side of form if necessary):
I remain committed to the goals of the Interior Gas Utility and the benefits that gas will bring to the Fairbanks North Star Borough residents.

Brief Personal Biography (or attach resume)
See attached Resume

Professional Licenses/Training

APPLICANT'S SIGNATURE November 8, 2019

DATE

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received ___________________________ By ___________________________
Note Any Attachments

"RETURN TO THE OFFICE OF THE MAYOR"
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Haagenson, Steven, Hart
   (YOUR NAME: LAST, FIRST, MIDDLE)
2. Interior Gas Utility
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)
3. FOR TERM ENDING: December 31, 2022

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Retired, owner of MC Solutions LLC
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO ✓

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:
(ATTACH SEPARATE SHEETS AS NECESSARY)

none

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk’s Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date November 4, 2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
Steven H. Haagenson
1826 Hilton Ave., Fairbanks, AK 99701, 907–456–1178 (home), 907–460–7184 (cell), shaagenson@gci.net

A results-oriented, vision-focused leader with proven management skills that can provide results at both the local and statewide levels. Accomplished President/CEO with experience in leadership, management, planning, construction and operations of a 40,000-member electric cooperative with generation, transmission and distribution facilities. A track record of building relationships while spearheading operational improvements to drive safety, planning, construction, productivity and cost containment.

CORE COMPETENCIES
* Visionary Leadership  * Professional Electrical Engineer  * Financial Management
* Strategic Planning  * Project Management  * Human Resource Development
* Economic Development  * Electric System Planning  * Integrity

PROFESSIONAL EXPERIENCE:

Appointed to the Interior Gas Utility (IGU) Board of Directors and volunteered as the General Manager (November 2013 – April 2016). Coordination of the IGU mission: Providing natural gas to the largest number of people in the Fairbanks North Star Borough, at the lowest possible sustainable cost, in the shortest amount of time.

Appointed to the Board of Directors of the Alaska Gasline Port Authority. Worked with the Board to promote the All-Alaskan gas pipeline from Prudhoe Bay to the Port of Valdez including the resulting liquefied natural gas exports.

Formation, ownership and operations of MC² Solutions LLC, an engineering consulting company that specializes in energy, business, generation and transmission planning.

Provided executive oversight to the Alaska Energy Authority for the multitude of programs including the formation and project evaluation of the Renewable Energy Fund. Lead the development of the 2010 Alaska Energy Pathway which identified opportunities to use local fuels for heat and electricity across Alaska.
Provided overall vision, management, strategic direction, and supervision for all construction, planning, financial management, power generation and delivery and general oversight of the 270 employees of Golden Valley Electric Association. Notable accomplishments:

Built rapport and trust with Golden Valley members, board, staff and employees as an honest and ethical team player who is willing to listen to concerns, be fair, and share the forward vision for a healthy Golden Valley.

Built consensus among the Railbelt utilities for the formation of the Alaska Railbelt Energy Authority Joint Action Agency as a vehicle to finance replacement of aging Railbelt generation and promote joint utility planning.

Worked closely with a seven-member board to lead a member-owned cooperative with full responsibility for overall member service, billing, system operations and maintenance, computer network services, finance and accounting, and human resources for a generation, transmission and distribution cooperative.

Implemented process improvements at Golden Valley to improve the health and organization functionality.

Directed the implementation of new programs: Sustainable Natural Alternative Power (SNAP) program, the Green Power Advisory Committee (GPAC), annual Scholarship Program, Touchstone Energy Co-op Connection Cards, Get Charged education kits in local schools and Sites–Across–America.

Provide oversight of the capital additions for the Northern Intertie, the Battery Energy Storage System, Supervisory Control and Data Acquisition system replacement and the 60-megawatt North Pole Expansion combined-cycle gas turbine.
Promoted safety through continued NRECA Safety Accreditation that reduced lost time accidents to zero for the year June 2006 to June 2007, awarded First Place safety awards from Alaska Power Association and Northwest Public Power Association several years in a row.

EDUCATION AND CREDENTIALS:


Master of Science Degree in Engineering Management (MSEM) from University of Alaska-Fairbanks, May 1981.

Bachelor of Science Degree in Electrical Engineering (BSEE) from University of Alaska-Fairbanks, May 1976.

WORK EXPERIENCE:

**BOARD CHAIR** (June 2019 – present) Interior Gas Utility, Fairbanks, Alaska
**BOARD MEMBER** (November 2013 – present) Interior Gas Utility, Fairbanks, Alaska

**BOARD MEMBER** (April 2010 – December 2018) Alaska Gasline Port Authority, Fairbanks, AK

**PRINCIPLE, **$MC^2$ Solutions LLC, (February 2008 – present) Fairbanks, Alaska

**EXECUTIVE DIRECTOR** and **STATEWIDE ENERGY COORDINATOR** (March 2008 – October 2010) State of Alaska – Alaska Energy Authority, Anchorage, Alaska,

**PRESIDENT AND CHIEF EXECUTIVE OFFICER** (February 2001 – November 2007) Golden Valley Electric Association, Fairbanks, Alaska,
VICE PRESIDENT FOR TRANSMISSION AND DISTRIBUTION (April 1998–February 2001)
   Golden Valley Electric Association, Inc., Fairbanks, Alaska,

MANAGER OF ENGINEERING SERVICES (August 1988–April 1998)
   Golden Valley Electric Association, Inc., Fairbanks, Alaska,
INTERIM MANAGER OF OPERATIONS (January 1993–June 1993)
   Golden Valley Electric Association, Inc., Fairbanks, Alaska,
ELECTRICAL ENGINEER (May 1976–August 1988)
   Golden Valley Electric Association, Inc., Fairbanks, Alaska,

PROFESSIONAL AWARDS

2007 Alaska Power Authority Mason-Lazelle Award
   Recognizing leadership and service to Alaska Power Association and contributions to electrification efforts in Alaska

2007 UAF College of Engineering and Mines- Outstanding Alumnus Award

PATENTS
Freeze Protection through Volume Donation

COMMUNITY SERVICE

Fairbanks Economic Development Corp. – Fairbanks North Star Borough
   Gas Distribution Study Analysis, June 2012- Management Team.
Interior Issues Council – Cost of Energy Taskforce – Chair
   The resulting Fairbanks Energy Study is on www.investfairbanks.com
Interior Issues Council– Fairbanks Economy Taskforce
UAF Vision 2017, Faculty and Staff Development Workgroup, Co-Chair
Alaska Energy Policy Taskforce
Fairbanks Chamber of Commerce– BOD
Fairbanks Chamber of Commerce– Resource Committee
Fairbanks Rotary
College Rotary UAF Botanical Garden Pavilion Construction
Habitat for Humanity
Healy Playground construction
US Army Community Partnership
Fairbanks Food Bank
Fairbanks Adopt-a-Family
Heart Walk
District Science Fair Judge
UAF Engineering / Science Management Advisory Committee
Soccer– FYSA President / recreational coach/ Arctic Knights coach
Mentor to local youth and young adults
Math and Science tutor to local youth and young adults
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Bryce Ward, Mayor
DATE: December 12, 2019
SUBJECT: Reappointments
Air Pollution Control Commission

I am recommending the reappointment of the following individuals to the Air Pollution Control Commission:

Thomas Alexander Douglas
Maegan Weltzin
Dan Givens

Their term of office will expire on December 31, 2022.

A copy of their applications and disclosure forms are attached.

For your information other members of the commission are:

Kathleen Hook
Catherine Cahill
Lawrence Duffy
Michael Pollen

Your confirmation of the reappointments are respectfully requested.

/km
FAIRBANKS NORTH STAR BOROUGH
907 Terminal Street PO Box 71267 Fairbanks, AK 99707

(907) 459-1300
FAX (907) 459-1102

BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Air Pollution Control Commission

Applicant's Name: Thomas Alexander Douglas

Residence Address: 1560 Moose Trail

City/State/Zip: Fairbanks, Alaska 99709

Mailing Address: 1560 Moose Trail

City/State/Zip: Fairbanks, Alaska 99709

Work Phone: 907-378-7900

Home Phone: 907-978-6315

FAX: ________________ E-mail: thomas@thomasdouglas.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes [✓] No

Do you currently serve on any other Borough Boards & Commission? Yes [✓] No

If yes please list which one:

Air Pollution Control Commission

Statement of Interest (use reverse side of form if necessary):

I have served for three years on the Air Pollution Control Commission and I would like to continue to work on this challenging problem.

Brief Personal Biography (or attach resume)

I have a Ph.D. in Earth Sciences and for the past 18 years I have worked for a federal government research laboratory here in Fairbanks. I am a geochemist who works on snow, permafrost, and water chemistry.

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq., and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: 10/28/19

By: JK
*RETURN TO THE OFFICE OF THE MAYOR*

DISCLOSURE OF PRESENT ECONOMIC INTEREST

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Douglas, Thomas, Alexander
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Air Pollution Control Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: December, 2022

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   U.S. Army Cold Regions Research and Engineering Laboratory
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO ☑

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

Nothing to disclose

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature: ___________________________ Date: 10/6/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission ____________________________

Applicant's Name ____________________________

Residence Address ____________________________

City/State/Zip ____________________________

Mailing Address ____________________________

City/State/Zip ____________________________

Work Phone ____________________________ Home Phone ____________________________

FAX ____________________________ E-mail ____________________________

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes ☑ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☑ No ☐

If yes please list which one:

Air Pollution Control Commission

Statement of Interest (use reverse side of form if necessary):

I'm interested in renewing my seat on the APCC commission that I've held since ~2016. Air quality and public health are important to me being an active Fairbanks community member with family members that are impacted by these issues.

Brief Personal Biography (or attach resume)

Please see attached CV.

Professional Licenses/Training ____________________________

APPLICANT'S SIGNATURE ____________________________

DATE ____________________________

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received ____________________________ By ____________________________
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Weltzin, Maegan, Marie
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Air pollution control commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: 2022

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   University of Alaska Fairbanks Education Assistant Professor of Chemistry and Biochemistry
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO √

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

N/A

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk’s Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 11/6/2017

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
Maegan M. Weltzin, Ph.D.
Assistant Professor
University of Alaska Fairbanks
Department of Chemistry & Biochemistry
1930 Yukon Dr.
Fairbanks, AK 99775
P: (907) 474-6527
F: (907) 474-5640
mmweltzin@alaska.edu

EDUCATION

- **PhD: Biochemistry**
  University of Alaska Fairbanks (UAF)
  *Dissertation Title:* “Investigation of the Allosteric Modulators Desformylflustrabromine and 4-(2-hydroxyethyl)-1-piperazineethanesulfonic acid (HEPES) Interactions on Nicotinic Acetylcholine Receptors”
  *Dissertation Advisor:* Dr. Marvin K. Schulte
  *Defense:* June 9, 2011- Passed
  *Graduation:* August 2011
  *GPA:* 4.00

- **Bachelor of Science:** Chemistry Emphasis in Biochemistry
  University of Alaska Fairbanks May 2006
  *GPA:* 3.5

RESEARCH EXPERIENCE

08/17-present **University of Alaska, Fairbanks,** Fairbanks, AK, Assistant Professor (tenure-track)
07/17-08/17 **University of Alaska, Fairbanks,** Fairbanks, AK, Adjunct Faculty
05/17-08/17 **Alaska State Public Health Virology Laboratory,** Fairbanks, AK, Research Technician I
03/12-07/16 **Barrow Neurological Institute at St. Joseph’s Hospital,** Phoenix, AZ, Postdoctoral Fellow
01/07-8/11 **University of Alaska, Fairbanks,** Institute of Arctic Biology, Fairbanks, AK, Graduate Research Assistant
01/05-12/06 **University of Alaska, Fairbanks,** Institute of Arctic Biology, Fairbanks, AK, Undergraduate Student Assistant
08/05-12/05 **University of Alaska, Fairbanks,** Department of Civil and Environmental Engineering, Fairbanks, AK, Environmental Chemistry Assistant
08/02-6/04 **University of Alaska, Fairbanks,** Institute of Arctic Biology, Fairbanks, AK, Undergraduate Student Assistant

SKILLS AND TECHNIQUES

Experience in: experimental design, execution, data analysis, manuscript preparation, public presentations, mentorship, collaborative writing, grantsmanship and classroom teaching.

FELLOWSHIPS AND GRANTS

Current Funding
Maegan M. Weltzin
Curriculum Vitae

September 2019

- **Alaska IDeA Network of Biomedical Research Excellence (INBRE) Pilot Research Project Award:** Renewal of “Pharmacology and function of nicotinic receptors altered by an epilepsy mutation.” *Status: Funded,* Aug 2019 – Aug 2020. ($75,000; 1 year). Role: PI

- **Biomedical Learning and Student Training (BLaST) Faculty Pilot Project:** “Rabies glycoprotein interacts with neuronal nicotinic acetylcholine receptors in a subtype-selective manner.” *Status: Funded,* July 2018 – July 2020. ($40,000; 2 years). Role: PI

**Completed**

- **Alaska IDeA Network of Biomedical Research Excellence (INBRE) Pilot Research Project Award:** “Pharmacology and function of nicotinic receptors altered by an epilepsy mutation.” *Status: Funded,* Aug 2018 – Aug 2019. ($75,000; 1 year). Role: PI

- **Barrow Neurological Foundation Grant:** “Investigating two novel and sporadic cytoplasmic loop mutations located in the α4 and β2 subunits of nicotinic acetylcholine receptors found in autosomal dominant nocturnal frontal lobe epilepsy.” *Status: Funded,* October 2013 - October 2015. ($120,000; 2 years). Role: PI


- **UAF Research Assistant Award**

- **UAF IDeA Network for Biomedical Research Excellence (INBRE) fellowship**

- **UAF INBRE Travel Award**
  *Status: Funded,* Fall 2008. Role: PI

- **Autism Speaks Graduate Student Fellowship**
  *Status: Not funded,* May 2008. Role: PI

- **UAF INBRE Travel Award**
  *Status: Funded,* April 2008. Role: PI

- **UAF INBRE Graduate Fellowship**

- **UAF INBRE Travel Award**
  *Status: Funded,* Fall 2007. Role: PI

- **Alaska INBRE Undergraduate Student Projects Support**

- **UAF Experimental Program to Stimulate Competitive Research (EPSCoR) Travel Award**
  *Status: Funded,* September 2005. Role: PI

- **UAF Alaska INBRE Undergraduate Summer Research Experience**

- **UAF Global Change Center Student Research Grant Competition**

- **UAF Office of Sponsored Programs Undergraduate Research Opportunities Program**

- **UAF Alaska EPSCoR Undergraduate Research Internship**

- **UAF Alaska Quaternary Center Travel Award**
  *Status: Funded,* October 2003. Role: PI

- **UAF Global Change Center Student Research Grant Competition**

- **UAF Richard G. Possenti Memorial Scholarship**
  *Status: Funded,* April 2003. Role: PI

- **UAF Office of Sponsored Programs Undergraduate Research Opportunities Program**

Current Funded Research for Undergraduate students

- AY2019-20. Biomedical Learning and Student Training (BLaST)
  Shelly Thao (Undergraduate, Chemistry) $5,000 (AY19-20)
  James McKay (Undergraduate, Biology and Physics) $5,000 (AY19-20)

Completed Funded Research for Undergraduate Research Students

- AY2018-19. Praxis internship program, Smith College
  Helen Danielson (Undergraduate, Bioengineering) $3,000 (Summer 2019)
- AY2018-19. Biomedical Learning and Student Training (BLaST)
  Shelly Thao (Undergraduate, Chemistry) $5,000 (AY18-19)
  James McKay (Undergraduate, Biology and Physics) $5,000 (AY18-19)
- AY2018-19. Alaska iDeA Network of Biomedical Research Excellence (INBRE)
  James McKay (Undergraduate, Biology and Physics) $9,000 (Summer 2019)
  Shelly Thao (Undergraduate, Chemistry) $9,000 (Summer 2019)
- AY2017-18. Biomedical Learning and Student Training (BLaST)
  Chanta Spain (Undergraduate, B.S., Biology) $2,500 (Spring 2018)
  James McKay (Undergraduate, Biology and Physics) $5,000 (Summer 2018)
  Shelly Thao (Undergraduate, Chemistry) $5,000 (Summer 2018)
- AY2017-18. Alaska iDeA Network of Biomedical Research Excellence (INBRE)
  Chanta Spain (Undergraduate, B.S., Biology) $9,000 (Summer 2018)
- AY2017-18. Undergraduate Research and Scholarly Activity (URSA)
  Paige Geick (Undergraduate, B.S., Biology) $2,500 (Spring 2018)
  James McKay (Undergraduate, Biology and Physics) $2,500 (Spring 2018)

Not Funded Proposals

- National Institutes of Health: "Behavioral modifications mediated by rabies virus interactions with neuronal nicotinic acetylcholine receptors." Status: Not Funded. ($225,000; 2 years). Role: PI
- National Science Foundation MRI: "Acquisition of a high-throughput protein quantification system for enhancing research and teaching at the University of Alaska." Status: Not Funded. ($196,398; 1 year). Role: Co-investigator

PEER REVIEWED PUBLICATIONS
Published Full-Length Papers

   Role: Experimental design, implementation and analysis, funding and preparation of the manuscript

   Role: Experimental design, implementation and analysis and preparation of the manuscript

   Role: Experimental design, implementation and analysis, funding and preparation of the manuscript

Role: Experimental design, implementation and analysis, funding and preparation of the manuscript


Role: Evaluated LviA on α3β2 and α6/α3β3 nAChR using two-electrode voltage clamp electrophysiology, analyzed data and edited manuscript.


Role: Experimental design, implementation and analysis, funding and preparation of the manuscript


Role: Tested compounds and analyzed data.


Role: Experimental design, implementation, analysis, funding and preparation of the manuscript.


Role: Assisted largely in the experimentation, analysis, funding and preparation of the manuscript.


Role: Experimental design, implementation, funding and aided in the preparation of the manuscript.


Role: Assisted graduate student in experimentation, data analysis and preparation of the manuscript.

Manuscripts in Preparation

   **Role:** Experimental design, implementation and analysis, funding and preparation of the manuscript

**National and International Abstracts**


desformylflustrabromine and its evaluation as an alpha4beta2 and alpha7 nAChR modulator. Society for Neuroscience, Nov. 3-7, 2007, San Diego, CA.


Regional Abstracts


2. McKay J, Smith T, Weltzin MM. An Examination of Nocturnal Frontal Lobe Epilepsy Associated Mutations in Subtypes of Neuronal Nicotinic Acetylcholine Receptors. INBRE retreat. September 21 – 23, Talkeetna, AK.


PRESENTATIONS

Professional Seminar Presentations

• “Examination of a Nocturnal Frontal Lobe Epilepsy Associated Mutation in Subtypes of Neuronal Cholinergic Receptors” Alaska IDeA Network of Biomedical Research Excellence (INBRE), Talkeetna, AK September 2019.

• “Nicotinic Acetylcholine Receptor Interactions with the Rabies Glycoprotein” Department of Chemistry and Biochemistry seminar, University of Alaska Fairbanks, Fairbanks, AK October 2018.

• “Investigation of Nicotinic Acetylcholine Receptors (nAChRs) in Neurological and Immunological Disorders” University of Fairbanks Alaska, Fairbanks, AK May 2017.


• “Investigation of Novel Nicotinic Receptor Mutations Associated With Nocturnal Frontal Lobe Epilepsy” The Barrow Neurological Institute, Phoenix, AZ July 2015.


• “Investigation of the Allosteric Modulator Desformylflustrabromine Interactions on Nicotinic Acetylcholine Receptors” University of Montana, Jan 2012.
Maegan M. Weltzin  
Curriculum Vitae  
September 2019

• “Investigating the Allosteric Modulator Desformylflustrabromine Interactions on α4β2 nAChR” University of Alaska, Fairbanks, Department of Chemistry UAF, September 2009.

National and International Poster Presentations
• Evaluation of α-conotoxins on α6/α3β2β3 and α3β2 nAChRs. Society for Neuroscience Conference. New Orleans, LA, October 2011.
• Allosteric modulation of high and low affinity alpha4beta2 nicotinic acetylcholine receptors by HEPES. Society for Neuroscience Conference San Diego, CA, November 2010.
• Investigating allosteric potentiation of the alpha4beta2 neuronal nicotinic acetyl choline receptor stoichiometries. Society for Neuroscience Conference Chicago, IL, November 2009.
• Arousal from hibernation alters contextual learning and memory. EPSCoR’s 18th Annual Conference, Puerto Rico, September 2005.
• Effects of aversive stimuli on learning and memory in arctic ground squirrels. Society of Neuroscience Conference, Orlando, FL, November 2002.

Regional Poster Presentations
2. McKay J, Smith T, Weltzin MM. An Examination of Nocturnal Frontal Lobe Epilepsy Associated Mutations in Subtypes of Neuronal Nicotinic Acetylcholine Receptors. INBRE retreat. September 21 – 23, Talkeetna, AK.


5. Thao S., Spain C., Hueffer K., Weltzin MM. The Study of a Derived Dog Rabies Virus Glycoprotein Peptide’s Interactions with Nicotinic Acetylcholine Receptors. UAF Creative Activity and Research Day. April 19, 2019, Fairbanks, AK.

6. McKay J., Smith T., Weltzin MM. An Examination of Nocturnal Frontal Lobe Epilepsy Associated Mutations in Subtypes of Neuronal Nicotinic Acetylcholine Receptors. UAF Creative Activity and Research Day. April 19, 2019, Fairbanks, AK.

7. Spain C., Hueffer K., Weltzin MM. Rabies glycoprotein interacts with neuronal nicotinic acetylcholine receptors in a subtype-selective manner. INBRE retreat. September 5 – 7 2018, Talkeetna, AK.

8. Geick, P and Weltzin MM. Construction of wildtype and epilepsy-associated mutant human nicotinic acetylcholine receptor subunit cRNAs. UAF Creative Activity and Research Day. April 2018, Fairbanks, AK.


TEACHING EXPERIENCE

- **Instructor for Chemistry, Biochemistry and Neuroscience Courses**, Department of Chemistry and Biochemistry, University of Alaska Fairbanks, August 2017-current.

  Courses designed and taught:
  - CHEM F105X: General Chemistry I (4 credit hrs)
  - CHEM F104X: Survey of Organic Chemistry and Biochemistry (4 credit hrs)
  - BIOLF679/CHEM 460/670: Cellular and Molecular Neuroscience (3 credit hrs)
  - CHEM 654: Protein Structure and Function (3 credit hrs)
  - CHEM 450: Information Storage and Transfer (Biochemistry 1) (3 credit hrs)
  - CHEM 104 online: Survey of Organic Chemistry and Biochemistry (4 credit hrs)

- **Neurochemistry Guest Lecture**, Department of Chemistry and Biochemistry, University of Alaska Fairbanks, November 2016.

- **Neuroscience Guest Lecturer**, Department of Biomedical Sciences, Midwestern University, March - April 2014.

- **Neuroscience Guest Lecturer**, Department of Biomedical Sciences, Midwestern University, April 2013.

- **Biochemistry Guest Lecturer**, Department of Chemistry, University of Alaska Fairbanks, May 2013.


- **Graduate Teaching Assistant**, UAF Department of Chemistry, January – May 2007. Taught undergraduate Chem 105 chemistry laboratory courses. Responsibilities included preparing the laboratory, lecture, one-on-one student help and grading.
**Students I have mentored:**

<table>
<thead>
<tr>
<th>Student</th>
<th>Date</th>
<th>Current Position or Degree Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Graduate Students</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sarah Suarez</td>
<td>Aug 2019 - current</td>
<td>Graduate Student</td>
</tr>
<tr>
<td>Tyler Smith</td>
<td>Aug 2018 - current</td>
<td>Graduate Student</td>
</tr>
<tr>
<td><strong>Undergraduate Students</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>James McKay</td>
<td>Oct 2017 - current</td>
<td>Undergraduate Student</td>
</tr>
<tr>
<td>Shelly Thao</td>
<td>Feb 2018 - current</td>
<td>Undergraduate Student</td>
</tr>
<tr>
<td>Helen Danielson</td>
<td>May 2019 - Aug 2019</td>
<td>Undergraduate Student</td>
</tr>
<tr>
<td>Chanta Spain</td>
<td>Oct 2017 - Dec 2018</td>
<td>B.S.</td>
</tr>
<tr>
<td>Paige Gieck</td>
<td>Aug 2017 - May 2018</td>
<td>B.S.</td>
</tr>
<tr>
<td>Allison Baker</td>
<td>June 2015 - July 2016</td>
<td>Graduate Student</td>
</tr>
<tr>
<td>Alex Hailey</td>
<td>Jan 2014 - Aug 2014</td>
<td>Medical School</td>
</tr>
<tr>
<td>Abi Bloy</td>
<td>Aug 2012-Aug 2013</td>
<td>Post-doctoral fellow</td>
</tr>
<tr>
<td>Rob Ellingford</td>
<td>Aug 2012-Aug 2013</td>
<td>M.S.</td>
</tr>
<tr>
<td>Stephen Wall</td>
<td>Aug 2010 - Aug 2011</td>
<td>B.S.</td>
</tr>
<tr>
<td>Kelsi Evans</td>
<td>May 2009 - Aug 2009</td>
<td>Medical School</td>
</tr>
<tr>
<td>Dawn Holt</td>
<td>May 2009 - Dec 2009</td>
<td>PharmD</td>
</tr>
<tr>
<td>Brittany Karns</td>
<td>Jan 2007 - Dec 2007</td>
<td>PharmD</td>
</tr>
<tr>
<td>Shoshana Wilson</td>
<td>Aug 2006 - Dec 2006</td>
<td>B.S.</td>
</tr>
<tr>
<td><strong>High School Students</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lauren White</td>
<td>June 2019 - Aug 2019</td>
<td>High School Student</td>
</tr>
<tr>
<td>Kelsi Evans</td>
<td>Aug 2003 - May 2004</td>
<td>Medical School</td>
</tr>
<tr>
<td><strong>Technicians</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brittany O'Brien</td>
<td>Jan 2019 - current</td>
<td>Technician</td>
</tr>
<tr>
<td>Dr. Yilong Ma</td>
<td>Aug 2009 - Aug 2010</td>
<td>Retired</td>
</tr>
<tr>
<td><strong>Fellow Peer Graduate Students</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yanzhou Huang</td>
<td>Aug 2010 - Aug 2011</td>
<td>Post-doctoral fellow</td>
</tr>
<tr>
<td>Bjorg Edberg</td>
<td>Jan 2008 - May 2008</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Yeganeh Ataian</td>
<td>Jan 2008 - May 2008</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Anshul Pandya</td>
<td>Jan 2006 - Dec 2007</td>
<td>Assistant Professor</td>
</tr>
</tbody>
</table>

**Graduate Student Committees**

- 2019 - current: Thesis Committee, Chair, Sarah Suarez, Biochemistry and Molecular Biology, UAF (Ph.D)
- 2018 - current: Thesis Committee, Chair, Tyler Smith, Biochemistry and Molecular Biology, UAF (Ph.D)
- 2019 - current: Thesis Committee, Moriah Hunstiger, Biochemistry and Molecular Biology, UAF (Ph.D)
- 2018 - current: Thesis Committee, Viktorija Podlutskaya, Biochemistry and Molecular Biology, UAF (Ph.D)
- 2018 - current: Thesis Committee, Bernard Laughlin, Biochemistry and Molecular Biology, UAF (Ph.D)
- 2017 - current: Thesis Committee, Jishnu Krishnan, Biochemistry and Molecular Biology, UAF (Ph.D)

**PROFESSIONAL DEVELOPMENT**

- Small business innovation research grant application webinar, Fairbanks, AK August 2019
- NIH grant writing workshop, Experimental Biology, Orlando, FL, April 2019
- Attended “Experimental Biology” conference, Orlando, FL, April 2019
- Pedagogy workshop, University of Alaska Fairbanks, Fairbanks, AK, October 2018
Maegan M. Weltzin  
Curriculum Vitae  

• Responsible Conduct of Research, University of Alaska Fairbanks, Fairbanks, AK, September 2018
• Received training in single channel patch clamp analysis software QuB in Dr. Anthony Auerbach’s Lab, University of Buffalo, Buffalo, NY, October 3 - 11, 2013
• Attended “nAChR as Therapeutic Targets conference,” San Diego, CA, October 31 - November 1, 2007

HONORS
• Undergraduate student won “Best poster presentation” INBRE retreat Talkeetna, AK, September 2018
• Best Poster Presentation, University of Alaska Biomedical Research conference, Fairbanks, AK, May 2007
• Dean’s List, UAF, Fairbanks, AK, May 2005 - May 2006
• Dean’s List, UAF, Fairbanks AK, 2003

COMMUNITY INVOLVEMENT
• Fairbanks North Star Borough Air Pollution Control Commissioner, Fairbanks, AK October 2016 - current
• Grand Judge volunteer at the Intel International Science and Engineering Fair, Phoenix, AZ, May 8 – 13, 2016
• Volunteer showcasing the laboratory research and techniques to high school students, Phoenix, AZ, November 2015
• Volunteer coach for a youth soccer team, Fairbanks, AK, September 2009 - January 2010
• Volunteer in developing and sustaining a community-based bike supplying and maintenance program, Fairbanks, AK, 2007 - 2010
• Volunteer at the University of Alaska Fairbanks Recycling Program, Fairbanks, AK, 2006 - 2009

ACADEMIC INVOLVEMENT
• Student recruitment for undergraduate and graduate programs 2017 – current
• Grant reviewer for graduate student research fellowship applications (INBRE) Spring 2019
• General chemistry curriculum review committee September 2017 - May 2018
• Member of the Barrow Neurological Institute Neuroscience Seminar speaker committee, December 2014 - July 2016
• Member of the Alaska Native Science and Engineering Program (ANSEP), September 2010 - 2011
• Member of UAF Chemistry Department Faculty Search Committee, September 2008 - May 2009

PROLONGED ACADEMIC FOREIGN TRAVEL

PROFESSIONAL MEMBERSHIPS
• Society for Neuroscience, 2008 - current
• Society for Neuroscience, 2002 - 2004
Name of Board/Commission: Air Pollution Control Commission

Applicant's Name: Dave Gibbs

Residence Address: 870 Congressional Dr.

City/State/Zip: Fairbanks, AK 99725

Mailing Address: P.O. Box 451

City/State/Zip: Ester, AK 99745

Work Phone: 907-378-5351

Home Phone: 907-424-3465

FAX: ___________________________ E-mail: stonecast@geist.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes [ ] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [ ]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

Pursue clean air and transition to alternative energy using the best available devices

Brief Personal Biography (or attach resume)

5 years Board Member Masonry Lumber Association of Alaska
12 years Technical Committee member of MLA

Certified Mason Journeyman Stonecutter, tile, and concrete

Professional Licenses/Training

Dave Gibbs

APPLICANT'S SIGNATURE: Dave Gibbs

DATE: 11/27/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.

-------------------------------------------------------------------------------------------------------------------------

FOR OFFICE USE ONLY

Date Received ________________________________ By ________________________________

85
RETURN TO THE OFFICE OF THE MAYOR

DISCLOSURE OF PRESENT ECONOMIC INTEREST

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. (YOUR NAME: LAST, FIRST, MIDDLE)

2. (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: 2026

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:

   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES ☒ NO ☐

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature Dan Stevens Date 6/27/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Bryce Ward, Mayor
DATE: December 12, 2019
SUBJECT: Reappointment
John A. Carlson Community Center Advisory Board

I am recommending the reappointment of the following individual on the John A. Carlson Community Center Advisory Board:

Randy Zarnke

His term of office will expire on December 31, 2022.

A copy of his application and disclosure forms are attached.

For your information other members of the board are:

Lydia Anderson
David Atchison
Helen Renfrew
Suzanne Waugaman

Your confirmation of the reappointment is respectfully requested.

/km
MEMORANDUM

To: Randy Zarnke
Carlson Activity Center Advisory Board

From: Robyn Dick, Administrative Assistant IV

Subject: Expiration of Term

Date: October 22, 2019

Your term as a member of the FNSB Carlson Activity Center Advisory Board will expire December 31, 2019.

Your commitment to the FNSB Carlson Activity Center Advisory Board is greatly appreciated.

If you wish to be considered for reappointment to serve on the FNSB Carlson Activity Center Advisory Board for another three year term, please indicate and sign below and return this letter with a new application form and disclosure to the Mayor’s Office as soon as possible as we need to finalize appointments prior to November 15th.

If you do not wish to be considered for reappointment, please indicate and sign below and return this letter to the Mayor’s Office.

I do wish to be considered for reappointment for another three-year term on the Carlson Activity Center Advisory Board.

( ) I do not wish to be considered for reappointment for another three-year term on the Carlson Activity Center Advisory Board.

Signature
Randall L. Zarnke

Printed Name:

Date: 10/23/19
Name of Board/Commission: Carlson Center Advisory Board

 Applicant's Name: Randy Zarnke

 Residence Address: 219 Slater Drive

 City/State/Zip: FX 99701

 Mailing Address: Same

 City/State/Zip: 

 Work Phone: N/A  Home Phone: 452-6857

 FAX: N/A E-mail: itrap2@goi.net

 Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]? Yes [x] No [ ]

 Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [x]

 If yes please list which one:

 Statement of Interest (use reverse side of form if necessary): I am a fiscal conservative. My primary goal in serving on the Advisory Board has been to minimize financial losses at the Carlson Center.

 Brief Personal Biography (or attach resume)

 I have always been a participant and fan of most organized sports. My current favorite is hockey. The UAF team is an anchor tenant at the Carlson Center. I strongly support their continuation of playing at the Carlson Center. It benefits both UAF and the Borough.

 Professional Licenses/Training:

 Applicant's Signature: Randy Zarnke 10/23/19

 The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq and this document may be subject to public disclosure under state law.

 FOR OFFICE USE ONLY

 Date Received: By: 

 89
1. Zaneke Randall L
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Carlson Center Advisory Board
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: 12/31/19

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Retired
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO [X]

DESTRUCTION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

I serve as primary organizer for an event known as Hockey Week In Fairbanks. We stage events at a wide variety of locations throughout the Borough, including the Carlson Center. However, there are no special arrangements between my organization and the Borough, which might preclude me from serving on the Advisory Board. If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk’s Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature: [Signature]

Date: 1/6/23/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly  
FROM: Bryce Ward, Mayor  
DATE: December 12, 2019  
SUBJECT: Reappointments  
Chena Riverfront Commission

I am recommending the reappointment of the following individuals to the Chena Riverfront Commission:

Julie Jones  
Buki Wright  
Brenda Naaktgeboren

Their term of office will expire on December 31, 2022.

A copy of their applications and disclosure forms are attached.

For your information other members of the commission are:

Diana Campbell  
Robert Henszey  
Annette Freiburger  
Wade Binkley  
Kelly Hegarty Lammers  
Lee Wood  
Gregory Barker  
Gordon Schlosser

Your confirmation of the reappointments are respectfully requested.

/km
October 30, 2019

Bryce Ward, Mayor
Fairbanks North Star Borough
P.O. Box 71267
Fairbanks, Alaska 99707-1267

RE: City Reappointment to the Chena Riverfront Commission

Dear Mayor Ward:

The term of a City-appointed seat on the Joint City/FNSB Chena Riverfront Commission will expire on December 31, 2019. The City Council concurred with my reappointment of Ms. Julie Jones at its Regular Meeting on October 28, 2019. Ms. Jones's new term will expire on December 31, 2022.

Please let us know if there is any additional information that you need.

Sincerely,

Mayor Jim Matherly

Cc: D. Danyielle Snider, City Clerk
Christine Nelson, FNSB Director of Community Planning
File
Name of Board/Commission: Chena Riverfront Commission

Applicant's Name: Julie Jones

Residence Address: 1442 Luke St

City/State/Zip: Fairbanks AK 99709

Mailing Address: 516 Second Ave Ste 318

City/State/Zip: Fairbanks AK 99701

Work Phone: 907.456.1984

Home Phone: 907.322.4112

E-mail: julie@festivalfairbanks.org

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes ☑ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☑ No ☐

If yes please list which one:

Chena Riverfront Commission

Statement of Interest (use reverse side of form if necessary):

As the Director of a downtown non-profit on the river I work and play on the banks of the Chena nearly every day. I have a great interest in fostering good behavior, habits and education on preserving our waterway as the crown jewel of Fairbanks.

Brief Personal Biography (or attach resume)

Julie Jones has served as Executive Director for Festival Fairbanks since 2012 with nearly 15 years experience with the company. She works in her spare time as the Managing Director of the Palace Theatre in Pioneer Park and has been with the company for more than 25 years. She serves on the Clay Street Cemetery Commission and volunteers in the community.

Professional Licenses/Training

APPLICANT'S SIGNATURE

DATE

10/23/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received ___________________________ By ___________________________
Name of Board/Commission: Chena Riverfront Commission

Applicant's Name: A L Buki Wright

Residence Address: 1321 Skyline Drive

City/State/Zip: Fairbanks, AK, 99712

Mailing Address: Same (formerly P O Box 58111, Fairbanks, 99711)

Work Phone: N/A

Home Phone: 9073221754

FAX: N/A

E-mail: alwrightjr@aol.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]
Yes [✓] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [✓]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary): I would like to continue serving on the CRFC. The Chena River is a vital part of our community, and the Commission serves Fairbanks and all the Interior as a sounding board for issues relating to the River.

Brief Personal Biography (or attach resume)

45 year resident of Fairbanks. President (retired) Aurora Energy, Vice President Fairbanks Downtown Association, former Chairman, Fairbanks Chamber of Commerce. Former President/CEO Fairbanks Chamber. Former Chairman, Alaska State Chamber of Commerce. Former Vice President-Alaska, MAPCO Alaska Petroleum, Former Manager, Nenana Ice Classic.

Professional Licenses/Training

Buki Wright

APPLICANT'S SIGNATURE: A L Buki Wright

DATE: October 23, 2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ____________________________

By: ____________________________
A L Buki Wright

Chena Riverfront Commission

December 2022

Daughter, Ashley Bradish is Director of Marketing for Diverboat Discovery.
Daughter-in-Law, Emilie Wright is Manager of Retail for Riverboat Discovery.
Son, Bryant Wright is Trails Coordinator in FNSB Parks & Rec.

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature

Date

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
Name of Board/Commission: Chena Riverfront Commission

Applicant's Name: Brenda Naaktgeboren

Residence Address: 2900 W Chena Ester Ditch Road

City/State/Zip: Fairbanks, AK 99708

Mailing Address: P.O. Box 81188

City/State/Zip: Fairbanks, AK 99708

Work Phone: 907-455-7722 Home Phone: 970-485-3017 (Colorado #)

FAX: __________________________ E-mail: brendanaak@hotmail.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]? Yes [ ] No [x]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [x]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

I am interested in continuing my commission. Please see attached document.

Brief Personal Biography (or attach resume):

Attached Resume and Cover Letter

Professional Licenses/Training: Brenda Naaktgeboren 11/13/19

APPLICANT'S SIGNATURE: __________________________ DATE: __________________________

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: __________________________ By: __________________________
Note Any Attachments

"RETURN TO THE OFFICE OF THE MAYOR"
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. _____________________________________________________________________________
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. _____________________________________________________________________________
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: _________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Custom Canvas  - Custom Canvas Sewing/Fabrication/Craftsman
   (BUSINESS NAME)   (TYPE OF BUSINESS)   (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO [ ]

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member
(including all household members) to have a personal or financial interest, different than those of the public generally,
in matters coming before the board, commission, or other public body of the municipality to which I have been
appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a
conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a
personal or financial interest, different than those of the public generally, in matters coming before the public body
during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm
that this DISCLOSURE is true and correct to the best of my knowledge.

Signature: _______________________________________________________________________

Date: 11/13/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
November 11, 2019

FNSB Chena Riverfront Committee
Fairbanks, AK 99701

To Whom It May Concern:

I am writing to you today to apply for a position on the Chena Riverfront Commission. I feel that this position may be a great starting point as I have hopes of becoming involved in the City of Fairbanks Tourism and Economic Development.

I arrived in Alaska from Colorado in July of 2018 to assist my son in his participation of the Yukon Quest 1000 Mile Dog Sled Race. My son finished in 16th place! I have decided to remain in the Fairbanks area.

I was born and raised in the small Midwest city of Pella, Iowa and moved to the quaint mountain town of Frisco, Colorado over 15 years ago. Fortunately for me, Frisco is similar in climate, so the transition has been smooth. As well as my son and grandson residing here, Alaska’s raw and natural beauty have intrigued me to stay.

My career spans a diverse array of skills which primarily include sales, marketing and management, with my largest strength being a proven problem solver. In Colorado, I was consulted to assist businesses in need of guidance to achieve a clear path to success. This was fulfilled by building teams, emphasizing project management with a commitment to project practices and processes, as well as setting skill sets of clear communication towards expectations in a corporate environment.

Thank you so much for your time and consideration. I look forward to exploring with you how I would be an excellent asset to your team. Please let me know immediately if I can offer any more information.

Sincerely,

Brenda K Naaktgeboren
Brenda K Naaktgeboren
P.O. Box 81188, Fairbanks, AK 99708 • 970-485-3017 • brendanaak@hotmail.com

OBJECTIVE:
To provide leadership and vision to an organization's success by achieving goals and objectives with exceptional customer service, payroll, sales and accounting, managerial, marketing, computer and people skills.

HIGHLIGHT OF QUALIFICATIONS:
• Excellent project management ability
• Outgoing personality with strong sales and customer experience skills, proven to meet challenges
• Outstanding productivity especially with goal-oriented and time-sensitive matters
• Solid managerial experience with hiring, training, supervising, evaluating and motivating
• Exceptional creativity, versatility and adaptability
• Dedication and drive as a professional and hard-working individual
• Superlative communication and team-building skills
• Ability to handle multiple tasks in a pressured environment
• Extremely resourceful with problem solving and budget challenges

PROFESSIONAL EXPERIENCE:

Custom Canvas, Fairbanks, AK
October 2019 – Craftsman/Fabricator

Yukon Quest International Sled Dog Race Headquarters, Fairbanks, AK
April 2019 – October 2019 - Assistant Director

Summit Kitchen and Bath, Silverthorne, CO
2017 – August 2018 - Showroom Manager and Designer

Ann Taylor Factory Store, Silverthorne, CO
2016-2017 - Store Manager

Petco, Dillon, CO
2014-2016 - Store Manager, Companion Animal Leader, Guest Experience Leader and General Leader in Training

Coldwater Creek, Silverthorne, CO
2013-2014 - Store Manager

Waterside Day Spa and Salon, Steamboat Springs, CO
2012-2013 - Managing and Marketing Consultant

Outlets at Silverthorne, Silverthorne, CO
2010- 2011 - Marketing Director

Chico’s FAS, Silverthorne, CO
2008- 2010 - Retail Store Manager

L’eggs, Hanes, Bali, Playtex, Silverthorne, CO
2006-2008 - Retail Store Manager and Assistant Store Manager

Thomas Petters Inc, Minnetonka, MN
2005-2006 - Nanny and Personal Assistant

Coldwell Banker Commercial Real Estate, Frisco, CO
2003-2005 - Broker Associate

Town Crier, Ltd., Pella, IA
1993-2003 - Advertising Director - Computer Graphic Design

Sunshade Canvas Company, Pella, IA
1992-2003 - Owner – Custom Commercial Sewing
I am interested in serving on this board for many reasons:

- I am interested in the preservation and beauty of the Chena Riverfront.

- I am new to the area of Fairbanks from the Colorado Rocky Mountains (Summer 2018). I am a lover of natural beauty, especially water.

- I am aware of the issue with the “street people”.
  - As winter approaches, the campouts and trash are increasing.
  - Any time that I am downtown, I pick up trash and discarded items around on the lawns that are adjacent to the Golden Heart Plaza.
  - Picking up these items and speaking to these people in a kind way has helped with the disrespected use of public property.
  - I communicate often with the Fairbanks Police Department and CSP about any issues

- First Street and the Yukon Quest building location are the hub for tour buses all summer. This location can see up to 50,000 tourists during the summer season.

- I am looking to bridge any gaps and create tourism alliances as well as cross-promotion between the Yukon Quest Office, The North Star Borough, The Fairbanks Chamber of Commerce, The City of Fairbanks, Morris Thompson Visitor Center, Pioneer Park as well as many other Fairbanks establishments. I feel that serving on this committee may help all of us in our tourism endeavors. I believe in excellent customer service to both the customer and the tourist. The Yukon Quest office is in an excellent position to offer valuable and accurate information about the City of Fairbanks and the Chena River to our visitors.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Bryce Ward, Mayor
DATE: December 12, 2019
SUBJECT: Appointments/reappointments
Early Childhood Development Commission

I am recommending the appointment of the following individuals on the Early Childhood Development Commission:
  Pam Walker
  Barbara Franks

Their term of office will expire on December 31, 2020.

I am recommending the reappointment of the following individuals on the Early Childhood Development Commission:
  Rebecca Wachter
  Jennifer Randall

Their term of office will expire on December 31, 2022.

A copy of their applications and disclosure forms are attached.

For your information other members of the commission are:
  Laralee Walston
  Meredith Maple
  Joanne Spears
  Melissa Charlie

Your confirmation of the appointments/reappointment are respectfully requested.

/km
FAIRBANKS NORTH STAR BOROUGH
907 Terminal Street PO Box 71267 Fairbanks, AK 99707
(907) 459-1300
FAX (907) 459-1102

BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Early Childhood Development Commission

Applicant's Name: Pam Walker

Residence Address: 426 Keep Drive

City/State/Zip: Fairbanks, AK 99712

Mailing Address: PO Box 83786

City/State/Zip: Fairbanks, AK 99708

Work Phone: 907-479-2214 Home Phone: 907-750-8239

FAX: 907-479-2486 E-mail: pwalker@thrivalaska.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]
Yes ☑ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☐ No ☑

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):
I have worked in the early childhood field for 30 plus years. I love the work I do and the impact it has in our community. Children in general is my passion and I love being their voice to get things that they well deserve. I also have been involved with organized youth sports for boys and girls. I feel I can bring new ideas to the group. I love being able to help out wherever need be. I have also been involved with the Health Fair for 6 years.

Brief Personal Biography (or attach resume)

Professional Licenses/Training

Pamela M. Walker

APPLICANT'S SIGNATURE: ____________________________ DATE: 10/30/2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.29 et seq, and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ____________________________ By ____________________________
Note Any Attachments

"RETURN TO THE OFFICE OF THE MAYOR"

DISCLOSURE OF PRESENT ECONOMIC INTEREST

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Walker, Pamela, Michelle
   (YOUR NAME: LAST, FIRST, MIDDLE)
   Early Childhood Development Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: ____________________________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Kelly Doughty thread Resource & Referral Professional Development Specialist
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO □

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:
(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ____________________________ Date 10/30/2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq., and this document may be subject to public disclosure under state law.
Pamela M. Walker  
PO Box 83786  
Fairbanks, Alaska 99708  
907-750-8239 Cell

Objective  
To obtain a position as a Professional Development Specialist allows me to use my skills in Early Childhood, Communication, and Computer Entry.

Work History  
Present-2006  Professional Development Specialist, thread Resource & Referral; Fairbanks, Alaska  
CLASS Reliability, ECERS Reliability, Technical Assistance Data Entry in Child Care Aware, TTAM Data Entry in Child Care Aware, Data Entry of Trainings for Child Care Providers,  
Individual Reimbursement Funds, Travel Grants, and Travel Agreements  
2006-2001  Director for a School Age Program; Play N Learn Joy; Fairbanks, Alaska  
Teacher, Supervisor, Enrollments, Accounting Procedures, Lesson Planning, Menu Planning and Monthly Reports  
2001-1992  Cook, Infant/Toddler & Preschool Teacher, and Bus Driver;  
Play N Learn West, Fairbanks, Alaska  
Cooking, Menu Planning, Shopping, Monthly Food Report;  
Infant/Toddler & Preschool Teacher, Lesson Planning, Parent Teacher Conferences and Scheduling,  
Transporting children to and from school and field trips  
1992-1990  Preschool Teacher; IBP Childcare Center; Lexington, Nebraska  
Opening staff Member; Greeted Children & Parents, Lesson Planning and Kitchen Aid.

Professional Training  
CLASS Recertification, March 12-15, 2018  
Northern Interior Alaska AEYC, Fairbanks, Alaska; October 27, 2017  
ECERS-3 Reliability, Juneau, Alaska; July 31- August 4, 2017  
CLASS Training, Anchorage, Alaska; August 14 & 15, 2014  
ECERS-R Reliability, Chapel Hill, North Carolina: February 17-21, 2014  
Borough Census Grant Writing Class, Fairbanks, Alaska; May 3, 2013  
ECERS-R Reliability, Chapel Hill, North Carolina: March 26-28, 2013  
CLASS Training, Anchorage, Alaska: February 26-March 1, 2013  
Fairbanks Association for the Education of Young Children: October 7-8, 2011  
ECERS-R Reliability, Chapel Hill, North Carolina: June 21-23, 2011  
Fairbanks Association for the Education of Young Children: October 29-30, 2010  
ECERS-R Reliability, Chapel Hill, North Carolina: June 22-24, 2010  
Anchorage Association for the Education of Young Children Conference: January 22-24, 2009  
Fairbanks Association for the Education of Young Children: October 24-25, 2008  
Fairbanks Association for the Education of Young Children Leadership Day: October 23, 2008  
GG/Mistake Free Grammar and Proofreading: January 28, 2008  
ECERS-R Course, Chapel Hill, North Carolina: January 14-16, 2008  
Early Learning Guideline Course: March 2008  
Certification as Playground Inspector from National Playground Safety Institute: April 2007  
Basic Food Safety: February 9, 2005  
Coaching & Communication: April 10, 2004  
OSHA Compliance & Workshop Safety: February 26, 2003  
School Age Program Recreation: May 14, 2002
Pamela M. Walker  
PO Box 83786  
Fairbanks, Alaska 99708  
907-750-8239 Cell

Education  
University of Alaska, Tanana Valley Campus, Fairbanks, Alaska 2006-2007  
Nebraska Western Community College, Scottsbluff, Nebraska 1987-1988  

Community Work  
Health Fair Committee Fundraiser-Present-2013  
High School Hockey Booster Club President--Present-2011  
Fairbanks Youth Hockey Concession Supply Manager--Present-2011  
North Star Softball President--2011-2013  
High School Volleyball Booster Club Secretary--2010-2012  
Fairbanks Youth Hockey Association Board Member--2008-2010  
PTA Vice President--2007-2008  
PTA Secretary--2006-2007
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission  Early Childhood Development Commission

Applicant’s Name  Barbara J. Franks

Residence Address  1717 Tamarack Street

City/State/Zip  Fairbanks, Alaska 99708

Mailing Address  P.O. Box 81354

City/State/Zip  Fairbanks, Alaska 99708

Work Phone  n/a  Home Phone  (206) 861-6810

FAX  E-mail  gfeld4@gmail.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]  Yes [ ]  No [ ]

Do you currently serve on any other Borough Boards & Commission?  Yes [ ]  No [ ]
If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

Having a secure home and the assurance of a family is important to the parents and the children. It is important to know that there is support in the community.

Brief Personal Biography (or attach resume)

attached

Professional Licenses/Training

APPLICANT’S SIGNATURE  DATE

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received  By

106
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Franks, Barbara J.
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Early Childhood Development Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: open seat

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   n/a
   (BUSINESS NAME)  (TYPE OF BUSINESS)  (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO ☑

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date ___________ 2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
BARBARA J. FRANKS
P.O. Box 39719
Ninilchik, Alaska 99639
(907) 382-5148

EDUCATION

- University of Alaska/Anchorage, Anchorage, Alaska, A.A.S. Degree in Human Services with Emphasis in Diversity Issues, Twice on Dean’s List, ended on Chancellor’s List GPA 4.0
- Seattle Pacific University – Seattle, Washington – 1 year of General Courses
- Butler University – Indianapolis, Indiana – General Courses
- Weber State University, Utah, On-line class to secure certificate in CISM, 2011

EMPLOYMENT HISTORY

ALASKA NATIVE TRIBAL HEALTH CONSORTIUM, Anchorage, Alaska (September 2, 2008 to November 14, 2014).

Training on Suicide for the 12 Tribal Health Organizations using training to Proceed through the Process of Suicide. Prevention: providing presentations to various organizations; Intervention: Provide the tools using two intervention models (safeTALK and ASIST); and moving into the Postvention Piece, “Providing a workshop for trainers” using the tool provided by SurvivorVoices, a best practices product from the Connect Program from New Hampshire, NAMI.

Program Associate (Suicide Prevention) The position provided a continuum of conversation between the communities and ANTHC, providing resources, training dates, and most important support. As one of the coordinators of ASIST for ANTHC, our team was successful in training over 800 people across Alaska on the ASIST model. Respective of people’s time, we then provided the safeTALK model to over 400 people across Alaska. The largest portion of my time was working with our young people and changing the way one might think with respect to suicide and mental illness, prevention of HIV/AIDS partnerships and domestic violence and sexual assault.

Program Associate (CISM) Because of the high rate to suicide across Alaska, it was decided to have a CISM (Critical Incident Stress Management) team put in place. Our team responded to requests made from villages after a rash of suicides and following the protocol set by ANTHC. We also responded by helping with Wellness conferences, Healing Circles, and suicide prevention presentations to various audiences.

Senior Office Specialist – Four days a week was dedicated to general administrative duties and one day was set aside to work with suicide prevention. As the awareness of suicide prevention began to makes its way throughout Alaska, the job turned into a five-day full-time position focused on suicide.

FIRST ALASKANS INSTITUTE INTERNSHIP at the ALASKA NATIVE TRIBAL HEALTH CONSORTIUM, Anchorage, Alaska (June 2008 to August 2008). Obtained information for a suicide prevention information sheet, organized a fundraiser for suicide prevention awareness, created a filing system for the Wellness & Injury Prevention Division, participated in other injury prevention conversations in the areas of cancer, tobacco, and elder’s program. Invited back since 2008 to provide safeTALK and suicide prevention presentations to the new cohorts.
UNIVERSITY OF ALASKA, NATIVE STUDENT SERVICES, Anchorage, Alaska (September 2007 to May 2008, Mentor / Tutor Program / Recruiter). Assisted with educational outreach, scholarship information, cultural activities and events, leadership and mentoring, sponsorship of student success and achievement, student advocacy, inter-departmental events, and community partnerships.

PERSONAL CAREGIVER, COMFORT KEEPERS, Anchorage, Alaska (May 2006 to August 2006). Traveled to client’s home, provided care services and living assistance to a partially disabled individual to ensure her comfort and independent living.

CENTRAL COUNCIL TLINGIT & HAIDA INDIAN TRIBE OF ALASKA, Juneau, Alaska (December 28, 2004 to April 27, 2006, Archives Manager -- Short-term employment is consisting of filing, answering phones and updating client files for audit review. Re-organized the filing system and orchestrating a new filing retention; creating a new database for the Human Resource Department from ground zero, and other duties as assigned. Occasionally pulled aside as a Client Advocate.

POINT SOPHIA DEVELOPMENT COMPANY, Juneau, Alaska (September 27, 2002 to October 15, 2004, Office Manager) - Managed office operations for a $21 million PSDC project and spent 14 months as a cost accountant where I determined and implemented cost accounting procedures and methods; maintained excellent communication with vendors involved in project, developed and implemented an archival system; organized job fairs; acquired two beer/wine licenses for tourist site location; spent some time with the recruitment team for interviewing and selection of start-up personnel. Provided administrative assistant duties to top managers of the company and related effectively with all levels of management. As a side, served as back-up receptionist and provided janitorial services.

HUNA HERITAGE FOUNDATION, Juneau, Alaska (March 2002 to August 2002, Temporary Clerk to Full-time Administrative Assistant) after working on a part-time basis, I secured a full-time position as an Administrative Assistant. Took care of routine duties; also responsible for reviewing scholarship and grant applications disbursing over $250,000 per year; projected a positive professional public image; created a records retention system for the history of Huna Totem Corporation and obtained a new system for elder history of the same nature. I also helped document historical interviews from the City of Hoonah’s cultural past, including analyzing writings and pictures. We held fundraisers which brought over $25,000 of educational grant monies and also served as Trustee to the Foundation.

SIMPSON, TILLINGHAST, SORENSEN & LONGENBAUGH (formerly associated with Birch, Horton, Bittner & Cherot) Juneau, Alaska (June 1992 to March 9, 2001)

Legal Secretary – Responsible for the daily administrative functions of two attorneys, one Of Counsel, and one Associate utilizing excellent typing and language skills to prepare pleadings and correspondence. Obtained and updated a records management system, assisting attorneys to meet scheduled deadlines and hearing dates while developing and maintaining positive relationships with clients and client staff.

In addition to my legal secretary responsibilities, I was:
Receptionist/Courier – Provided general administrative duties and served as backup courier services to attorneys of record. Lobbyist Secretarial Backup provided administrative and secretarial responsibilities to two visiting lobbyists during the legislative session.

EDUCATION / TRAINING

- Applied Suicide Intervention Skills Training, A.S.I.S.T., Received Certificate 7/13/08; Master Trainer and moved into the position of Consulting Trainer, Received Certificate 12/08, ASIST 11 Trainer 9/14
• Critical Incident Stress Management, Certified 7/09
• Question, Persuade, Refer (QPR) Suicide Prevention Certificate 7/08
• Motivational Counseling: New Strategies for Working with the Unemployed, 8/24-25/05 from the Pyramid Training Services
• Time Management & Organizational Skills Certificate, 8/05, from the Rockhurst University Continuing Education Center
• Master Trainer for safeTALK, received instruction May 2010
• Trained on “Survivors of Suicide Facilitator, Best Practices, AFSP, 2010
• Trainer for SurvivorVoices, NAMI, “Connect” Best Practices, 2012

STRENGTHS

• Over 40 years of office experience
• Well organized with the ability to plan projects, conventions, conferences and special events
• Excellent interpersonal and team skills
• Dedicated and committed to professional growth

COMMUNITY RELATIONS

• Alaska Native Brotherhood sponsored fund-raising events, 1972-1997
• Alaska Native Sisterhood, Camp #2/Juneau, Alaska, 1972-2009
• Alaska Suicide Prevention Advisory Coalition, 2006-Present
• Alaska’s Field Liaison for Suicide Prevention Action Network to Alaska’s Congressional Delegation, 2006 to Present, Nomination for the 2009 Nation-wide Grassroots Award
• “Alive Campaign” Coordinator for Alaska, July 2008
• American Foundation for Suicide Prevention – National Suicide Survivor Event / Organizer 2007/2008
• Anchorage Suicide Prevention Member, 2010
• Bone Marrow Donor Awareness in Alaska, Brought active donor list from 65 to 1,011 in 2005
• Fraternal Order of the Eagles Aerie 4200 – Ladies Auxiliary, 2003-2005
• Fund-raising for the Annual Coast Guard Chief Petty Officer’s Association, Senior Citizen’s Christmas Dinner; Largest fundraiser fed 197 Senior Citizen’s with presents for all, 1997-2005
• Huna Heritage Foundation / Board of Trustee – One year term – was hired full-time for Huna Heritage Foundation so had to resign from the Trustee Board, 2004
• Lion’s Club Association, Received Hall of Fame Award, 2005
• National Alliance for Mental Illness Member - 2009
• National Organization for Women - Juneau Chapter, 2003-2004
• Supreme Emblem Club of the United States – Elks #420, 1997-2005
• Volunteer Big Sister, Big Brothers & Big Sister’s Program, 2005
• University of Alaska/Southeast fund-raising events, 1990-1997
• Member of the Yellow Ribbon Suicide Prevention Program, 2008
• Re-commissioned to the Alaska (Statewide Suicide Prevention Council) Commission, Appointment January 2009, March 2014, Voted by peers to remain on the Executive Committee
Documentary and Published Material

- Alaska Association of Student Government (2013). The Railway of Hope [DVD]. United States, http://www.aasg.org – Serving as a consultant and working with 414 young people, this effort gave national recognition to the organization for our work with suicide prevention awareness, along with our message of hope campaign carrying the Alaska Careline Intervention Lifeline number
- First Alaskans (August/September 2011). “Finding the Light, A magazine of Native business, culture and lifestyle (cover and featured story submission).

During the five year MSPI grant period – suicide prevention achieved goals
1. Received permission from the Alaska Elders to talk about suicide in Alaska, 2008
2. From 2012, Alaska’s position for the highest state with suicide went from the #1 position and is currently listed in the #4 slot.
3. Two legislative bills passed that increased the age of the youth representative and added a Veteran representative to the Statewide Suicide Prevention Council and also to encourage middle school and high school counselors, teachers, and the nursing staff to be versed on suicide prevention.
4. Serving on the National Suicide Prevention Lifeline and promoting the Alaska Careline Number along with National Careline numbers, the 2013 calendar year of calls reached a new record of 1,130,192
5. Consultant to “The Winter Bear” play written about an Elder who shared his story about his son’s suicide and financed two tours with an outreach to over 800 people in remote communities

REFERENCES (Letters of Recommendations Made Available Upon Request)

J. Kay Burkhart, Executive Director
Alaska Mental Health Board
Advisory Board on Alcoholism & Drug Abuse
Statewide Suicide Prevention Council
431 N. Franklin Street, Ste. 200
Juneau, Alaska 99801
(907) 465-8920

Jonathan K. Tillinghast, Esq.
Budd Simpson, Esq.
Simpson, Tillinghast, et al.
One Sealaska Plaza, Suite 300
Juneau, Alaska 99801
(907) 586-1400

Steve Hamilton
Manager, Baranof Hotel
127 North Franklin St.
Juneau, Alaska 99801
(907) 586-2660

Susanna Marchuk, Director
Careline Crisis Intervention /The Burch Exchange
717 9th Avenue
Fairbanks, Alaska 99701
(907) 452-2771
susanna.schackman@gmail.com

Senator Anna Fairclough
10928 Eagle River Road, Suite 238
Eagle River, Alaska 99577
(907) 748-4506
**BOARDS/COMMISSIONS APPLICATION FORM**

<table>
<thead>
<tr>
<th>Name of Board/Commission</th>
<th>Early Childhood Development Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant's Name</td>
<td>Rebecca Wachter</td>
</tr>
<tr>
<td>Residence Address</td>
<td>1139 Ivy Dr</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>Fairbanks AK 99709</td>
</tr>
<tr>
<td>Mailing Address</td>
<td>1025 West Barnette</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>Fairbanks, AK 99701</td>
</tr>
<tr>
<td>Work Phone</td>
<td>907-451-1632</td>
</tr>
<tr>
<td>Home Phone</td>
<td>907-631-2153</td>
</tr>
<tr>
<td>FAX</td>
<td>451-1611</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:Becca.wachter@alaska.gov">Becca.wachter@alaska.gov</a></td>
</tr>
</tbody>
</table>

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

- [ ] Yes
- [x] No

Do you currently serve on any other Borough Boards & Commission?  

- [ ] Yes
- [x] No

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

Please see attached

Brief Personal Biography (or attach resume)

Please see attached resume

Professional Licenses/Training

**Rebecca Wachter**  
11-21-2019

APPLICANT'S SIGNATURE  
DATE

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received ___________________ By ___________________
Note Any Attachments

*RETURN TO THE OFFICE OF THE MAYOR*

DISCLOSURE OF PRESENT ECONOMIC INTEREST

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Wachter, Rebecca, Leigh

   (YOUR NAME: LAST, FIRST, MIDDLE)

2. The Early Childhood Development Commission

   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: ___________________________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:

   State of Alaska Public Health Nursing, Fairbanks Public Health Center, PHN II

   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO ✓

   DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

None

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 11-21-2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
Becca L. Wachter
1025 West Barnette Street • (907) 451-1632 • becca.wachter@alaska.gov

EDUCATION
B.S. Nursing, Regis University, Denver CO 2011
B.S Ecology, Evolution, & Behavioral Biology, Beloit College, Beloit, WI 2007
Certified Nurse Assistant, Alaska’s Institute of Technology, Anchorage, AK 2010

NURSING EXPERIENCE/ CLINICAL EXPERIENCE
State of Alaska, Section of Public Health Nursing
Public Health Nurse I/II, Ketchikan Regional Public Health Center March 2012-May 2014
- Responsible for maintenance of clinic internal vaccine inventory via VacTrAK system
- Organize and lead community presentations to local schools the Ketchikan Senior Center and area health fairs
- Write and publish a monthly newsletter outlines local, state and national immunization news and events

Public Health Nurse II, Fairbanks Regional Public Health Center May 2014-Current
- Provide Postpartum/newborn home visiting services
- Provide sexually transmitted Infection, family planning, immunization, well child exams and TB services in the clinic setting

RELEVANT WORK EXPERIENCE
Organize the Fairbanks Breastfeeding Coalition Art Show 2014 to Current
- Annual art show featuring art promoting breastfeeding
- First Friday Art Opening for the Fairbanks community
- Production of an “Alaska Breastfeeds” poster from the entered art to disperse and display around the state

Fairbanks Families Health Fair Planning Committee 2014 to Current
- Contacting providers to volunteer at yearly children’s health fair

Assistant Coach for Girls on the Run 2013
- National program that uses running to teach girls in grades 3-6 about self-esteem, teamwork and healthy relationships

PROFESSIONAL PRESENTATIONS
SIDS and Shaken Baby
- Presentations 4-8 times per year for childcare professionals as part of their likening requirements and as an option for foster families through Alaska Center for Resource Families

Poster Presentations
- “A Novel Approach to Public Health through Art” presented at the Alaska Public Health Nurses Conference 2016
- “Fairbanks Breastfeeding Coalition: A Year in Review” presented at the 24th Alaska Breastfeeding Conference

PROFESIONAL AFFILIATIONS
Alaska Breastfeeding Coalition 2015-Current
Alaska Association for Infant and Early Childhood Mental Health 2018-Current
Postpartum Support International 2015-2016
- Online Maternal Mental Health Webinar Training
Alaska Immunization Coalition 2012-2015
- Member of the 2013 Awards Committee
- Chair of the Southern Southeast Alaska Immunization Coalition
Statement of Interest for Rebecca “Becca” Wachter 11/22/2019

I became interested in the Early Childhood Development Commission from my involvement in the Best Beginnings Health Fair and attending the Fairbanks Families Partnership meetings. I have enjoyed helping organize the partnership meetings and developing ideas to expand on ECDC events. I hope to continue my work on the commission to further develop ideas in how we can work to reduce ACES and strengthen protective factors in our community.
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: FNSB Early Childhood Development

Applicant's Name: Jennifer C. Randall

Residence Address: 735 Lancaster Dr.

City/State/Zip: Fairbanks, AK 99712

Mailing Address: Same

City/State/Zip: Same

Work Phone: 907-459-1139 Home Phone: 907-460-5494

FAX: ___________________ E-mail: jennifer.randall@kl2northstar.org

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040] Yes [ ] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [ ]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

See attached.

I would like to continue my service on the FNSB Early Childhood Development Commission.

Brief Personal Biography (or attach resume):

See attached.

[Signature]

Professional License/Training: [Position]

APPLICANT'S SIGNATURE DATE: 11/22/2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: _____________________ By _____________________
**RETURN TO THE OFFICE OF THE MAYOR**

**DISCLOSURE OF PRESENT ECONOMIC INTEREST**

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. **RANDALL, Jennifer Claxton**
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. **Early Childhood Development**
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: ______________________________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Fairbanks North Star Borough School District, ESEA Program Compliance
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION) Coord.

5. ARE YOU SELF-EMPLOYED? YES □ NO X

**DECLARATION**

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ________________________ Date 11/22/2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
Statement of Interest:
During 2020, I would like to continue my work with the FNSB Early Childhood Development Commission. Prior to my work with the Fairbanks North Star Borough School District, I was consistently engaged in the field of early childhood programs and pursued educational opportunities to extend my understanding and capacity to work with young children. I started out working as a teacher assistant at a day care center while still in high school. During my senior in college, I volunteered with Big Brothers/Big Sisters and I was matched with an 8-year-old girl for the academic year. After college, I bartered the majority of my rent with my landlord by providing childcare to a toddler and preschooler for several years. My first job in Fairbanks in 1990 was working as the cook for the Head Start program and simultaneously, I started working for The Learning Center, the day care center for employees at Fairbanks Memorial Hospital. I remained at Head Start for one academic year, but I stayed on with The Learning Center in various teaching capacities for the next seven years.

With this background and foundation in early childhood education, I have been pleased to serve as an ECD commissioner and attend at the Fairbanks Families Partnership meetings. I find the connections and information shared between the programs at these meetings to be profound and insightful. I would be very interested in extending my participation to support healthy young children and strong families in Fairbanks by continuing my service on the Early Childhood Development Commission. Thank you for your consideration.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly

FROM: Bryce Ward, Mayor

DATE: December 12, 2019

SUBJECT: Reappointments

Economic Development Commission

I am recommending the reappointment of the following individuals to the Economic Development Commission:

Russell Talvi
Paul Robinson
Abigail Riggs

Their term of office will expire on December 31, 2022.

A copy of their applications and disclosure forms are attached.

For your information other members of the commission are:

Mike Meeks
Mayor Mike Welch
Fred Schlutt
Mayor Bryce Ward

Your confirmation of the reappointments are respectfully requested.

/km
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Economic Development Commission

Applicant's Name: Paul Robinson

Residence Address: 3098 Airport Way

City/State/Zip: Fairbanks, AK 99709

Mailing Address: 3098 Airport Way

City/State/Zip: Fairbanks, AK 99709

Work Phone: 907-474-4576

Home Phone: 907-590-3630

FAX: 474-1045

E-mail: paul@usefak.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes [ ] No [x]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [x]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

I would like to continue our work on the CEEDS project. I'm willing to make a commitment to be the best Commissioner possible.

Brief Personal Biography (or attach resume)

Commissioner under four mayors. Worked with SBA + SBDC for 20+ years. Member of Economic Opportunity task force. Numerous awards in the area of business + economic development. Taught accounting + taxation for AAF for 35 years.

Professional Licenses/Training

APPLICANT'S SIGNATURE: [Signature] Date: 10/27/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ___________________ By ___________________
Note Any Attachments

*RETURN TO THE OFFICE OF THE MAYOR*
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. _______________________________________________________________________
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. _______________________________________________________________________
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: _______________________________________________________________________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   _______________________________________________________________________
   (BUSINESS NAME)  _______________________________________________________________________
   (TYPE OF BUSINESS)  _______________________________________________________________________
   (YOUR POSITION)  _______________________________________________________________________

5. ARE YOU SELF-EMPLOYED? YES [ ] NO [ ]

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:
   (ATTACH SEPARATE SHEETS AS NECESSARY)

[Blank space for listing interests] None at this moment

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk’s Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 10/27/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Economic Development Commission

Applicant's Name: Russell Edward Talvi

Residence Address: 870 Cheng Ridge Road 99709

City/State/Zip: Fairbanks, Alaska 99709

Mailing Address: PO Box 60668

City/State/Zip: Fairbanks, Alaska 99709

Work Phone: 452-7062

Home Phone: 808-639-0260

FAX: 

E-mail: russ.talvi1@gmail.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]? Yes ☑ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☐ No ☑

If yes please list which one:

State a Statement of Interest (use reverse side of form if necessary):

Please consider me as a board member for the Economic Development Commission

Brief Personal Biography (or attach resume):

Sea attached

Professional License/Training:

APPLICANT'S SIGNATURE: [Signature]

DATE: 10/28/2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: [Date] By: [Signature] Comm. Planning Dept

OCT 30 2019

RECEIVED
*RETURN TO THE OFFICE OF THE MAYOR*

DISCLOSURE OF PRESENT ECONOMIC INTEREST

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. **Elder, Talvi**
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. **Economic Development Commission**
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: **November 25, 2022**

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   (boards, commissions, or other public body you are applying to)
   **Alaska Small Business Development Center - Business Advising**
   **Center Director**
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? **YES** ☒ NO ☐

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk’s Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 10/08/2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
Knowledge, Skills and Abilities
- 34 years of diverse business management and operations application
- Proven financial planning, budgeting and project management skills
- Team member recruiting, coaching and development background
- Team leading, team building, training, motivation and public speaking skills
- Human resources practices knowledge and familiarity
- Sales, negotiation, deal making and marketing proficiency
- Problem solving and resource development expertise

Professional Experience

Fairbanks Director
Alaska Small Business Development Center
November 2012 to Present
Advancing small business in Fairbanks, interior and northern Alaska through one on one business advising, developing partnerships with other business organizations and promoting economic development for the region.

Owner
Vital Investments and Services
April 2012 to November 2013
Providing general business management consulting services to small businesses with an emphasis on customer service and team member safety.

Member/ Opener and Closer
Prince William Sound Lodge LLC dba Port Ashton Lodge,
www.portashtonlodge.com
March 2003 to Present
June – August seasonal Lodge operations in remote western Prince William Sound.

President
W/C Developers of Hawaii, Inc.
Gaylord’s Restaurant
March 1999- December 31, 2011
Luau Kalamaku Catering Operations
Full service fine dining restaurant (140 seats) and luau catering (960 seats) food and beverage services. Employed up to 120 full and part time team members. Kauai, Hawaii.
Managing Member
Hukilau Lanai LLC
Hukilau Lanai Restaurant
January 2002- March 2010

Full service casual fine dining restaurant (150 seats). Employed up to 50 full and part time team members. Kapaa, HI.

Senior Vice President Resort Operations
Kauai Lagoon Resort Company Ltd.
January 1994 – March 1999
Operations manager for 800 acre resort property, two 18 hole Jack Nicklaus golf courses, shopping center and hotel. Responsible for up to 200 union team members in 6 departments with 6 director or manager direct reports. Kauai, HI

General Manager
W/C Developers of Hawaii
Gaylord’s Restaurant
December 1990 – September 1993
Full service Restaurant (140 seats) Lihue, HI

General Manager
World Wide Movers, Inc.
Juneau branch of Alaska’s largest moving company that specializes in household good moving. Juneau, Alaska

Staff Assistant
Alaska State Senator Bettye Fahrenkamp
January 1987 – June 1988
Staff assistant to State Senator from Fairbanks. Worked in both Fairbanks and Juneau offices.

Education
University of Alaska Fairbanks
2015- Present: Course work towards Masters of Business Administration
University of Alaska, Fairbanks
Graduation: May 1985 with Bachelor of Arts
Major: Biology
Minor: Economics

Seattle University
September 1979- June 1982
Completed 2 year Liberal Arts Honors Program

Personal

Married to Paige (Wallace) Talvi
Children: Bjorn, Erik, Katy and Kristofer
Interests: Entrepreneurship and economic development, gardening, fishing, karate, hiking, skiing, golf, and home improvement projects

Avocations

Fairbanks North Star Borough Economic Development Commission
Commissioner 2013 – Present

SCORE Alaska Chapter
Mentor from April 2014 - Present

Kalepa Sunrise Rotary Club
Founding Member 2000-2012, Club Vice President 2009, 2010
Rotary Club of Kauai
Member January 1991-2000, Club President 1998-1999

Kauai Visitors Bureau
Board of Directors 2005 – 2010, Treasurer 2008-2010
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Economic Development Commission

Applicant's Name: Abigail Riggs

Residence Address: 2505 Despan Lane

City/State/Zip: Fairbanks, AK 99709

Mailing Address: 1 Deyan Place, Ste. 300

City/State/Zip: Fairbanks, AK 99701

Work Phone: (907) 2178 Home Phone: (907) 1426

FAX: E-mail: riggsa@deyan.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040] Yes ☐ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☐ No ☒

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

Brief Personal Biography (or attach resume):

Professional Licenses/Training:

Applicant's Signature: Abigail Riggs 11/26/19

Date Received: By:

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq., and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: By:
Note Any Attachments

RETURN TO THE OFFICE OF THE MAYOR
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Orms, Abigail Lynn
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Economic Development Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING:

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Doyon, Limited Alaska Native Corp Finance Director
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES ☐ NO ☑

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 11/26/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
Statement of Interest:

I would like to be considered for the FNSB Economic Development Commission to support economic growth and development in Fairbanks. As an employee of the regional Alaska Native corporation based in Fairbanks, I bring a unique perspective to the commission. I have enjoyed serving on this commission for the past three years and hope to continue contributing my ideas and opinions.

Personal Biography:

Abigail Riggs assumed the role of Finance Director at Doyon, Limited in June 2018. She started at Doyon, Limited as a Senior Corporate Tax Accountant in 2015. Previously, Riggs served as a senior accountant at RJG Certified Public Accountants, where she had worked since 2010 serving clients with a wide range of accounting and taxation needs.

Riggs graduated from the University of Alaska Fairbanks with a Bachelor of Business Administration in Accounting and a Master of Business Administration. Riggs is also a licensed CPA. Riggs sits on the University of Alaska School of Management Accounting Advisory Board, and she also serves as a Commissioner for the Fairbanks North Star Borough Economic Development Commission.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Bryce Ward, Mayor
DATE: December 12, 2019
SUBJECT: Reappointments
Health and Social Services Commission

I am recommending the reappointment of the following individuals on the Health and Social Services Commission:

Enlow Walker
Retchenda George-Bettisworth

Their term of office will expire on December 31, 2022.

A copy of their application and disclosure forms are attached.

For your information other members of the commission are:

Joe W. Blackburn
Jodi Rhoades
Shelissa Thomas
Juanita Webb
Pete Pinney
Pamela Wagaman
Hollis Hall

Your confirmation of the reappointments are respectfully requested.

/km
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission ____________________________

Health and Social Services Commission

Applicant’s Name Enlow R. Walker

Residence Address 2680 Newby Road

City/State/Zip North Pole, AK 99705

Mailing Address PO Box 55918

City/State/Zip North Pole, AK 99705-0918

Work Phone (cell) 907-388-7881 Home Phone 907-488-1442

FAX E-mail erwalker1@hotmail.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040] Yes ☑ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☐ No ☑

If yes please list which one:

Statement of Interest (use reverse side of form if necessary): I am a current member of the Health and Social Services Commission, (term expiration 12/31/2019) and am applying for reappointment.

Brief Personal Biography (or attach resume) I am a (mostly) retired Family Physician who has lived and worked in the FNSB for over 35 years. During this time I have been exposed to health and social service needs of the community and am able to provide insight with these issues. Please see attached resume.

Professional Licenses/Training [Signature]

MD Board Certified in Family Medicine 11/4/2019

APPLICANT’S SIGNATURE

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received ____________________________ By ___________________
Note Any Attachments

*RETURN TO THE OFFICE OF THE MAYOR*
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Walker, Enlow, Raymond
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Health and Social Services Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: December 31, 2022

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   see attached

   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO □ see attachment

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

see attached

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 11/14/2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
CURRICULUM VITAE

ENLOW R. WALKER, M.D., FAAFP
P. O. Box 55918
North Pole, AK 99705-0918
Home: (907) 488-1442
Cell (907) 388-7881
E-mail: erwalker1@hotmail.com

Birth Date:
October 24, 1951

Marital Status:
Married – Patricia

College:
Messiah College, Grantham, Pennsylvania
B.A. (Biology) 1973 (cum laude)

Medical School:
Hahnemann Medical College and Hospital, Philadelphia, Pennsylvania
M.D., June 1978

Residency:
Monsour Medical Center, Jeannette, Pennsylvania
Family Practice Residency Program
July 1, 1978 to June 30, 1981

Current:
June 2018 – Present
Fairbanks North Star Borough Health and Social Services Commission

May 2018 – Present
Alaska Physical Therapy/Occupational Therapy Board
(Secretary – 2020)

April 2011 – Present
Alaska Advisory Board on Alcoholism and Drug Abuse
(Chair – 2018)

Sept 2016 – Present
Members Advisory Committee, Golden Valley Electric Association

Past Experience:
2014 – 2018
Advisory Council, Fairbanks Community Mental Health Center

Family Practice Physician, Fairbanks Clinic, Inc.

Vice President of Fairbanks Clinic Inc.

June 1995 – 2000
President, Fairbanks Medical Association

January 1997 – December 2008
Health Authority, Bethel Youth Facility, Bethel, AK

August 1988 – February 1994
Medical Director, Pioneer Home, Fairbanks, AK
ENLOW R. WALKER, M.D., FAAFP
Page 2

- December 1988 – December 2008: Health Authority, Fairbanks Youth Facility
- January – December 1995: Vice President, Medical Staff
  Fairbanks Memorial Hospital
- January – December 1992: Secretary/Treasurer, Medical Staff
  Fairbanks Memorial Hospital
- January – December 1992: Chairman, Bylaws Committee
  Fairbanks Memorial Hospital
- January – December 1991: Chairman, Family Practice Department
  Fairbanks Memorial Hospital
  Alaska Air National Guard
- January – December 1991: Chairman, Family Practice Department
  Fairbanks Memorial Hospital
- August 1985 – July 1988: Chief, Clinic Services, USAF Clinic
  Eielson Air Force Base, AK
- August 1983 – July 1986: Chief, Family Practice Clinic
  USAF Clinic, Eielson Air Force Base, AK
- March 1983 – August 1983: Family Practice Physician
  USAF Clinic, Eielson Air Force Base, AK
- August 1981 – March 1983: Family Practice Physician
  USAF Hospital, Wurtsmith AFB, MI

**Board Certification:**
- American Board of Family Medicine: October 1981

**Licenses:**
- Alaska (No. AA3094 – August 7, 1985) Active
- Pennsylvania (No. 22315-E – July 2, 1979) Inactive

**Honors, Awards, Achievements:**
- Served as Chief Resident – May 1980 to June 1981
- Selected Family Practice “Resident of the Year” by residency program
- Fellow, American Academy of Family Physicians
- Awarded U.S. Air Force Accommodation Medal for services provided to the USAF Hospital
  Wurtsmith Air Force Base, MI – August 1981 – March 1983
- ACLS (Advanced Cardiac Life Support) – Provider – current
- Awarded U.S. Air Force Meritorious Service Medal for services provided in the USAF Clinic

**Organizational Membership:**
- American Academy of Family Physicians
- Alaska Academy of Family Physicians
- Courtesy Staff, Fairbanks Memorial Hospital, Fairbanks, AK
Attachment to application for FNSB Health and Social Services Commission. Disclosure of Present Economic Interest.

I am retired, however I still have the following activities.

I occasionally work as a Family Practice physician at the Fairbanks Clinic, 1919 Lathrop St., Suite 100, Fairbanks, AK 99701, to fill in when their other physicians are away. This averages 2-3 days per month.

I do occasional medical research surveys for various companies for which I am paid. This income is claimed as self-employment income.

I am a member of a small LLC partnership, Walker Brothers, LLC. PO Box 55918, North Pole, AK 99705. This company hauls freight and the US Mail on contract. It also intermittently does other trucking and construction activities. Any income from this LLC is considered self-employment income.
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Health & Social Services

Applicant's Name: Retchenda George-Bethesworth

Residence Address: 2920 Chena-Ester Ditch Rd.

City/State/Zip: Fairbanks, AK 99709

Mailing Address: P.O. Box 84411

City/State/Zip: Fairbanks, AK 99709

Work Phone: 907-474-7025 Home Phone: 907-750-5030

FAX: ___________________________ E-mail: rbg677@gmail.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes ☒ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☒ No ☐

If yes please list which one: Health & Social Services

Statement of Interest (use reverse side of form if necessary):

see attached

Brief Personal Biography (or attach resume)

see attached resume.

Professional License/Training

APPLICANT'S SIGNATURE: ___________________________ DATE: 11/19/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ___________________________ By: ___________________________
"RETURN TO THE OFFICE OF THE MAYOR"

DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. George-Bellisworth, Retchenda Bravante
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Health & Social Services Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: Dec. 31, 2019

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   University of Alaska Fairbanks, Education, Clinical Associate
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO X

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 11/19/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
November 24, 2019

Retchenda George-Bettisworth, Chair
907-474-7025
907-474-6085 fax
rbgeorgebettisworth@alaska.edu
www.uaf.edu

RE: Commission Reapplication Form

To Whom It May Concern,

I have been a member of the Health and Social Service Commission (HSSC), since 2014 and would like to renew my appointment for another term. I have enjoyed the time I have volunteered on the HSSC and have gained so much knowledge on the current social service systems and programs available in the Fairbanks North Star Borough.

I feel that my own professional expertise in the field of social work along with being a person of color, provides diversity and an important perspective to the HSSC. I have been a professional social worker for the past 21 years focusing in the area of child welfare, and a professor at the University of Alaska Fairbanks since 2009.

I am committed to ensuring that valuable services remain available for the vulnerable populations of the Fairbanks North Star Borough, and would be honored to serve a second term on the Health and Social Service Commission. Thank you for taking my reapplication into consideration.

Sincerely,

Retchenda George-Bettisworth

[Signature]

UAF is an AA/EO employer and educational institution.
Curriculum Vitae
Retchenda George-Bettisworth, DSW

Office Address:
Department of Social Work
PO Box 756480
Fairbanks, AK 99775-6480
Tel: (907) 474-7025
Email: rbgeorgebettisworth@alaka.edu

Home Address:
PO Box 84411
Fairbanks, AK 99708
Cell: (907) 750-5030

EDUCATION

University of St. Thomas/ St. Catherine University
Doctorate in Social Work
The Quest for Inclusive Cultural Competence in Social Work Education 2017

University of Michigan
Masters of Social Work

University of Alaska, Fairbanks
Bachelors of Arts, Social Work 2000

TEACHING

University of Alaska, Fairbanks, Department of Social Work
Clinical Associate Professor 2015- present

Clinical Assistant Professor 2009- 2015

Courses Taught:
- Introductions to Social Work
- Ethics Values and Social Work Practice
- Social Welfare History
- Social Welfare Policy and Practice
- Human Behavior in the Social Environment I
- Human Behavior in the Social Environment II
- Child Abuse and Neglect

Online Course Developed
- Social Welfare History

Adjunct Lecture
- Ethics, Values and Social Work Practice Spring 2008/Fall 2009

University of Alaska, Anchorage, School of Social Work
Adjunct Lecture
- Social Policy for Advanced Generalist Practice Spring 2017/2018

George-Bettisworth, CV 2019
Online Course Developed
Introduction to Child Welfare

PROFESSIONAL SOCIAL WORK EXPERIENCE

Court Mediator- Private Contractor
State of Alaska, Alaska Court System 2018- present

Guardian Ad Litem- Private Contractor
State of Alaska, Office of Public Advocacy 2011-present

Court Appointed Special Advocate
State of Alaska, Office of Public Advocacy 2010-2011

Social Worker III, Team Decision Maker Facilitator

Social Worker II, Permanency Planning Unit

Social Caseworker II, Permanency Unit
State of Rhode Island, Department of Children, Youth & Families 2004-2005

SCHOLARSHIP


PEER REVIEW CONFERENCE PRESENTATION


**INVITED PRESENTATIONS**


Panel Participant (November 2012). *Guardian ad Litems: Collaboration for a Child's Best Interest*. Tanana Chiefs Tribal Family and Youth Specialists Annual Fall Conference. Fairbanks, AK.

George-Bettisworth, CV 2019
GRANTS AND SCHOLARSHIP

Sponsored Project
$735,000: National Child Welfare Workforce Institute, University Partnerships, 2014-2019
Trawver, K. (PI), George-Bettisworth, R. (Co-PI)

UNIVERSITY SERVICE

Department of Social Work
Chair
Coordinator, BSW Rural Cohort Program 2009- present
Interim Field Director 2017-018
Chair, Assistant/Associate Professor Search Committee 2018-2019
Chair, Assistant Professor/Field Director Search Committee 2017-2018
Chair, Assistant/Associate Professor Search Committee 2014-2015
Chair, CSWE Reaffirmation Self-Study 2016-2023

University

UA Statewide Behavioral Alliance Steering Committee 2019
UAF Social Work Department Representative, UA Statewide Behavioral health Alliance 2016-present, 2009-2013
Faculty Representative, Chancellors Search Committee 2016-2017
Faculty Representative, Chancellors Search Committee 2015-2016
Provost Academic Leadership Institute 2015-2016
Term Assistant Professor of Sociology Search Committee 2014
Honors Mentor, Ashley Swedberg- Early Education Major 2013-2016
Co-Chair, Interdisciplinary Rural Indigenous Academic Pathway 2013-2014
Representative for Applied Programs, CLA, Faculty Senate 2011-2013
CLA Applied Programs Representative, Curricular Affairs Committee 2011-2013

PROFESSIONAL SERVICE

Member CSWE Council on Racial, Ethnic, and Cultural Diversity 2017-2020
George-Bettisworth, CV 2019
External reviewer for faculty promotion file- University of Denver, Graduate School of Social Work. 2019


Reviewer for article, “Exploring the Legal Representation of Individuals in Foster Care: What Say Youth and Alumni?”. Journal of Evaluation and Program Planning. 2017


External reviewer for faculty tenure promotion file- University of Hawaii, Manoa, Myron B. Thompson School of Social Work 2015


Baccalaureate Program Directors, Annual Conference Proposal Reviewer 2018, 2014

PUBLIC SERVICE

Vice-Chair, Fairbanks North Star Borough Health and Social Services Commission 2018-present

Commissioner, Fairbanks North Star Borough Health and Social Services Commission 2014-present

Boy Scouts of America, Citizen of the Year Banquet Planning Committee Fall 2016

Board member, Friends of Alaska CASA January 2013- 2017
Children’s Needs Committee Chair 2014-present
Social Media Committee Chair 2013-2014
Diversity and Recruitment Committee 2014-2015

Trainer, Knowing Who You Are 2012 –2017

Trainer, Cultural Competence for Working with Native Families, Alaska CASA Program 2010-2013

Norther Region, Quality Assurance Team, Office of Children’s Services 2009-2011

PROFESSIONAL MEMBERSHIP

Influencing Social Policy 2019- present
Council on Social Work Education 2010-present

Association of Baccalaureate Social Work Program Directors 2012- present, 2009

George-Bettisworth, CV 2019
<table>
<thead>
<tr>
<th>Organization</th>
<th>Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Society for Social Work Research</td>
<td>2015</td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: Fairbanks North Star Borough Assembly

FROM: Bryce Ward, Mayor

DATE: December 12, 2019

SUBJECT: Reappointment
Historic Preservation Commission

I am recommending the reappointment of the following individual on the Historic Preservation Commission:

Martin Gutoski

His term of office will expire on December 31, 2022.

A copy of his application and disclosure forms are attached.

For your information other members of the commission are:

Brenda Sadler
Molly Proue
Amy Viltrakis
Patricia Peirsol
Matthew Reckard

Your confirmation of the reappointment is respectfully requested.

/km
Name of Board/Commission: Historic Preservation Commission

Applicant's Name: Martin Gutaski

Residence Address: 330 Breeze Rd

City/State/Zip: Fairbanks, AK 99712

Mailing Address: P.O. Box 80187

City/State/Zip: Fairbanks, AK 99706

Work Phone: 907-378-9122

Home Phone: 907-488-0927

FAX: 907-488-7575

E-mail: mardebo@gei.net

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]
Yes [ ] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [X]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):
Archaeologist with MA in Anthropology @ UAF
Retired FNSB Planning Officer 2014
Member of Friends of Tanana Valley RR

Brief Personal Biography (or attach resume)
FNSB Planning Dept Planning Officer Feb 1987-Jul 2014
Professional Land Surveyor AK Lic # 7622-5 since July 1988 to present

Professional Licenses/Training

APPLICANT'S SIGNATURE: [Signature]
DATE: 10-27-2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ____________________________
By: ____________________________
Comm. Planning Dept

OCT 30 2019
RECEIVED
Note Any Attachments

*RETURN TO THE OFFICE OF THE MAYOR*
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Gutfleisch Martin Edward
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. FNSB Historic Preservation Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: Dec 31, 2023

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Alaska Survey Innovations - Land Survey - Aerial
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES ☒ NO ☐

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

 nine

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk’s Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 10-22-2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly

FROM: Bryce Ward, Mayor

DATE: December 12, 2019

SUBJECT: Reappointment

Library Commission

I am recommending the reappointment of the following individual to the Library Commission:

Charles Simmons

His term of office will expire on December 31, 2022.

A copy of his application and disclosure forms are attached.

For your information other members of the commission are:

Rex Nutter
Karen Fox
Jeff Jacobson
Nicole Eiseman
Elyse Guttenberg
Robert Hannon
Mary Matthews

Your confirmation of the reappointment is respectfully requested.

/km
BOARD/COMMISSIONS APPLICATION FORM

Name of Board/Commission: LIBRARY COMMISSION

Applicant's Name: CHARLES SIMMONS

Residence Address: 531 S. PATRICK RD.

City/State/Zip: FAIRBANKS, ALASKA 99708

Mailing Address: BOX 81724

City/State/Zip: FAIRBANKS, AK 99708

Work Phone: _____________________ Home Phone: 479-0406

FAX: _____________________ E-mail: johnsimmons@GMAIL

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes [ ] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [ ]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

I USED AND LOVED FAIRBANKS OLD LIBRARY AS A CHILD. IT WAS A REFUGE. OUR CURRENT LIBRARY & STAFF ARE TRULY EXCEPTIONAL AND DESERVE HIGH LEVEL OF SUPPORT.

Brief Personal Biography (or attach resume)

BORN IN FBNS, WITH THE EXCEPTION OF VARIOUS ADVENTURES I HAVE LIVED HERE MY ENTIRE LIFE. I AM A WOODWORKER AND AM CURRENTLY MAKING OBJECTS FOR A SOLO SHOW NEXT AUGUST.

Professional Licenses/Training: _____________________

APPLICANT'S SIGNATURE: _____________________ DATE: NOV 26-19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: _____________________ By: _____________________
Note Any Attachments

*RETURN TO THE OFFICE OF THE MAYOR*

DISCLOSURE OF PRESENT ECONOMIC INTEREST

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. ________________

   (YOUR NAME: LAST, FIRST, MIDDLE)

2. ________________

   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: ____________________________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:

   ________________  

   (BUSINESS NAME)  

   ________________

   (TYPE OF BUSINESS)  

   ________________

   (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED?

   □ YES  □ NO

   I WAS

   DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ____________________________ Date 11/25/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
TO: Fairbanks North Star Borough Assembly
FROM: Bryce Ward, Mayor
DATE: December 12, 2019
SUBJECT: Appointment/Reappointments
          Parks and Recreation Commission

I am recommending the appointment of the following individuals on the Parks and Recreation
Commission:

Mark Oldmixon
Andrew Culley

Mr. Oldmixon’s term of office will expire on December 31, 2020.
Mr. Culley term of office will expire on December 31, 2021.

I am recommending the reappointment of the following individuals on the Parks and Recreation
Commission:

Judith Shiffler
James Lounsbury

Their term of office will expire on December 31, 2022.

A copy of their applications and disclosure forms are attached.

For your information other members of the commission are:

Linda Unsicker
Ben Roth
Jason Witt
Leona McDaniels
Judy Stoop
James Haggland

Your confirmation of the appointments/reappointments are respectfully requested.

/km
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Parks and Rec Commission

Applicant's Name: Mark Oldmixon

Residence Address: 2575 Cresbard Ct

City/State/Zip: Fairbanks, AK 99709

Mailing Address: PO Box 751132

City/State/Zip: Fairbanks, AK 99775

Work Phone: 907-474-6709

Home Phone: 802598-7726

FAX: ___________________ E-mail: mtoldmixon@alaska.edu

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes ☑️ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☐ No ☑️

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

I am the Director of Nanook Recreation at UAF. I use the Borough facilities as an avid recreation enthusiast. I have two children who are often the target demographic of programs. I believe in the mission of these programs and facilities but also believe UAF and the Borough have some tough choices ahead along with huge opportunities. Our programs and planning should be aligned.

Brief Personal Biography (or attach resume)

I moved to Fairbanks in 2006 to pursue a Masters Degree at UAF. I was the Coordinator for the Outdoor Adventure program for 5 years before taking a promotion to manage the larger Recreation program as a whole.

Professional Licenses/Training

Wilderness First Responder

APPLICANT'S SIGNATURE: ___________________ DATE: __/__/07

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ___________________ By: ___________________
DISCLOSURE OF PRESENT ECONOMIC INTEREST

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Oldmixon, Mark Travis
   (YOUR NAME: LAST, FIRST, MIDDLE)
   Parks and Recreation
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: _______________________________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   University of Alaska Fairbanks, Recreation, Director
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO √

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ____________________ Date __/__/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Parks & Recreation

Applicant's Name: Andrew Culley

Residence Address: 1109 Park Dr.

City/State/Zip: Fairbanks AK 99709

Mailing Address: Same

City/State/Zip: Same

Work Phone: 907-322-8410 Home Phone: 907-328-410

FAX: 907-459-7125 E-mail: archie-oct@hot-mail.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes ☐ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☐ No ☐
If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

Brief Personal Biography (or attach resume):

Professional License/Training:

APPLICANT'S SIGNATURE: ____________________________ DATE: 11-5-19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ____________________________ By: ____________________________
"RETURN TO THE OFFICE OF THE MAYOR"

DISCLOSURE OF PRESENT ECONOMIC INTEREST

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Culley, Andrew Scott
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Parks & Recreation
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING)

3. FOR TERM ENDING: ______________________________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   State of Alaska
   Construction QA
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO □

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 11-5-19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
MEMORANDUM

To:         Judith Shiffler
            Parks and Recreation Advisory Commission

From:       Robyn Dick, Parks & Recreation Admin Asst. IV

Subject:    Expiration of Term

Date:       October 14, 2019

Your term as a member of the FNSB Parks and Recreation Advisory Commission will expire December 31, 2019.

Your commitment to the FNSB Parks and Recreation Advisory Commission is greatly appreciated.

If you wish to be considered for reappointment to serve on the FNSB Parks and Recreation Advisory Commission for another three year term, please indicate and sign below return this letter with a new application form and disclosure to the Mayor’s Office as soon as possible as we need to finalize appointments prior to November 15th.

If you do not wish to be considered for reappointment, please indicate and sign below and return this letter to the Mayor’s Office.

( ) I do wish to be considered for reappointed for another three-year term on the Parks and Recreation Advisory Commission

( ) I do not wish to be considered for reappointed for another three-year term on the Parks and Recreation Advisory Commission

Signature: Judith K. Shiffler

Printed Name: Judith K. Shiffler

Date: October 25, 2019
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: FNSB Parks and Recreation Commission

Applicant's Name: Judith K. Shiffler

Residence Address: 929 Reindeer Drive

City/State/Zip: Fairbanks AK 99709

Mailing Address: 929 Reindeer Drive

City/State/Zip: Fairbanks AK 99709

Work Phone: 907-687-4500 Home Phone: 907-439-6104

FAX: None E-mail: Judyshiffler@gmail.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]
Yes [x] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [x]
If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

I have served on this commission for 4 years since Dec 1998. Our Parks and Rec programs have improved enormously over this time period! I am enthused about our future projects and willing to work on our challenges.

Brief Personal Biography (or attach resume):

Lived in Fairbanks since August 1968
Classroom Elementary Teacher, FNSBSD 1968-1995
Initiated annual Elementary School XC Races (held twice each Fall)
Active community volunteer

Professional Licenses/Training

Judith K. Shiffler

APPLICANT'S SIGNATURE

DATE: October 25, 2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received ________________________ By ________________________
Note Any Attachments

*RETURN TO THE OFFICE OF THE MAYOR*
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Shiffer, Judith Kiefer
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. FNSB Parks & Recreation Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING)

3. FOR TERM ENDING: Dec 31 2019

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Retired Elementary Teacher FNSBSD
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO X

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:
(ATTACH SEPARATE SHEETS AS NECESSARY)

No conflict of interest issues

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature: Judith K Shiffer Date: Oct 25, 2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
MEMORANDUM

To: James G Lounsbury
Parks and Recreation Advisory Commission

From: Robyn Dick, Parks & Recreation Admin Asst. IV

Subject: Expiration of Term

Date: October 14, 2019

Your term as a member of the FNSB Parks and Recreation Advisory Commission will expire December 31, 2019.

Your commitment to the FNSB Parks and Recreation Advisory Commission is greatly appreciated.

If you wish to be considered for reappointment to serve on the FNSB Parks and Recreation Advisory Commission for another three year term, please indicate and sign below return this letter with a new application form and disclosure to the Mayor’s Office as soon as possible as we need to finalize appointments prior to November 15th.

If you do not wish to be considered for reappointment, please indicate and sign below and return this letter to the Mayor’s Office.

( ) I do wish to be considered for reappointed for another three-year term on the Parks and Recreation Advisory Commission

( ) I do not wish to be considered for reappointed for another three-year term on the Parks and Recreation Advisory Commission

Signature: ____________________________
Printed Name: James G Lounsbury

Date: 10-30-19
Name of Board/Commission: Parks and Recreation Advisory Commission

Applicant's Name: James C. Louiehsby

Residence Address: 375 Henderson Rd N, FBks, Alaska 99709

City/State/Zip: __________________________

Mailing Address: P.O. Box 29, Ester, Alaska 99725

City/State/Zip: __________________________

Work Phone: 462-6263 Home Phone: 479-3213

FAX: N/A E-mail: N/A

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes ☐ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☐ No ☐

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

 brief personal biography (or attach resume)

[Handwritten: help bring the Dipper to FBks 1968 on the board for the Gold King Hocken team played hockey in the Dipper to age 55, been on the board for some time]

Professional Licenses/Training: 

APPLICANT'S SIGNATURE: James C. Louiehsby

DATE: 9/30/17

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ___________________________ By: _________________________________
*RETURN TO THE OFFICE OF THE MAYOR*

DISCLOSURE OF PRESENT ECONOMIC INTEREST

APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. ________________________________

(YOUR NAME: LAST, FIRST, MIDDLE)

2. ________________________________

(BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: ________________________________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:

(BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO □

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk’s Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ________________________________ Date ____________________

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
Note Any Attachments

"RETURN TO THE OFFICE OF THE MAYOR"
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. **Lounsbery James C***
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. **Parks and Recreation Advisory Commission***
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: **12-31-2022**

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   **Retired**
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO □

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

None

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature **James C. Lounsbery**

Date **11-10-19**

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Bryce Ward, Mayor
DATE: December 12, 2019
SUBJECT: Reappointments
Planning Commission

I am recommending the reappointment of the following individuals to the Planning Commission:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eric Muehling</td>
<td>Borough</td>
</tr>
<tr>
<td>Shane Koester</td>
<td>City of Fairbanks</td>
</tr>
<tr>
<td>Jason McComas-Roe</td>
<td>City of Fairbanks</td>
</tr>
</tbody>
</table>

Their term of office will expire on December 31, 2022.

A copy of their current applications and disclosure forms are attached.

For your information members of the commission are:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doug Sims</td>
<td>City of Fairbanks</td>
</tr>
<tr>
<td>John Perreault</td>
<td>Borough</td>
</tr>
<tr>
<td>Toni Abbey</td>
<td>Borough</td>
</tr>
<tr>
<td>Charles Whitaker</td>
<td>Borough</td>
</tr>
<tr>
<td>Chris Guinn</td>
<td>Borough</td>
</tr>
<tr>
<td>Gerard Kenna</td>
<td>Borough</td>
</tr>
</tbody>
</table>

Your confirmation of the reappointments are respectfully requested.

/km
MEMORANDUM

To: Eric Muehling
   Planning Commission

From: D. Christine Nelson,
      Community Planning Director

Subject: Expiration of Term

Date: October 4, 2019

Your term as a member of the FNSB Planning Commission will expire December 31, 2019.

Your commitment to the Planning Commission is greatly appreciated.

If you wish to be considered for reappointment to serve on the Planning Commission for another three (3) year term, please complete a new application form and disclosure form. Please return both forms to the Mayor's Office as soon as possible, as we need to finalize appointments prior to November 6th.

Please indicate your intention to be considered for reappointment and sign below and return this letter to the Mayor's Office.

I wish to be considered for a reappointment for another three (3) year term on the Planning Commission.

( ) I do not wish to be reappointed for another three year term on the Planning Commission.

[Signature]

Name

Date: Oct. 8, 2019
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission ____________ PLANNING COMMISSION

Applicant's Name ____________ Eric Muehling

Residence Address ____________ 1350 Viewpointe Dr.

City/State/Zip ____________ Fairbanks AK 99709

Mailing Address ____________ PO Box 84415

City/State/Zip ____________ Fairbanks AK 99708

Work Phone ____________ 907-378-5545 Home Phone ____________ same

FAX ____________ E-mail ____________ Eric Muehling @ GMAIL.COM

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes [ ] No [X]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [X]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

AS A LONG-TERM RESIDENT OF THE FNSB, I WISH TO GIVE BACK TO THE COMMUNITY WITH SERVICE AND CONTRIBUTE TO PLANNED DEVELOPMENT.

Brief Personal Biography (or attach resume)

UAF SCIENCE EDUCATION CURRICULUM DEVELOPER, FNSB LANDLORD, BUILDER, FNSB - THREE YEARS Prior SERVICE ON PLANNING COMMISSION

Professional Licenses/Training ____________

APPLICANT'S SIGNATURE ____________ DATE ____________

OCTOBER 8, 2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received ____________ RECOIVED ____________ By ____________

OCTOBER 9, 2019

MAYOR'S OFFICE
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. _____ _____ _____ _____
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Planning Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: 2022

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   [UAF Retiree] Owner Nature Cabins LLC
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO □

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

Rental cabins on Nature Trail and Midnight Sun Street.

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature  ___________________  Date  OCT. 9, 2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
MEMORANDUM

To: Shane Koester  
FNSB Planning Commission

From: D. Christine Nelson,  
Community Planning Director

Subject: Expiration of Term

Date: November 12, 2019

Your term as a member of the FNSB Planning Commission will expire December 31, 2019.

Your commitment to the Planning Commission is greatly appreciated.

If you wish to be considered for reappointment to serve on the Planning Commission for another three (3) year term, please indicate your intention to be considered for reappointment and sign below as the Mayor’s office needs to finalize appointments prior to November 26th, 2019.

X I wish to be considered for a reappointment for another three (3) year term on the Planning Commission.

( ) I do not wish to be reappointed for another three year term on the Planning Commission.

Name ___________________________  Date ___________________________

12 Nov 19
MEMORANDUM

To: Jason McComas-Roe
FNSB Planning Commission

From: D. Christine Nelson,
Community Planning Director

Subject: Expiration of Term

Date: November 12, 2019

Your term as a member of the FNSB Planning Commission will expire
December 31, 2019.

Your commitment to the Planning Commission is greatly appreciated.

If you wish to be considered for reappointment to serve on the Planning
Commission for another three (3) year term, please indicate your intention
to be considered for reappointment and sign below as the Mayor’s office
needs to finalize appointments prior to November 26th, 2019.

☒ I wish to be considered for a reappointment for another three (3) year
term on the Planning Commission.

( ) I do not wish to be reappointed for another three year term on the
Planning Commission.

Name __________________________________________________________________________

Date __________________________________________________________________________
October 16, 2019

Mayor Bryce Ward
Fairbanks North Star Borough
P.O. Box 71267
Fairbanks, Alaska 99707-1267

RE: City Recommendation for Appointment – Planning Commission

Dear Mayor Ward:

Thank you for the opportunity for City of Fairbanks residents to continue to participate on the Planning Commission. One of the three City-represented seats was vacated in May by Mr. Michael Stepovich and another with the resignation of Mindy O’Neall when she was appointed to the Borough Assembly.

To fill these vacancies, I recommend the appointment of the following two individuals: Mr. Jason McComas-Roe and Mr. Shane Koester. The Council concurred with my attached memo at the Regular City Council Meeting of October 14, 2019.

Also attached are each applicant’s board and commission application. It is my understanding that the new member’s term will expire on December 31, 2019.

Please keep me informed as to whether these recommendations are approved by the Borough so that City records can be updated.

As always, it is a pleasure to work with you and your staff in the effort to keep our community a great place to live and work.

Sincerely,

Mayor Jim Matherly
City of Fairbanks

Cc: Krista Major, FNSB Executive Administrative Assistant
Christine Nelson, Community Planning Director
File
City of Fairbanks

MEMORANDUM

To: City Council Members
From: Jim Matherly, City Mayor
Subject: Request for Concurrence – FNSB Planning Commission
Date: October 14, 2019

At the September 23 City Council meeting, the Council concurred with my recommendation for appointment to fill a City-represented seat on the FNSB Planning Commission. However, at that time I did not realize that there were two City-represented vacancies on the Planning Commission due to the recent resignation of Mindy O’Neall.

FNSB Code of Ordinances Section 4.80.010(A) states:

Members (of the Planning Commission) shall be appointed by the borough mayor, subject to confirmation by the assembly. The appointments of members from the cities shall be selected from a list of recommendations submitted to the borough mayor by the city councils.

The purpose of this memorandum is to request Council concurrence to forward a recommendation to Mayor Ward to fill both City-represented seats on the Planning Commission (Seats C and J) with the following applicants:

1. Jason McComas-Roe, application and resume attached
2. Shane Koester, application attached

The term of each position will expire on December 31, 2019.

Thank you.

dds/
City of Fairbanks, AK Boards & Commissions

Profile

J T McComas-Roe

First Name
Last Name

jroe@scottiesalaska.com
Email Address

455 3rd Avenue, Apt. 810
Street Address
Fairbanks
City

Mailing Address
PO Box 72789 Fairbanks, AK 99707

Are you a City of Fairbanks resident? *

☑ Yes

Mobile: (907) 388-7112
Primary Phone

Home:
Alternate Phone

SCOTTIE'S PLUMBING
Employer

Manager
Job Title

Which Boards would you like to apply for?

FNSB - Planning Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

As a local business person and a concerned citizen of the City, I would like to become more involved in our community. I understand there will be, shortly, a city vacancy on the Planning Commission. I feel that I could be of use to the city in this capacity, simply as someone who strives to be thoughtful, deliberative and considerate.

Please provide a brief personal biography in the space below, or attach a resume.

Please see attached.

Bio-NEW.docx
Upload a Resume
List any professional licenses or training you believe are relevant to the seat you are applying for.

None.
Biographical Information

J T McComas-Roe

Mailing address:
PO Box 72789
Fairbanks, Alaska 99707

Physical address:
455 3rd Avenue, Apt. 810
Fairbanks, Alaska 99701

Manager, Roe Mechanical Company, DBA Scottie's Plumbing of Fairbanks

Present Civic Affiliations:

Fairbanks North Star Borough Platting Board
   Appointed Board Member

City of Fairbanks Board of Plumbing Examiners
   Appointed Board Member

City of Fairbanks Public Safety Commission
   Appointed Commissioner

Past Civic Experience:

Kiwanis Club of Boonville, Missouri
   Past President

State of Colorado Rural Consortium Workforce Board
   Appointed Board Member

State of Colorado Region 9 Workforce Board
   Appointed Board Member

Youth Baseball of Southwest Colorado
   Volunteer Board Member

La Plata County, Colorado Fairgrounds Commission
   Appointed Commissioner

Kiwanis Club of Durango, Colorado
   Past Vice President
Profile

Shane Koester

Email Address
koestershane@gmail.com

Address
220 Well St
Fairbanks, AK 99701

Are you a City of Fairbanks resident? *

Yes

Mobile: (575) 749-3965

Employer
US Army

Job Title
Telecommunications Mechanic

Which Boards would you like to apply for?

FNSB - Planning Commission: Submitted

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I'm interested in how my neighborhood and our city is developed through the planning and zoning process. I worked with a group of folks from my neighborhood collecting signatures for a petition that was delivered to the Downtown Plan working group explaining what we would like to see happen to our area of the city. Through this process, I developed an interest in being more involved and would like to continue that involvement on the Planning Commission. I would be honored to serve if given the opportunity.

Please provide a brief personal biography in the space below, or attach a resume.

I retired after 21 years in the US Air Force. My primary job was a Telephone Maintenance Craftsman that programmed/installed telephones, circuits and trunks. During that time I also worked as an Instructor in the career field, Performance evaluator ensuring DoD telecom standards were met at various locations throughout Europe and a First Sergeant seeing to the health, safety and welfare of the Airmen in my unit. After retiring in 2014, I started work on Ft Wainwright as a Telecom Mechanic and am still currently holding that position. I'm originally from Iowa and married my wife Kim while station at Eielson AFB in 1997. We have three children and live in the Slaterville subdivision.

Shane Koester
List any professional licenses or training you believe are relevant to the seat you are applying for.

Masters of Business Administration- University of Phoenix 2014
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Bryce Ward, Mayor
DATE: December 12, 2019
SUBJECT: Reappointments Platting Board

I am recommending the reappointment of the following individuals to the Platting Board:

   Michael Kwasinski
   Troy Hicks

Their term of office will expire on December 31, 2022.

A copy of their applications and disclosure forms are attached.

For your information other members of the board are:

   Randy Pitney
   Clint Meyer
   William Mendenhall
   Harold Wilmer
   Kellie Fritze
   Jacqueline Morton

Your confirmation of the reappointments are respectfully requested.

/km
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: FNSB Platting Board

Applicant's Name: Michael R. Kwasinski

Residence Address: 1665 TAROKA DR.

City/State/Zip: FAIRBANKS, AK 99709

Mailing Address: SAME

City/State/Zip: ________________________________

Work Phone: 541-554-8327    Home Phone: 907-474-0715

FAX: ___________________________ E-mail: m.kwasinski@hotmail.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040] Yes [X] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [X]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

I like to help and feel useful as a Platting Board member. I want to give back to the community as a volunteer member.

Brief Personal Biography (or attach resume):

Former Military, Retired from Military, Licensed Dentist.

Professional Licenses/Training: ________________________________

APPLICANT'S SIGNATURE: Michael R. Kwasinski  11/1/19

DATE: ___________________________

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ___________________________  By: ___________________________
1. Kwasinski, Michael R.
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. I am only applying for Plattey board member
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: 2023

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Tanana Chief's Conference - staff Dentist
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO [x]

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member
(including all household members) to have a personal or financial interest, different than those of the public generally,
in matters coming before the board, commission, or other public body of the municipality to which I have been
appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a
conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a
personal or financial interest, different than those of the public generally, in matters coming before the public body
during my term:
   (ATTACH SEPARATE SHEETS AS NECESSARY)

\[\text{[Attachment]}\]

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm
that this DISCLOSURE is true and correct to the best of my knowledge.

Signature Michael R. Kwasinski Date 1 Nov 2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
Name of Board/Commission: FNSB PLATTING

Applicant's Name: Troy Hicks

Residence Address: 1146 Gilmore Trail

City/State/Zip: Fairbanks AK 99712

Mailing Address: 1146 Gilmore Trail

City/State/Zip:

Work Phone: 451-5436

Home Phone: 451-1022

FAX:

E-mail: troy.hicks@alaska.gov

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040] Yes [x] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [x]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

Land development/planning

Brief Personal Biography (or attach resume):

Professional Land Surveyor

GIS Expert

Professional Licenses/Training

APPLICANT'S SIGNATURE: [ signature ]

DATE: 11-22-2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ____________________________  By ____________________________
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. HICKS, TROY, MICHAEL
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. FAWB PLATTING
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: ____________________________

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:

   DOT
   (BUSINESS NAME) Land Surveyor
   (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO ☑

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ____________________________ Date 11-22-2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

Comm. Planning Dept

NOV 22 2019
RECEIVED
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Bryce Ward, Mayor
DATE: December 12, 2019
SUBJECT: Reappointment
          Salaries and Emoluments Commission

I am recommending the reappointment of the following individual to the Salaries and Emoluments Commission:

          Doug Tansy

His term of office will expire on December 31, 2022.

A copy of his application and disclosure forms are attached.

For your information other members of the commission are:

          Lenny Reagin
          Charlie Dexter
          Tracie Gatewood

Your confirmation of the reappointment is respectfully requested.

/km
Name of Board/Commission

Applicant's Name: Doug Tansy

Residence Address: 550 Autumn Drive

City/State/Zip: Fairbanks AK 99712

Mailing Address: PO Box 10126

City/State/Zip: Fairbanks AK 99710

Work Phone: 907-456-4248

Home Phone: 907-590-4663

FAX: 907-458-4920

E-mail: _______________________

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes ☑ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☑ No ☐

If yes please list which one:

Salaries and Emoluments

Statement of Interest (use reverse side of form if necessary):

I appreciate the opportunity to give back to the community and learn about our local government at the same time.

Brief Personal Biography (or attach resume)

Professional Licenses/Training

APPLICANT'S SIGNATURE

DATE

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: _______________  

By: ______________________

182
APPONITED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Tansy, Douglas Alan
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Salaries and Emoluments
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: 2022

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   IBEW Local 1547, Electrical Union, Assistant Business Manager
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO ☑

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk’s Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 11/25/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
# Douglas A. Tansy

## Education

<table>
<thead>
<tr>
<th>Year</th>
<th>Institution</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>2002-2007</td>
<td>NJEATT: IBEW Local 1547 Inside Wireman Apprentice</td>
<td>Fairbanks, AK</td>
</tr>
<tr>
<td></td>
<td>Journeyman Wireman License Attained</td>
<td></td>
</tr>
<tr>
<td>1997-2002</td>
<td>Laborers Union Local 942</td>
<td>Fairbanks, AK</td>
</tr>
<tr>
<td>1995-1997; 1999</td>
<td>University of Alaska</td>
<td>Fairbanks, AK</td>
</tr>
</tbody>
</table>

## Professional Experience

### March 2011-Current

- **IBEW 1547 LU 102 Business Representative**
  - Fairbanks, AK

### January 2011-March 2011

- **Norcon, Inc. Electrical Superintendent**
  - Delta Junction, AK
  - Future Ft. Greely Power Plant

### July 2007-December 2010

- **Norcon, Inc. General Foreman**
  - Delta Junction, AK
  - Ft. Greely Street Lighting Installation (5/10-12/10)
  - Ft. Greely Lift Station Improvements (10/09-5/10)
  - Doyon Utilities: Ft. Greely Electrical Services Upgrades (6/09-12/10)
  - Ft. Greely Army Airfield Runway 7-25 Replacement (5/08-1/10)
  - Ft. Greely Army Airfield BAK-12 Arresting Gear Installation (5/09-8/09)
  - Ft. Greely Switching Station (11/08-8/09)
  - BAX/CACTF Project near Ft. Greely (7/07-11/08)

### March-July 2007

- **Norcon, Inc. Foreman**
  - Delta Junction, AK
  - BAX/CACTF Project near Ft. Greely

### Jan.-March 2007

- **Fullford Electric Journeyman Wireman**
  - Fairbanks, AK
  - Fairbanks Memorial Hospital Emergency Room Remodel

### Nov.-Dec. 2006

- **NJEATT: IBEW Local 1547 Fifth Year Apprenticeship Class**
  - Fairbanks, AK

### April-Nov. 2006

- **Fullford Electric Wireman Apprentice**
  - Fairbanks, AK
  - UAF Irving Building - Fire Alarm Installation
  - Fairbanks Memorial Hospital Boiler/Laundry/Trash Facility

### March-April 2006

- **NJATC: IBEW Local 1547 Fourth Year Apprenticeship Class**
  - Fairbanks, AK

### Jan.-Feb. 2006

- **Star Electric Wireman Apprentice**
  - Fairbanks, AK
  - Service Call Work and Masonic Temple
Wireman Apprentice
Fairbanks Memorial Hospital Boiler/Laundry/Trash Facility

March-Oct. 2005          Alcan Electric          Fairbanks, AK
Wireman Apprentice
New Bassett Army Hospital

Jan.-Feb. 2005          NJEATT: IBEW Local 1547          Fairbanks, AK
Third Year Apprenticeship Class

Jan.-Dec. 2004          Alcan Electric          Fairbanks, AK
Wireman Apprentice
New Bassett Army Hospital

Nov.-Dec. 2003          NJEATT: IBEW Local 1547          Fairbanks, AK
Second Year Apprenticeship Class

Wireman Apprentice
New Bassett Army Hospital

May-Sept. 2002          Dimond Electric          Nome, AK
Wireman Apprentice
Runway Upgrade

April-May 2002          NJEATT: IBEW Local 1547          Fairbanks, AK
First Year Apprenticeship Class

Professional Memberships
International Brotherhood of Electrical Workers 2001 - present

References
James Gengler
Previous Co-Worker/Friend
Journeyman Wireman
(907) 590-9897

James Moore
Previous Co-Worker/Friend
Journeyman Wireman
(907) 378-9858

Tom Ritchie
Previous Co-Coach/Friend
Wrestling Coach/Teacher
(907) 322-4650

Extra Activities
Spring 2012 - Present: President of the Fairbanks Central Labor Council
Spring 2012 - Present: Alaska Joint Electrical Apprenticeship Board Member
Summer 2012 - Present: Trustee of Fairbanks Building Trades
Fall 2012 - Present: Trustee of Fairbanks Pipeline Training Center
Fall 2009 - Spring 2013: Member of the Alaska Safety Advisory Council

Other Relevant Experience
Fiduciary Certification for Trustees from The International Foundation for Employee Benefit Plans (IFEBP)
OSHA 10 - Construction Safety and Health
First Aid/CPR Certification
Contract negotiations
Arbitrations and Grievance Resolutions
Class A CDL
Supervising

Accreditations
State of AK Electrical Administrators License for Unlimited Commercial Wiring - License No. 1768
Journeyman Wireman License
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Bryce Ward, Mayor
DATE: December 12, 2019
SUBJECT: Appointment/Reappointment
Senior Citizens Advisory Commission

I am recommending the appointment of the following individual to the Senior Citizens Advisory Commission:
   Denise Daniello

I am recommending the reappointment of the following individual to the Senior Citizens Advisory Commission:
   Michele Rosser

Their terms of office will expire on December 31, 2022.

A copy of their applications and disclosure forms are attached.

For your information other members of the commission are:

   Karen E. Wood
   Sonja J. Younker
   Art Delaune
   Goldie Southwood
   Marleyne Hunter
   Barbara Sevier

Your confirmation of the appointment/reappointment are respectfully requested.

/km
FNSBC 4.28.010 (B) Regular board members and alternate members shall be appointed on the basis of their expertise in property appraisals, real estate market, construction, farming, and other fields related to their functions as members of the board.

Applicant's Name: Denise Daniello

Residence Address: 3844 Ulirbahn Road

City/State/Zip: Fairbanks, AK 99709

Mailing Address: 3844 Ulirbahn Road

City/State/Zip: Fairbanks, AK 99709

Home Phone: 219-381-8421

E-mail: dldaniello@alaska.edu

Are you registered to vote within the Fairbanks North Star Borough [required by FNSBC 4.04.040(A)]? Yes [ ] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [X]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

I am applying for a seat on the FNSB Senior Advisory Commission because I want to encourage seniors to use their power of aging in advocating for issues and concerns that are important to them.

Brief Personal Biography (or attach resume)

Please see attached resume.

Professional Licenses/Training

Denise L. Daniello 10.19.2019

APPLICANT'S SIGNATURE DATE

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received ___________________________ By ___________________________
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Daniello, Denise, Lynn
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. FNSB Senior Advisory Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: As assigned

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   UAF Institute of Arctic Biology, Academic, Program Coordinator
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO ✓

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

Based on my understanding of the Declaration's intent, I have no conflicts to disclose.

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature Denise L. Daniello Date October 19, 2019

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
CORE COMPETENCIES

- Experienced administrator for nonprofit organizations and public agencies
- Deliver educational presentations and conduct outreach to policy makers, stakeholders, and public members
- Plan and administer programs and services for targeted populations
- Develop and coordinate advocacy action plans to advise policymakers as well as to educate stakeholders and other public members on matters related to aging
- Experienced advocate skilled in writing position papers and letters of support, testifying before legislative committees, and preparing agency annual reports
- Skilled in assembling successful funding applications including project design, funder research, proposal writing, evaluation, and grant reporting
- Knowledgeable in developing state plan documents and tracking related performance measures
- Trained in data analysis and interpretation
- Teaching experience
- Managed residential home loan and home buyer education programs
- Extensive experience working with boards, committees, and volunteers
- Proficient in the Microsoft Office suite
- Creative problem solver and team player

PROFESSIONAL EMPLOYMENT

University of Alaska Fairbanks, Institute of Arctic Biology, Administrative Program Coordinator, Center of Biomedical Research Excellence (COBRE), Transformative Research in Metabolism (TRiM), September 2019 to present
Provide administrative support to the program’s leadership and research investigators, oversee program compliance with terms of the federal grant award, work with the Principal Investigator to establish relationships with statewide stakeholders by promoting awareness about the COBRE TRiM and making it responsive to stakeholders’ needs, among other duties.

Alaska Commission on Aging (ACoA), Alaska Department of Health and Social Services, Executive Director, July 2006 to September 2019
Provide leadership and support to the ACoA in its statutory role for development and implementation of a four-year statewide senior services plan in compliance with federal law that documents the needs of older Alaskans with respect to health and safety, and establishes direction for the coordination of State activities related to seniors that promote dignity, choice, and access to appropriate services. Other responsibilities include development of and advocacy for policy and budget recommendations directed to state and federal policymakers that address senior health, housing, safety and well-being; coordinated advocacy with ACoA partners; promotion of public awareness activities related to aging initiatives; professional
presentations on topics related to health and aging; legislative committee testimony on budget and legislation; development and coordination of summits and conferences on aging issues; management of the ACoA office and staff; fulfill direction set by ACoA’s eleven-member board and its committees regarding planning, advocacy, and public outreach activities; ensure compliance with state and federal regulations; and assume fiscal oversight.

University of Alaska, Fairbanks Northern Region Geriatric Education Center (UAF NRGEC),
Program Manager, July 2004 to June 2006
Developed and managed the UAF NRGEC program that provided academic and professional training opportunities in geriatric health care for University students and health care professionals. Coordinated conferences, training workshops, and community outreach activities with an aging focus in addition to development of an academic specialization in gerontology under the UAF Social Work baccalaureate program.

North Star Council on Aging Fairbanks Senior Center, Executive Director, July 2000 to July 2004
Provided support for administration, program planning, and resource development (grant writing and fund raising) to offer quality home-delivered and congregate meals, transportation, and support services for older adults living in the Fairbanks North Star Borough; educated policymakers and civic groups about the contributions of older adults, as well as their needs, and the diversity of senior services available; and coordinated volunteer programs providing oversight and recruitment of the agency’s volunteer workforce. Successfully worked with the nonprofit’s board of directors to provide high quality services and activities for seniors.

Fairbanks Neighborhood Housing Services, Associate Director, October 1994 to June 2000
Responsibilities included development and administration of the full-cycle home purchase, home renovation, and home buyer education/counseling programs that included tiered structured financing comprised of grant and loan programs designed for low-income home buyers. Other responsibilities included mortgage origination and processing, loan closings, and loan servicing; instructing home buyer education classes and community workshops; offering housing counseling and client budget management; staffing loan committee meetings; assisting with annual audits; grant reporting; and providing staff supervision. Served as Interim Executive Director through the agency’s fiscal crisis and successfully transitioned the agency to financial solvency.

University of Alaska, Fairbanks, Adjunct Faculty, 1993 to May 2006
Instructed classes in cultural anthropology, gerontology, and rural social work at the undergraduate level. Responsibilities included curriculum development, class lectures, and student evaluation.
EDUCATION
1993    Master of Arts, Anthropology, University of Alaska
1981    Bachelor of Arts, Anthropology, University of Alaska
1981    Bachelor of Arts, Sociology, University of Alaska

ADDITIONAL WORK EXPERIENCE
1996 – Present Small Business Owner, Original Alaska Birch Syrup Company
1994        Stevens Village Museum Cultural Advisor Dinyea Corporation
1990-1993  FNSB Economic Development Center, Mayor’s Office Funding Researcher
1989-1990  FNSB Community Research Center Project Leader
1988-1989  University of Alaska, Fairbanks Research Assistant
1989-1988  University of Alaska, Fairbanks Project Manager
1981-1982  UAF Institute of Social & Economic Research Research Associate

COMMUNITY INVOLVEMENT
2017 to 2019 Wildflower Court Nursing Home, Board of Directors, Member
2006 to 2018 Alaska Brain Injury Network, Board of Directors, Member
2004 to 2006 North Star Council on Aging, Board of Directors, Member
2000 to 2006 Fairbanks North Star Borough Senior Advisory Commission, Board Member
               Borealis Community Land Trust, Board Member
               Fairbanks Memorial Hospital Home Health Professional Advisory Committee
               Elders Issues Task Force Member
MEMORANDUM

To: Mikki Rosser
   Senior Citizens Advisory Commission

From: Robyn Dick, Parks & Recreation Admin Asst. IV

Subject: Expiration of Term

Date: October 22, 2019

Your term as a member of the FNSB Senior Citizens Advisory Commission will expire December 31, 2019.

Your commitment to the FNSB Senior Citizens Advisory Commission is greatly appreciated.

If you wish to be considered for reappointment to serve on the FNSB Senior Citizens Advisory Commission for another three year term, please indicate and sign below return this letter with a new application form and disclosure to the Mayor’s Office as soon as possible as we need to finalize appointments prior to November 15th.

If you do not wish to be considered for reappointment, please indicate and sign below and return this letter to the Mayor’s Office.

( ) I do wish to be considered for reappointed for another three-year term on the Senior Citizens Advisory Commission

( ) I do not wish to be considered for reappointed for another three-year term on the Senior Citizens Advisory Commission

__________________________
Signature
Michele Rosser

Printed Name:

Date: 10/29/19
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Senior Citizens Advisory Commission

Applicant's Name: Michele Rosser

Residence Address: 1228 Denali Way

City/State/Zip: Fairbanks, AK 99701

Mailing Address: 1228 Denali Way

City/State/Zip: Fairbanks, AK 99701

Work Phone: ___________________ Home Phone: 907-378-9352

FAX: ___________________ E-mail: mickirosser@gmail.com

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040] Yes ☐ No ☐

Do you currently serve on any other Borough Boards & Commission? Yes ☐ No ☐

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

As a MOW driver I observe and hear of the concerns/problems facing seniors of our community. Being involved to help address some of these issues would be a great way.

Brief Personal Biography (or attach resume)

I have been a resident of the FNSB for 38 years, where I worked, raised my family, and volunteered at the senior center. All the time, my interest in seniors and their desire for living independently for long as possible.

Professional Licenses/Training

Michele Rosser ___________________ 6/29/19

APPLICANT'S SIGNATURE DATE

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

FOR OFFICE USE ONLY

Date Received ___________________ By ___________________
Note Any Attachments

"RETURN TO THE OFFICE OF THE MAYOR"
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Rosser, Michele, LK
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Senior Citizens Advisory Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: 2023

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:

   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO ☑

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature Michele Rosser

Date 11/13/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.

Statement of Interest

to give back to my community.

Biography

Seemed to be the most part of aging while I'm still able to give back to our community—this issue is important to me, it will become part of my biography.
MEMORANDUM

TO:     Fairbanks North Star Borough Assembly
FROM:   Bryce Ward, Mayor
DATE:   December 12, 2019
SUBJECT: Reappointments
         Sustainability Commission

I am recommending the reappointment of the following individuals to the Sustainability Commission:

     Jimmy Fox
     Wyatt Hurlbut

Their term of office will expire on December 31, 2022.

A copy of their application and disclosure forms are attached.

For your information other members of the commission are:

     Karl Monetti
     Morgan Hough
     Brett Parks
     Ariane Glover

Your confirmation of the reappointments are respectfully requested.

/km
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission  Sustainability

Applicant's Name  Jimmy Fox

Residence Address  560 Yak Road

City/State/Zip  Fairbanks/AK/99709

Mailing Address  same

City/State/Zip  same

Work Phone  

Home Phone  907-978-3976

FAX  

E-mail  jimmy.fox@fnsb-bc.us

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes  ☑  No  ☐

Do you currently serve on any other Borough Boards & Commission? Yes  ☑  No  ☐

If yes please list which one:

Ethics Review Board

Statement of Interest (use reverse side of form if necessary):

I've lived in the borough for almost 20 years and have two children in high school. I believe the current situation is compromising future generations ability to live here. We need to address food security, energy independence and waste reduction in a fiscally-prudent way.

Brief Personal Biography (or attach resume)

I have a BS in Biology with emphasis in wildlife management with 29 years as a conservation professional from Washington DC to Kotzebue.

Professional Licensed/Training

APPLICANT’S SIGNATURE  

DATE  11/22/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received  

By  

196
*RETURN TO THE OFFICE OF THE MAYOR*
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Fox, James L.  
   (YOUR NAME: LAST, FIRST, MIDDLE)

2. Sustainability  
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: 12/22

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   US Fish and Wildlife Service, Wildlife Refuge Manager
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES □ NO ✓

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 1/22/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq, and this document may be subject to public disclosure under state law.
BOARDS/COMMISSIONS APPLICATION FORM

Name of Board/Commission: Sustainability Commission

Applicant's Name: Wyatt Hurlbut

Residence Address: 3718 Swenson Ave

City/State/Zip: Fairbanks, AK 99709

Mailing Address: PO Box 74821

City/State/Zip: Fairbanks, AK 99707

Work Phone: ______________ Home Phone: (907) 978-8093

FAX: ______________ E-mail: wwhurlbut@alaska.edu, wyatt.hurlbut@fnsb.us

Are you registered to vote within the Fairbanks North Star Borough [required by FNSB 4.04.040]

Yes [ ] No [ ]

Do you currently serve on any other Borough Boards & Commission? Yes [ ] No [ V ]

If yes please list which one:

Statement of Interest (use reverse side of form if necessary):

I greatly care about the values that my community upholds. We should not be the 'End of the Line'. We should not simply be a user of goods, but instead be a demonstratable steward of our environment. We shouldn't just 'Do the Right Thing' but set an example for others and our future.

Brief Personal Biography (or attach resume)

My attached resume does not address two key issues. In my tenure as a UAF Sustainability Board member I address 5 issues: 1) Attack low-hanging fruit, 2) Break down 'silos', 3) Be a catalyst, 4) Create a framework for Sustainability, and 5) Make sustainability Sustainable. Second, my goal is to make our community a place my children want to live and thrive.

Professional Licenses/Training

APPLICANT'S SIGNATURE: ___________________________ DATE: 11-25-19

The Fairbanks North Star Borough is subject to the Alaska’s Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

FOR OFFICE USE ONLY

Date Received: ___________________________ By: ___________________________
DISCLOSURE OF PRESENT ECONOMIC INTEREST
APPOINTED PUBLIC MEMBERS OF A BOARD, COMMISSION, OR OTHER MUNICIPAL BODY

1. Hurlbut, Wyatt, W
   (YOUR NAME:  LAST, FIRST, MIDDLE)

2. Sustainability Commission
   (BOARD, COMMISSION, OR OTHER PUBLIC BODY TO WHICH YOU ARE APPLYING.)

3. FOR TERM ENDING: 2021

4. PLEASE GIVE THE BUSINESS NAME OF YOUR EMPLOYER, TYPE OF BUSINESS, YOUR POSITION:
   Four Bears LLC, Rental Management, Owner
   (BUSINESS NAME) (TYPE OF BUSINESS) (YOUR POSITION)

5. ARE YOU SELF-EMPLOYED? YES ☑ NO ☐

DECLARATION

I understand that I am required to disclose any interest which would cause me or an immediate family member (including all household members) to have a personal or financial interest, different than those of the public generally, in matters coming before the board, commission, or other public body of the municipality to which I have been appointed. When such matters arise, I will also inform the other members on the record, so that the potential for a conflict of interest can be addressed prior to action by the public body.

I have the following interest(s) which would cause me, an immediate family member, or household member to have a personal or financial interest, different than those of the public generally, in matters coming before the public body during my term:

(ATTACH SEPARATE SHEETS AS NECESSARY)

My wife owns the Law Firm of Mamie S Brown, a law firm that specializes in small business, contracts, real estate, regulatory and utility service practice areas.

If the situation changes or I acquire new interests, I will file a supplemental disclosure with the Clerk's Office. I affirm that this DISCLOSURE is true and correct to the best of my knowledge.

Signature ___________________________ Date 1/25/19

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
Wyatt Hurlbut, EIT
Email address: wwhurlbut@alaska.edu
3718 Swenson Avenue, Fairbanks, AK 99709
Cell phone: (907) 978-8093

Executive Summary

Innovator with over ten years’ experience driving sustainability initiatives by developing and executing implementation strategies, capitalizing on emerging technologies, overseeing design, modification, and upgrade recommendations, and providing key recommendations to the Fairbanks North Star Borough (FNSB) Mayor, University of Alaska Fairbanks’ (UAF) Chancellor, university faculty, and private actors.

Successes include implementing FNSB-wide sustainability plan that includes tangible metrics to encourage concrete development of sustainability initiatives. Implemented campus-wide sustainability plan at UAF that includes waste management, transportation, energy, and water quality conservation initiatives on campus as well as managing sustainability upgrade projects for private actors in our community.

Professional Experience

Owner, Four Bears LLC, Fairbanks, AK (2015-current)
• Management company specializing in residential apartments in Fairbanks, AK
• Well-versed at creating real-time solutions to inopportune real-world problems

• Research implementation strategy for fifteen (15) kilowatt solar panel installation
• Design building modification, passive thermal cooling system modification of existing building, and recommend 2000 square foot addition for existing building
• Oversee design, acquisition, and construction of solar panel installation
• Collect and analyze data from solar panel installation to evaluate performance

Research Assistant, ARC student project, UAF ASGP, Fairbanks, AK (2009-2011)
• Project Manager for ARC; responsible for procurement of equipment and materials; sourcing suppliers and grant funding; scheduling tasks; and managing team efforts
• Systems Engineer that facilitates development, integration, and risk mitigation of ARC
• Lead mechanical engineer, tasked with initial mechanical design and fabrication
• Expedited deliverable engineering test model for final validation on balloon test

Teaching Assistant, UAF College of Engineering and Mines, Fairbanks, AK (2009, 2011)
• Communicated with students and collaborated with university faculty
• Instructed students in laboratory sessions and during regular office hours
• Graded assignments, provided feedback for Fluid Mechanics and Machine Design labs
• Designed and developed structural test equipment for a robotics competition
• Procured grant funding for LEGO Mindstorm kits for future class design prototyping

Research Assistant, UAF Institute of Northern Engineering, Fairbanks AK (2009)
• Communicated directly with customer to assess and determine project scope
• Analyzed thermal conductivity of a ground probe in snow with Comsol® Multiphysics

Restaurant General Manager, Emerald City Pizza LLC, Seattle, WA (2000-04)
• Responsible and accountable for all restaurant activities such as marketing, inventory control, scheduling, hiring, training, and enforcing all applicable laws and procedures
• Also hired and trained three shift managers for other company stores
• Awarded customer mania recognition for continually surpassing customer expectations
• Store received highest sales growth award for improving yearly sales 40 percent in 2004

Vice President of Purchasing, Pristine’s Beads, Fairbanks, AK (1996-2011)
• Responsible for inventory control, purchasing inventory to meet business demands
• Developed company web-store, www.pristinesbeads.com
• Perform various projects such as roofing, plumbing repairs, and carpet installation involving purchasing, self training, labor, installation, and routine maintenance
Education

University of Alaska Fairbanks, College of Engineering and Mines, Fairbanks, AK
• Master of Science in Mechanical Engineering, Degree not complete (2010-2015)
  o Thesis topic: The passive thermal analysis of a small satellite
• Bachelor of Science in Mechanical Engineering: Aerospace Emphasis, May 2009
• Minors: Computer Science and Mathematics, GPA 3.49 in Major, GPA 3.00 overall
• Associate of Arts — General, December 2002

Professional, Leadership, Awards, and Notable Mentions

• Commissioner for the FNSB Sustainability Commission (2018-2019)
• UAF Student Sustainability board: as founding member (2009-19), and as Chair (2013-16)
• TV Interviews for national EPA P3 Conference (2011), and UAF Engineering week (2010)
• Student member of hiring panel to select UAF Sustainability Coordinator (2010)
• Passed Fundamentals of Engineering Exam (2009)

Papers, Posters, and Presentations

• Converting an ATV into an Electric ATV poster, EPA P3 Conference, presenter (2011)
• A passive thermal analysis of a small satellite, TFAWS conference, presenter (2010)
• Alaska Research CubeSat (ARC) poster, UAF research symposium, presenter (2010)
• ARC poster, Alaska Space Grant Program (ASGP) research symposium, presenter (2010)
• ARC poster, Cal Poly 7th annual CubeSat Developers’ Workshop, presenter (2010)

Scholarly Interests and Selected Coursework


Undergraduate Electives: Aerodynamics, Astrodynamics, Intro to Microfluidics, Modeling and Simulations in Engineering, Propulsion Systems, Theory of Flight

Mathematics: Differential Equations, Linear Algebra, Integral Calculus, Statistics

Software Proficiencies: Comsol® Multiphysics, Linux, LMS® Virtual.Lab / Catia®, MatLab®, MS Office suite, MS Project, SIMULIA Abaqus FEA®, Solidworks®

Programming Experience: C/C++, Fortran, Machine G-code, PHP

Machine Shop Experience: Most hand tools, operation of manual lathe, vertical mill, Haas computer-controlled lathe, turning center, and vertical milling center

Personal Passions

Use my knowledge of mechanical, civil engineering and years of experience in preparing residential units for habitation. I am currently finishing my second full renovation of a residential facility in Fairbanks, investing much of my knowledge of building efficiency in each. As a Landlord, father of two, and a graduate of our local University of Alaska Fairbanks, I am vested in providing the best opportunities for my children and our community.

Professional References

Christie Kemper, Office Manager for Student Sustainability Board, UAF
Email: cmkemper@alaska.edu; Ph: (907) 474-5070

Aaron Hines, Senior Vice President, Denali State Bank. Fairbanks, AK
Email: ahames@denalystatebank.com; Ph: (907) 458-4269

Robbin Garber-Slaght, Mechanical Engineer, CCHRC, Fairbanks, AK
Email: rpspin@cchrc.org; Ph: (907) 457-3454
MEMORANDUM

TO: Fairbanks North Star Borough Assembly

FROM: Jim Williams, Chief of Staff

SUBJECT: Transfer Liquor License

DATE: December 12, 2019

Attached you will find copies of the application for the transfer of liquor license:

Beverage Dispensary License # 780

From: Red Pants, Inc.
DBA: The Refinery Lounge
2643 Old Richardson Hwy
North Pole, AK 99705

To: The North Pole Pub, LLC
DBA: North Pole Alehouse
2643 Old Richardson Hwy
North Pole, AK 99705

Pursuant to FNSB 9.08 the Assembly must determine whether or not to protest the liquor license after holding a public hearing. The administration recommends no protest.

/km

cc: Concerned Licensee
LIQUOR LICENSE

Date Notice Received: 10/21/2019  
60 DAY DUE DATE 12/20/2019

Type of License:  
- [ ] NEW  
- [x] TRANSFER  
  - [x] Transfer of location  
  - [x] Transfer of ownership  
  - [ ] Transfer of stock

- [x] Beverage Dispensary  
- [ ] Distillery  
- [ ] Tourism  
- [ ] Duplicate  
- [ ] Other

- [ ] Restaurant/Eating Place  
- [ ] Golf Course  
- [ ] Recreational Site  
- [ ] Other

DBA: North Pole Alehouse

Licensee/Applicant (LA): The North Pole Pub, LLC

Physical Address: 2643 Old Richardson Hwy, North Pole

Mailing Address: 431 Santa Claus Ln, North Pole, AK 99705

INTERNAL REVIEW SCHEDULE

PLANNING DEPARTMENT:  
Signature: ___________________________  Date: 10/24/2019

- Land Use Compliance: Zone: CBD. "Restaurants, lounges, liquor establishments, cafes and tea rooms" is a listed permitted use in the CBD zoning district pursuant to FNSBC 18.66.020(a)(1) [FNSBC 18.64.020(a)(78)]. A zoning permit is required for this use (FNSBC 18.104.080); no permit currently on record.

ASSESSING DEPARTMENT:  
Signature: ___________________________  Date: 10/24/19

- Parcel Key Number: 0111716

- Property Description: Lot 3 Block B.V. Davis Homestead

- Property Owner (PO) Name: Refined Refinery, LLC

TREASURY/ BUDGET:  
Signature: ___________________________  Date: 10/24/19

- Property Taxes:  
  - [ ] (LA)  
  - [ ] (PO) Alcoholic Beverage Sales Taxes: NA - North Pole City Limits

(If either party owes, give amount and attach printout)
October 21, 2019

City of North Pole & Fairbanks North Star Borough
Attn: Kathy Weber
VIA Email: kathyweber@northpolealaska.org
 kmajor@fnsb.us

<table>
<thead>
<tr>
<th>License Type:</th>
<th>Beverage Dispensary</th>
<th>License Number:</th>
<th>780</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensee:</td>
<td>The North Pole Pub, LLC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>North Pole Alehouse</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premises Address:</td>
<td>2643 Old Richardson Hwy.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

☐ New Application  ☒ Transfer of Ownership Application
☒ Transfer of Location Application  ☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant’s proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Erika McConnell, Director
amco.localgovernmentonly@alaska.gov
**Alaska Alcoholic Beverage Control Board**

**Form AB-01: Transfer License Application**

**What is this form?**

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review Title 04 of Alaska Statutes and Chapter 304 of the Alaska Administrative Code. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

**Section 1 – Transferor Information**

Enter information for the current licensee and licensed establishment.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>Red Pants, Inc.</th>
<th>License #:</th>
<th>780</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Type:</td>
<td>Beverage Dispensary</td>
<td>Statutory Reference:</td>
<td>04.11.090</td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>The Refinery Lounge</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premises Address:</td>
<td>6th &amp; Old Richardson Hwy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>North Pole</td>
<td>State:</td>
<td>Alaska</td>
</tr>
<tr>
<td>Local Governing Body:</td>
<td>The City of North Pole</td>
<td>ZIP:</td>
<td>99705</td>
</tr>
</tbody>
</table>

Transfer Type:

- [ ] Regular transfer
- [ ] Transfer with security interest
- [ ] Involuntary retransfer

**OFFICE USE ONLY**

| Complete Date: | Transaction #: | 11553049 |
| Board Meeting Date: | License Years: |        |
| Issue Date: | BRE: |         |

[Form AB-01] (rev 10/10/2016)
## Section 2 – Transferee Information

Enter information for the new applicant and/or location seeking to be licensed.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>The North Pole Pub, LLC.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doing Business As:</td>
<td>North Pole Alehouse</td>
</tr>
<tr>
<td>Premises Address:</td>
<td>2643 Old Richardson Hwy.</td>
</tr>
<tr>
<td>City:</td>
<td>North Pole</td>
</tr>
<tr>
<td>Community Council:</td>
<td>City of North Pole</td>
</tr>
<tr>
<td>State:</td>
<td>Alaska</td>
</tr>
<tr>
<td>ZIP:</td>
<td>99705</td>
</tr>
</tbody>
</table>

| Mailing Address:        | 431 Santa Claus Ln.                            |
| City:                   | North Pole                                     |
| State:                  | Alaska                                         |
| ZIP:                    | 99705                                          |

| Designated Licensee:    | Arelle Eagle-Lavelle                           |
| Contact Phone:          | 907.378.2233                                   |
| Business Phone:         | 907.378.2233                                   |
| Contact Email:          | arielletavelle@gmail.com                      |

Seasonal License? ☑ No

If "Yes", write your six-month operating period: ___________________________

## Section 3 – Premises Information

Premises to be licensed is:

☑ an existing facility

☐ a new building

☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

.3 miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

.4 miles
Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: [ ] applicant  [ ] affiliate

<table>
<thead>
<tr>
<th>Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>State:</td>
</tr>
<tr>
<td></td>
<td>ZIP:</td>
</tr>
</tbody>
</table>

This individual is an: [ ] applicant  [ ] affiliate

<table>
<thead>
<tr>
<th>Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>State:</td>
</tr>
<tr>
<td></td>
<td>ZIP:</td>
</tr>
</tbody>
</table>

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

<table>
<thead>
<tr>
<th>Entity Official:</th>
<th>Arlette Eagle Lavelle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
<td>President, Managing member</td>
</tr>
<tr>
<td>Phone:</td>
<td>907.378.2233</td>
</tr>
<tr>
<td>% Owned:</td>
<td>25</td>
</tr>
<tr>
<td>Address:</td>
<td>828 8th Ave Fairbanks</td>
</tr>
<tr>
<td>City:</td>
<td>State: Fairbanks</td>
</tr>
<tr>
<td></td>
<td>ZIP: 99701</td>
</tr>
</tbody>
</table>

[Form AB-01] (rev 10/10/2016)
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

<table>
<thead>
<tr>
<th>Entity Official:</th>
<th>Michael Jeffrey VanSickle</th>
<th>Phone: 907.347.4484</th>
<th>% Owned: 25</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
<td>Secretary-Member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td>2235 Flight Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>North Pole</td>
<td>State: Alaska</td>
<td>ZIP: 99705</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entity Official:</th>
<th>Xi Binh Lin</th>
<th>Phone: 907.388.7000</th>
<th>% Owned: 25</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
<td>Treasurer-Member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td>431 Santa Claus Ln.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>North Pole</td>
<td>State: Alaska</td>
<td>ZIP: 99705</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entity Official:</th>
<th>Lane-Walter Keator</th>
<th>Phone: 907.707.6575</th>
<th>% Owned: 25</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
<td>Member-Vice-President®</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td>959 West Chenahills Drive</td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
<td>State: AK</td>
<td>ZIP: 99709</td>
</tr>
</tbody>
</table>

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

<table>
<thead>
<tr>
<th>DOC Entity #:</th>
<th>10107462</th>
<th>AK Formed Date: 01/01/2019</th>
<th>Home State: Alaska</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered Agent:</td>
<td>Lane Keator</td>
<td>Agent's Phone: 907.707.6575</td>
<td></td>
</tr>
<tr>
<td>Agent's Mailing Address:</td>
<td>959 West Chenahills Drive</td>
<td>City: Fairbanks</td>
<td>State: AK</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ZIP: 99709</td>
<td></td>
</tr>
</tbody>
</table>

Residency of Agent:

Yes  No

Is your corporation or LLC’s registered agent an individual resident of the state of Alaska?  

[Form AB-01] (rev 10/10/2016)
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

Yes ☑ No ☐

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

- Ariette Eagle-Lavelle owns Beverage Dispensary License #270 o/a: Lavelle's Taphouse, LLC. Lavelle's Taphouse
- Xi Bin Lin owns Pagoda Chinese Restaurant Beverage Dispensary License #2851

Section 7 – Authorization

Communication with AMCO staff:

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

No ☑ Yes ☐

If "Yes", disclose the name of the individual and the reason for this authorization:
Section 8 - Transferor Certifications

I declare under penalty of perjury that the undersigned represents a controlling interest of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

[Signature of transferor]

Printed name of transferor

Subscribed and sworn to before me this 5th day of July 2019

[Signature of Notary Public]

Notary Public in and for the State of Kansas

My commission expires: 11/14/21

[Signature of transferor]

Printed name of transferor

Subscribed and sworn to before me this 5th day of July 2019

[Signature of Notary Public]

Notary Public in and for the State of Alaska

My commission expires: April 12, 2023
Alaska Alcoholic Beverage Control Board
Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that all proposed licensees have been listed with the Division of Corporations.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

[Signature]

Signature of transferee

[Printed name]

Printed name

[Subscribed and sworn to before me this 22nd day of August, 2019]

[Signature]

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 06/14/2023
Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes ✅ No ☐

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

---

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>The North Pole Pub, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Type:</td>
<td>Beverage Dispensary</td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>North Pole Alehouse</td>
</tr>
<tr>
<td>Premises Address:</td>
<td>2643 Old Richardson Hwy.</td>
</tr>
<tr>
<td>City:</td>
<td>North Pole</td>
</tr>
<tr>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td>ZIP:</td>
<td>99705</td>
</tr>
</tbody>
</table>
PROPERTY INFORMATION for PAN #: 111716

PROPERTY DESCRIPTION: Davis Homestead, Block: 22, Lot: 03
OWNER: Refined Refinery, Llc
SITUS ADDRESS: 2643 Old Richardson Hwy
ZONING: CBD (100%)
COMMUNITY PLANNING PERMITS: None

Legend
- CBD
- GC
- LI
- MF
- RA-5
- TF

Proximity and Zoning Map
North Pole Alehouse
Liquor License - #780
Beverage Dispensary

The Fairbanks North Star Borough does not warrant the accuracy of maps or data provided, nor their suitability for any particular application. There may be errors in the data.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Jim Williams, Chief of Staff
SUBJECT: Transfer Liquor License
DATE: December 12, 2019

Attached you will find copies of the application for the transfer of liquor license:

**Restaurant/ Eating Place**  **License # 1475**

**From:** Kurani, Inc.
DBA: Pizza Hut #5
89 College Road
Fairbanks, AK 99701

**To:** MP2 Alaska, LLC
DBA: Pizza Hut of Fairbanks
89 College Road
Fairbanks, AK 99701

Pursuant to FNSB 9.08 the Assembly must determine whether or not to protest the liquor license after holding a public hearing. The administration recommends no protest.

/km
cc: Concerned Licensee
LIQUOR LICENSE

Date Notice Received: 10/16/2019  60 DAY DUE DATE  12/15/19

Type of License:  □ NEW  □ TRANSFER
  ○ Transfer of location
  □ Transfer of ownership
  ○ Transfer of stock

□ Beverage Dispensary  □ Distillery  □ Tourism
□ Restaurant/Eating Place  □ Golf Course  □ Duplicate
□ Package Store  □ Recreational Site  □ Other ________________

DEA: ____________

Licensee/Applicant (LA): MDZ Alaska, LLC

DBA: Pizza Hut of Fairbanks

Physical Address: 89 College Road, Fairbanks
Mailing Address: 2303 N. Coral Canyon Blvd, #99 Washington, UT 84780

INTERNAL REVIEW SCHEDULE

PLANNING DEPARTMENT:  Signature: __________________________ Date: 10/24/2019
  • Land Use Compliance: Zones GC and Gu-1. "Restaurant/loge, liquor establishments, cafes
    and tea rooms" is a listed permitted use in the GC zoning district [FNSBC 18.64.020(A)(38)]
    and in the Gu-1 zoning district [FNSBC 18.64.020(A)]. A zoning permit was issued in
    2003 (# 14592) for the current restaurant and the use has not changed.

ASSESSING DEPARTMENT:  Signature: __________________________ Date: 12/24/19
  • Parcel Key Number: 0083895
  • Property Description: 3 PTM Block 25 Lemeta
  • Property Owner (PO) Name: PH LLC

TREASURY/BUDGET:  Signature: __________________________ Date: 12/24/19
  • Property Taxes: $15,213.18  2nd 1/2 due 11/1/19 Paid in
  □ (LA) □ (PO) Alcoholic Beverage Sales Taxes:  N/A - City/State Full
  (If either party owes, give amount and attach printout) 11/18/19
October 16, 2019

City of Fairbanks
Attn: Danyielle Snider
Krista Major
VIA Email: ddsnider@ci.fairbanks.ak.us
kmajor@fnsb.us

<table>
<thead>
<tr>
<th>License Type:</th>
<th>Restaurant/Eating Place</th>
<th>License Number:</th>
<th>1475</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensee:</td>
<td>MP2 Alaska, LLC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>Pizza Hut of Fairbanks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premises Address:</td>
<td>89 College Road</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

☐ New Application
☒ Transfer of Ownership Application
☐ Transfer of Location Application
☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant’s proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Erika McConnell, Director
amco.localgovernmentonly@alaska.gov
Form AB-01: Transfer License Application

What is this form?

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review Title 04 of Alaska Statutes and Chapter 304 of the Alaska Administrative Code. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the current licensee and licensed establishment.

<table>
<thead>
<tr>
<th>Licensee</th>
<th>Kurani, Inc.</th>
<th>License #:</th>
<th>1475</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Type:</td>
<td>Restaurant Eating Place</td>
<td>Statutory Reference:</td>
<td>04.11.100</td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>Pizza Hut #5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premises Address:</td>
<td>89 College Rd.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
<td>State:</td>
<td>Alaska</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ZIP:</td>
<td>99701</td>
</tr>
<tr>
<td>Local Governing Body:</td>
<td>City Fairbanks</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Transfer Type:

- [X] Regular transfer
- [ ] Transfer with security interest
- [ ] Involuntary retransfer

Office use only

| Complete Date: | 1/12/19 |
| Board Meeting Date: | 1/12/19 |
| Issue Date: | | |
| Transaction #: | 1082934/749340 |
| License Years: | 18/19 |
| BRE: | CDC |

[Form AB-01] (rev 10/10/2016)
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 2 – Transferee Information

Enter information for the new applicant and/or location seeking to be licensed.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>MP2 Alaska, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doing Business As:</td>
<td>Pizza Hut of Fairbanks</td>
</tr>
<tr>
<td>Premises Address:</td>
<td>89 College Rd.</td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
</tr>
<tr>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td>ZIP:</td>
<td>99701</td>
</tr>
<tr>
<td>Community Council:</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mailing Address:</th>
<th>2303 N. Coral Canyon Blvd. #99</th>
</tr>
</thead>
<tbody>
<tr>
<td>City:</td>
<td>Washington</td>
</tr>
<tr>
<td>State:</td>
<td>UT</td>
</tr>
<tr>
<td>ZIP:</td>
<td>84780</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Designated Licensee:</th>
<th>Lahsen Mahi</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Phone:</td>
<td>907-230-5602</td>
</tr>
<tr>
<td>Business Phone:</td>
<td>907-230-5602</td>
</tr>
<tr>
<td>Contact Email:</td>
<td><a href="mailto:lahsen.mahi@mp2pizza.com">lahsen.mahi@mp2pizza.com</a></td>
</tr>
</tbody>
</table>

Seasonal License? No

If "Yes", write your six-month operating period: ________________

Section 3 – Premises Information

Premises to be licensed is:

- an existing facility
- a new building
- a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

N/A

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

N/A

[Form AB-01] (rev 10/10/2016)
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.
If more space is needed, please attach a separate sheet with the required information.
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: □ applicant □ affiliate

<table>
<thead>
<tr>
<th>Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>City:</td>
</tr>
<tr>
<td>State:</td>
</tr>
<tr>
<td>ZIP:</td>
</tr>
</tbody>
</table>

This individual is an: □ applicant □ affiliate

<table>
<thead>
<tr>
<th>Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>City:</td>
</tr>
<tr>
<td>State:</td>
</tr>
<tr>
<td>ZIP:</td>
</tr>
</tbody>
</table>

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.
If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

<table>
<thead>
<tr>
<th>Entity Official:</th>
<th>BLKTSJ, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
<td>Member</td>
</tr>
<tr>
<td>Phone:</td>
<td>(435)-592-5651</td>
</tr>
<tr>
<td>% Owned:</td>
<td>33.33</td>
</tr>
<tr>
<td>Address:</td>
<td>3760 W. Hillcrest Dr.</td>
</tr>
<tr>
<td>City:</td>
<td>Cedar City</td>
</tr>
<tr>
<td>State:</td>
<td>UT</td>
</tr>
<tr>
<td>ZIP:</td>
<td>84720</td>
</tr>
</tbody>
</table>
Alaska Alcoholic Beverage Control Board
Form AB-01: Transfer License Application

<table>
<thead>
<tr>
<th>Entity Official:</th>
<th>Bryant Peterson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
<td>Affiliate Manager</td>
</tr>
<tr>
<td>Phone:</td>
<td>(435)-592-5651</td>
</tr>
<tr>
<td>% Owned:</td>
<td>0</td>
</tr>
<tr>
<td>Address:</td>
<td>3760 W. Hillcrest Dr.,</td>
</tr>
<tr>
<td>City:</td>
<td>Cedar City</td>
</tr>
<tr>
<td>State:</td>
<td>UT</td>
</tr>
<tr>
<td>ZIP:</td>
<td>84720</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entity Official:</th>
<th>DYNAMIC VENTURE SPECIALISTS 1, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
<td>Member</td>
</tr>
<tr>
<td>Phone:</td>
<td>(907)-622-6244</td>
</tr>
<tr>
<td>% Owned:</td>
<td>33.33</td>
</tr>
<tr>
<td>Address:</td>
<td>20660 Ptarmigan Blvd.,</td>
</tr>
<tr>
<td>City:</td>
<td>Eagle River</td>
</tr>
<tr>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td>ZIP:</td>
<td>99577</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entity Official:</th>
<th>LBP FAMILY, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
<td>Member</td>
</tr>
<tr>
<td>Phone:</td>
<td>(601)-224-0178</td>
</tr>
<tr>
<td>% Owned:</td>
<td>33.33</td>
</tr>
<tr>
<td>Address:</td>
<td>1019 E. Round Mountain Dr.,</td>
</tr>
<tr>
<td>City:</td>
<td>Alpine</td>
</tr>
<tr>
<td>State:</td>
<td>UT</td>
</tr>
<tr>
<td>ZIP:</td>
<td>84004</td>
</tr>
</tbody>
</table>

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

<table>
<thead>
<tr>
<th>DOC Entity #:</th>
<th>10091449</th>
</tr>
</thead>
<tbody>
<tr>
<td>AK Formed Date:</td>
<td>9/14/2018</td>
</tr>
<tr>
<td>Home State:</td>
<td>AK</td>
</tr>
</tbody>
</table>

Registered Agent:  

Agent's Mailing Address:  

City: Eagle River  

Residency of Agent:  

Yes ☑ No ☐

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?  

☑
Entity Officials Information
Transfer Application Continued.

Affiliate (Manager/Member) of:
“DYNAMIC VENTURE SPECIALISTS 1, LLC”
Lahsen Joe Mahi,
20660 Ptarmigan Blvd., Eagle River, AK 99577
(907)-622-6244
02/27/1966

Affiliate (Member) of “LBP FAMILY, LLC”
Layne R. Peterson,
1019 E. Round Mountain Dr., Alpine, UT 84004
(801)-224-0178
07/02/1959
# Form AB-01: Transfer License Application

## Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If “Yes”, disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Applying for Transfer of Restaurant Eating place License #1709 (Eagle River, AK) & Restaurant Eating place License #3302 (Wasilla, AK)

## Section 7 – Authorization

Communication with AMCO staff:

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If “Yes”, disclose the name of the individual and the reason for this authorization:

The Law Offices of Ernouf & Coffey, P.C. is assisting with the transfer process
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a controlling interest of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

Signature of transferor
Kurban Kurani

Printed name of transferor

Subscribed and sworn to before me this 12 day of June, 2019.

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 2/14/2023

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this _____ day of ____________________, 20____.

Signature of Notary Public

Notary Public in and for the State of

My commission expires: ____________________
Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

[Initials]

I certify that all proposed licensees have been listed with the Division of Corporations.

[Initials]

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Initials]

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

[Initials]

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

[Signature of transferee]

Lahsen Mahi

Printed name

Subscribed and sworn to before me this 17 day of June, 2019.

[Signature of Notary Public]

Notary Public in and for the State of

My commission expires: 8/1/2022
Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO’s main office before any license application will be considered complete.

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>MP2 Alaska, LLC</th>
<th>License Number:</th>
<th>1475</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Type:</td>
<td>Restaurant Eating Place</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>Pizza Hut of Fairbanks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premises Address:</td>
<td>89 College Road</td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
<td>State: AK</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>ZIP: 99701</td>
<td></td>
</tr>
</tbody>
</table>
Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.
Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

What is this form?

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A menu or expected menu listing the meals, including entrees prepared onsite and offered to patrons, and copy of the DEC Food Service Permit (or corresponding DHHS documentation for licenses located in the Municipality of Anchorage) must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required $50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

Enter information for licensed establishment.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>MP2 Alaska, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Type:</td>
<td>Restaurant Eating Place</td>
</tr>
<tr>
<td>License Number:</td>
<td>1475</td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>Pizza Hut of Fairbanks</td>
</tr>
<tr>
<td>Premises Address:</td>
<td>89 College Rd.,</td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
</tr>
<tr>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td>ZIP:</td>
<td>99701</td>
</tr>
<tr>
<td>Contact Name:</td>
<td>Lahsen Mahi</td>
</tr>
<tr>
<td>Contact Phone:</td>
<td>907-230-5602</td>
</tr>
</tbody>
</table>

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

1. □ Dining after standard closing hours: AS 04.16.010(c)
2. ☑ Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
3. ☑ Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
4. ☑ Employment for persons 16 or 17 years of age: AS 04.16.049(c)
   NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY

<table>
<thead>
<tr>
<th>Transaction #:</th>
<th>Initiials:</th>
</tr>
</thead>
<tbody>
<tr>
<td>10382934</td>
<td>CDC</td>
</tr>
</tbody>
</table>
Section 3 – Minor Access

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

Minor employees are present in the kitchen area, and dining area.
Minor patrons are only permitted in the dining area and restroom areas

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

Storage: All alcohol will be locked in secure storage. This will only be accessible by the restaurant owners, general manager and bar tender. Each of these individuals will be at least 21 years old and will hold on their persons a current TAP or eTIP card verifying that they have been trained to control the distribution and service of alcoholic beverages in Alaska.

Access/Service: There will be no alcohol sales or delivery outside the building walls. Dining guests must walk in and out the same door, which controls the transfer of alcohol. A owner or manager is always on site and monitors the consumption of alcohol.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?  

Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website:  http://dec.alaska.gov/eh/fss/food/
Please follow this link to the Municipality Food Safety Website:  
http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx

IF you are unable to certify the below statement, please discuss the matter with the AMCO office:  

I have attached a copy of the current food service permit for this premises OR the plan review approval.  

*Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.
Section 5 – Hours of Operation

Review A.S. 04.16.010(c).

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

Sun. 12 p.m. to 11:30 p.m., Mon. – Wed. 11 a.m. – 11:30 p.m., Thur. 11 a.m. – 12 a.m.,
Fri. – Sat. 11 a.m. – 1 a.m

Section 6 – Entertainment & Service

Review A.S. 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes [ ] No [X]

If “Yes”, describe the entertainment offered or available and the hours in which the entertainment may occur:

Food and beverage service offered or anticipated is:

[X] table service  [X] buffet service  [ ] counter service  [ ] other

If “other”, describe the manner of food and beverage service offered or anticipated:


Section 7 - Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

There are tables or counters at my establishment for consuming food in a dining area on the premises.

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons. This menu includes entrees that are regularly sold and prepared by the licensee at the licensed premises.

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license.

I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted.

(AB-03 applications that accompany a new or transfer license application will not be required to submit an additional copy of their premises diagram.)

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Lahsen Mahi

Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 08/11/2022

Notary Public
Leslie Andree
State of Alaska
My Commission Expires Aug. 11, 2022

Subscribed and sworn to before me this 17 day of June, 2019.

Local Government Review (to be completed by an appropriate local government official):

Signature of local government official

Date

Printed name of local government official

Title
### AMCO Enforcement Review:

<table>
<thead>
<tr>
<th>Enforcement Recommendation</th>
<th>Approve</th>
<th>Deny</th>
</tr>
</thead>
</table>

| Signature of AMCO Enforcement Supervisor | Printed name of AMCO Enforcement Supervisor |

Date

**Enforcement Recommendations:**

<table>
<thead>
<tr>
<th>AMCO Director Review:</th>
<th>Approved</th>
<th>Denied</th>
</tr>
</thead>
</table>

| Signature of AMCO Director | Printed name of AMCO Director |

Date

**Limitations:**
PASTA

CREAMY CHICKEN ALFREDO
850 Cal
8.99
Grilled chicken and mild mozzarella cheese baked in our Alfredo sauce.
MIXED MARENA
8.99
Italian seasoned marinara sauce and topped with melted cheese.

SAUSAGE ITALIANO
8.99
840 Cal
Hickory-smoked Italian sausage and potatoes oven-baked with a layer of melted cheese.

DESSERTS

CINNAMON ROLLS
60 Cal/Pc.
6.99
Cinnamon sticks topped with cream cheese icing.

P'ZONE PIZZA
50 Cal/Pc.

Pepperoni and mozzarella cheese. Combination of pepperoni, ham, beef, pork, Italian sausage and mozzarella cheese.
MEATY 150 Cal
Meaty, ham, beef, pork, Italian sausage and mozzarella cheese.
SUPREME 150 Cal
Italian sausage, pepperoni, green peppers, red onions and mozzarella cheese.

FOR SMALLER APPETITES

PERSONAL PAN PIZZA*MEAL
540-940 Cal
8.99
1-topping Personal Pan Pizza and your choice of 12 oz. beverage.

DRINKS

FOUNTAIN DRINKS 0-460 Cal
12.99
Beer selection may vary. Please ask your server for details.

WE PRODUCE SERVE PEPSI PRODUCTS.
Alaska Food Code
2019 Establishment Permit
Division of Environmental Health
Food Safety & Sanitation Program

Permit Number: 9036
Issued to: MP2 ALASKA, LLC
For: Pizza Hut College Road
For Operation of: FF-6 Deli/ Takeout/ Drive-in Food Service
Located at: 89 College RD Fairbanks, AK 99701

This permit, issued under the provisions of 18 AAC 31, is valid until the noted expiration date or unless suspended or revoked by the department.

This permit is not transferable for change of ownership, facility location, or type of operation. It must be posted in plain view in the establishment and is the property of the State of Alaska.

Expiration Date:
December 31, 2019

If you have questions or concerns regarding safe food handling practices call toll free:

1-87-SAFE-FOOD

(in Anchorage call 334-2560)
Property Information for PAN#: 83895

PROPERTY DESCRIPTION: Lemeta
Block: 25S
OWNER: Ph Llc [ownership], Kurani Inc [duplicate Notice & Bill]
SITUS ADDRESS: 89 College Rd
ZONING: GC (68%), GU-1 (32%)
COMMUNITY PLANNING PERMITS:
Conditional Use: 19780023
Zoning: 14592

Legend
- Export_Output_520
- Building Outlines (2012)

Proximity and Zoning Map
Pizza Hut of Fairbanks
Liquor License - #1475
Restaurant/Eating Place

0 100 200 Feet

The Fairbanks North Star Borough does not warrant the accuracy of maps or data provided, nor their suitability for any particular application. There may be errors in the data.
MEMORANDUM

TO: Fairbanks North Star Borough Assembly
FROM: Jim Williams, Chief of Staff
SUBJECT: Transfer Liquor License
DATE: December 12, 2019

Attached you will find copies of the application for the transfer of liquor license:

**Beverage Dispensary License # 1920**

**From:** Gambardella’s II, Inc.  
DBA: Gambardella’s Pasta Bella  
706 2nd Ave  
Fairbanks, AK 99701

**To:** Tre Amigas, LLC  
DBA: Salty’s on 2nd  
706 2nd Ave  
Fairbanks, AK 99701

Pursuant to FNSB 9.08 the Assembly must determine whether or not to protest the liquor license after holding a public hearing. The administration recommends no protest.

/km
cc: Concerned Licensee
LIQUOR LICENSE

Date Notice Received: 10/16/2019  60 DAY DUE DATE 12/16/19

Type of License:  
☐ NEW  ☒ TRANSFER
  o Transfer of location
  ☒ Transfer of ownership
  o Transfer of stock

☒ Beverage Dispensary  ☐ Distillery  ☐ Tourism
☐ Restaurant/Eating Place  ☐ Golf Course  ☐ Duplicate
☐ Package Store  ☐ Recreational Site  ☐ Other________________________

DBA: Salty's on 2nd

Licensee/Applicant (LA): Tres Amigas, LLC

Physical Address: 706 2nd Ave. Fairbanks AK 99701

Mailing Address: Same as above

INTERNAL REVIEW SCHEDULE

PLANNING DEPARTMENT:  
Signature: __________________________  Date: 10/16/2019

- Land Use Compliance: Zone: CBD. "Restaurants, lounges, liquor establishments, and tea rooms" is a listed permitted use in the CBD zoning district pursuant to FASBC 18.68.020(A)(1). FASBC 18.64.020(A)(38). Zoning permits were issued in 1975 (1980) and 2004 (15879) for a restaurant and the use has not changed.

ASSESSING DEPARTMENT:  
Signature: __________________________  Date: 10/24/19

- Parcel Key Number: 0030511
- Property Description: Lot 4A Block 164 Fairbanks Townsite
- Property Owner (PO) Name: LGY LLC

TREASURY/BUDGET:  
Signature: __________________________  Date: 10/24/19

- Property Taxes: $4734.28  2nd 1/2 due 11/1/19  Pd in Full.
- ☐(LA) ☐(PO) Alcoholic Beverage Sales Taxes: NA - City Limits KM 11/8/19

(If either party owes, give amount and attach printout)
October 16, 2019

City of Fairbanks
Attn: Danyielle Snider
VIA Email: ddsnider@ci.fairbanks.ak.us
CC: kmajor@fnsb.us

<table>
<thead>
<tr>
<th>License Type</th>
<th>Beverage Dispensary</th>
<th>License Number:</th>
<th>1920</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensee:</td>
<td>Tres Amigas, LLC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>Salty’s on 2nd</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premises Address:</td>
<td>706 2nd Ave</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

☐ New Application          ☒ Transfer of Ownership Application
☐ Transfer of Location Application ☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant’s proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Erika McConnell, Director
amco.localgovernmentonly@alaska.gov
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

What is this form?

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review Title 04 of Alaska Statutes and Chapter 304 of the Alaska Administrative Code. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO’s main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the current licensee and licensed establishment.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>Gambardella's II, Inc.</th>
<th>License #:</th>
<th>1920</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Type:</td>
<td>Beverage Dispensary</td>
<td>Statutory Reference:</td>
<td>AS. 04.11.090</td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>Gambardella's Pasta Bella</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premises Address:</td>
<td>706 2nd Ave</td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ZIP:</td>
<td>99701</td>
</tr>
<tr>
<td>Local Governing Body:</td>
<td>Fairbanks City Council &amp; Fairbanks North Star Borough</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Transfer Type:

- [ ] Regular transfer
- [ ] Transfer with security interest
- [ ] Involuntary retransfer

OFFICE USE ONLY

Complete Date:               | Transaction #: | 1147201, 1147203, 1147203 |
Board Meeting Date:          | License Years: |
Issue Date:                  | BRE:           |

[Form AB-01] (rev 10/10/2016)
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 2 – Transferee Information

Enter information for the new applicant and/or location seeking to be licensed.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>Tres Amigas, LLC.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doing Business As:</td>
<td>Salty’s On 2nd</td>
</tr>
<tr>
<td>Premises Address:</td>
<td>706 2nd Ave</td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
</tr>
<tr>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td>ZIP:</td>
<td>99701</td>
</tr>
<tr>
<td>Community Council:</td>
<td></td>
</tr>
</tbody>
</table>

Mailing Address: 706 2nd Ave

| City:                | Fairbanks                          |
| State:               | AK                                 |
| ZIP:                 | 99701                              |

Designated Licensee: Vanessa N. Stebbins

Contact Phone: 907-687-4155

Business Phone: 907-457-4992

Contact Email: tresamigasllc@gmail.com

Seasonal License? Yes ☑ No

If "Yes", write your six-month operating period: _______________________________

Section 3 – Premises Information

Premises to be licensed is:

☑ an existing facility ❑ a new building ❑ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

one mile from Monroe Catholic School

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

Christ Science Church, 600 feet
Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: [ ] applicant [ ] affiliate

Name: ____________________________
Address: ____________________________
City: ____________________________ State: _______ ZIP: _______

This individual is an: [ ] applicant [ ] affiliate

Name: ____________________________
Address: ____________________________
City: ____________________________ State: _______ ZIP: _______

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6. If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official: Vanessa N. Stebbins
Title(s): member
Phone: 907-687-4155
% Owned: 50
Address: 412 Ketchikan Ave
City: Fairbanks
State: AK
ZIP: 99701
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

<table>
<thead>
<tr>
<th>Entity Official:</th>
<th>Monica C. Kissinger</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
<td>member</td>
</tr>
<tr>
<td>Phone:</td>
<td>907-328-9801</td>
</tr>
<tr>
<td>% Owned:</td>
<td>50</td>
</tr>
<tr>
<td>Address:</td>
<td>2440 Maria St.</td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
</tr>
<tr>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td>ZIP:</td>
<td>99709</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entity Official:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
</tr>
<tr>
<td>Phone:</td>
</tr>
<tr>
<td>% Owned:</td>
</tr>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>City:</td>
</tr>
<tr>
<td>State:</td>
</tr>
<tr>
<td>ZIP:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entity Official:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title(s):</td>
</tr>
<tr>
<td>Phone:</td>
</tr>
<tr>
<td>% Owned:</td>
</tr>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>City:</td>
</tr>
<tr>
<td>State:</td>
</tr>
<tr>
<td>ZIP:</td>
</tr>
</tbody>
</table>

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

<table>
<thead>
<tr>
<th>DOC Entity #:</th>
<th>10091221</th>
</tr>
</thead>
<tbody>
<tr>
<td>AK Formed Date</td>
<td>09/12/2018</td>
</tr>
<tr>
<td>Home State:</td>
<td>Alaska</td>
</tr>
<tr>
<td>Registered Agent:</td>
<td>Vanessa N. Stebbins</td>
</tr>
<tr>
<td>Agent's Phone:</td>
<td>907-687-4155</td>
</tr>
<tr>
<td>Agent's Mailing Address:</td>
<td>412 Ketchikan Ave</td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
</tr>
<tr>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td>ZIP:</td>
<td>99701</td>
</tr>
</tbody>
</table>

Residency of Agent:  
Yes  No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

☑  ☐
Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes  No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☐  □

If “Yes”, disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

☐

Section 7 – Authorization

Communication with AMCO staff:

Yes  No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐  □

If “Yes”, disclose the name of the individual and the reason for this authorization:

Monica C. Kissinger / co-manager
Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a controlling interest of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

Signature of transferor

Lisa Gambardella

Printed name of transferor

Subscribed and sworn to before me this 26th day of July 2019.

Signature of Notary Public

Notary Public in and for the State of Alaska.

My commission expires: 4/19/2023

__________________________

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this _______ day of ____________________, 20 .

__________________________

Signature of Notary Public

Notary Public in and for the State of ____________________.

My commission expires: ____________________
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

I certify that all proposed licensees (as defined in AS 04.11.250) and affiliates have been listed on this application.

I certify that all proposed licensees have been listed with the Division of Corporations.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

Signature of transferee

Vanessa N. Stebbins

Printed name

Subscribed and sworn to before me this 24th day of July, 2019.

Signature of Notary Public

Notary Public in and for the State of Alaska
My commission expires: 24/1/2021
Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that all proposed licensees have been listed with the Division of Corporations.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

Signature of transferee

Monica C. Kissinger

Printed name

Subscribed and sworn to before me this 24th day of July, 2019.

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 24/1/2021
What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

Yes No

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>Tres Amigas, LLC.</th>
<th>License Number:</th>
<th>1920</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Type:</td>
<td>Beverage Dispensary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>Salty's On 2nd</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premises Address:</td>
<td>706 2nd Ave</td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ZIP:</td>
<td>99701</td>
</tr>
</tbody>
</table>
Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.
A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A menu or expected menu listing the meals, including entrees prepared onsite and offered to patrons, and copy of the DEC Food Service Permit (or corresponding DHHS documentation for licenses located in the Municipality of Anchorage) must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required $50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

Enter information for licensed establishment.

<table>
<thead>
<tr>
<th>Licensee:</th>
<th>Tres Amigas, LLC.</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Type:</td>
<td>Beverage Dispensary</td>
</tr>
<tr>
<td>License Number:</td>
<td>1920</td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>Salty's On 2nd</td>
</tr>
<tr>
<td>Premises Address:</td>
<td>706 2nd Ave</td>
</tr>
<tr>
<td>City:</td>
<td>Fairbanks</td>
</tr>
<tr>
<td>Contact Name:</td>
<td>Vanessa N. Stebbins</td>
</tr>
<tr>
<td>State:</td>
<td>AK</td>
</tr>
<tr>
<td>ZIP:</td>
<td>99701</td>
</tr>
<tr>
<td>Contact Phone:</td>
<td>907-687-4155</td>
</tr>
</tbody>
</table>

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

1. [ ] Dining after standard closing hours: AS 04.16.010(c)
2. [x] Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
3. [x] Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
4. [x] Employment for persons 16 or 17 years of age: AS 04.16.049(c)
   NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY

Transaction #:  
Initials:  

[Form AB-03] [rev 4/16/2019]
Section 3 – Minor Access

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the kitchen.)

Minors will only be allowed to dine in the main restaurant dining area and upstairs patio space. Employed minors will be present in the main dining and kitchen areas.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

All liquor will be contained within the locked liquor area during storage. During use, liquor will be stored behind the bar which is supervised by the bartender and management on duty at all times.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes  No

Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website: http://dec.alaska.gov/eh/fss/food/
Please follow this link to the Municipality Food Safety Website: http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx

If you are unable to certify the below statement, please discuss the matter with the AMCO office:  

I have attached a copy of the current food service permit for this premises OR the plan review approval.

*Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.
Addendum to AB-03

Salty’s On 2nd will have a 100% ID policy per TAPS guidelines. All servers are TAPS certified and will ID anyone ordering alcohol or sitting in the bar area. Only patrons over 21 will be offered seating in the bar area. Minor children whom are accompanied by their of age parent(s) will be allowed to dine in the bar area with their parents until 9:00pm.

Salty’s On 2nd does employ staff (hostess/bussers) that are underage. Liquor is stored in a built-in locked cage that only management has access to. The liquor cage is locked at all times unless liquor is being pulled by management. Bartenders and managers are staffed during business hours to ensure staff is disposing of liquor containing waste lawfully. It is our house policy that either a bartender or manager is in the bar area at all times during service hours to ensure proper handling of all alcohol.
Section 5 – Hours of Operation

Review AS 04.16.010(c).
Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>9:00am - 9:00pm</td>
<td>Bar area may remain open until 2:00am</td>
</tr>
<tr>
<td>Tuesday</td>
<td>9:00am - 9:00pm</td>
<td>Bar area may remain open until 2:00am</td>
</tr>
<tr>
<td>Wednesday</td>
<td>9:00am - 3:00pm</td>
<td>Bar area may remain open until 2:00am</td>
</tr>
<tr>
<td>Thursday</td>
<td>9:00am - 9:00pm</td>
<td>Bar area may remain open until 2:00am</td>
</tr>
<tr>
<td>Friday</td>
<td>9:00am - 10:00pm</td>
<td>Bar area may remain open until 3:00am</td>
</tr>
<tr>
<td>Saturday</td>
<td>9:00am - 10:00pm</td>
<td>Bar area may remain open until 3:00am</td>
</tr>
<tr>
<td>Sunday</td>
<td>9:00am - 3:00pm</td>
<td></td>
</tr>
</tbody>
</table>

Section 6 – Entertainment & Service

Review AS 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes [ ] No [ X ]

If "Yes", describe the entertainment offered or available and the hours in which the entertainment may occur:

Cable TV, occasional live music and DJ all in bar area.

Food and beverage service offered or anticipated is:

- [ X ] table service
- [ ] buffet service
- [ ] counter service
- [ ] other

If “other”, describe the manner of food and beverage service offered or anticipated:
Section 7 – Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

There are tables or counters at my establishment for consuming food in a dining area on the premises. 

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons. This menu includes entrees that are regularly sold and prepared by the licensee at the licensed premises.

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license.

I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted. (AB-03 applications that accompany a new or transfer license application will not be required to submit an additional copy of their premises diagram.)

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Signature of licensee
Vanessa N. Stebbins
Printed name of licensee

Signature of Notary Public
Danielle Gardner
Notary Public in and for the State of Alaska
My commission expires: 24/10/2021
Subscribed and sworn to before me this 24th day of July, 2019

Local Government Review (to be completed by an appropriate local government official):

Signature of local government official

Date

Printed name of local government official

Title

[Form AB-03] (rev 4/16/2019)
Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review: _____________________________  
Enforcement Recommendation: _____________________________  

[ ] Approve  [ ] Deny

Signature of AMCO Enforcement Supervisor _____________________________  
Printed name of AMCO Enforcement Supervisor _____________________________

Date _____________________________  

Enforcement Recommendations:

______________________________

AMCO Director Review: _____________________________  
Approved  [ ] Denied

Signature of AMCO Director _____________________________  
Printed name of AMCO Director _____________________________

Date _____________________________  

Limitations:

______________________________

[Form AB-03] (rev 4/16/2019)  
Page 5 of 5  
257
Breakfast
All American Classic: two eggs any style with choice of savory meat: hot links, thick cut bacon, sausage patty or ham, served with hashbrowns or home fries | 14
Breakfast Sandwich: toasted sourdough sandwich filled with choice of bacon, hot link or sausage patty, egg how you like it, melted american cheese, served with hashbrowns or home fries | 14
Eggs
Benedict: toasted english muffin topped with ham, poached egg, hollandaise sauce, served with hashbrowns or home fries | 14
Alaska Smoked Salmon Benedict: toasted english muffin topped with smoked salmon, poached egg, hollandaise sauce, served with hashbrowns or home fries | 17
Crab Cake Benedict: toasted english muffin topped with, homemad crab cake, poached egg, hollandaise sauce, served with hashbrowns or home fries | 17
Caprese Benedict: toasted english muffin topped with fresh mozzarella, marinated tomato, fresh basil, poached egg, hollandaise sauce served with hashbrowns or home fries | 17
Biscuits & Gravy: two housemade butty biscuits with Salty's signature sausage gravy | 9
Chicken Fried Steak: angus beef steak dredged in seasoned flour, pan fried and smothered with Salty's signature sausage gravy, served with two eggs, and hashbrowns or home fries | 19
French Toast: battered with cinnamon and vanilla garnished with whipped cream and syrup on the side | 10
Sweet Waffles: golden waffles garnished with strawberries and whipped cream | 10

Italian Omelette: filled with italian sausage, sauteed mushrooms, caramelized onions, pesto, melted provolone, served with hashbrowns or home fries and a side of our sausage gravy | 16
Bacon, Mushroom & Swiss: filled with thick cut bacon, sauteed mushrooms, lots of melted swiss served with hashbrowns or home fries | 15
California: filled with fresh tomato and spinach, caramelized onion, sauteed mushrooms and a blend of cheeses. Topped with avocado and a side of sour cream and housemade salsa served with hashbrowns or home fries | 16
Teresa Special: egg white omelette filled with chicken, fresh spinach, sauteed mushrooms, caramelized onion, jalapenos, sliced marinated tomato and avocado on top, served with hashbrowns or home fries (No cheese) | 18
Ham & Cheese: filled with juicy ham and melted mixed cheese blend, served with hashbrowns or home fries | 15
Avocado Toast: toasted italian bread covered in mashed avocado, salt and pepper | 8
Loaded Avocado Toast: toasted italian bread covered in mashed avocado, topped with radish, green onions, fresh jalapeno and toasted sunflower seeds | 10
Caprese Avocado Toast: toasted italian bread covered in mashed avocado, topped with fresh tomato, basil, mozzarella, drizzled with balsamic glaze | 12

Sides:
Biscuit 2
Bacon (4pc) 5
Sausage Patty 5
Hot Links 5
2 eggs (any style) 4
Potatoes 4
Toast 2
Gluten free bread 3
Side of Avocado 3
Bloody Mary Menu

The Classic Bloody Mary: salted rim and garnished with green olives and a dill pickle | 8

Salty’s Loaded Mary: salted rim, loaded with bacon, cheese, salami, pepperoni, green olives, dill pickle, pickled asparagus and anything else we can rustle up | 9.5

Bacon Bloody Mary: the ultimate carnivorous cocktail! Featuring Bacon Vodka, two sticks of crispy bacon and rimmed with bacon salt 9.5

There are many tales of the origins of this amazing drink...was it Fernand “Pete” Petiot in the 1920s while working at Harry's New York Bar in Paris?

Was it George Jessel? He recalls a particularly long night in Palm Beach in 1927. By 8 a.m., still awake Jessel mixed up potato vodka with tomato juice and spices for himself and his friends. In walked socialite Mary Brown Warburton still in a white gown from the night before. She promptly spilled Jessel's concoction, down the front of her dress, exclaiming, “Now you can call me Bloody Mary, George!” While we’re not sure who invented it, we are sure that Salty’s on 2nd has perfected the Bloody Mary...Cheers!

Mimosa! Said to be created by a bartender in 1925 at the Ritz in Paris... or was it Alfred Hitchcock in San Francisco in 1940's? Drink up buttercup and enjoy the debate...Cheers!

OG Mimosa
Champagne and OJ 8

FreshSqueezed Mimosa Champagne with your choice of exquisite freshly squeezed Pink Grapefruit or Orange Juice! 9.5

X-Rated Mimosa
Champagne and OJ with X-rated fusion Vodka! 10.5

Turbo Berry Mimosa
Champagne and OJ with Anc.Distillery Blueberry Vodka with mixed berries! 11

Bottle Service Mimosa- featuring a bottle of Champagne & Half carafe of OJ | 35

...Cheers!
SOUP
DAILY SOUP DU JOUR
cup | 4 
bowl | 8

APPETIZERS
CAPRESE BRUSCHETTA
fresh mozzarella, tomato, basil, pesto, balsamic reduction
12

CHICKEN TENDERS
ranch, honey mustard, bbq
12 | fries 2

1 LB. CHICKEN WINGS
buffalo | salt & vinegar | thai chili with celery sticks
15

SPINACH DIP
blend of sour cream, cream cheese, spinach, marinated artichokes, served with tortilla chips
14

CRAB STUFFED MUSHROOMS
decadent crab meat and Italian cheeses
15

CHIPS & SALSA
tortilla chips, housemade salsa
7

FRIED CHEESE
served with marinara sauce or ranch
9

SPICY FRIED GREEN BEANS
battered french green beans | ranch
10

SALADS
choice of dressing: ranch | blue cheese | italian | 1000 island | honey mustard | balsamic vinaigrette | raspberry vinaigrette

CAESAR
romaine, croutons, parmesan, tossed in housemade caesar
half 7 | full 11
grilled chicken 4 | salmon 7

SICILIAN CHOP
mixed greens, pepperoni, salami, ham, red onion, green pepper, pepperoncini, italian cheese blend
15

COBB
mixed greens, hard boiled egg, bacon, mixed cheese blend, tomato, grilled chicken
15

HOUSE
mixed greens, cucumber, tomato, red onion, mixed cheese, croutons
half 6 | full 9
grilled chicken 4 | salmon 7

SPINACH
spinach, bacon, candied walnuts, red onion, bleu cheese crumbles, boiled egg
14

PEAR, WALNUT, BLEU CHEESE
mixed greens, pears, walnuts, bacon, grilled chicken, bleu cheese crumbles
16
SANDWICHES
sides: fries | onion rings | house salad | soup

BLT
bacon, lettuce, tomato
15

toasted housemade hoagie

BUFFALO CHICKEN WRAP
buffalo chicken tenders, bacon, lettuce, cheese blend, tomato, ranch
14

PHILLY STEAK WRAP
philly meat, bacon, mushrooms, onions, bell peppers, jalapeños
15

TUNA MELT
tuna, onion, celery, cheddar on toasted sourdough, dill pickles on side
14

VEGGIE SUB
cucumber, roasted peppers, red onion, spinach, marinated tomato, provolone cheese, pesto mayonnaise
15

FRENCH DIP
toasted housemade hoagie, thinly sliced roast beef, provolone, rosemary au jus
15

PASTRAMI MELT
pastrami, provolone, stone ground mustard
15

lemon, tomato on toasted rye sourdough

RUBEEN
corned beef, sauerkraut, thousand island, swiss, toasted rye
15

CALIFORNIA DREAMER
toasted sourdough, turkey, bacon, avocado, marinated tomatoes, provolone
16

CLUB
ham, turkey, bacon, cheddar, swiss, lettuce, tomato, mayo on toasted sourdough
14

MOB SUB
salami, coppacola/ham, red onion, roasted peppers, tomato, provolone, Italian dressing, toasted housemade hoagie
15

SALTY'S CHEESEBURGER
1/2 lb. hand pressed patty, cheddar, lettuce, tomato, onion, mayo
15 | bacon 2 | mushroom 1

ENTREES

PASTA & MEATBALLS
rotini noodles with housemade marinara sauce and two housemade meatballs
14

CHICKEN ALFREDO
rotini noodles with housemade alfredo and grilled chicken breast
16

CAJUN SEAFOOD PASTA
spicy sausage, scallops and shrimp sautéed in a chipotle cream sauce
23

EGGPLANT PARMESAN
baked eggplant layered with marinara sauce and Italian cheese blend
18

HOMEMADE CHICKEN POT PIE
tender roasted chicken and vegetables tucked inside a flaky pie crust
15

3-PIECE FRIED CHICKEN
served with french fries and deep fried corn cob
21

"POT ROAST"
slow cooked beef served with mashed potatoes and vegetables
23

HALIBUT FISH & CHIPS
5 pieces of crispy fried halibut served with fries and house made tartar sauce
23
PIZZA
10" or calzone
15" takeout only

CLASSIC
marinara, roasted garlic, cheese blend
add pepperoni | 2

CAPRESE
 pesto, fresh mozzarella, basil, tomato, balsamic reduction

VEGGIE LOVER
marinara or alfredo green pepper, mushrooms, red onion, jalapeño, spinach, garlic, tomatoes, olives, mozzarella

PIZZA TOPPINGS
meats: pepperoni, ham, italian sausage, chicken, bacon, salami | 3 per topping
veggies: basil, tomato, green pepper, red onion, jalapeno, garlic, spinach, mushroom
pineapple | 2 per topping

THE ISLANDER
alfredo, roasted garlic, chicken, bacon, pineapple, cheese blend

TRUDY'S
cream cheese, roasted garlic, chicken, pineapple, tomatoes, jalapeños, mozzarella

SICILIAN
marinara, pepperoni, ham, red onion, green peppers, olives, tomato, fresh basil, parmesan, mozzarella cheese

MEATZZA
marinara, pepperoni, salami, italian sausage, bacon, ham, cheese blend
Alaska Food Code
2019 Establishment Permit
Division of Environmental Health
Food Safety & Sanitation Program

Permit Number: 9352
Issued to: TRES AMIGAS LLC
For: Salty's on 2nd FS
For Operation of: FF-7 Food Service and Caterer
Located at: 706 2nd AVE Fairbanks, AK 99701

This permit, issued under the provisions of 18 AAC 31, is valid until the noted expiration date or unless suspended or revoked by the department.

This permit is not transferable for change of ownership, facility location, or type of operation. It must be posted in plain view in the establishment and is the property of the State of Alaska.

Expiration Date: December 31, 2019

Program Manager: [Signature]

If you have questions or concerns regarding safe food handling practices call toll free:

1-87-SAFE-FOOD

(in Anchorage call 334-2560)
Property Information for PAN#: 30511

PROPERTY DESCRIPTION: Fairbanks Townsite, Block 16, Lot 04A
OWNER: Lgpy Llc [ownership], Gambardellas Ii Inc [lease]
SITUSS ADDRESS: 706 Second Ave
ZONING: CBD (100%)
COMMUNITY PLANNING PERMITS:
Zoning: 1380
Zoning: 15079

Proximity and Zoning Map
Salty’s on 2nd
Liquor License - #1920
Beverage Dispensary

The Fairbanks North Star Borough does not warrant the accuracy of maps or data provided, nor their suitability for any particular application. There may be errors in the data.
MEMORANDUM

TO:   Fairbanks North Star Borough Assembly
THRU: Bryce Ward, Borough Mayor
FROM: David Bredlie, Director
Department of Public Works
DATE: November 14, 2019
SUBJECT: Ordinance 2019-20-1L
Appropriation for Geotechnical Investigation of Alternate Transit Facility Site

Attached for your approval is a proposed budget ordinance. This ordinance amends the FY 2019-20 budget by appropriating $75,000 from the Transit Enterprise Fund for a geotechnical investigation.

The Transit Facility Renovation and Expansion Project has been funded in part by the Federal Transit Administration (FTA). The FTA grant funding for this project was based on utilizing the existing Transit facility site (Ordinance No. 2016-20-1R). Preliminary design efforts resulted in the discovery of unsuitable soils on a significant portion of the site. The unsuitable soils represent a severe design constraint that negatively impacts building layout, vehicle traffic patterns, and site security.

A potential alternate site has been identified that would result in a superior Transit facility. To confirm the adequacy of the proposed site, a geotechnical investigation is necessary.

The investigation effort will accomplish two objectives necessary for construction on the alternate site. The first objective is to confirm that the site is underlain with soils suitable for construction of structures and pavements. The second objective is to classify the soils as required for the design of structural foundations, building seismic restraint systems, pavements, and drainage structures.

I urge its adoption.
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019 - 20 -1L

AN ORDINANCE AMENDING THE FY 2019-20 BUDGET BY APPROPRIATING $75,000 FROM THE TRANSIT ENTERPRISE OPERATING FUND NET POSITION TO THE TRANSIT ENTERPRISE PROJECTS FUND FOR THE GEOTECHNICAL INVESTIGATION OF ALTERNATE TRANSIT FACILITY SITE

WHEREAS, The Fairbanks North Star Borough (Borough) Assembly adopted Ordinance No. 2016-20-1R, accepting $12,800,000 in federal grant funds from the Federal Transit Administration (FTA) for renovation and expansion of the Borough transit facility; and

WHEREAS, During the design process, poor soils were identified and determined to be unsuitable to support new construction; and

WHEREAS, The Borough has identified an alternate site for the project; and

WHEREAS, The Borough has submitted to FTA a comparative cost analysis that demonstrates construction on the alternate site will achieve the same project goals and provide superior operational benefits while maintaining the original project budget; and

WHEREAS, The Borough has received approval from FTA to change the location of the project contingent on an approved National Environmental Policy Act assessment; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
WHEREAS, A geotechnical investigation is required to complete the design
for construction on the alternate site; and

WHEREAS, The cost for this geotechnical investigation project is estimated
to be $75,000.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
North Star Borough:

Section 1. Classification. This ordinance is not of a general and
permanent nature and shall not be codified.

Section 2. Transit Enterprise Operating Fund Appropriation. The
FY 2019-20 budget is hereby amended by appropriating $75,000 to the Transit
Enterprise Operating Fund budgetary guideline entitled “Contribution to Transit
Enterprise Projects Fund” and by increasing “Contribution from Net Position” by a like
amount.

Section 3. Transit Enterprise Projects Fund Appropriation. The FY 2019-
20 budget is hereby amended by appropriating $75,000 to the Transit Enterprise
Projects Fund budgetary guideline entitled “Alternate Transit Site Geotechnical
Investigation” and by increasing “Contribution from Transit Enterprise Operating Fund”
by a like amount.

Section 4. Lapse of Funds. Upon completion or abandonment of the
project, the unencumbered, unexpended funds will lapse to the net position of the
Transit Enterprise Operating Fund.
Section 5. **Effective Date.** This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.


Matt Cooper  
Presiding Officer

APPROVED:

Jill S. Dolan  
Borough Attorney

ATTEST:

April Trickey, CMC  
Borough Clerk

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED, CAPITALIZED]
I. Request

Ordinance No: 2019-20-11

Abbreviated Title: Appropriate $75,000 from the Transit Enterprise Operating Fund Net Position to the Transit Enterprise Projects Fund for the Alternate Transit Site Geotechnical Investigation

II. Financial Detail

Department/Division Affected: Public Works / Design & Construction

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>Transit Enterprise Operating Fund FY 19/20</th>
<th>Transit Enterprise Projects Fund FY 19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commodity/Contractual Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other - Awaiting Budget</td>
<td></td>
<td>75,000</td>
</tr>
<tr>
<td>Contribution to Transit Enterprise Projects Fund</td>
<td>75,000</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>75,000</td>
<td>75,000</td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

| Contribution from Net Position     | 75,000                                    |                                         |
| Contribution from Transit Enterprise Operating Fund | 75,000                                   |                                         |
| State Grants                       |                                          |                                         |
| Total                              | 75,000                                   | 75,000                                  |

Specify Funding Sources: Transit Enterprise Operating Fund net position

III. Project Purpose:

Provide funding to perform a geotechnical investigation at the proposed site of the future Transit facility

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Chief Financial Officer

Date: 10/22/19
Fairbanks North Star Borough Fiscal Impact Statement (FIS) (FNSBC 3.29.010 C.)

Originator's Name: David Bredlie  
Department: Public Works

To Be Introduced/Sponsored By: Mayor Ward

Abbreviated Ordinance Title: Transit Garage Geotechnical Investigation Appropriation

Department(s)/Division(s) Affected: Public Works / Design and Construction

Proposed Introduction Date: November 14, 2019  
Ordinance No.: 2019-20-1L

Does this ordinance authorize:
1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ☑ No
2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No __

<table>
<thead>
<tr>
<th>Required Information/Estimates</th>
<th>FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td>Remainder of Current FY</td>
</tr>
<tr>
<td>2. Number and type of new positions which may be required</td>
<td>FY 20 /</td>
</tr>
<tr>
<td>3. Cost of operations and maintenance</td>
<td></td>
</tr>
<tr>
<td>4. Future costs to complete capital assets</td>
<td></td>
</tr>
<tr>
<td>5. Estimated revenue impact</td>
<td></td>
</tr>
<tr>
<td>6. Estimated non-Borough funds that may be received:</td>
<td></td>
</tr>
<tr>
<td>a. to fund the ordinance</td>
<td></td>
</tr>
<tr>
<td>b. to fund future phases</td>
<td></td>
</tr>
<tr>
<td>c. to fund future operations and maintenance costs</td>
<td></td>
</tr>
<tr>
<td>7. Anticipated annual tax subsidy</td>
<td></td>
</tr>
</tbody>
</table>

Is backup attached? Yes ☑ No

Contact Person's Name, for FIS questions: David Bredlie  
Extension: 1360

Director(s) Signature(s):  
Date: 10/7/19

Mayo's Office or Assembly Member Signature:  
Date: 10/7/19

Chief Financial Officer Signature:  
Date: 10/22/19
Fairbanks North Star Borough

1920 Lathrop Street  PO Box 71267  Fairbanks, Alaska 99707-1267  (907)459-1070  FAX 290-2449

MEMORANDUM

To:     Fairbanks North Star Borough Assembly

Through:  Bryce Ward, Borough Mayor

From:  Michael Bork, Director, Parks and Recreation

Date:  November 14, 2019

Subject: Ordinance 2019 – 20 - 1N

An Ordinance Amending The FY 2019-20 Budget By Appropriating $38,161 From The General Fund Fund Balance To The Capital Projects Fund For The Required Match For The Birch Hill Recreation Area And South Davis Park Access Roads Project To Be Constructed By The Alaska Department Of Transportation And Public Facilities

Attached for your approval is an ordinance amending the FY 2019-20 budget by appropriating funds totaling $38,161 to provide the required 9.03 percent match for the Birch Hill Recreation Area and South Davis Park Access Road Improvement Project.

The Fairbanks Area Surface Transportation (FAST) Planning organization selected these projects to receive funds through the Federal Aid Highway Fund program. Project funds will be used to resurface the access roads and make drainage improvements.

This FAST Improvement Program project will improve the roads by adding six inches of new gravel making the surface more durable and easier to maintain. The drainage improvements will ensure that the existing ditch networks adequately direct water away from the road surfaces. These improvements will extend the life of the Birch Hill Recreation Area and South Davis Park access roads and result in improved road surfaces for the park’s visitors.

I request your consideration and urge your approval of this ordinance.

Attachments: Ordinance
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019 – 20 – 1N

AN ORDINANCE AMENDING THE FY 2019-20 BUDGET BY APPROPRIATING $38,161 FROM THE GENERAL FUND FUND BALANCE TO THE CAPITAL PROJECTS FUND FOR THE REQUIRED MATCH FOR THE BIRCH HILL RECREATION AREA AND SOUTH DAVIS PARK ACCESS ROADS PROJECT TO BE CONSTRUCTED BY THE ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

WHEREAS, The Birch Hill Recreation Area (Birch Hill) and South Davis Park (South Davis) access roads have been selected by FAST Planning as federal aid highway funded projects under the FAST 2019-2023 Transportation Improvement Program; and

WHEREAS, The State of Alaska Department of Transportation and Public Facilities (ADOT&PF) has agreed to construct the project; and

WHEREAS, Based on the estimated construction cost of $367,480 for the Birch Hill and South Davis access roads surface upgrades, a local match of $38,161 is required for this federal aid highway funding; and

WHEREAS, These improvements will extend the life of these access roads and provide better driving surfaces that are easier to maintain.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.
Section 2. **General Fund Appropriation.** The FY 2019-20 budget is hereby amended by appropriating $38,161 to the General Fund budgetary guideline entitled "Contribution to Capital Projects Fund" and by increasing "Contribution from Fund Balance" by a like amount.

Section 3. **Capital Projects Fund Appropriation.** The FY 2019-20 budget is hereby amended by appropriating $38,161 to the Capital Projects Fund budgetary guideline entitled "Birch Hill Recreation Area and South Davis Park Access Roads Project" and by increasing "Contribution from General Fund" by a like amount.

Section 4. **Contingency.** Payment of the match is contingent upon execution of a signed Memorandum of Agreement with ADOT&PF for the project.

Section 5. **Provisions for Required Match.** This appropriation is for an estimated amount. The actual amount will be appropriated contingent, and based upon, the signed Memorandum of Agreement with ADOT&PF. Any material differences, as determined by the Chief Financial Officer, will be communicated to the Assembly.

Section 6. **Lapse of Funds.** Upon completion or abandonment of the project, any unexpended, unencumbered funds will lapse to the General Fund fund balance.

Section 7. **Effective Date.** This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

ATTEST:

Matt Cooper
Presiding Officer

APPROVED:

April Trickey, CMC
Borough Clerk

Jill S. Dolan
Borough Attorney
I. Request

Ordinance No: 2019-20-1N Date Introduced: November 14, 2019

Abbreviated Title: Appropriate $38,161 for the Required Match for the Birch Hill Recreation Area and South Davis Park Access Roads Project

II. Financial Detail

Department/Division Affected: Parks and Recreation/ Parks Maintenance

EXPENDITURE

<table>
<thead>
<tr>
<th></th>
<th>General Fund FY 19/20</th>
<th>Capital Projects Fund FY 19/20</th>
<th>Total FY 19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contribution to Capital Projects Fund</td>
<td>38,161</td>
<td></td>
<td>38,161</td>
</tr>
<tr>
<td>Indirect</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contractual Services</td>
<td>38,161</td>
<td>38,161</td>
<td>38,161</td>
</tr>
<tr>
<td>Total</td>
<td>38,161</td>
<td>38,161</td>
<td>38,161</td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

| Contribution from Fund Balance | 38,161 |
| Federal Grants                |       |
| Contribution from General Fund| 38,161 |
| Total                         | 38,161 |

Specify Funding Sources: General Fund fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

III. Project Purpose:

Required matching funds for the 2019 FAST Improvement Project to be constructed by ADOT&PF

IV. Analysis of Future Liabilities and Funding Sources:

Ongoing maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Chief Financial Officer
Fairbanks North Star Borough Fiscal Impact Statement (FIS) (FNSBC 3.20.010 C.)

Originator’s Name: Brian Charlton
Department: Parks and Recreation

To Be Introduced/Sponsored By: Mayor Ward

Abbreviated Ordinance Title: BIRCH HILL AND SOUTH DAVIS ACCESS ROAD RESURFACING

Department(s)/Division(s) Affected: Parks and Recreation/Parks Maintenance

Proposed Introduction Date: November 14, 2019 Ordinance No.: 2019-20-IN

Does this ordinance authorize:

1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No ✓

2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No ✓

FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Number and type of new positions which may be required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Cost of operations and maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Future costs to complete capital assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Estimated revenue impact</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Estimated non-Borough funds that may be received:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. to fund the ordinance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. to fund future phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. to fund future operations and maintenance costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Anticipated annual tax subsidy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Is backup attached? Yes ___ No ✓

Contact Person’s Name, for FIS questions: Brian Charlton Extension: 1074

Director(s) Signature(s): ___________________________ Date: 9/30/19

Mayor’s Office or Assembly Member Signature: ___________________________ Date: 10/5/17

Chief Financial Officer Signature: ___________________________ Date: 10/22/19
MEMORANDUM

To: Fairbanks North Star Borough Assembly

From: Bryce Ward, Mayor

Date: July 25, 2019

Subject: Ordinance No. 2019 – 31
Prohibition of Smoking and Vaping in Borough Parks

Attached is an ordinance that would prohibit smoking or vaping in Borough parks and amend the fine schedule to include a penalty for smoking in posted areas of Borough parks.

Please refer this ordinance to the Parks and Recreation Commission for a work session and solicit their ideas and recommended changes.

I urge your referral and approval of this ordinance.

Attachment: Ordinance
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019-31

AN ORDINANCE AMENDING CHAPTER 9.04 FNSBC TO ADD A NEW SECTION TO PROHIBIT SMOKING AND VAPING IN BOROUGH PARKS

WHEREAS, The Fairbanks North Star Borough (Borough) exercises parks and recreation powers on an areawide basis so that its residents and visitors can enjoy a wide range of recreational activities; and

WHEREAS, Borough parks provide opportunities and services to people of all ages, from tots to seniors, and to the disabled; and

WHEREAS, Special events are often hosted in Borough parks which attract visitors from throughout the state and the world, and these parks serve the diverse needs of our community through year-round access to outdoor activities; and

WHEREAS, Enjoyment of parks is diminished by second-hand smoke and vapor from electronic smoking devices, and from the increased litter created by discarded cigarette butts; and

WHEREAS, State law was recently amended to prohibit smoking and vaping in enclosed areas, in places of employment, and in certain outdoor areas, and does not restrict municipalities from having additional limitations on smoking; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZE]
WHEREAS, Smoking regulations in our parks can ensure the community and visitors are able to fully use and appreciate these areas and will help reduce the maintenance and cleanup costs in parks, and will ensure Borough employees enjoy a smoke-free workplace.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is of a general and permanent nature and shall be codified.

Section 2. FNSBC 9.04.040, Smoking in borough parks, is hereby added as follows:

**9.04.040 Smoking in borough parks**

A. Smoking is prohibited in any Fairbanks North Star Borough park or area of a park posted “smoking prohibited by law – fine $50.”

B. For the purposes of this section, the following definitions apply:

"Electronic smoking device" means any product containing or delivering nicotine or any other substance intended for human consumption that can be used by a person through inhalation of vapor or aerosol from the product, of any size or shape, whether the product is manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, vape pen, or any other product name or descriptor; “electronic smoking device” does not include drugs, devices, or combination products authorized for sale by the United States Food and Drug Administration as those terms are defined in 21 USC 301-392 (Food, Drug, and Cosmetic Act), unless the use of those products simulate smoking or expose others to vapor or aerosol.

**AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT**

Text to be added is underlined

Text to be deleted is [BRACKETED, CAPITALIZE]
“Smoking” means using an electronic smoking device or other oral smoking device or inhaling, exhaling, burning, or carrying a lighted or heated cigar, cigarette, pipe, or tobacco or plant product intended for inhalation.

C. Borough parks posted as in subsection (A) of this section shall be determined by the borough parks and recreation department in consultation with the parks and recreation commission.

D. A person who willfully violates the provisions of this section is guilty of a violation, and upon conviction is punishable by a fine as set forth at Chapter 1.20 FNSBC.

Section 3. FNSBC 1.20.070 Minor Offense Fine Schedule is amended to add the following:

<table>
<thead>
<tr>
<th>Code Section</th>
<th>Offense</th>
<th>Fine Amount</th>
<th>Mandatory Warning Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.04.040(A)</td>
<td>Smoking in posted areas in borough parks</td>
<td>$50.00</td>
<td>No</td>
</tr>
</tbody>
</table>

Section 4. Effective date. This ordinance shall be effective at 5:00 p.m. on the first borough business day following its adoption.

PASSED AND APPROVED THIS _____ DAY OF ____________, 2019.

Matt Cooper
Presiding Officer

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZE]
MEMORANDUM

TO: Bryce Ward, Mayor

THROUGH: Michael Bork, Parks & Recreation Director

FROM: Parks & Recreation Advisory Commission
       Robyn Dick, Parks & Recreation Admin Asst. IV

SUBJECT: Prohibit Smoking & Vaping in Borough Parks

DATE: October 22, 2019

A regular meeting of the Parks and Recreation Advisory Commission was held on October 21, 2019 at 5:00 p.m. in the Big Dipper Ice Arena Conference Room. The Commission acted on the following item of business.

October 21, 2019 Agenda
New Business

Agenda Item – Ordinance to Prohibit Smoking & Vaping in Borough Parks – Referred by the Assembly.

After discussion, Commissioner Witt moved to recommend approval of the ordinance as presented. The motion was seconded by Commissioner Lounsberry, and was passed unanimously.
A regular meeting of the Fairbanks North Star Borough Parks & Recreation Advisory Commission was held in the Big Dipper Ice Arena Conference Room, 1920 Lathrop street, Fairbanks, Alaska. The meeting was called to order at 5:00 p.m. by Linda Unsicker, Vice Chair.

A. ROLL CALL
MEMBERS PRESENT:
Judy Stoop
Clutch Lounsbury
Leona McDaniels
Judy Shiffler
Linda Unsicker
Jason Witt

MEMBERS ABSENT
Pete Haggland
Benjamin Roth

OTHERS PRESENT:
Mike Bork, Parks & Recreation Director
Robyn Dick, Administrative Assistant IV

B. MESSAGES
Citizen’s Comments – limited to three (3) minutes

C. APPROVAL OF AGENDA
Agenda approved unanimously. Carried without objection or roll call vote.

D. MINUTES
Minutes from April 15, 2019. Minutes approved unanimously. Carried without objection or roll call vote.

E. UNFINISHED BUSINESS
a. Elections of Officers
Commissioner McDaniels moved to postpone elections until the January 27th, 2020 meeting. Seconded by Commissioner Stoop.

F. NEW BUSINESS
a. Prohibit Smoking & Vaping in Borough Parks
The ordinance was reviewed in depth, a discussion was held regarding chewing tobacco and rule enforcement. Commissioner Witt moved to recommend approval of the ordinance as presented. Seconded by Commission Lounsbury. Motion passed unanimously.

G. REPORTS
1. Staff Reports –
Mr. Bork reported the monthly operations report stands as presented and asked if anyone had any questions.
b. Additional Directors Comments
Mr. Bork reported the Capital Improvement Plan nominations were submitted, and asked the commissioners pay attention for public comment sessions. He also stated the ARPA conference was well attended, and noted Soldotna will be hosting the next two years. He also reported Alaska International Senior Games won outstanding organization award and Lauren Eck, Recreation Specialist III won new professional of the year. Mr. Bork noted budget planning starts next month. He also reported the department is working on creation of title for the Parks & Recreation Department.

H. EXCUSE FUTURE ABSENCES

I. COMMISSIONER'S COMMENTS/COMMUNICATIONS
Commissioner Shiffler expressed she enjoyed ARPA and noted the park numbers brochure was impressive and all commissioners should have one. She noted the Play Passport was inspiring and she is happy to see the department expand and excel. She stated Jeff Wozier the keynote speaker was wonderful, his seize the day not your phone presentation was a wonderful message. Commission McDaniels shared she enjoyed watersports at Tanana & Chena Lake Recreation Areas this summer. She noted park staff was always courteous and delightful. Commissioner Witt introduced himself to the commission sharing he had a three year old and enjoys the local Parks and Recreation Department. He noted he serves on a hockey and baseball board. He asked how you get in the know for parks activities. FLiP was suggested, all commissioners welcomed Mr. Witt.

J. ADJOURNMENT
There being no further business, the meeting was adjourned at 6:16 p.m. The next meeting is scheduled for November 18, 2019 at 5:00pm at the Big Dipper Ice Arena.
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019-47

AN ORDINANCE APPROVING A COMMUNITY PURPOSE EXEMPTION FROM THE LEVY OF BOROUGH PROPERTY TAXES FOR THE ALASKA DOG MUSHERS ASSOCIATION MUSHERS HALL AND PARKING, JEFF STUDDERT RACE TRAIL, TRAILHEAD AND PARKING OWNED BY THE ALASKA DOG MUSHER’S ASSOCIATION, INC.

WHEREAS, The Alaska Dog Musher’s Association, Inc. (ADMA) opened on March 2, 1953 to encourage and preserve the sport of sled dog racing in Alaska, to improve the breeding, care, and training of the Alaska sled dog, and to promote the humane treatment of dogs; and

WHEREAS, The ADMA is a 501(c)(3) non-profit organization and is governed by a volunteer board of directors who receive no income from ADMA for their services; and

WHEREAS, The ADMA educates mushers and the public about sled dogs, conducts annual races in Fairbanks each year, and encourages good sportsmanship; and

WHEREAS, We recognize the importance of social and educational winter recreational activities to engage the public and that ADMA’s activities enhance the quality of life of our residents; and

WHEREAS, The payment of property tax reduces the revenues available for providing these social and educational services.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. Sections 2 and 3 of this ordinance are not of a general and permanent nature and shall not be codified. Section 4 of this ordinance is of a general and permanent nature and shall be codified.

Section 2. The Assembly finds that there is a direct and substantial community purpose and benefit to the Borough from ADMA’s use of the property.

Section 3. The real property listed below in Section 4, so long that it is owned and used for the exempt purpose by ADMA, is hereby exempt from the Borough’s areawide levy of property taxes pursuant to the authority of AS 29.45.050(b)(1)(A) and FNSB Code 8.12.070.

Section 4. FNSBC 8.04.070 is amended by adding subsection J as follows:

J. As permitted by AS 29.45, the real property listed below that is owned by the Alaska Dog Musher’s Association, Inc. and is used exclusively for community purposes. This exemption shall not apply if ever the income from rental of the property exceeds the actual cost to the owner of the use by the renters.

1. Lot 1 Snowhook, 935 Farmers Loop Road, known as Alaska Dog Musher’s Association Mushers Hall and Parking.

2. TL-2213 Section 22 T1N-R1W, known as Jeff Studdert Race Trail, Trailhead, Parking.

Section 5. Effective date. This ordinance shall be effective at 5:00 p.m. on the first Borough business day following its adoption.
ADOPTED THE _____ DAY OF __________ 2019.

Matt Cooper
Presiding Officer

ATTEST:

April Trickey, CMC
Borough Clerk

APPROVED:

Jill S. Dolan
Borough Attorney
MEMORANDUM

To: FNSB Assembly

From: April Trickey, Borough Clerk

CC: Jill Dolan, Borough Attorney  
Bryce Ward, Borough Mayor

Date: October 23, 2019

Re: Community Purpose Tax Exemption Applications  
Alaska Dog Mushers Associations

Attached are two memorandums from Brad Acord, Acting Borough Assessor, regarding community purpose tax exemption applications submitted by Alaska Dog Mushers Associates. Mr. Acord has determined that both applications satisfy the requirements of Chapter 8.08 FNSBC for a community purpose tax exemption.

Only the assembly by ordinance has the authority to grant tax exemptions for community purpose property, per FNSBC 8.12.070(B).

For either of the attached applications to move forward an assemblymember will need to sponsor an ordinance approving an exemption from property taxes. If you would like to sponsor an ordinance approving one or both applications, please submit your request to the Clerk's Office to draft an ordinance.

Attachments:
1. Memorandum from Brad Acord, Acting Borough Assessor, Transmittal of Exemption Application, Alaska Dog Mushers Association, Lot 1 Snowhook, 935 Farmers Loop Rd, Alaska Dog Mushers Association Musher Hall & Parking
2. Memorandum from Brad Acord, Acting Borough Assessor, Transmittal of Exemption Application, Alaska Dog Mushers Association, TL-2213 Section 22 TIN-R1W, Jeff Studdert Race Trail, Trailhead, Parking
MEMORANDUM

TO: April Trickey, Borough Clerk
FROM: Brad H. Acord, Acting Borough Assessor
DATE: 10/22/2019
SUBJECT: Transmittal of Exemption Application
ORGANIZATION: Alaska Dog Mushers Association
PAN: 0242608
LOCATION: TL-2213 SECTION 22 T1N-R1W
Description: Jeff Studdert Race Trail, Trailhead, Parking

The applicants the Alaska Dog Mushers Association have paid the non-refundable application fee of $300 for each parcel and provided all of the supporting information required under FNSB 8.08 and 8.12.070. I have reviewed their information and spoken with the applicant's agent. I have determined that this application satisfies the requirements of our Code 8.12.070 Community purposes property – Specific criteria and factors for consideration. Specifically 8.12.070 (A). IRS Form 990-Eza and (B) various factors as outlined in items 1 – 11.

Attached:
Assessors review of “various factors”, checklist.
Receipt for application fee.
Application.

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.26 et seq. and this document may be subject to public disclosure under state law.
FNSB Community Purpose Property Tax Exemption Documentation

The following is a list of items needed to process your application. Please ensure that you attach typed or easily readable responses to each of the following items. Wherever possible, please support your responses with relevant documentation and other evidence. If you have questions, please contact the Assessor at 459-1418.

**1.)** Please submit an exact copy of your most recent Return of Organization Exempt from Income Tax Return (Form 990) and your Federal Unrelated Business Income Tax Return (Form 990T).

**2.)** Please submit any information that you believe documents how your operation provides a direct and substantial benefit to the Borough.

**3.)** Will the property be open to public use regardless of sex, race, creed, color, or national origin?

**4.)** Is your organization qualified as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code?

**5.)** Will any part of the net earnings of your organization inure to the benefit of any private entity or individual?

**6.)** Will you charge for services, admission or use of the property?

**7.)** Does any officer, trustee, director, shareholder, member or contributor financially benefit, including being an employee, from the use of this property?

**8.)** Do you have paid staff?

**9.)** Can you certify that the property is used for the actual operation of the community activity and does not exceed an amount of property reasonably necessary for the accomplishment of the community activity?

**10.)** Is the property used for any other activity?

**11.)** Can you certify that the actual or anticipated fees and charges for the use of the property and facilities thereon do not effectively deny a significant portion of the borough, the privileges and benefits provided by the property?
Are the members of your organization's Board of Directors volunteers?
YES X NO If no, please explain by attachment.

Please describe by attachment, whether and to what extent the tax exemption is necessary to provide the community benefit.

Please describe by attachment any existing public or private entities you are aware of that provide substantially similar community benefits.

Please describe by attachment the degree you believe your organization's use of the property will impact the quality of life of borough residents.

Please provide by attachment a list of your operational costs and expenses.

\[2\] If your application is approved, you will be required to submit exact copies to the Assessor of Forms 990 and 990T annually within 30 days of the required filing date with the Internal Revenue Service.
<table>
<thead>
<tr>
<th>NAME</th>
<th>DATE</th>
<th>ADDRESS</th>
<th>CITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akshay Dog Musham</td>
<td>3/12/2019</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>YEAR</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
<th>PAYMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Cash</td>
</tr>
<tr>
<td></td>
<td></td>
<td>300</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Check</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2090</td>
<td></td>
</tr>
</tbody>
</table>

| REMARKS | |
|---------| application fee for tax exemption | Trail |
|         |                                    |      |

FAIRBANKS NORTH STAR BOROUGH
PO BOX 71320 FAIRBANKS ALASKA 99707-1320

ACCT. NO. 000005-45045

FNSB FM 117 REV 6/15

REC'D BY 0342608

FAIRBANKS NORTH STAR BOROUGH

RECEIPT

CASH

No. 546147
Dear Applicant:

Attached please find an application for a Community Purpose property tax exemption. This application follows the requirements of Fairbanks North Star Borough Code chapters 8.08 and 8.12.070.

Please keep in mind that your completion of the application and payment of the $300 application fee is no guarantee that the Assembly will approve your application. If your exemption is approved by the Assembly, it is still subject to an annual compliance review and renewal fee of $150.00.

You should also be aware that the Community Purpose exemption is described as "optional" under the state statute (AS 29.45.050) that authorizes the Borough to grant property tax exemptions. To grant a Community Purpose property tax exemption the Assembly must consider the specific criteria provided in Fairbanks North Star Borough Code Section's 8.08 and 8.12.070 which are attached for your reference.

The assessing department is available to assist you in your completion of the application, and looks forward to answering questions you may have concerning the application process and documentation that is required. Although not mandatory, you should feel free to submit with your application additional information that can assist the Assembly in considering your request.

The evaluation of your application will be facilitated by the sufficiency of the information and documentation that you provide to the Borough. However, in submitting information in connection with your application, you should be aware that the Borough cannot guarantee that any of your application will remain confidential. If you have questions about the Borough's public disclosure requirements, you should consult with private counsel.

Please be aware that the Cities within the Fairbanks North Star Borough also tax real property and you will have to apply to the Cities of Fairbanks or North Pole for exemption from their levy if you are located within their jurisdiction.

Please feel free to contact me concerning any questions you may have concerning the attached application.

Sincerely,

Brad H. Acord, Deputy Assessor
Fairbanks North Star Borough

Attachments:
Application Form
FNSBC 8.08, 8.12.010, 8.12.070 & AS 29.45.050(b)
Community Purpose Property Tax Exemption Application Form

Name of Applicant: ALASKA DOG MUSHERS ASSN Inc.
Mailing Address of Applicant: P.O. Box 70662, Fairbanks, AK 99707
Physical Address of Applicant: 935 Farmer's Loop Road, Fairbanks, AK 99706
Primary Contact Name: MAGALI PHILIP, Treasurer
Primary Telephone No.: 907-388-9865 Other Contact No.: _______________________
Alternative Contact Name: Todd Schallock, Alternative Contact Telephone No. 907-388-4584
Parcel Account No.: 0242668
Legal Description of Property: IN 1W 29 2213
Street Address of Property: 935 Farmer's Loop Road
Property Acquisition Date: 3-29-1967 (attach copies of closing documents, deed, and contract of sale/earnest money agreement)

Describe the current use of the property (attach additional pages if necessary):
Jeff Stueff race trail, Trailhead/parking
Trail groomed and maintained by A.D.M.A., Public trail

Describe the intended use of the property (attach additional pages if necessary):

See attached (B)

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.
I hereby certify that the property designated above has been used in the manner required by the Borough Assembly prior to and as of January 1st of the year the exemption is being sought. I further certify that I am fully authorized to sign on behalf of the applicant organization:

Certification:

I AFFIRM, UNDER PENALTY OF LAW, THAT ALL OF THE INFORMATION AND ANSWERS I HAVE ENTERED ON THIS FORM AND ON ANY SUPPORTING DOCUMENTATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Date: 8/2/19
Signature: [Signature]

Printed Name and Title: MAGALI PHILIP Treasurer

SUBSCRIBED AND SWORN TO BEFORE ME on this 2nd day of August, 2019

V. GREGG
Notary Public in and for Alaska

My Commission Expires: 11/30/20

1 FNSBC 8.08.020

C. If anyone knowingly makes any false representations in any submission to the borough related to an initial application for or review of a tax exemption or deferral under this chapter and Chapter 8.12 FNSBC, that person shall be punished by a fine of $1,000. (Ord. 2013-65 § 4, 2013; Ord. 2005-62 § 3, 2005; Ord. 2005-23 § 2, 2005, 2004 Code § 3.10.020.)
FNSB Community Purpose Property Tax Exemption Documentation

The following is a list of items needed to process your application. Please ensure that you attach typed or easily readable responses to each of the following items. Wherever possible, please support your responses with relevant documentation and other evidence. If you have questions, please contact the Assessor at 459-1418.

1.) Please submit an exact copy of your most recent Return of Organization Exempt from Income Tax Return (Form 990) and your Federal Unrelated Business Income Tax Return (Form 990T).

2.) Please submit any information that you believe documents how your operation provides a direct and substantial benefit to the Borough.

3.) Will the property be open to public use regardless of sex, race, creed, color, or national origin?
   YES ☑ NO _ If no, please explain by attachment.

4.) Is your organization qualified as an exempt organization under Section 501(c)(3) of the Internal Revenue Code?
   YES ☑ NO _ If no, please explain by attachment.

5.) Will any part of the net earnings of your organization inure to the benefit of any private entity or individual?
   YES _ NO ☑ If yes, please explain by attachment.

6.) Will you charge for services, admission or use of the property?
   YES _ NO ☑ If yes, please set forth your fee schedule.

7.) Does any officer, trustee, director, shareholder, member or contributor financially benefit, including being an employee, from the use of this property?
   YES _ NO ☑ If yes, please set forth a list and explanation of how and who benefits.

8.) Do you have paid staff? YES _ NO ☑
   If yes, please set forth a list of employees listing title, compensation by type and amount.

9.) Can you certify that the property is used for the actual operation of the community activity and does not exceed an amount of property reasonably necessary for the accomplishment of the community activity? YES ☑ NO _

10.) Is the property used for any other activity? YES ☑ NO _
     If yes, please set forth a description and explanation of the other uses including an estimate of how much the property is used in total for other activities.

11.) Can you certify that the actual or anticipated fees and charges for the use of the property and facilities thereon do not effectively deny a significant portion of the borough, the privileges and benefits provided by the property? YES ☑ NO _

296
12.) Are the members of your organization's Board of Directors volunteers? 
   YES X NO _ If no, please explain by attachment.

13.) Please describe by attachment, whether and to what extent the tax exemption is necessary to provide the community benefit. A

14.) Please describe by attachment any existing public or private entities you are aware of that provide substantially similar community benefits. A

15.) Please describe by attachment the degree you believe your organization's use of the property will impact the quality of life of borough residents.

16.) Please provide by attachment a list of your operational costs and expenses.

---

2 If your application is approved, you will be required to submit exact copies to the Assessor of Forms 990 and 990T annually within 30 days of the required filing date with the Internal Revenue Service.
13) Please describe by attachment, whether and to what extent the tax exemption is necessary to provide community benefit.

The Alaska Dog Mushers Association is a 501c(3) is solely responsible for raising the funds to maintain the Jeff Studdert trail system, the Musher’s Hall, and the staging area of the race. It relies on volunteer efforts to procure these funds, and the operational costs are significant.

14) Please describe by attachment, any existing public or private entities you are that provide substantially similar community benefits.

There are no similar benefits provided by any entity in Fairbanks. Twenty miles away, the Mike Agbaba trail system in the Chena Lakes Recreation area has a maintained trail, however it is significantly shorter and not consistently maintained at the same standard for sprint sled dog racing.

15) Please describe by attachment the degree you believe your organization’s use of the property will impact quality of life of borough residents.

The Alaska Dog Musher’s Association is 501c(3) volunteer run organization that maintains a 30 mile Jeff Studdert trail system. This trail is a multi-user, non motorized trail system in the very heart of Fairbanks. This trail is groomed at the expense of the club from November (or whenever adequate snow arrives) to the end of March to the very high standards required for fast moving sprint dog teams racing at speeds over 20 mph: firmly packed from berm to berm, and level. This makes the trail popular not only with dog mushers, but with skijorers, skiers, fat bikers, and hikers.

The Musher’s Hall property features plowed parking and a staging area for trail users, and is used heavily during the non snow months as well.
DISCRIBE THE USE OF THE PROPERTY:

Parcel# 0242608, 935 Farmers Loop Road, referred here as the “field”

This property is owned by the Alaska Dog Mushers Association and is known as the “field”.

This is the trail head of the Jeff Studdert Race trails, recognized by the FNSB Comprehensive Recreational trail plan as I-B11, non-motorized (for the exception of machines used to groomed and maintain the trail).

DISCRIBE THE INTENTED USE OF THE PROPERTY:

This property is the start and finish of the Jeff Studdert Race trails.

The land was donated to the Alaska Dog Mushers Association by Charles and Donald Creamer, in 1967, to promote and ensure the continuity of the sport of mushing in Fairbanks.

It is used year-round by community members.

Winter use is mainly by mushers, skijorers, fat-bikers and skiers. The widely groomed trails are especially nice for skijoring and ensure room to safely pass by for all other users.

In summer a large number of people come to walk their dogs, ride horses, do a family walk in the big open field.

Community members use the parking lot located on our other property (Mushers Hall) and then they continue the adjacent property (the field) to proceed for the walk, bike ride, ski, mushing trip.

The property is never closed; it is open to any community member. We only encourage donation in lieu of “trail fee” in winter to help us fund our grooming budget, which is about $10,000.00 per winter.
# Profit & Loss

*ADMA*

*July 2018 through June 2019*

## Ordinary Income/Expense

### Income

<table>
<thead>
<tr>
<th>Description</th>
<th>Jul '18 - Jun 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>4005· Race Sponsorship Revenue</td>
<td>57,250.00</td>
</tr>
<tr>
<td>4010· Race Entry Fees</td>
<td>14,589.00</td>
</tr>
<tr>
<td>4015· Bed Tax Revenue</td>
<td>11,625.00</td>
</tr>
<tr>
<td>4020· Banquet Ticket Revenue</td>
<td>100.00</td>
</tr>
<tr>
<td>4035· Street Fair Revenue</td>
<td>350.00</td>
</tr>
<tr>
<td>4055· Trail Day Use Fees</td>
<td>1,287.57</td>
</tr>
<tr>
<td>4300· Gaming Revenue</td>
<td></td>
</tr>
<tr>
<td>4255· Calcutta Revenue</td>
<td>4,655.00</td>
</tr>
<tr>
<td>4226· RAFFLE INCOME</td>
<td>1,740.00</td>
</tr>
<tr>
<td>4300· Gaming Revenue - Other</td>
<td></td>
</tr>
<tr>
<td><strong>Total 4300· Gaming Revenue</strong></td>
<td>7,915.00</td>
</tr>
<tr>
<td>4400· Membership Dues</td>
<td>6,586.37</td>
</tr>
<tr>
<td>4500· Donations</td>
<td>17,383.00</td>
</tr>
<tr>
<td>4600· Fundraising Revenue</td>
<td>9,645.96</td>
</tr>
<tr>
<td>4610· Merchandise Sales</td>
<td></td>
</tr>
<tr>
<td><strong>Total 4600· Fundraising Revenue</strong></td>
<td>9,645.96</td>
</tr>
<tr>
<td>4650· Cell Tower Lease Income</td>
<td>5,225.00</td>
</tr>
<tr>
<td>4700· Grants Received</td>
<td>2,000.00</td>
</tr>
<tr>
<td>4800· Mushers Hall Rental Revenue</td>
<td>10,630.00</td>
</tr>
<tr>
<td>4900· Miscellaneous Income</td>
<td>14,520.48</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>159,106.38</td>
</tr>
</tbody>
</table>

### Expense

<table>
<thead>
<tr>
<th>Description</th>
<th>Jul '18 - Jun 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>5000· Race Expenses</td>
<td></td>
</tr>
<tr>
<td>5055· Advertising Expense</td>
<td>19,292.47</td>
</tr>
<tr>
<td>5010· Banquet Expenses</td>
<td>5,340.00</td>
</tr>
<tr>
<td>5030· Miscellaneous Race Expenses</td>
<td>2,729.16</td>
</tr>
<tr>
<td>5040· Printing/Copying Expense</td>
<td>736.98</td>
</tr>
<tr>
<td>5050· Purse Payout Expense</td>
<td>60,019.75</td>
</tr>
<tr>
<td>5060· Race Marshall Expense</td>
<td>1,850.00</td>
</tr>
<tr>
<td>5070· Sanctioning Fees</td>
<td>1,455.40</td>
</tr>
<tr>
<td>5080· Trophies Expense</td>
<td>1,062.11</td>
</tr>
<tr>
<td>5095· Website Development</td>
<td>791.28</td>
</tr>
<tr>
<td>5000· Race Expenses - Other</td>
<td>7,053.02</td>
</tr>
<tr>
<td><strong>Total 5000· Race Expenses</strong></td>
<td>100,330.17</td>
</tr>
<tr>
<td>5300· Gaming Expenses</td>
<td></td>
</tr>
<tr>
<td>5301· Prizes</td>
<td>1,829.24</td>
</tr>
<tr>
<td>5300· Gaming Expenses - Other</td>
<td>124.36</td>
</tr>
<tr>
<td><strong>Total 5300· Gaming Expenses</strong></td>
<td>1,953.60</td>
</tr>
<tr>
<td>6700· Trail Expenses</td>
<td></td>
</tr>
<tr>
<td>5705· Trail Contract Expense</td>
<td>3,650.00</td>
</tr>
<tr>
<td>5710· Trail Maintenance Expense</td>
<td>4,396.62</td>
</tr>
<tr>
<td>5700· Trail Expenses - Other</td>
<td>15,867.34</td>
</tr>
<tr>
<td><strong>Total 5700· Trail Expenses</strong></td>
<td>23,913.96</td>
</tr>
<tr>
<td>5800· Mushers Hall Expenses</td>
<td></td>
</tr>
<tr>
<td>5805· Commissions for Hall Manager</td>
<td>1,000.00</td>
</tr>
<tr>
<td>5810· Hall Supplies</td>
<td>112.00</td>
</tr>
<tr>
<td>5820· Repairs and Maintenance</td>
<td></td>
</tr>
<tr>
<td>5825· Snow Removal</td>
<td>3,152.50</td>
</tr>
<tr>
<td>5820· Repairs and Maintenance - Other</td>
<td>3,410.55</td>
</tr>
<tr>
<td><strong>Total 5820· Repairs and Maintenance</strong></td>
<td>6,563.05</td>
</tr>
<tr>
<td>5850· Utilities</td>
<td></td>
</tr>
<tr>
<td>5851· Electricity</td>
<td>3,468.00</td>
</tr>
<tr>
<td>5852· Heating Oil</td>
<td>3,280.71</td>
</tr>
<tr>
<td><strong>Total 5850· Utilities</strong></td>
<td>6,748.71</td>
</tr>
<tr>
<td>5800· Mushers Hall Expenses - Other</td>
<td>1,082.52</td>
</tr>
<tr>
<td><strong>Total 5800· Mushers Hall Expenses</strong></td>
<td>15,526.28</td>
</tr>
</tbody>
</table>
ADMA
Profit & Loss
July 2018 through June 2019

<table>
<thead>
<tr>
<th>Item</th>
<th>Jul '18 - Jun 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>5900 · General &amp; Administrative Expenses</td>
<td></td>
</tr>
<tr>
<td>5910 · Bank &amp; Credit Card Fees</td>
<td>55.00</td>
</tr>
<tr>
<td>5920 · Dues &amp; Subscriptions</td>
<td>250.00</td>
</tr>
<tr>
<td>5926 · Merchandise purchase</td>
<td>1,556.97</td>
</tr>
<tr>
<td>5940 · Insurance</td>
<td></td>
</tr>
<tr>
<td>5942 · Property Insurance</td>
<td>1,514.00</td>
</tr>
<tr>
<td>5940 · Insurance - Other</td>
<td>4,324.00</td>
</tr>
<tr>
<td>Total 5940 · Insurance</td>
<td>5,838.00</td>
</tr>
<tr>
<td>5945 · Licenses and Fees</td>
<td>665.00</td>
</tr>
<tr>
<td>5950 · Office Supplies &amp; Expense</td>
<td>28.54</td>
</tr>
<tr>
<td>5960 · Professional Fees</td>
<td>860.00</td>
</tr>
<tr>
<td>5970 · Taxes - Real Estate</td>
<td>11,031.20</td>
</tr>
<tr>
<td>5980 · Miscellaneous Expense</td>
<td>20.00</td>
</tr>
<tr>
<td>5900 · General &amp; Administrative Expenses - Other</td>
<td>224.77</td>
</tr>
<tr>
<td>Total 5900 · General &amp; Administrative Expenses</td>
<td>20,559.48</td>
</tr>
</tbody>
</table>

Total Expense                                                        | 162,283.49       |

Net Ordinary Income                                                  | -3,177.11        |

Other Income/Expense                                                  |                  |

Other Income                                                         |                  |
| 4990 · Interest Income                                              | 48.96            |

Total Other Income                                                   | 48.96            |

Net Other Income                                                     | 48.96            |

Net Income                                                           | -3,128.15        |
MEMORANDUM

TO: April Trickey, Borough Clerk

FROM: Brad H. Acord, Acting Borough Assessor

DATE: 10/22/2019

SUBJECT: Transmittal of Exemption Application

ORGANIZATION: Alaska Dog Mushers Association

PAN: 0654555

LOCATION: LOT 1 SNOWHOOK, 935 Farmers Loop Rd

Description: Alaska Dog Mushers Association Mushers Hall & Parking

The applicants the Alaska Dog Mushers Association have paid the non-refundable application fee of $300 for each parcel and provided all of the supporting information required under FNSB 8.08 and 8.12.070. I have reviewed their information and spoken with the applicant's agent. I have determined that this application satisfies the requirements of our Code 8.12.070 Community purposes property – Specific criteria and factors for consideration. Specifically 8.12.070 (A). IRS Form 990-Eza and (B) various factors as outlined in items 1 – 11.

Attached:
Assessors review of “various factors”, checklist.
Receipt for application fee.
Application.
Musher Hall Rates pulled from web page.
FNSB Community Purpose Property Tax Exemption Documentation

The following is a list of items needed to process your application. Please ensure that you attach typed or easily readable responses to each of the following items. Wherever possible, please support your responses with relevant documentation and other evidence. If you have questions, please contact the Assessor at 459-1418.

1. Please submit an exact copy of your most recent Return of Organization Exempt from Income Tax Return (Form 990) and your Federal Unrelated Business Income Tax Return (Form 990T).

2. Please submit any information that you believe documents how your operation provides a direct and substantial benefit to the Borough.

3. Will the property be open to public use regardless of sex, race, creed, color, or national origin?
   - YES _ NO_ If no, please explain by attachment.

4. Is your organization qualified as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code?
   - YES _ NO_ If no, please explain by attachment.

5. Will any part of the net earnings of your organization inure to the benefit of any private entity or individual?
   - YES _ NO_ If yes, please explain by attachment.

6. Will you charge for services, admission or use of the property?
   - YES _ NO_ If yes, please set forth your fee schedule.

7. Does any officer, trustee, director, shareholder, member or contributor financially benefit, including being an employee, from the use of this property?
   - YES _ NO_ If yes, please set forth a list and explanation of how and who benefits.

8. Do you have paid staff? YES _ NO_ If yes, please set forth a list of employees listing title, compensation by type and amount.

9. Can you certify that the property is used for the actual operation of the community activity and does not exceed an amount of property reasonably necessary for the accomplishment of the community activity? YES _ NO_ If yes, please set forth a description and explanation of the other uses including an estimate of how much the property is used in total for other activities.

10. Is the property used for any other activity? YES _ NO_ If yes, please set forth a description and explanation of how much the property is used in total for other activities.

11. Can you certify that the actual or anticipated fees and charges for the use of the property and facilities thereon do not effectively deny a significant portion of the borough, the privileges and benefits provided by the property? YES _ NO_
12.) Are the members of your organization's Board of Directors volunteers?  
   YES ☑ NO_ If no, please explain by attachment.

13.) Please describe by attachment, whether and to what extent the tax exemption is necessary to provide the community benefit. 

14.) Please describe by attachment any existing public or private entities you are aware of that provide substantially similar community benefits.

15.) Please describe by attachment the degree you believe your organization's use of the property will impact the quality of life of borough residents.

16.) Please provide by attachment a list of your operational costs and expenses.

---

2 If your application is approved, you will be required to submit exact copies to the Assessor of Forms 990 and 990T annually within 30 days of the required filing date with the Internal Revenue Service.
<table>
<thead>
<tr>
<th>NAME</th>
<th>Alaska Dog Musher</th>
<th>DATE</th>
<th>01/20/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADDRESS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YEAR</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACCT. NO.</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>00000S</td>
<td>450.45</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Remarks:** Application for Tax Exemption

**FAIRBANKS NORTH STAR BOROUGH**

**RECEIPT**

**No. 546146**

**CASH**

**PO BOX 71320 FAIRBANKS ALASKA 99707-1320**

**REMARKS**

- Cash
- Check 2097
- Other

**REMARKS**

Application for Tax Exemption

**FAIRBANKS NORTH STAR BOROUGH**

**REC'D BY**

**AL DIONE**
Dear Applicant:

Attached please find an application for a Community Purpose property tax exemption. This application follows the requirements of Fairbanks North Star Borough Code chapters 8.08 and 8.12.070.

Please keep in mind that your completion of the application and payment of the $300 application fee is no guarantee that the Assembly will approve your application. If your exemption is approved by the Assembly, it is still subject to an annual compliance review and renewal fee of $150.00.

You should also be aware that the Community Purpose exemption is described as "optional" under the state statute (AS 29.45.050) that authorizes the Borough to grant property tax exemptions. To grant a Community Purpose property tax exemption the Assembly must consider the specific criteria provided in Fairbanks North Star Borough Code Section's 8.08 and 8.12.070 which are attached for your reference.

The assessing department is available to assist you in your completion of the application, and looks forward to answering questions you may have concerning the application process and documentation that is required. Although not mandatory, you should feel free to submit with your application additional information that can assist the Assembly in considering your request.

The evaluation of your application will be facilitated by the sufficiency of the information and documentation that you provide to the Borough. However, in submitting information in connection with your application, you should be aware that the Borough cannot guarantee that any of your application will remain confidential. If you have questions about the Borough's public disclosure requirements, you should consult with private counsel.

Please be aware that the Cities within the Fairbanks North Star Borough also tax real property and you will have to apply to the Cities of Fairbanks or North Pole for exemption from their levy if you are located within their jurisdiction.

Please feel free to contact me concerning any questions you may have concerning the attached application.

Sincerely,
Brad H. Acord, Deputy Assessor
Fairbanks North Star Borough

Attachments:
Application Form
FNSBC 8.08, 8.12.010, 8.12.070 & AS 29.45.050(b)
Community Purpose Property Tax Exemption
Application Form

Name of Applicant: ALASKA DOG MUSHERS ASSN Inc.

Mailing Address of Applicant: P.O. Box 70662, Fairbanks, AK 99707

Physical Address of Applicant: 935 Farmer's Loop Rd, FAI AK 99707

Primary Contact Name: MAGALI PHILIP (Treasurer)

Primary Telephone No.: 907-388-9965 Other Contact No.: __________

Alternative Contact Name: Todd Schauck Alternative Contact Telephone No. 901-388-4584

Parcel Account No.: 0654555

Legal Description of Property: Snowhook o 1

Street Address of Property: 935 Farmer's Loop Road

Property Acquisition Date: 9-2-1965 (attach copies of closing documents, deed, and contract of sale/earnest money agreement)

Describe the current use of the property (attach additional pages if necessary):

Musher's Hall, Street access to Jeff Studdert race trail system, large parking area, please run in win

Describe the intended use of the property (attach additional pages if necessary):

see page attached "A"

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq., and this document may be subject to public disclosure under state law.
I hereby certify that the property designated above has been used in the manner required by the Borough Assembly prior to and as of January 1st of the year the exemption is being sought. I further certify that I am fully authorized to sign on behalf of the applicant organization:

Certification:

I AFFIRM, UNDER PENALTY OF LAW, THAT ALL OF THE INFORMATION AND ANSWERS I HAVE ENTERED ON THIS FORM AND ON ANY SUPPORTING DOCUMENTATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Date: 8/2/19

Signature: 

Printed Name and Title: MAGNU PHILIP TREASURER

SUBSCRIBED AND SWORN TO BEFORE ME on this 2nd day of August, 2019.

V. Gregg

Notary Public in and for Alaska

My Commission Expires: 8/2/2020

---

1 FNSBC 8.08.020

C. If anyone knowingly makes any false representations in any submission to the borough related to an initial application for or review of a tax exemption or deferral under this chapter and Chapter 8.12 FNSBC, that person shall be punished by a fine of $1,000. (Ord. 2013-65 § 4, 2013; Ord. 2005-62 § 3, 2005; Ord. 2005-23 § 2, 2005. 2004 Code § 3.10.020.)

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

308
FNSB Community Purpose Property Tax Exemption Documentation

The following is a list of items needed to process your application. Please ensure that you attach typed or easily readable responses to each of the following items. Wherever possible, please support your responses with relevant documentation and other evidence. If you have questions, please contact the Assessor at 459-1418.

1.) Please submit an exact copy of your most recent Return of Organization Exempt from Income Tax Return (Form 990) and your Federal Unrelated Business Income Tax Return (Form 99CT).

2.) Please submit any information that you believe documents how your operation provides a direct and substantial benefit to the Borough.

3.) Will the property be open to public use regardless of sex, race, creed, color, or national origin?
   YES X NO. If no, please explain by attachment.

4.) Is your organization qualified as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code?
   YES X NO. If no, please explain by attachment.

5.) Will any part of the net earnings of your organization inure to the benefit of any private entity or individual?
   YES NO. If yes, please explain by attachment.

6.) Will you charge for services, admission or use of the property?
   YES NO. If yes, please set forth your fee schedule.

7.) Does any officer, trustee, director, shareholder, member or contributor financially benefit, including being an employee, from the use of this property?
   YES NO. If yes, please set forth a list and explanation of how and who benefits.

8.) Do you have paid staff? YES NO.
   If yes, please set forth a list of employees listing title, compensation by type and amount.

9.) Can you certify that the property is used for the actual operation of the community activity and does not exceed an amount of property reasonably necessary for the accomplishment of the community activity? YES X NO.

10.) Is the property used for any other activity? YES X NO.
    If yes, please set forth a description and explanation of the other uses including an estimate of how much the property is used in total for other activities.

11.) Can you certify that the actual or anticipated fees and charges for the use of the property and facilities thereon do not effectively deny a significant portion of the borough, the privileges and benefits provided by the property? YES X NO.
12.) Are the members of your organization's Board of Directors volunteers?
YES ☑ NO _ If no, please explain by attachment.

13.) Please describe by attachment, whether and to what extent the tax exemption is necessary to provide the community benefit. "B"

14.) Please describe by attachment any existing public or private entities you are aware of that provide substantially similar community benefits. "B"

15.) Please describe by attachment the degree you believe your organization's use of the property will impact the quality of life of borough residents. "B"

16.) Please provide by attachment a list of your operational costs and expenses. "C"

---

2 If your application is approved, you will be required to submit exact copies to the Assessor of Forms 990 and 990T annually within 30 days of the required filing date with the Internal Revenue Service.
DISCRIBE THE USE OF THE PROPERTY:

Parcel# 0654555, 935 Farmer's Loop Road, referred here as the Mushers Hall

This parcel, owned by the Alaska Dog Mushers Association, is the trail head for the Jeff Studdert race trails and the location of the Mushers Hall.

The property is not gated or locked. The land is accessible to any community member who wants to walk, ski, mush, skijor or bike there. The parking lot is used by various nonprofit groups as a start and/or finish for foot races, bike races, etc.

This is a “landmark” in our community.

The Mushers Hall is available to rent for a fee. It is available to rent to any community members regardless of sex, race, creed, color or national origin. Only previous tenants who cause damage to the building are not allowed to rent again. The building is locked when not in use.

ADMA contracts a realty firm to serve as the Hall Manager; they plan the booking, collect the rent, and are paid a percentage of the rental fee for their services.

DISCRIBE THE INTENTED USE OF THE PROPERTY:

The land was donated to the Alaska Dog Mushers Association by Charles and Donald Creamer, in 1965, to promote and ensure the continuity of the sport of mushing in Fairbanks.

ADMA is committed to respecting this wish; we plow and maintain the property so any community member can access it and enjoy the outdoors. The trail is groomed by ADMA once there is enough snow on the ground for the equipment to be used.

The Mushers Hall is where ADMA holds its races. It is also used for some races organized by the Junior Dog Mushers Association, and various skijoring races as well.

No fees are charged for the use of the property in any season. Instead, there is a suggested donation to help with the funding of the trail grooming. The whole Jeff Studdert Race trail system is maintained and groomed solely by ADMA.
13) Please describe by attachment, whether and to what extent the tax exemption is necessary to provide community benefit.

The Alaska Dog Mushers Association is a 501c(3) is solely responsible for raising the funds to maintain the Jeff Studdert trail system, the Musher's Hall, and the staging area of the race. It relies on volunteer efforts to procure these funds, and the operational costs are significant.

14) Please describe by attachment, any existing public or private entities you are that provide substantially similar community benefits.

There are no similar benefits provided by any entity in Fairbanks. Twenty miles away, the Mike Agbaba trail system in the Chena Lakes Recreation area has a maintained trail, however it is significantly shorter and not consistently maintained at the same standard for sprint sled dog racing.

15) Please describe by attachment the degree you believe your organization's use of the property will impact quality of life of borough residents.

The Alaska Dog Musher's Association is 501c(3) volunteer run organization that maintains a 30 mile Jeff Studdert trail system. This trail is a multi-user, non motorized trail system in the very heart of Fairbanks. This trail is groomed at the expense of the club from November (or whenever adequate snow arrives) to the end of March to the very high standards required for fast moving sprint dog teams racing at speeds over 20 mph: firmly packed from berm to berm, and level. This makes the trail popular not only with dog mushers, but with skijorers, skiers, fat bikers, and hikers.

The Musher's Hall property features plowed parking and a staging area for trail users, and is used heavily during the non snow months as well.
### ADMA

#### Profit & Loss

*July 2018 through June 2019*

#### Ordinary Income/Expense

<table>
<thead>
<tr>
<th>Income</th>
<th>Jul '18 - Jun '19</th>
</tr>
</thead>
<tbody>
<tr>
<td>4005 - Race Sponsorship Revenue</td>
<td>57,250.00</td>
</tr>
<tr>
<td>4010 - Race Entry Fees</td>
<td>14,589.00</td>
</tr>
<tr>
<td>4015 - Bed Tax Revenue</td>
<td>11,625.00</td>
</tr>
<tr>
<td>4020 - Banquet Ticket Revenue</td>
<td>100.00</td>
</tr>
<tr>
<td>4035 - Street Fair Revenue</td>
<td>350.00</td>
</tr>
<tr>
<td>4055 - Trail Day Use Fees</td>
<td>1,267.57</td>
</tr>
<tr>
<td>4300 - Gaming Revenue</td>
<td></td>
</tr>
<tr>
<td>4305 - Calcutta Revenue</td>
<td></td>
</tr>
<tr>
<td>4325 - RAFFLE INCOME</td>
<td></td>
</tr>
<tr>
<td>4300 - Gaming Revenue - Other</td>
<td>7,915.00</td>
</tr>
<tr>
<td>Total 4300 - Gaming Revenue</td>
<td>9,645.96</td>
</tr>
<tr>
<td>4400 - Membership Dues</td>
<td>6,585.37</td>
</tr>
<tr>
<td>4500 - Donations</td>
<td>17,383.00</td>
</tr>
<tr>
<td>4600 - Fundraising Revenue</td>
<td>10,530.00</td>
</tr>
<tr>
<td>4610 - Merchandise Sales</td>
<td>14,520.48</td>
</tr>
<tr>
<td>Total 4600 - Fundraising Revenue</td>
<td>159,106.38</td>
</tr>
<tr>
<td>4650 - Cell Tower Lease Income</td>
<td>5,225.00</td>
</tr>
<tr>
<td>4700 - Grants Received</td>
<td>2,000.00</td>
</tr>
<tr>
<td>4800 - Mushers Hall Rental Revenue</td>
<td></td>
</tr>
<tr>
<td>4900 - Miscellaneous Income</td>
<td></td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>159,106.38</td>
</tr>
</tbody>
</table>

#### Expense

<table>
<thead>
<tr>
<th>Expense</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5000 - Race Expenses</td>
<td>100,330.17</td>
</tr>
<tr>
<td>5005 - Advertising Expense</td>
<td>19,292.47</td>
</tr>
<tr>
<td>5010 - Banquet Expenses</td>
<td>5,340.00</td>
</tr>
<tr>
<td>5030 - Miscellaneous Race Expenses</td>
<td>2,722.16</td>
</tr>
<tr>
<td>5040 - Printing/Copying Expense</td>
<td>736.98</td>
</tr>
<tr>
<td>5050 - Purse Payout Expense</td>
<td>60,019.75</td>
</tr>
<tr>
<td>5060 - Race Marshall Expense</td>
<td>1,850.00</td>
</tr>
<tr>
<td>5070 - Sanctioning Fees</td>
<td>1,455.40</td>
</tr>
<tr>
<td>5080 - Trophies Expense</td>
<td>1,062.11</td>
</tr>
<tr>
<td>5095 - Website Development</td>
<td>791.28</td>
</tr>
<tr>
<td>5000 - Race Expenses - Other</td>
<td>7,053.02</td>
</tr>
<tr>
<td><strong>Total 5000 - Race Expenses</strong></td>
<td>100,330.17</td>
</tr>
<tr>
<td>5300 - Gaming Expenses</td>
<td>1,653.60</td>
</tr>
<tr>
<td>5301 - Prizes</td>
<td>1,829.24</td>
</tr>
<tr>
<td>5300 - Gaming Expenses - Other</td>
<td>124.36</td>
</tr>
<tr>
<td><strong>Total 5300 - Gaming Expenses</strong></td>
<td>1,653.60</td>
</tr>
<tr>
<td>5700 - Trail Expenses</td>
<td>23,913.96</td>
</tr>
<tr>
<td>5705 - Trail Contract Expense</td>
<td>3,650.00</td>
</tr>
<tr>
<td>5710 - Trail Maintenance Expense</td>
<td>4,396.62</td>
</tr>
<tr>
<td>5700 - Trail Expenses - Other</td>
<td>15,867.34</td>
</tr>
<tr>
<td><strong>Total 5700 - Trail Expenses</strong></td>
<td>23,913.96</td>
</tr>
<tr>
<td>5800 - Mushers Hall Expenses</td>
<td></td>
</tr>
<tr>
<td>5805 - Commissions for Hall Manager</td>
<td>1,000.00</td>
</tr>
<tr>
<td>5810 - Hall Supplies</td>
<td>112.00</td>
</tr>
<tr>
<td>5820 - Repairs and Maintenance</td>
<td></td>
</tr>
<tr>
<td>5825 - Snow Removal</td>
<td>3,152.50</td>
</tr>
<tr>
<td>5820 - Repairs and Maintenance - Other</td>
<td>3,410.55</td>
</tr>
<tr>
<td><strong>Total 5820 - Repairs and Maintenance</strong></td>
<td>6,563.05</td>
</tr>
<tr>
<td>5850 - Utilities</td>
<td></td>
</tr>
<tr>
<td>5851 - Electricity</td>
<td>3,488.00</td>
</tr>
<tr>
<td>5852 - Heating Oil</td>
<td>3,260.71</td>
</tr>
<tr>
<td><strong>Total 5850 - Utilities</strong></td>
<td>6,748.71</td>
</tr>
<tr>
<td>5800 - Mushers Hall Expenses - Other</td>
<td>1,082.52</td>
</tr>
<tr>
<td><strong>Total 5800 - Mushers Hall Expenses</strong></td>
<td>15,526.29</td>
</tr>
</tbody>
</table>
## ADMA
### Profit & Loss
#### July 2018 through June 2019

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Description</th>
<th>Jul '18 - Jun '19</th>
</tr>
</thead>
<tbody>
<tr>
<td>5900</td>
<td>General &amp; Administrative Expenses</td>
<td></td>
</tr>
<tr>
<td>5910</td>
<td>Bank &amp; Credit Card Fees</td>
<td>55.00</td>
</tr>
<tr>
<td>5920</td>
<td>Dues &amp; Subscriptions</td>
<td>250.00</td>
</tr>
<tr>
<td>5926</td>
<td>Merchandise purchase</td>
<td>1,556.97</td>
</tr>
<tr>
<td>5940</td>
<td>Insurance</td>
<td></td>
</tr>
<tr>
<td>5942</td>
<td>Property Insurance</td>
<td>1,514.00</td>
</tr>
<tr>
<td>5940</td>
<td>Insurance - Other</td>
<td>4,324.00</td>
</tr>
<tr>
<td></td>
<td>Total 5940 · Insurance</td>
<td>5,838.00</td>
</tr>
<tr>
<td>5945</td>
<td>Licenses and Fees</td>
<td>665.00</td>
</tr>
<tr>
<td>5950</td>
<td>Office Supplies &amp; Expense</td>
<td>29.54</td>
</tr>
<tr>
<td>5960</td>
<td>Professional Fees</td>
<td>880.00</td>
</tr>
<tr>
<td>5970</td>
<td>Taxes - Real Estate</td>
<td>11,031.20 (Both properties)</td>
</tr>
<tr>
<td>5990</td>
<td>Miscellaneous Expense</td>
<td></td>
</tr>
<tr>
<td>5990</td>
<td>General &amp; Administrative Expenses - Other</td>
<td>20.00</td>
</tr>
<tr>
<td></td>
<td>Total 6900 · General &amp; Administrative Expenses</td>
<td>20,559.48</td>
</tr>
<tr>
<td></td>
<td>Total Expense</td>
<td>162,283.49</td>
</tr>
<tr>
<td></td>
<td><strong>Net Ordinary Income</strong></td>
<td>-3,177.11</td>
</tr>
<tr>
<td></td>
<td><strong>Other Income/Expense</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Other Income</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4990 · Interest Income</td>
<td>48.96</td>
</tr>
<tr>
<td></td>
<td>Total Other Income</td>
<td>48.96</td>
</tr>
<tr>
<td></td>
<td><strong>Net Other Income</strong></td>
<td>48.96</td>
</tr>
<tr>
<td></td>
<td><strong>Net Income</strong></td>
<td>-3,128.15</td>
</tr>
</tbody>
</table>
Hall rentals

The Mushers Hall in Fairbanks, Alaska, is a log building with complete kitchen and bathroom facilities, located on 45 acres of land on Farmers Loop Road. This beautiful property was donated to ADMA by Jeff Studdert (the namesake of our race trail system). The Mushers Hall can be rented for private functions year-round. The spacious interior, industrial-size kitchen, and large open fields make our great for weddings, wedding receptions, business meetings, birthday parties, and fundraisers. We have a big parking lot and plenty of room for outside activities like barbeques, play areas for kids, and play areas for dogs. (please clean up behind your pets!). We also hold sled dog races at the Jeff Studdert Racegrounds throughout the winter. If you want to catch Fairbanks dog mushing at its best, come watch our sprint races from the warmth and comfort of the Mushers Hall.

Rates, **Weekends (Fri–Sun) and all weddings and receptions**

- Regular: $400
- Nonprofit groups: $300

Reduce rates, **Weekdays (Mon–Thu) Regular and Nonprofit groups: $300**

All rentals require a $275 damage/cleaning deposit. For rates and scheduling, contact Lymbuner Realty 907-488-3700

http://alaskadogmushers.com/mushers-hall
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019 - 48

AN ORDINANCE AMENDING FNSBC 7.12.020 TO INCREASE THE REQUIRED CONTRIBUTION TO THE FACILITIES MAINTENANCE RESERVE FUND IN THE MAYOR'S PROPOSED BUDGET

WHEREAS, The Fairbanks North Star Borough (Borough) owns many public buildings that serve a public good, most notably the buildings of the Fairbanks North Star Borough School District; and

WHEREAS, With reductions in oil prices and oil throughput in TAPS in recent years the State of Alaska has significantly reduced its support to local governments including the Borough; and

WHEREAS, The old business model of the Borough leaning heavily on the State of Alaska for capital costs of its buildings is no longer viable; and

WHEREAS, On January 24, 2019, the Borough Assembly took a significant action to begin to have the Borough begin to self-fund its own capital program and attack its deferred maintenance issue by directing all future mayors to save at least seven percent of expected revenues each budget season into the Facilities Maintenance Reserve Fund; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
WHEREAS, On August 8, 2019, the Borough Assembly, at the urging of the administration, adopted a new Capital Improvement Program to more efficiently spend capital dollars and attack the significant deferred maintenance issues; and

WHEREAS, Seven percent of Borough revenues is insufficient to maintain existing Borough buildings and increasing this number will result in a more sustainable Capital Improvement Program; and

WHEREAS, The Tax Revenue Cap allows for increases based on new construction, and these revenues have a long history of exceeding two percent of the overall Borough revenue; and

WHEREAS, The Borough can use the revenue dollars from new construction in the next fiscal year on a perpetual basis to attack the deferred maintenance problem without reductions to any other part of the Borough government.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Subsection D of FNSBC 7.12.020, Budget submission, is hereby amended as follows:

D. The borough mayor’s total proposed comprehensive budget delivered to the assembly must include a contribution to the facilities maintenance reserve fund of at least [SEVEN]nine percent of the estimate of areawide tax revenue included in that budget, excluding penalties and interest and prior year’s delinquent taxes.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
Section 3. **Effective Date.** This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.


Matt Cooper
Presiding Officer

April Trickey, CMC
Borough Clerk

Jill S. Dolan
Borough Attorney
MEMORANDUM

To: Fairbanks North Star Borough Assembly
From: Bryce Ward, Mayor
Date: November 14, 2019
Subject: Ordinance No. 2019-20-1K
PFAS Contamination Project

Attached is an ordinance establishing a project that would be used for monitoring, compliance work, and other actions related to Borough interests associated with per- and polyfluoroalkyl substances (PFAS) contamination of ground water on Borough lands.

PFAS have been found in groundwater in various locations across the Borough. Several wells on Borough lands used for irrigation and drinking water have varying levels of PFAS contamination. Some Borough wells have exceeded U.S. Environmental Protection Agency and Alaska Department of Environmental Conservation advisory levels and the Borough has discontinued the use of these wells.

I urge your support of this ordinance.

Attachment: Ordinance
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019 - 20 - 1K

AN ORDINANCE AMENDING THE FY 2019-20 BUDGET BY REAPPROPRIATING $200,000 FROM THE PUBLIC WORKS BOROUGHWIDE COMPLIANCE PROJECT TO ESTABLISH THE PFAS CONTAMINATION PROJECT WITHIN THE MULTI-YEAR GENERAL SUBFUND

WHEREAS, Per- and polyfluoroalkyl substances (PFAS) are chemicals commonly found in numerous household and industrial products such as textiles, fabrics, cleaning products and firefighting foam; and

WHEREAS, The PFAS group of chemicals include perfluorooctane sulfonate (PFOS), perfluorooctanoic acid (PFOA), plus a number of other man-made chemicals; and

WHEREAS, The U.S. Environmental Protection Agency (EPA) states that when people eat or drink food and water contaminated with PFAS, the PFAS accumulates in the human body and stays in the human body for a long period of time; and

WHEREAS, The EPA also states there is growing scientific evidence that prolonged exposure and accumulation of PFAS in the human body may lead to negative health outcomes, including immune system disorders, low infant birth weights, thyroid disorders, and cancer; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZE]
WHEREAS, The EPA set lifetime health advisory (LHA) standards for PFOA and PFOS compounds (or the sum of the two) in drinking water at 70 parts per trillion (ppt); and

WHEREAS, In 2019, the EPA published a PFAS action plan, which included an EPA commitment to propose standards for PFOA- and PFOS-contaminated drinking water; and

WHEREAS, In lieu of established EPA standards for PFAS-contaminated drinking water, the Alaska Department of Environmental Conservation (DEC) announced they will use the EPA LHA of 70 ppt as their action level for drinking water and 400 ppt as the action level for ground water; and

WHEREAS, DEC's action level guidance for PFAS substances directs responsible parties who discharge or release PFAS-contaminated substances to take specific actions, to include conducting water well surveys and sampling drinking water supplies, and where PFAS contamination is confirmed, providing an alternative drinking water supply, treating discharged water to below action levels, disconnecting wells, and/or decommissioning wells; and

WHEREAS, Several areas in and around Fairbanks, North Pole and Moose Creek have confirmed PFAS-contaminated groundwater; and

WHEREAS, The Fairbanks North Star Borough (Borough) owns public facilities that use well water for irrigation and drinking water; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZE]
WHEREAS, Some of the Borough facilities that use well water for irrigation and/or drinking have confirmed PFAS contamination that exceeds DEC advisory levels; and

WHEREAS, The Borough has taken action to discontinue use of its known PFAS-contaminated water wells; and

WHEREAS, The Borough is not a responsible party, as defined by the EPA, for the identified PFAS contamination in the borough; and

WHEREAS, It is the intent of the Borough Administration to establish a long-term project to pay for and track expenditures for compliance, monitoring, and other actions related to Borough interests associated with PFAS contamination on Borough lands.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. Multi-Year General Subfund Reappropriation. The FY 2019-20 budget is hereby amended by reappropriating $200,000 within the Multi-Year General Subfund from the budgetary guideline entitled “Public Works – Boroughwide Compliance” to the budgetary guideline entitled “PFAS Contamination Project”.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZE]
Section 3. Prior Expenditure Reimbursement. Expenditures made after June 30, 2019, for the same purpose as this ordinance shall be reimbursed to the fund/department or fund/project from which the expenditure was originally made.

Section 4. Lapse of Funds. Upon completion or abandonment of the project, any unexpended, unencumbered funds will lapse to the fund balance of the General Fund.

Section 5. Effective Date. This ordinance shall be effective at 5:00 p.m. on the first Borough business day following its adoption.


Matt Cooper  
Presiding Officer

ATTEST:

April Trickey, CMC  
Borough Clerk

APPROVED:

Jill S. Dolan  
Borough Attorney
I. Request

Ordinance No: 2019-20-1K Date Introduced: 11/14/19

Abbreviated Title: Reappropriate $200,000 from the Public Works Boroughwide Compliance Project to the PFAS Contamination Project within the Multi-Year General Subfund

II. Financial Detail

Department/Division Affected: Various

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>FY 19/20</th>
<th>FY 19/20</th>
<th>FY 19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other – Awaiting Budget</td>
<td>(200,000)</td>
<td>200,000</td>
<td></td>
</tr>
<tr>
<td>Contribution to Capital Projects</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indirect</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>(200,000)</td>
<td>200,000</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SOURCE OF FUNDING</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contribution from Fund Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal Grants</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contribution from General Fund</td>
<td>(200,000)</td>
<td>200,000</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>(200,000)</td>
<td>200,000</td>
<td></td>
</tr>
</tbody>
</table>

Specify Funding Sources: Public Works Boroughwide Compliance Project

ORIGINAL FUNDING

<table>
<thead>
<tr>
<th>Ordnances No. 2018-20-1N and 2019-20</th>
<th>$375,000</th>
</tr>
</thead>
</table>

III. Project Purpose:

Reappropriate funds from the Public Works Boroughwide Compliance Project to the PFAS Contamination Project

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Chief Financial Officer

Date: 10/22/19
Does this ordinance authorize:

1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? ☑ Yes No *

2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes No ☑ *

<table>
<thead>
<tr>
<th>Required Information/Estimates</th>
<th>FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td>Remainder of 1st Full FY of 2nd Full FY of 3rd Full FY of 4th Full FY of</td>
</tr>
<tr>
<td></td>
<td>Current FY Operations</td>
</tr>
<tr>
<td></td>
<td>FY 20 /</td>
</tr>
<tr>
<td>2. Number and type of new positions which may be required</td>
<td></td>
</tr>
<tr>
<td>3. Cost of operations and maintenance</td>
<td></td>
</tr>
<tr>
<td>4. Future costs to complete capital assets</td>
<td></td>
</tr>
<tr>
<td>5. Estimated revenue impact</td>
<td></td>
</tr>
<tr>
<td>6. Estimated non-Borough funds that may be received:</td>
<td></td>
</tr>
<tr>
<td>a. to fund the ordinance</td>
<td></td>
</tr>
<tr>
<td>b. to fund future phases</td>
<td></td>
</tr>
<tr>
<td>c. to fund future operations and maintenance costs</td>
<td></td>
</tr>
<tr>
<td>7. Anticipated annual tax subsidy</td>
<td></td>
</tr>
</tbody>
</table>

Is backup attached? Yes No

Contact Person’s Name, for FIS questions: David Bredlie  Extension: 1380

Director(s) Signature(s): 

Mayor’s Office or Assembly Member Signature: Jim Williams Date: 10/24/19

Chief Financial Officer Signature: Debra Brady Date: 10/22/19
MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THROUGH: Bryce J. Ward, Borough Mayor

FROM: David Gibbs, Emergency Operations Director

DATE: November 14, 2019

SUBJECT: Ordinance 2019 – 20 - 1M
Appropriating the 2019 State Homeland Security Grant Award

Attached for your approval is an ordinance appropriating $139,815 in 2019 State Homeland Security Grant Program funding to the Special Revenue and/or Capital Projects funds for the completion of a variety of emergency management related planning and response projects.

The ordinance also accepts the grant terms and conditions associated with this grant.

Specifically, the Emergency Operations Department applied for and received grant funding for the following projects:

1. **Collapse Rescue Technician Training.** ($60,000)
   Funding for Collapse Rescue Technician Training course on a regional scale (collapsed building) for Fairbanks North Star Borough (Borough).

2. **Radio Replacements - Emergency Operations.** ($30,000)
   Purchase and installation of mobile mounted radios for Animal Control Division and Alaska Land Mobile Radio compatible radios for Emergency Operations staff.

3. **Volunteers in Policing (Citizen Corps) Training and Support.** ($25,000)
   Program will provide training for volunteers to assist in the event of an emergency within the Borough and assist with preparedness, mitigation, and recovery.

4. **Hazardous Materials Response Equipment.** ($24,815)
   Purchase of air monitoring equipment sensors used by the Borough Hazardous Materials Response Team.

I request your consideration, and urge your approval of this ordinance.

DG/kj
By: Bryce J. Ward, Mayor
Introduced: November 14, 2019

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019-20-1M

AN ORDINANCE AMENDING THE FY 2019-20 BUDGET BY APPROPRIATING $139,815 IN
FEDERAL PASS-THROUGH GRANT FUNDING TO THE SPECIAL REVENUE AND/OR CAPITAL
PROJECTS FUNDS FOR THE ACQUISITION OF EMERGENCY MANAGEMENT RELATED
EQUIPMENT AND TRAINING

WHEREAS, The State of Alaska, Department of Military and Veterans Affairs,
through the Alaska Division of Homeland Security and Emergency Management
(ADHS&EM), has passed through $139,815 in U.S. Department of Homeland Security
(USDHS) funding to the Fairbanks North Star Borough (Borough) for the 2019 State
Homeland Security Grant Program (2019 SHSGP); and

WHEREAS, Funding for this program is intended to enhance the ability of
states, territories, and urban areas to train, equip, prepare for, prevent, and respond to
terrorist attacks and natural disasters; and

WHEREAS, The Borough has identified the need for additional hazardous
materials response equipment, training to educate first responders in collapsed building
response, training and support for Volunteers in Policing, and replacement radios for
Emergency Operations.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
North Star Borough:

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
Section 1. **Classification.** This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. **Acceptance of a Federal Pass-Through Grant Funding.** The Borough formally accepts $139,815 in federal grant funding from USDHS, passed through ADHS&EM, for the 2019 SHSGP.

Section 3. **Special Revenue and/or Capital Projects Funds Appropriation.** The FY 2019-20 budget is hereby amended by appropriating $139,815 to the Special Revenue and/or Capital Projects Funds budgetary guideline entitled “2019 State Homeland Security Grant” and by increasing estimated revenue from federal pass-through grants by a like amount.

Section 4. **Eligible Expenditure Period.** Expenditures incurred within the effective dates of the signed grant agreement are eligible for reimbursement.

Section 5. **Administrative Fee.** The administrative fee for the 2019 State Homeland Security Grant is waived in accordance with the grant agreement.

Section 6. **Contingency.** This appropriation is contingent upon the receipt of a signed grant agreement with ADHS&EM.

Section 7. **Effective Date.** This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

Matt Cooper
Presiding Officer

APPROVED:

Jill S. Dolan
Borough Attorney

ATTEST:

April Trickey, CMC
Borough Clerk

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
I. Request

Ordinance No: 2019-20-1M Date Introduced: November 14, 2019

Abbreviated Title: $139,815 for the “2019 State Homeland Security Grant”

II. Financial Detail

Department/Division Affected: Emergency Operations/Emergency Management

EXPENDITURE

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Special Revenue Projects Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contractual Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indirect</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other - Awaiting Budget</td>
<td></td>
<td>139,815</td>
<td>139,815</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>139,815</td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td></td>
</tr>
<tr>
<td>Federal Pass-Through Funds</td>
<td>139,815</td>
</tr>
<tr>
<td>Total</td>
<td>139,815</td>
</tr>
</tbody>
</table>

Specify Funding Sources: United States Department of Homeland Security (USDHS); State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management (ADHS&EM)

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Match</td>
<td></td>
</tr>
<tr>
<td>In-Kind Match</td>
<td></td>
</tr>
</tbody>
</table>

III. Project Purpose:

To fund “Collapse Rescue Technician” training for FNSB first responders, training and support for Volunteers in Policing, purchase and installation of radio replacements for Emergency Operations staff, and air monitoring equipment sensors used by the FNSB Hazardous Response Team

IV. Analysis of Future Liabilities and Funding Sources:

V. Fund Certification: I certify that funding sources are available as detailed in II above, contingent on a signed grant agreement.

Debra L. R. Brady
Chief Financial Officer

Date 10/22/19
**Fairbanks North Star Borough Fiscal Impact Statement (FIS)**

**Originator's Name:** David Gibbs  
**Department:** Emergency Operations

**To Be Introduced/Sponsored By:** Mayor Ward

**Abbreviated Ordinance Title:** Appropriating $139,815 - 2019 Homeland Security Grant

**Department(s)/Division(s) Affected:** Emergency Operations

**Proposed Introduction Date:** November 14, 2019  
**Ordinance No.:** 2019-20-1M

**Does this ordinance authorize:**

1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget?  
   - Yes [ ]  
   - No [X]

2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year?  
   - Yes [ ]  
   - No [X]

---

**FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Number and type of new positions which may be required</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Cost of operations and maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Future costs to complete capital assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Estimated revenue impact</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Estimated non-Borough funds that may be received:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. to fund the ordinance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. to fund future phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. to fund future operations and maintenance costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Anticipated annual tax subsidy</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Is backup attached?**  
- Yes [X]  
- No [ ]

**Contact Person's Name, for FIS questions:** David Gibbs, Director  
**Extension:** 1221

**Director(s) Signature(s):**  
**Date:** 01/01/2005

**Mayor’s Office or Assembly Member Signature:**  
**Date:** 01/01/20

**Chief Financial Officer Signature:**  
**Date:** 10/22/19

---

[Page 1 of 2]
FAIRBANKS NORTH STAR BOROUGH

RESOLUTION NO. 2019 - 44

A RESOLUTION IDENTIFYING AND SUPPORTING LEGISLATIVE PRIORITIES

WHEREAS, The Fairbanks North Star Borough Assembly identifies and supports the following legislative priorities for 2020:

Funding Requests - Not Ranked

Municipal Capital Project/School Construction Reimbursement
The Fairbanks North Star Borough has partnered with the State of Alaska on municipal capital and school construction projects. The Borough supports full reimbursement as provided for in state law.

School Funding and Forward Funding Education
Maintain school funding and forward funding of schools.

Human Services Community Matching Grant (HSCMG) Program
The HSCMG program has significant and wide-ranging impacts in the Fairbanks North Star Borough, and is an exceptionally cost effective use of public dollars which are passed through to nonprofit recipients providing basic and essential human services to underserved residents.
PERS Contribution Rate and Strategy
Maintain the 22% PERS contribution rate as was agreed to by PERS employers and the state in allocating the unfunded liability and provide certainty of set rates for all employers. Support focused efforts to develop strategies to reduce the unfunded liability and reduce the overall payout through incentive programs not by adjusting the contribution amount.

Community Assistance
Support maintaining the community assistance program and considering ways to stabilize the fund and or expand to create consistency. Support a baseline floor of $60 million annually, and encourage a long-term, sustainable solution.

Wood Stove Exchange and Conversion Assistance
The Borough is requesting assistance from the State in providing financial assistance to residents converting wood or solid fuel heating appliances to cleaner appliances or fuel sources in order to help meet the PM2.5 attainment air quality standard.

Statutory Change Requests – Not Ranked

Service Areas
Support an amendment to AS 29.35.450 allowing a second class borough, by ordinance, to abolish two or more existing service areas, which exercise the same power(s), for the purpose of replacing them with a single, new service area. This amendment would not include parcels not within existing service areas boundaries, which will still require an election or otherwise meet the requirements of AS 29.35.450(c).
Air Quality Tax Credit
Request reauthorization of 29.45.048: A municipality that includes within its boundaries an area that fails to meet federal or state air quality standards for fine particles that are less than or equal to 2.5 micrometers in diameter may, by ordinance, provide for an air quality improvement tax credit to offset a portion of the property taxes due on property that, during the immediately preceding tax year, has been improved in a way that aids in improving the air quality in the municipality.

New Construction Energy Credit Exemption
Add a new section to AS 29.45 to promote new construction of highly efficient residential home construction and for commercial property that meets certain efficiency standards or accreditations by allowing an exemption of a portion of property tax up to a defined time.

State Military Spouse Licensure Reciprocity
Improve professional license reciprocity for military spouses.

Creation of a Legislatively Authorized Military Affairs Commission
Create a Commission to provide advice, counsel and recommendations to the Governor, the Alaska Legislature and State agencies on initiatives, programs and legislation that will continue and increase the role that Alaska’s military installations, the National Guard and Reserves play in America’s defense strategy and the economic health and vitality of the State.

NOW THEREFORE BE IT RESOLVED that the Assembly of the Fairbanks North Star Borough supports these legislative priorities.

BE IT FURTHER RESOLVED that copies of this resolution shall be sent to the Alaska Interior Delegation, the Honorable Governor Mike Dunleavy, and the Alaska Congressional Delegation.
ADOPTED THE _____ DAY OF __________ 2019.

__________________________
Matt Cooper
Presiding Officer

ATTEST:

__________________________
April Trickey, CMC
Borough Clerk
Service Areas

The Fairbanks North Star Borough has 103 Service Areas (separate taxing jurisdictions) that exercise the same powers and provide similar services. To reduce the number of individual service areas while providing service in the same geographical areas, an amendment to AS 29.35.450 is requested. This amendment would allow a second class borough, by ordinance, to abolish two or more existing service areas, which exercise the same power(s), for the purpose of replacing them with a single, new service area. This amendment would exclude bringing in any new parcels that currently are not within the existing service areas boundaries, which will still require an election or otherwise meet the requirements of AS 29.35.450(c).

Air Quality Tax Credit

Reauthorization of 29.45.048: A municipality that includes within its boundaries an area that fails to meet federal or state air quality standards for fine particles that are less than or equal to 2.5 micrometers in diameter may, by ordinance, provide for an air quality improvement tax credit to offset a portion of the property taxes due on property that, during the immediately preceding tax year, has been improved in a way that aids in improving the air quality in the municipality. The municipality shall establish eligibility, conditions, and other criteria for the credit in the ordinance adopted under this section. AS 29.45.048 was repealed January 1, 2016.

New Construction Energy Credit Exemption

Add a new section to Title 29.45 to promote new construction of highly efficient residential home construction and for commercial property that meets certain efficiency standards or accreditations. The program would be designed to mirror the AHFC rebate program to qualify. The change would allow for exemption of a portion of property tax up to a defined time.
**PERS Contribution Rate and strategy**

Maintain the 22% PERS contribution rate as was agreed to by PERS employers and the state in allocating the unfunded liability and to provide certainty of set rates for all employers. There should be focused efforts to develop strategies to reduce the unfunded liability and reduce the overall payout through incentive programs not by adjusting the contribution amount.

**Mining Tax Alternative**

Taxing large mines in Alaska located within municipalities with property tax is complicated and aging mines have greater infrastructure needs to recover less of the minerals which can drive up taxes with little to no return. An amendment to AS 29.45 is requested to allow a payment in lieu of taxes (PILT). Natural resource mines of a certain size could enter into an agreement to pay a specified tax per unit of material extracted (excise tax) in lieu of property tax. This would give greater stability for the mine and the municipality. PILT agreements could be for 5 or 10 years or as specified by the municipality.

**Military Facility Zone**

The military facility zone law provides for financing to be made available through several avenues but does not currently have enough to provide adequate incentive. Things such as local Tax Credits or expedited licensing and permitting could go a long way to provide incentive for these areas. Expanding PILT options for businesses who choose to open in the MFZ could be a great incentive.
**Tax Increment Financing**

Tax increment financing (TIF) is a financial tool widely used by local governments to promote economic development and redevelopment in specific areas. AS 29.47.460 is structured very similar to several other states and allows a municipality to pledge tax dollars to pay for bond notes for investment in capital projects needed to stimulate business. Greater definition is needed to specify for what constitutes an ‘improvement area’ and how the boundaries are determined.

**Municipal Capital Project/School Construction reimbursement**

The Fairbanks North Star Borough has partnered with the State of Alaska on school construction projects under the school construction debt reimbursement program. The historic reimbursement of 70% of the bond debt note is critical to the health and welfare of the community and the State’s ability to recapitalize its school infrastructure. Due to the vetoes in FY19-20, the Fairbanks North Star Borough not reimbursed for a municipal capital project for schools on Eielson AFB and additionally did not receive the full amount of state aid for school construction. Debt reimbursement should be paid as agreed to with the communities who incurred that debt.

**Fully Fund Basic Need**

The State of Alaska requires borough and city governments to make a “required local contribution” in order to meet the basic need for their school districts; however, the State fully funds basic need for the regional education attendance areas through a combination of state and federal impact aid funds. This effectively penalizes the organized areas of the state because of incorporation. The legislature should repeal the requirement for a local contribution and require the State to fully fund basic need for all districts.
School Funding and forward funding education

Maintain school funding and forward funding of schools. Alaska is already a difficult place to hire and retain good quality teachers. Funding to the schools should be maintained and should be as consistent as possible to help create stability.

Government-to-government annexations

Amendment to the annexation statutes that would allow a city within a second class borough and that borough to agree, by ordinance, to expand city boundaries within the borough through an abbreviated process. Such amendment would allow the LBC to approve such boundary changes provided that no private lots are affected.

State military spouse licensure reciprocity

Military spouses around the globe have discussed the difficulty of continuing their careers while following their active duty spouses. If a spouse is a teacher, a nurse, a doctor, a lawyer, or any other profession that requires a state certified license it can be prohibitively difficulty to restarting your career when you move to a state that doesn’t recognize the states professional license you came from. You may have to take classes, pass exams, pay fees, and/or take undue time to get re-certified. Tammie Perreault with the Defense-State Liaison Office is working with the state of Alaska to consider better reciprocity laws that honors professional licenses from other states.

Wood Stove Exchange and Conversion assistance

The borough is requesting assistance from the State in providing financial assistance with residents converting their wood or solid fuel heating devices to cleaner stoves in order to help the Fairbanks North Star Borough meet the PM2.5 attainment air quality standard. Community Assistance can be made available through the Boroughs woodstove exchange program.
With the completion of the 5.2M gallon LNG storage tank in Fairbanks winter 2019 and expected completion of the North Pole Gas Tank in 2020, the local gas utility will be able to start connecting customers who already have a gas distribution system in front of their residents in Fairbanks and North Pole. The Borough is expanding the Wood Stove Exchange Program to also be applicable for oil to gas conversions and is requesting assistance from the state. The program is for oil heating devices to be converted to Natural gas or for areas not serviced by the gas system they could convert to Propane. The program would be for either full conversion or just the burner depending on the boiler-furnace.

**Alaska Multi-Modal Transportation Improvement Program**

One over-arching program would facilitate the funding of all transportation-related projects in the State of Alaska, established as the Alaska Multi-Modal Transportation Improvement Program (AKTIP). The objective of this new program would be to ensure that all transportation related projects were vetted in one program which would reduce redundancies and enhance modal coordination through a transparent and objective process. All federal and non-federal funding would be included in the AKTIP.

The modes addressed would include highways, marine, rail and aviation. The program would be established under the Department of Transportation. The structure of the program would be akin to the structure of a metropolitan planning organization with a Policy Board and a Technical Committee. The make-up of the Policy Board would be representative of all regions and modes. The Technical Committee would be made up of technical modal experts and planners. Neither the Policy Board nor the Technical Committee would be limited to employees of the State. Instead, non-state workers and citizens of the state would be encouraged to participate.

The AKTIP would establish its own operating agreement and bylaws and employ an Executive Director to oversee the operations of the program. Long-term and short-term multi-modal transportation plans would be developed and updated at least every four
years. Objective nomination and evaluation processes would also be developed to analyze all projects for approval into the AKTIP.

This program would aid the state now and into the future in developing a transparent and stable transportation planning process over all modes, regardless of funding source. Transportation planning is a long-term effort and must be guided to ensure the path forward is not interrupted or halted mid-project, as often occurs, based on one administration’s priorities. Currently, some projects have taken decades to come to construction because of changing priorities. This is not acceptable and is not the most efficient use of transportation funding, regardless of the source. A multi-modal program will ensure that the best mode is funded to satisfy an identified transportation deficiency.

Community Assistance

Support maintaining the Community assistance program and considering ways to stabilize the fund and or expand to create consistency. Support a baseline floor of $60 million annually, and encourage a long-term, sustainable solution

Creation of a legislatively authorized military affairs commission

Create a Commission to provide advice, counsel and recommendations to the Governor, the Alaska Legislature and State agencies on initiatives, programs and legislation that will continue and increase the role that Alaska’s military installations, the National Guard and Reserves play in America’s defense strategy and the economic health and vitality of the State.

The Commission shall also develop a strategic plan that identified goals and objectives that support the mission of the AKMAC consisting of the following concepts

1. Develop strategies for maintaining existing military mission in the state;
2. Develop strategies for expanding military missions in the state;
3. Develop strategies for better cooperation between military training and land access for recreational and hunting opportunities;
4. Develop strategies for maximizing federal military investment in Alaska bases;
5. Develop strategies for strengthening military families and encouraging military families to stay in Alaska after retirement.
(Concepts to be developed)

Broadband requirements (managed as utility with RCA)

Statewide Emergency Planning structure and delineation of duties

PFAS PFOS
MEMORANDUM

To: Fairbanks North Star Borough Assembly
From: Bryce Ward, Mayor
Date: December 12, 2019
Subject: Resolution No. 2019 – 45
Proposed Transfer of assets from BP to HilCorp

Attached for your consideration is a resolution that would authorize the Administration to submit comments to the Regulatory Commission of Alaska (RCA) regarding three applications that were jointly filed by BP Pipelines (BP) and Harvest Alaska, LLC, a wholly-owned subsidiary of HilCorp Alaska, LLC (HilCorp). The request was filed with the RCA on September 27th, 2019.

The applications request approval of HilCorp to acquire BP’s interests in:

- PTE Pipeline, LLC;
- Milne Point Pipeline, LLC and Milne Point Natural Gas Liquids Pipeline; and
- The Trans Alaska Pipeline System, Including the Valdez terminal

The Administration believes Borough residents have multiple economic and environmental interests in the proposed transfers. The RCA extended the public comment period to 5:00pm, December 13, 2019.

I urge your approval of this resolution.

Attachments: Resolution
FAIRBANKS NORTH STAR BOROUGH

RESOLUTION NO. 2019 – 45

A RESOLUTION REGARDING THE PROPOSED TRANSFER OF BP PIPELINES (ALASKA) INC. TO HARVEST ALASKA, LLC, A WHOLLY OWNED SUBSIDIARY OF HILCORP ALASKA, LLC

WHEREAS, BP Pipelines of Alaska Inc. (BP) has negotiated a transaction with Hilcorp Alaska, LLC that proposes to transfer all of BP’s Alaska-related assets and interests, including those in the Trans-Alaska Pipeline System (TAPS), to Hilcorp or its affiliates (Hilcorp); and

WHEREAS, BP and Hilcorp have filed a joint application for approval of the transfer with the Regulatory Commission of Alaska (RCA); such decision on an application to transfer this interest “shall be based on the best interest of the public”; and

WHEREAS, The RCA’s decision concerning whether to approve this transaction, and under what conditions, will impact Alaska and the development of her resources for the foreseeable future, as TAPS is vital to the economic well-being of Alaska; and

WHEREAS, Hilcorp should be required by the RCA to show that it has the financial capacity to own a controlling interest in TAPS and is able to operate the acquired assets in a manner that is both environmentally and economically responsible; and

WHEREAS, Fully examining the implications of the proposed transfer and establishing the conditions on the transfer, including consideration of a charter that governs how Hilcorp operates in Alaska; ensuring that our workers, environment, and
economy are protected; and, providing terms that ensure Hilcorp will be a contributor as a leading corporate citizen, will provide the public more confidence that this transaction is in the public interest.

NOW THEREFORE BE IT RESOLVED that the Assembly of the Fairbanks North Star Borough authorizes the Mayor to submit comments to the Regulatory Commission of Alaska and the Alaska State Legislature consistent with (1) ensuring a fully transparent process for the BP to Hilcorp sale; (2) requiring Hilcorp to demonstrate that it can operate in a safe and responsible manner; and, (3) supporting a charter or other conditions that require a commitment to Alaskans.


Matt Cooper
Presiding Officer

APPROVED:

Jill S. Dolan
Borough Attorney

ATTEST:

April Trickey, CMC
Borough Clerk
FAIRBANKS NORTH STAR BOROUGH

RESOLUTION NO. 2019 – 46

A RESOLUTION ESTABLISHING BOARD OF EQUALIZATION HEARING DATES FOR THE YEAR 2020

BE IT RESOLVED by the Assembly of the Fairbanks North Star Borough that:

Board of Equalization hearing of appeals from the year 2020 Assessments of Real Property within the Fairbanks North Star Borough, Alaska, will begin April 10, 2020 at 6:00 p.m., in the meeting room, as noticed, of the Fairbanks North Star Borough, 907 Terminal Street, Fairbanks, Alaska; and will continue from day to day as established by the Borough Clerk until all properly filed appeals have been heard.


______________________________
Matt Cooper
Presiding Officer

ATTEST:

______________________________
April Trickey, CMC
Borough Clerk
FAIRBANKS NORTH STAR BOROUGH

RESOLUTION NO. 2019 – 47

A RESOLUTION CELEBRATING BILL OF RIGHTS DAY DECEMBER 15, 2019

WHEREAS, Congress ratified the Bill of Rights on December 15, 1791; and

WHEREAS, The Bill of Rights affirms the freedom and equality of all Americans and clearly establishes the protection of these essential human liberties as the founding basis of our Government; and

WHEREAS, We are committed to freedom and liberty, cherish the value of free speech, equal justice, religious tolerance, and steadfastly oppose the forces of cruelty, injustice, and tyranny; and

WHEREAS, Thomas Jefferson stated "A Bill of Rights is what the people are entitled to against every government on Earth"; and

WHEREAS, Bill of Rights Day was first designated through proclamation of President Franklin D. Roosevelt in 1941 and the President has, since 1962, issued such a proclamation designating Bill of Rights Day each year; and

WHEREAS, Frank Turney, a long-time political activist in Fairbanks who passed away recently, fervently supported the Bill of Rights and advocated for the recognition of Bill of Rights Day by local governments.
NOW THEREFORE BE IT RESOLVED that the Assembly of the Fairbanks North Star Borough hereby recognizes and celebrates Bill of Rights Day.

ADOPTED THE _____ DAY OF __________ 2019.

Matt Cooper
Presiding Officer

ATTEST:

April Trickey, CMC
Borough Clerk
FAIRBANKS NORTH STAR BOROUGH

RESOLUTION NO. 2019 - 48

A RESOLUTION CONSENTING TO AND APPROVING THE LOCATION OF INTERIOR ALASKA NATURAL GAS UTILITY (IGU) EXPANSION PROJECT FUNDED THROUGH THE ALASKA INDUSTRIAL DEVELOPMENT AND EXPORT AUTHORITY A RESOLUTION

WHEREAS, The Alaska Industrial Development and Export Authority (the "Authority") proposes to issue conduit revenue bonds in a principal amount in excess of $10,000,000 to provide funds to IGU (the "Borrower") to finance a portion of the costs of the acquisition, expansion, renovation, furnishing and equipping of certain liquified natural gas facilities and/or expansion of distribution facilities located throughout the Fairbanks North Star Borough, (collectively, the "Project"); and

WHEREAS, Under AS 44.88.095(c), the Authority must obtain a certified copy of a resolution of the governing body of the political subdivision of the state in which the Project is located consenting to the location of the Project; and

WHEREAS, The Borrower has requested that the Fairbanks North Star Borough, (the "FNSB") adopt a resolution meeting the requirements of AS 44.88.095(c); and

WHEREAS, The FNSB Assembly considers it to be in the interest of the FNSB to adopt this resolution for the purpose of satisfying the requirements of AS 44.88.095(c);

NOW, THEREFORE, BE IT RESOLVED that the FNSB Assembly hereby consents to the location of the Project within the Fairbanks North Star Borough as such consent is required by AS 44.88.095(c).
BE IT FURTHER RESOLVED that the Borough Clerk of the Fairbanks North Star Borough is hereby authorized and directed to file a certified copy of this resolution with the Alaska Industrial Development and Export Authority pursuant to AS 44.88.095(c).

ADOPTED THE _____ DAY OF __________ 2019.

Matt Cooper
Presiding Officer

ATTEST:

April Trickey, CMC
Borough Clerk
MEMORANDUM

To: Fairbanks North Star Borough Assembly
From: Bryce Ward, Mayor
Date: December 12, 2019
Subject: Resolution No. 2019 – 49
Fire Service Agreement at the Landfill

Attached for your consideration is a resolution that would authorize the Mayor to enter into a fire service contract with the City of Fairbanks. The Borough landfill is outside of the city boundary and is not within a fire service area. There have been recent fire incidents at the landfill and the City of Fairbanks fire department was the responding agency. The Fairbanks City Council approved Ordinance 6111 on October 14th, 2019 authorizing the City Mayor to an agreement for fire services with the Borough

I urge your approval of this resolution.

Attachments: Resolution
City of Fairbanks Ordinance 6111
Tentative Fire Service Agreement
FAIRBANKS NORTH STAR BOROUGH

RESOLUTION NO. 2019- 49

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A FIRE SERVICE CONTRACT WITH THE CITY OF FAIRBANKS FOR FIRE SERVICES AT THE BOROUGH LANDFILL

WHEREAS, The Fairbanks North Star Borough (Borough) operates a landfill; and

WHEREAS, The Borough landfill is not within the City of Fairbanks nor is it within a fire service area; and

WHEREAS, The landfill has millions of dollars’ worth of buildings, land improvements, and heavy equipment, all used and managed to provide an essential service to the Fairbanks community; and

WHEREAS, The City of Fairbanks has responded to several recent fires at the landfill; and

WHEREAS, It is the intent of the Administration to have dedicated fire service at the landfill; and

WHEREAS, The Administration has negotiated a tentative fire service agreement with the City of Fairbanks; and

WHEREAS, The Fairbanks City Council approved Ordinance 6111, which authorized the City Mayor to enter a fire service agreement with the Borough; and

By: Bryce J. Ward, Mayor
Introduced: December 12, 2019
WHEREAS, It is fair and just to compensate the City of Fairbanks for responding to landfill fires and emergencies; and

WHEREAS, It is in the best interest of the Borough to have dedicated fire services at the landfill.

NOW, THEREFORE, BE IT RESOLVED that the Fairbanks North Star Borough Assembly authorizes the Mayor, or his delegate, to execute and sign on behalf of the Fairbanks North Star Borough a Fire Services Contract between the Fairbanks North Star Borough and the City of Fairbanks.


____________________________
Matt Cooper
Presiding Officer

ATTEST:

____________________________
April Trickey, MMC
Borough Clerk

APPROVED:

____________________________
Jill S. Dolan
Borough Attorney
MEMORANDUM OF AGREEMENT
BETWEEN THE CITY OF FAIRBANKS
AND THE FAIRBANKS NORTH STAR BOROUGH
FOR FIRE PROTECTION AT THE FAIRBANKS NORTH STAR BOROUGH SOLID WASTE FACILITY

This Contract is entered into between the Fairbanks North Star Borough, hereinafter referred to as the “Borough,” and the City of Fairbanks, hereinafter referred to as the “City,” for the purpose of securing fire service to a portion of the Borough that is located outside the City of Fairbanks boundaries.

1. **Scope of Work**

The City agrees to provide fire suppression services to the Borough Solid Waste Facility, which is located at 455 Sanduri Street, Fairbanks, AK. The legal description is Tracts A, B, and C as depicted on that Record of Survey, Recorded May 7, 1996 as Instrument No. 96-60, Records of the Fairbanks Recording District, Fourth Judicial District, State of Alaska AND A parcel of land described in the Corrective Deed recorded Book 980 Page 40 of the Fairbanks Recording District, Fourth Judicial District, State of Alaska as: Commencing at the Section Corner common to Sections 23, 24, 25 and 26, of T.1S., R.1W., F.M., thence; S0°04'52"E 1319.7' to the Point of Beginning, thence; S0°04'52"E 1757.90', thence; S88°26'53"W 2,405.08' to a Point of Curvature, thence; westerly along an arc to the right with a radius of 1,808.91' a distance of 239.14' to a point on the North-South center quarter line of Section 26, thence; N0°03'30"W 1,815.41', thence; S89°57'47"E a distance of 2,642.35' to the Point of Beginning. Excepting therefrom Tract B, as depicted on that Record of Survey, Recorded May 7, 1996 as Instrument No. 96-60, Records of the Fairbanks Recording District, Fourth Judicial District, State of Alaska, Comprising 249.49 acres, more or less.

2. **Compensation**

The City’s fire suppression response shall be at the same level as would be the case for similar fire responses inside the city boundary. The City of Fairbanks will charge $10,000 per year to respond to fire related incidents at the landfill.

3. **Effective Dates.**

This Contract shall be effective beginning on the date it is signed by both parties through June 30, 2020.

A. This Contract may be extended for up to four (4) additional one (1) year periods, upon mutual written agreement by both parties.

B. This Contract may be terminated:

   I. By mutual consent of the parties, expressed in writing; or
   II. By either party upon sixty (60) days written notice to the other party; or
   III. By the Borough, if there are insufficient funds that have been lawfully appropriated for its performance.
4. **Other Terms.**

A. This Contract may not be assigned without the prior written consent of both parties.

B. This Contract shall be binding upon, and shall inure to the benefit of, the successors and subject to any provisions relating to assignment, the assigns of the parties.

C. This Contract may not be added to, modified or changed in any way except by mutual written agreement signed by both parties.

D. The laws of the State of Alaska shall govern this Contract, with venue in the Fourth Judicial District, Fairbanks Alaska.

E. The failure of either party to object to non-performance of or to seek to complete performance of, any duty under this contract shall not constitute a waiver of any subsequent breach of the same, or of any different duty.

F. This contract constitutes the entire agreement between the Borough and the City. This Contract supersedes all previous representations and agreements between the parties. This Contract shall be binding upon the successors and assigns of each of the parties. Any amendments of this Contract shall be sequentially numbered and dated, with signatures of both the Borough and the City, specifying the scope of any changed duties and any monetary changes required by said amendments.

G. All parties have been afforded the opportunity to review this Contract prior to signing with the assistance of counsel; this Contract shall not be interpreted against the drafter.

H. All records kept by the City in support of this contract shall be the property of the City, but shall be made available to the Borough upon reasonable notice and at reasonable times and places.

5. **Contract Representatives.**

FOR THE FAIRBANKS NORTH STAR BOROUGH
Solid Waste Manager
Fairbanks North Star Borough
PO Box 71267
907 Pioneer Road
Fairbanks, AK 99707
(907) 459-1365

FOR THE CITY OF FAIRBANKS
Fire Chief
1100 Cushman Street
Fairbanks, AK 99709
(907) 450-6604
ORDINANCE NO. 6111

AN ORDINANCE TO ENTER INTO A CONTRACT WITH THE FAIRBANKS NORTH STAR BOROUGH FOR FIRE SERVICE FOR THE BOROUGH'S LANDFILL

WHEREAS, the FNSB operates a landfill that is outside of City limits; and

WHEREAS, the City has been called upon to suppress fires at this landfill; and

WHEREAS, the City has no formal contract with the FNSB to recoup City costs for fighting these fires; and

WHEREAS, FGC Sec. 2-656 allows the City to provide services to entities outside the City's boundaries with the approval of the City Council by ordinance.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. The Council approves the provision of firefighting services to the Fairbanks North Star Borough's landfill under the terms and conditions set out in Attachment A.

Section 2. That the effective date of this Ordinance shall be the 19th day of October 2019.

Jim Matherly, City Mayor

AYES: Kun, Ottersten, Therrien, Pruhs, Cleworth, Rogers
NAYS: None
ABSENT: None
ADOPTED: October 14, 2019

ATTEST: D. Danyielle Snider, City Clerk
APPROVED AS TO FORM: Paul J. Ewers, City Attorney
ATTACHMENT "A"
TO CITY ORDINANCE NO. 6111

MEMORANDUM OF AGREEMENT
BETWEEN THE CITY OF FAIRBANKS
AND THE FAIRBANKS NORTH STAR BOROUGH
FOR FIRE PROTECTION AT THE FAIRBANKS NORTH STAR BOROUGH SOLID
WASTE FACILITY

This Contract is entered into between the Fairbanks North Star Borough, hereinafter referred to as the "Borough," and the City of Fairbanks, hereinafter referred to as the "City," for the purpose of securing fire service to a portion of the Borough that is located outside the City of Fairbanks boundaries.

1. **Scope of Work**

The City agrees to provide fire suppression services to the Borough Solid Waste Facility, which is located at 455 Sanduri Street, Fairbanks, AK. The legal description is Tracts A, B, and C as depicted on that Record of Survey, Recorded May 7, 1996 as Instrument No. 96-60, Records of the Fairbanks Recording District, Fourth Judicial District, State of Alaska AND A parcel of land described in the Corrective Deed recorded Book 980 Page 40 of the Fairbanks Recording District, Fourth Judicial District, State of Alaska as: Commencing at the Section Corner common to Sections 23, 24, 25 and 26, of T.1S., R.1W., F.M., thence; S00°04'52" E 1319.7' to the Point of Beginning, thence; S00°04'52" E 1757.90', thence; S88°26'53" W 2,405.08' to a Point of Curvature, thence; westerly along an arc to the right with a radius of 1,808.91' a distance of 239.14' to a point on the North-South center quarter line of Section 26, thence; N00°03'30"W 1,815.41', thence; S89°57'47" E a distance of 2,642.35' to the Point of Beginning. Excepting therefrom Tract B, as depicted on that Record of Survey, Recorded May 7, 1996 as Instrument No. 96-60, Records of the Fairbanks Recording District, Fourth Judicial District, State of Alaska, Comprising 249.49 acres, more or less.

2. **Compensation**

The City's fire suppression response shall be at the same level as would be the case for similar fire responses inside the city boundary. The City of Fairbanks will charge $10,000 per year to respond to fire related incidents at the landfill.

3. **Effective Dates**

This Contract shall be effective beginning on the date it is signed by both parties through June 30, 2020.

A. This Contract may be extended for up to four additional one-year periods, upon mutual written agreement by both parties.

B. This Contract may be terminated:
   I. By mutual consent of the parties, expressed in writing; or
   II. By either party upon sixty days written notice to the other party; or
III. By the Borough, if there are insufficient funds that have been lawfully appropriated for its performance.

4. **Other Terms**

   A. This Contract may not be assigned without the prior written consent of both parties.

   B. This Contract shall be binding upon, and shall inure to the benefit of, the successors and subject to any provisions relating to assignment, the assigns of the parties.

   C. This Contract may not be added to, modified or changed in any way except by mutual written agreement signed by both parties.

   D. The laws of the State of Alaska shall govern this Contract, with venue in the Fourth Judicial District, Fairbanks Alaska.

   E. The failure of either party to object to non-performance of or to seek to complete performance of, any duty under this contract shall not constitute a waiver of any subsequent breach of the same, or of any different duty.

   F. This contract constitutes the entire agreement between the Borough and the City. This Contract supersedes all previous representations and agreements between the parties. This Contract shall be binding upon the successors and assigns of each of the parties. Any amendments of this Contract shall be sequentially numbered and dated, with signatures of both the Borough and the City, specifying the scope of any changed duties and any monetary changes required by said amendments.

   G. All parties have been afforded the opportunity to review this Contract prior to signing with the assistance of counsel; this Contract shall not be interpreted against the drafter.

   H. All records kept by the City in support of this contract shall be the property of the City, but shall be made available to the Borough upon reasonable notice and at reasonable times and places.

5. **Contract Representatives**

   **FOR THE FAIRBANKS NORTH STAR BOROUGH**
   
   Solid Waste Manager
   Fairbanks North Star Borough
   PO Box 71267
   907 Pioneer Road
   Fairbanks, AK 99707
   (907) 459-1365

   **FOR THE CITY OF FAIRBANKS**
   
   Fire Chief
   1100 Cushman Street
   Fairbanks, AK 99709
   (907) 450-6604
MEMORANDUM

To: Fairbanks North Star Borough Assembly
Through: Bryce Ward, Borough Mayor
From: Michael Bork, Director, Parks and Recreation
Date: 12/12/2019
Subject: Resolution 2019 - 50

Attached for your approval is a Resolution authorizing the Mayor to enter into a Maintenance Agreement with AKDOT for the Birch Hill Recreation Area and South Davis Park road surface and drainage improvements constructed by the FAST Improvement Program. A Maintenance Agreement with AKDOT is required before work can begin on this project.

These heavily used roads deteriorate quickly due to degraded surfacing.

The FAST Improvement Program projects will improve the roads by adding six inches of new gravel making the surface more durable and easier to maintain. The drainage improvements will ensure that the existing ditch networks adequately direct water away from the road surfaces. These improvements will extend the life of the Birch Hill Recreation Area and South Davis Park Access Roads and result in an improved road surface for park visitors.

I request your consideration, and urge your approval of this Resolution.

Attachments: Resolution
FAIRBANKS NORTH STAR BOROUGH

RESOLUTION NO. 2019 – 50

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MAINTENANCE AGREEMENT WITH THE ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES AND ACCEPTING MAINTENANCE RESPONSIBILITIES FOR THAT PORTION OF THE BIRCH HILL RECREATION AREA AND SOUTH DAVIS PARK ACCESS ROADS THAT SHALL BE RENOVATED UNDER THE FAST IMPROVEMENTS PROGRAM IRIS DESIGN #NFHWY00346 AND IRIS CONSTRUCTION #NFHY00434

WHEREAS, The State of Alaska, Department of Transportation and Public Facilities (AKDOT&PF) is scheduled to complete drainage and surfacing improvements to the access roads within the Birch Hill Recreation Area and South Davis Park; and

WHEREAS, The Fairbanks North Star Borough (Borough) is the owner of the Birch Hill Recreation Area and South Davis Park, and

WHEREAS, The roads within these parks are heavily used and require regular maintenance to maintain a smooth driving surface; and

WHEREAS, This project will resurface these roads and make drainage improvements which will extend their life and improve the driving surface, benefitting residents of the Borough; and

WHEREAS, The AKDOT&PF requires a maintenance agreement be entered into with the Borough before beginning construction of this project.

NOW THEREFORE BE IT RESOLVED by the Assembly of the Fairbanks North Star Borough that the Mayor, or his delegate, is hereby authorized to execute and
sign on behalf of the Fairbanks North Star Borough a Maintenance Agreement between
the Fairbanks North Star Borough and the State of Alaska, Department of
Transportation and Public Facilities for the Birch Hill Recreation Area and South Davis
Park Access Roads to be completed by the FAST Improvement Program projects: IRIS
#NFHWY00346 and IRIS #NFHWY00434.


__________________________
Matt Cooper
Presiding Officer

ATTEST:

__________________________
April Trickey, CMC
Borough Clerk

__________________________
Jill S. Dolan
Borough Attorney
MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THRU: Bryce Ward, Borough Mayor

FROM: David Bredlie, Director
        Department of Public Works

DATE: December 12, 2019

SUBJECT: Ordinance 2019-20-10
        Barnette Magnet School Renovation Phase IV

Attached for your approval is a proposed budget ordinance amending the FY 2019-20 budget by accepting $7,365,723 in State grant funding and appropriating $3,966,158 for a participating share of funds from the Facilities Maintenance Reserve for a total project budget of $11,331,881.

This project will finish the phased renovations of Barnette Magnet School to include replacement of the exterior envelope not already replaced in earlier renovations, upgrade mechanical and electrical systems, replace interior finishes including asbestos remediation, install a kindergarten playground, and demolish the 1970’s addition.

I urge its adoption.
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019-20-10

AN ORDINANCE AMENDING THE FY 2019-20 BUDGET BY APPROPRIATING $7,365,723 IN STATE GRANT FUNDING AND $3,966,158 FROM THE FACILITIES MAINTENANCE RESERVE TO THE CAPITAL PROJECTS FUND FOR BARNETTE MAGNET SCHOOL RENOVATION PHASE IV

WHEREAS, The State of Alaska in Senate Bill 19, Section 1, appropriated $7,400,000 to the Fairbanks North Star Borough (Borough) through the Alaska Department of Education and Early Development (DEED) under AS 14.11.007, Major Maintenance Fund, for Barnette Magnet School Renovation Phase IV; and

WHEREAS, The DEED and the Borough have entered into a project agreement where the Borough accepts a grant in the amount of $7,365,723, and agrees to provide a participating share in the amount of $3,966,158, for a project total of $11,331,881; and

WHEREAS, The Borough Assembly established the Facilities Maintenance Reserve by Ordinance No. 99-016 to accumulate funds for major facilities maintenance, repairs, and upgrade costs; and

WHEREAS, The Facilities Maintenance Reserve has a fund balance of over $25 million; and

WHEREAS, The Barnette Magnet School Renovation Phase IV will finish the renovation work not completed in prior phases including exterior envelope upgrade,

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
mechanical and electrical system upgrades, interior finishes, demolition of the 1970's
addition, and other items identified in the project agreement; and

WHEREAS, In 2014, the engineering consultant completed 95 percent of
the design for this project and estimated the cost at $12,992,906.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
North Star Borough:

Section 1. Classification. This ordinance is not of a general and
permanent nature and shall not be codified.

Section 2. Acceptance of DEED Major Maintenance Grant. The Borough
formally accepts the appropriation and allocation of $7,365,723 in Major Maintenance
Grant program funding under AS 14.11.007 from the State of Alaska, DEED.

Section 3. Facilities Maintenance Reserve Appropriation. The
FY 2019-20 budget is hereby amended by appropriating $3,966,158 to the Facilities
Maintenance Reserve budgetary guideline entitled “Contribution to Capital Projects Fund,”
and by increasing Contribution from Fund Balance by a like amount.

is hereby amended by appropriating $11,331,881 to the Capital Projects Fund budgetary
guideline entitled “Barnette Magnet School Renovation Phase IV” and by increasing
estimated revenue from State grants by $7,365,723 and Contribution from Facilities
Maintenance Reserve by $3,966,158.
Section 5. Waiver of Limited Purpose of the Facilities Maintenance Reserve. To the extent the requirement in Section 2 of Ordinance No. 99-016, which says the Reserve’s “funds are accumulated for major maintenance, repairs, and upgrades of Borough facilities,” is not met for this project, it is waived.

Section 6. Administrative Fee. The administrative fee is waived in accordance with the provisions of the DEED project agreement.

Section 7. Eligible Expenditure Period. Expenditures incurred within the effective dates of the signed project agreement are eligible for reimbursement.

Section 8. Lapse of Funds. Upon completion or abandonment of the project, the unencumbered, unexpended local funds will lapse to the fund balance of the Facilities Maintenance Reserve.

Section 9. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.


_______________________________
Matt Cooper
Presiding Officer

ATTEST:

April Trickey, CMC
Borough Clerk

APPROVED:

Jill S. Dolan
Borough Attorney
FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2019-20-10  Date Introduced: 12/12/2019
Abbreviated Title: $11,331,881 for Barnette Magnet School Renovation Phase IV

II. Financial Detail

Department/Division Affected: Public Works / Design and Construction

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>Facilities Maintenance Reserve</th>
<th>Capital Projects Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY 19/20</td>
<td>FY 19/20</td>
<td>FY 19/20</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contractual Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other - Awaiting Budget</td>
<td></td>
<td>11,331,881</td>
<td></td>
</tr>
<tr>
<td>Contribution to Capital Projects Fund</td>
<td>3,966,158</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>3,966,158</td>
<td>11,331,881</td>
<td></td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

<table>
<thead>
<tr>
<th>Source</th>
<th>FY 19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Funds</td>
<td>7,365,723</td>
</tr>
<tr>
<td>State Funds</td>
<td>3,966,158</td>
</tr>
<tr>
<td>Contribution From Fund Balance</td>
<td>3,966,158</td>
</tr>
<tr>
<td>Contribution From Facilities Maintenance Reserve</td>
<td>3,966,158</td>
</tr>
<tr>
<td>Total</td>
<td>3,966,158</td>
</tr>
</tbody>
</table>

Specify Funding Source: State of Alaska Department of Education & Early Development (DEED) and Facilities Maintenance Reserve fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

<table>
<thead>
<tr>
<th>Ordinance No.</th>
<th>FY 19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ord. No. 2002-34</td>
<td>1,705,423</td>
</tr>
<tr>
<td>Ord No. 2006-41</td>
<td>6,591,000</td>
</tr>
<tr>
<td>Ord. No. 2011-20-1M</td>
<td>9,500,000</td>
</tr>
</tbody>
</table>

III. Project Purpose:

To fund the Barnette Magnet School Renovation Phase IV project

IV. Analysis of Future Liabilities and Funding Sources:

Continued maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Chief Financial Officer

11/15/19 Date
# Fairbanks North Star Borough Fiscal Impact Statement (FIS) (FNSBC 3.20.010 C.)

<table>
<thead>
<tr>
<th>Originator's Name:</th>
<th>David Bredlie</th>
<th>Department:</th>
<th>Public Works</th>
</tr>
</thead>
<tbody>
<tr>
<td>To Be Introduced/Sponsored By:</td>
<td>Mayor Ward</td>
<td>Abbreviated Ordinance Title:</td>
<td>Barnette Magnet School Phase IV Appropriation</td>
</tr>
<tr>
<td>Department(s)/Division(s) Affected:</td>
<td>PW - Design and Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proposed Introduction Date:</td>
<td>December 12, 2019</td>
<td>Ordinance No.:</td>
<td>2019-20-10</td>
</tr>
</tbody>
</table>

## Does this ordinance authorize:
1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? **Yes** **No**

2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? **Yes** **No**

### FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Number and type of new positions which may be required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Cost of operations and maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Future costs to complete capital assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Estimated revenue impact</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Estimated non-Borough funds that may be received:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. to fund the ordinance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. to fund future phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. to fund future operations and maintenance costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Anticipated annual tax subsidy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Is backup attached? **Yes** **No**

Contact Person's Name, for FIS questions: David Bredlie

Extension: 1360

Director(s) Signature(s): [Signature]

Date: **11/7/19**

Mayor's Office or Assembly Member Signature: [Signature]

Date: **11/6/19**

Chief Financial Officer Signature: [Signature]

Date: **11/15/19**
MEMORANDUM

To: The Fairbanks North Star Borough Assembly
Thru: Bryce Ward, Borough Mayor
From: David Gibbs, Emergency Operations Director
Date: December 12, 2019
Subject: Ordinance 2019-20-1P
$20,000 FOR THE PURPOSE OF PROVIDING A CONTRIBUTION TO THE ALASKA FIRE CHIEFS ASSOCIATION TO ASSIST WITH THE IMPLEMENTATION OF A VOLUNTARY SUPPLEMENTAL EMERGENCY MEDICAL TRANSPORTATION PROGRAM

Attached for your approval is an ordinance that appropriates $20,000 from the Non-Area wide Fund fund balance to provide a one-time contribution to the Alaska Fire Chiefs Association (AFCA) to help pay for consulting support to implement a Supplemental Emergency Medical Transportation (SEMT) program.

Alaska’s SEMT program was created by the Legislature in 2017 when HB 176 was signed into law. The Fairbanks North Star Borough Assembly passed Resolution No. 2017-08 in support of HB 176.

The SEMT program gives emergency medical services providers the opportunity to capture additional federal reimbursement for emergency medical services transports of Medicaid-eligible patients. In 2017, it was estimated that the Borough had $430,000 in uncompensated costs.

The Alaska Department of Health and Social Services (DHSS) filed a State Plan Amendment (SPA) with the Centers for Medicare and Medicaid (CMS) on September 27, 2019. The program will not be effective, and therefore payment will not occur, until regulations are formally adopted which is expected to happen in the summer of 2020.

Many other communities including the cities of Fairbanks and North Pole are making contributions to the AFCA to support the implementation of this program.

I respectfully urge your support of this ordinance.

Attachments
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2019-20-1P

AN ORDINANCE AMENDING THE FY 2019-20 BUDGET BY APPROPRIATING $20,000 FROM THE NON-AREAWIDE (NAW) FUND FUND BALANCE TO NAW NON-DEPARTMENTAL FOR THE PURPOSE OF PROVIDING A CONTRIBUTION TO THE ALASKA FIRE CHIEFS ASSOCIATION (AFCA) TO ASSIST WITH THE IMPLEMENTATION OF A VOLUNTARY SUPPLEMENTAL EMERGENCY MEDICAL TRANSPORTATION (SEMT) PROGRAM

WHEREAS, The Fairbanks North Star Borough (Borough) provides emergency medical services to citizens and visitors in Interior Alaska; and

WHEREAS, The Borough receives partial reimbursement for the cost of providing emergency medical services to Medicaid beneficiaries, incurring substantial uncompensated costs; and

WHEREAS, The Federal Centers for Medicare and Medicaid Services provide supplementary reimbursement of uncompensated costs incurred by emergency medical service providers in the treatment and transportation of Medicaid beneficiaries in states participating in SEMT programs; and

WHEREAS, The Borough Assembly passed Resolution No. 2017-08 in support of legislation to facilitate the implementation of a SEMT program; and

WHEREAS, In 2018, the Legislature passed HB 176 which implemented a voluntary SEMT program in Alaska; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
WHEREAS, The AFCA put forward $250,000 of association funds to engage consulting support to assist with the implementation of the SEMT program, and is seeking contributions from communities that will receive supplemental revenue from this program to help offset some of the AFCA’s costs; and

WHEREAS, In 2017, it was estimated that the Borough had $430,000 in uncompensated costs.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. Non-Areawide Fund Appropriation. The FY 2019-20 budget is hereby amended by appropriating $20,000 to the Non-Areawide Fund budgetary guideline entitled “Non-Departmental” and by increasing Contribution from Fund Balance by a like amount.

Section 3. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.


______________________________
Matt Cooper
Presiding Officer
ATTEST:

April Trickey, CMC
Borough Clerk

APPROVED:

Jill S. Dolan
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
I. Request

Ordinance No: 2019-20-1P Date Introduced: December 12, 2019

Abbreviated Title: Appropriate $20,000 to Non-Areawide Non-Departmental for a Contribution to Assist with the Implementation of a Voluntary Supplemental Emergency Medical Transportation Program

II. Financial Detail

Department/Division Affected: Non-Areawide Non-Departmental

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>Non-Areawide Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commodities</td>
<td>FY 19/20</td>
</tr>
<tr>
<td>Contractual Services 20,000</td>
<td></td>
</tr>
<tr>
<td>Other - Awaiting Budget</td>
<td></td>
</tr>
<tr>
<td>Total 20,000</td>
<td></td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contribution from Fund Balance</td>
<td>20,000</td>
</tr>
<tr>
<td>Contribution from General Fund</td>
<td></td>
</tr>
<tr>
<td>State Grants</td>
<td>20,000</td>
</tr>
<tr>
<td>Total</td>
<td>20,000</td>
</tr>
</tbody>
</table>

Specify Funding Sources: Non-Areawide fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

III. Project Purpose:

Provide a contribution to the Alaska Fire Chiefs Association to assist with the implementation of a voluntary supplemental emergency medical transportation program

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Chief Financial Officer

Date 11/19/19
Fairbanks North Star Borough Fiscal Impact Statement (FIS) (FNSBC 3.20.010 C.)

Originator's Name: Gibbs
Department: EO

To Be Introduced/Sponsored By: Mayor

Abbreviated Ordinance Title: $20K Contribution to AFCA for SEMT

Department(s)/Division(s) Affected: EO/EMS

Proposed Introduction Date: December 12, 2019

Ordinance No.: 2019-20-1P

Does this ordinance authorize:
1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ☑ No *
2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ☑ No *

FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Number and type of new positions which may be required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Cost of operations and maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Future costs to complete capital assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Estimated revenue impact</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Estimated non-Borough funds that may be received:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. to fund the ordinance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. to fund future phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. to fund future operations and maintenance costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Anticipated annual tax subsidy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Is backup attached? Yes ☑ No *

Contact Person's Name, for FIS questions: Gibbs Extension: 1221

Director(s) Signature(s): [Signature] Date: 11/4/19

Mayor's Office or Assembly Member Signature: [Signature] Date: 11/4/19

Chief Financial Officer Signature: [Signature] Date: 11/15/19