



DIVISION OF RURAL SERVICES

SERVICE AREA PUBLIC MEETING REQUEST FORM

Service Area: _____

Contact Name: _____ Contact Phone: _____

Meeting Location: _____

Location Address: _____

Meeting Date: _____ Meeting Time: _____

Complete the Following if an Agenda is not Attached

- Regular Agenda Items:** Approval of Agenda Financial Update Transfer Funds
(Check for every meeting) Approval of Previous Minutes Road Maintenance
-

- Specialty Items:** Budget Planning Maintenance Contract Renewal
(Depending on quarter)
- 1st Quarter** (January-March)
-

- 3rd Quarter** (July-September)
- Election of Officers Tax Cap Election Request
 Project Request Submittal
-

Other: _____
(Accepting 90/10 grant Project, Emergency Access Maintenance, SA Boundary Review, etc.)

-DEADLINES AND PROCESS-

Per AS 29.25.020(b)(3) notice to public must be published five days before the meeting. Not including the day of the meeting.

<u>Step</u>	<u>Process</u>	<u>Deadline No. 1</u>	<u>Deadline No. 2</u>
1	Chairman Submits Request to Rural Services by:	Tuesday at 9am	Thursday at 9am
2	Borough Publishes in Newspaper on:	Friday of the same week	Tuesday of the following week
3	Earliest Service Area Meeting Date is:	Wednesday of the following week	Sunday of the following week

Return to Rural Services, or fax to 459-1499, or email to ruralservices@fnsb.us