

**ELECTION CALENDAR
OCTOBER 2, 2018 REGULAR ELECTION**

**FAIRBANKS NORTH STAR BOROUGH
CLERKS OFFICE**

January 1	Absentee By-Mail ballot request applications available on-line and in-office. Applications must be submitted annually.	FNSBC 5.28.070
May 8	Publish Candidate Workshop hosted by Women League of Voters (Publish Borough News Page May 8 and 11)	
May 16	Candidate Workshop hosted by Women League of Voters (Location City Council Chambers)	
June 3	Notice of Vacancies in Office must be published the first and third weeks of June. (Publish June 3 and 20, and July 15) (Publish Borough News Page July 3 & 10)	FNSBC 5.12.080
June 26	Publish Candidate Open House hosted by Municipal Clerks (Publish Borough News Page June 26 and July 6)	
July 4	Notice of Voter Registration/if your address changed display advertising. (Publish July 4, 29 and August 26)	FNSBC 5.08.010
July 7	Candidate Open House hosted by Municipal Clerks (Location Mona Lisa Assembly Chambers)	
July 15	Absentee Ballot Application (Publish July 15, August 15, and September 23)	
July 16	Candidate filing period opens at 8 a.m. (July 15 falls on Sunday, therefore filing opens on Monday, July 16)	FNSBC 5.12.020
July 26	Last regularly scheduled Assembly meeting to introduce legislation placing propositions and questions on the ballot. (Agenda Deadline July 17 / Adopt no later than August 9)	
July 30	Candidate filing period closes at 5:00 p.m. (July 29 falls on a Sunday, therefore the filing period closes on Monday, July 30)	FNSBC 5.12.020
July 16-Aug 6	Review of Candidate Qualifications (Borough Clerk) Municipal Exemption Statement or Candidate Registration must be filed with APOC no later than 7 day after filing for office.	FNSBC 5.12.050 FNSBC 5.12.030
August 6	Last day to withdraw candidacy by 5:00 p.m. (<i>"seventh day following the close of the filing period"</i>)	FNSBC 5.12.020
July 31	Original Declaration of Candidacy must be received if filed by Electronic Transmission (<i>"Tuesday following the filing period"</i>)	
August 2	Last day a petition to be certified by the Borough Clerk to have Initiative / Referendum on the ballot for October <i>August 16 Special Assembly Meeting, only if need, due to a petition being certified on August 2, for the adoption of a FACTUAL INFORMATION Resolution. (Agenda Deadline August 7.)</i>	
August 9	Last regularly scheduled Assembly meeting to adopt legislation placing propositions and questions on the ballot.	FNSBC 5.12.020
August 9	Resolution must be adopted by Assembly, for Information Insert on Initiatives/Referendums , FACTUAL INFORMATION (Agenda Deadline July 31) <i>August 16 Special Assembly Meeting, only if need, due to a petition being certified on August 2, for the adoption of a FACTUAL INFORMATION Resolution. (Agenda Deadline August 7.)</i>	FNSBC 5.16.050

August 23	Ballot Initiative Statements Advocating Approval or Rejection must be submitted to Borough Clerk	FNSBC 5.16.050
September 2	Notice of Election must be published at least twice, 1 st publication no later than 30 days before the election. (Publish September 3; then again October 1 with sample ballots)	FNSBC 5.04.060
September 2	Notice of Election must be posted in two conspicuous places in each Precinct.	FNSBC 5.040.60
September 2	Last day to register to vote with the State of Alaska for the 2017 regular election. (Friday, August 31 in the Borough Clerk's Office)	FNSBC 5.08.010
September 9	Notice of Bonded Indebtedness must be published once a week for three weeks, if applicable. (September 9, 19 and 26)	FNSBC 5.04.060
September 16	Publish Initiative insert (at least 15 days prior to election)	FNSBC 5.16.050
September 17	Printed Ballots must be in Borough Clerk's Possession (Code states at least 15 days before election) <i>(Borough Clerk requires ballots to be here at least a week prior to Sept 17. Sept 10 – 14)</i>	FNSBC 5.16.020
September 17	Absentee In-Person voting begins no later than this date.	FNSBC 5.12.290
September 25	Last day to request an Absentee By-Mail ballot.	FNSBC 5.28.070
September 25	Poll Watchers application deadline 5:00 p.m. (Tuesday before the Election)	FNSBC 5.20.150
September 30	Publish Notice of Election	
October 1	Absentee Voting In-Person ends	FNSBC 5.28.060
October 1	Absentee Voting by electronic transmission – Applications (request) must be made by noon (Alaska Standard Time) the day immediately preceding the election	FNSBC 5.28.080
October 1	Deadline at 5 p.m. for a write-in candidate to file declaration of candidacy	FNSBC 5.12.020
October 2	Election Day – Polls open from 7 a.m. to 8 p.m.	FNSBC 5.20.020
October 2	Absentee Voting by electronic transmission – deadline for voter to transmit returned ballot electronically 8 p.m. (close of polls on election day)	FNSBC 5.28.080
October 3	Canvass Board convenes to review absentee and questioned ballots.	FNSBC 5.32.020
October 9	Last day to receive Absentee By-Mail ballots for counting.	FNSBC 5.28.100
October 9	Count Ballots / Prepare Final Certificate of Results	FNSBC 5.32.030 FNSBC 5.32.020
October 25	Certification of Regular Election. (Agenda Deadline October 17)	FNSBC 5.32.050
October 25	Swear In Newly Elected Officials	
October 29	Newly Elected Officials Term of Office begins the first Monday following certification of the election.	FNSBC 5.12.070 AS 29.20.150
November 26	Destruction of Election Records (30 days after certification)	FNSBC 5.04.140