

2017 Borough Listed SFBA Installation Checklist

(Revised 8-7-17)



When Borough listed solid fuel burning appliances (SFBA) (see Borough code for full list of appliances) are being installed within the Borough's Air Quality Control Zone, either in new construction starting on or after January 1, 2018, or through the Borough's Wood Stove Change Out Program, this checklist must be completed and submitted by a Borough listed installer to the FNSB Air Quality Office at 3175 Peger Road.

ALL SIGNATURES ARE REQUIRED OR THIS FORM IS NOT VALID. The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

Appliance Type (check one): Wood Burning Appliance Pellet Burning Appliance

Appliance Make/Model: _____ EPA emission rate (if applicable): _____ g/hr

Please initial after completion:

I have received my manual(s) and understand how to use it.

I have received instructions from the vendor/installer on each of the following components
(choose one appliance type):

WOOD BURNING APPLIANCE

PELLET BURNING APPLIANCE

By-Pass Damper (if applicable)

Burner Pot

Thermometer – Stove Top or Catalytic

Heat Exchanger / Baffles

Thermostat / Air Control Adjustment

Ash Pan

Door/Gasket Adjustment/Maintenance

Door/Gasket Maintenance

Sweep/Maintenance

Sweep/Maintenance

Catalyst or Baffle Maintenance (if required)

Troubleshoot Codes

How to make sure you have dry wood

By signing below I acknowledge that I attest that I have completed the above training.

Applicant Signature: _____ Date: _____

Printed Name: _____

Physical Address: _____

By signing below I attest that the appliance was installed based on manufacturer's installation manual, that I have complied with all applicable building code requirements, that the appliance is properly sized for the building in question, and that I have completed the above training with the applicant.

Borough Listed Installer Signature: _____ Date: _____

Printed Name: _____

Mailing Address: _____